

Thank you for your interest in Carroll Community College. The transition into postsecondary education can be quite overwhelming, but we hope to make it as easy as possible for you.

Prior to discussing your disability and possible accommodations, I will need the following paperwork before we actually meet:

- Copy of the documentation that identifies your disability and explains how the disability impacts your ability to learn (evaluation must be administered by someone in the field of the specific disability-school psychologist, neuropsychologist, learning disability specialist, etc...  
An appropriate evaluation and learning impact is also required for sensory or physical disabilities.
- Copy of the most current psychological and/or psychoeducation evaluation
- Copy of the academic skills measurement (usually the Woodcock Johnson Review III)
- Copy of latest Multidisciplinary Evaluation Review
- Copy of latest transcript

**The information should be provided intact. Please do not delete or remove any information.**

The high school usually gives your parent(s) a copy of all of the above requested information. If you can't locate your copies, the high school will gladly provide you with copies. You will need to contact the Special Education office or the 504 office.

**Please note: the IEP plan or 504 plan alone, is not enough information. You can include it as support information.**

All information should be current within the past three years. Emotional Disturbance/psychiatric disability evaluations require an update within the past six months. If the documentation isn't current, please call and we will discuss possible options.

Please be assured that all information is confidential. Once you have sent this information, please call me at **410-386-8329**, or Joe Tatela at **410-386-8327**, to set up a meeting. During our initial meeting we will discuss the disability, its impact, educational interests, and anything else that you may feel is important. We will jointly decide on the accommodations that will promote the best possible learning outcomes in a postsecondary education environment. Please visit our website at [www.carrollcc.edu/disability](http://www.carrollcc.edu/disability) for more information on services.

If there's a concern that I did not cover in this letter, please feel free to contact me immediately. I look forward to seeing you soon!

Sincerely,

Joyce Sebian, Director  
Office of ADA Support Services  
410-386-8329  
[jsebian@carrollcc.edu](mailto:jsebian@carrollcc.edu)