

Travel Agent

Description of Work

Travel agents arrange accommodations, tours and transportation for individual travelers or groups of travelers. Work time is mostly days but the job sometimes requires evenings and Saturdays.

Courses to Complete

Course #	Title
VOC044	Travel Agent Career Development I
VOC045	Travel Agent Career Development II

Total Number of Hours

75 clock hours

Total Approximate Cost

\$745 including text & national test

Prerequisites

Use of computers and the internet, good customer relations

Requirements

Must be at least 18 years of age for this training, high school diploma or GED

Information Unique to the Training

Upon successful completion of the course hours and The Travel Agent Proficiency Test, students will receive a certificate from The International Travel Institute.

Related Courses

none



Wedding Planner

**Description of Work**

Professional wedding planners are involved in every aspects of a wedding from helping the bride create a wedding day vision to organizing the event from start to finish. This training includes tips on how to start your own wedding planning business. Certification provided through the Wedding Planning Institute.

Courses to Complete

Course #	Title
VOC277	Wedding Planner Training

Total Number of Hours

40 hours

Total Approximate Cost

\$800

Pre-Requisites

none

Requirements

none

Information Unique to the Training

none

Related Courses

none