

COMPLETION CHECKLIST

CARROLL COMMUNITY COLLEGE'S
LEADERSHIP
Challenge

Have You Completed the Challenge?

PLEASE COMPLETE THE CHECKLIST BELOW:

NAME: _____

DATE: _____

PURPOSE: LEADERSHIP CAREER OTHER: _____

PERSONAL MISSION/VISION STATEMENT AND GOALS

- * IS YOUR PORTFOLIO BASED ON YOUR PERSONAL VALUES?
- * DOES YOUR PORTFOLIO REFLECT YOUR BELIEFS?
- * DOES YOUR PORTFOLIO DEMONSTRATE YOUR PURPOSE FOR EXISTENCE?
- * ARE YOUR GOALS SPECIFIC, MEASUREABLE, ACHIEVABLE, REALISTIC AND TIMELY?

LEADERSHIP EXPERIENCE

- * DOES YOUR PORTFOLIO INCLUDE EVIDENCE OF YOUR PARTICIPATION IN AT LEAST FOUR WORKSHOPS AND CONFERENCES?
- * HAVE YOU COMPLETED A SELF-ASSESSMENT (*MYERS BRIGGS TYPE INDICATOR, SELF DIRECTED SEARCH OR DISCOVER PROGRAM, LEADERSHIP PRACTICES INVENTORY, ETC.*)?

CAREER PREPARATION

- * DOES YOUR PORTFOLIO INCLUDE A CAREER OR CO-CURRICULAR RESUME THAT DEMONSTRATES YOUR EXPERIENCE IN LEADERSHIP PROGRAMS AND CAMPUS ACTIVITIES?
- * HAVE YOU MET WITH THE CAREER COUNSELOR TO REFINE AND EDIT YOUR RESUME?
- * DOES YOUR RESUME SUPPORT YOUR PERSONAL MISSION, VISION AND/OR GOALS?

SOCIAL RESPONSIBILITY AND SERVICE-LEARNING

- * DOES YOUR PORTFOLIO INCLUDE A COMPLETED SERVICE-LEARNING REFLECTION SHEET?

PLEASE BRING YOUR COMPLETED CHECKLIST TO YOUR PORTFOLIO PRESENTATION.
