

## **POLICY FOR THE SHELF-LIFE OF DOCUMENTATION**

**The documentation must have been completed within the past three –five years for all types of learning disabilities. The recommended accommodations must have been used within the last 3-5 years.**

**If the documentation is for a psychiatric disability, the documentation must be current within the past six months and should include any medical information that may impact the learning process. Psychiatric documentation must be updated every six months, unless otherwise agreed upon.**

**The requirement for current documentation does not apply to physical or sensory disabilities of a permanent unchanging nature.**