

Designing Effective Websites

A poorly designed web site can drive away visitors and hurt a business. Learn the best practices of effective web site design. Topics include: appropriate site organization and structure, web site appearance, browser safe colors, viewing and accessibility, site navigation, the use of graphics and web site testing.

Cost: \$59 (MD Senior Adults: \$59)

Course #: XXZ-908-A2

Wed., Sep. 28, 6:00 - 9:00 PM

Washington Road Campus, Rm. T319

Course #: XXZ-908-B2

Wed., Nov. 30, 6:00 - 9:00 PM

Washington Road Campus, Rm. T319

Search Engine Optimization

Apply search engine optimization to your website. Learn the benefits of using SEO and discover the "unwritten rules" for effective usage and how to avoid being shut out by major search engine providers. Topics include: the effective use of meta tags, keywords, text and images and links, and planning for SEO.

Cost: \$59 (MD Senior Adults: \$59)

Course #: XXZ-907-A2

Wed., Oct. 19, 6:00 - 9:00 PM

Washington Road Campus, Rm. T321

Course #: XXZ-907-B2

Wed., Dec. 14, 6:00 - 9:00 PM

Washington Road Campus, Rm. T319

NEW! Introduction to WordPress

Learn what WordPress is, what it can do, how it can be used for either a blog or a website, or both. Take a tour of the WordPress "Dashboard" and find out how to install WordPress as a website or sign up for a WordPress blog account. *Instructor: Jeannine Morber.*

Cost: \$39 (MD Senior Adults: \$39)

Course #: XXZ-060-A2

Tue., Oct. 11, 6:00 - 7:30 PM

Washington Road Campus, Rm. K203

NEW! WordPress Workshop for Beginners

Learn basic WordPress settings and features for both users of the installed version of WordPress (WordPress.org) and the WordPress.com hosted version. This is a hands-on workshop. Students will work on their own WordPress account. *Prerequisite:* Introduction to WordPress or instructor permission. *Instructor: Jeannine Morber.*

Cost: \$149 (MD Senior Adults: \$149)

Course #: XXZ-061-A2

Tue., Oct. 18, 6:00 - 8:30 PM

Washington Road Campus, Rm. K203

NEW! WordPress Workshop for Intermediate Users

Learn the more advanced features of WordPress, such as Plugin installation and installing and using Search Engine Optimization and Google Analytics tools. This class is for the installed version of WordPress users only. *Prerequisite:* WordPress Workshop for Beginners or instructor permission. *Instructor: Jeannine Morber.*

Cost: \$149 (MD Senior Adults: \$149)

Course #: XXZ-062-A2

Tue., Oct. 25, 6:00 - 8:30 PM

Washington Road Campus, Rm. K203

Online Training

Video Game Design and Development

This program is an appropriate starting point for students who seek a professional career as a video game designer and developer. It is also well-suited for enthusiastic amateurs and gamers looking to explore this exciting field as a recreational endeavor.

Cost: \$1,995 (MD Senior Adults: \$1,995)

Course #: XXG-067-A4

Online

For information go to www.gatlineducation.com/carrollcc

Web Database Developer

Students will gain intermediate IT training, advanced knowledge and skills needed in utilizing and leveraging IT databases on the Internet. Students will be able to incorporate database design, development, and deployment into e-commerce sites, dynamic web sites, and business-to-business data collaboration.

Cost: \$2,195 (MD Senior Adults: \$2,195)

Course #: XXG-011-A4

Online

For information go to www.gatlineducation.com/carrollcc

Webmaster

This online program prepares students for a dynamic Internet-based career as a Webmaster. Webmasters design, develop, and maintain web sites. This Webmaster program begins by teaching simple webpage development and progresses by introducing new concepts by involving students in active webpage implementation using HTML and Dynamic HTML. Textbook is included.

Cost: \$1,795 (MD Senior Adults: \$1,795)

Course #: XXG-057-A4

Online

For information go to www.gatlineducation.com/carrollcc

INFORMATION TECHNOLOGY: PROFESSIONAL

Earn an Information Technology Certification

Prepare for professional certification, receive job training, improve your skill set and gain technical knowledge. For details go to carrollcc.edu/cecertificates

- A+ Certified Computer Technician
- Network Engineer (Cisco Certified Network Associate)
- Network Technician (Network+ Certification)
- Systems Security Analyst (Security+ Certification)

Information Technology Certification Training

Become a CompTIA A+ Certified Professional!

If you are getting ready for a career as an entry-level information technology professional or personal computer service technician, the CompTIA A+ Certification course is the first step in your preparation. Whether you plan to work in a mobile or corporate environment, this course provides the background knowledge and skills you will require to be successful. It will also assist you in preparing for the following certification exams:

- CompTIA A+ Essentials 220-701
- CompTIA A+ Practical Application 220-702

A+ Certification

Acquire the essential skills and information needed to install, upgrade, repair, configure, troubleshoot, optimize and perform preventative maintenance of basic personal Computer hardware and operating systems. *Prerequisites:* Familiarity with Windows based personal computers and components, ability to search on the internet and understanding of file management in Windows Explorer (cut, copy and rename files).

Cost: \$995 (MD Senior Adults: \$175); includes text, study guide & technician toolkit

Course #: TEC-007-A2

Tue. & Thu., Sep. 6 - Nov. 17, 6:00 - 9:45 PM (22 sessions)

Washington Road Campus, Rm. M062

Network+ Certification

Learn the fundamentals and basics of networking. Through hands-on training, students learn the vendor-independent networking skills and concepts that affect all aspects of networking, such as installing and configuring the TCP/IP client. This course helps prepare students for CompTIA's Network+ Certification. This course can be the first step in achieving a Windows MCSE or CNE Certification. *Prerequisite:* A+ certification courses or similar experience.

Cost: \$495 (MD Senior Adults: \$135); includes text

Course #: DAP-434-A2

Mon. & Wed., Sep. 26 - Oct. 26, 6:00 - 9:45 PM (10 sessions)

Washington Road Campus, Rm. M062

Security+ Certification

Prepares students for the CompTIA Security+ certification exam. Topics include: preventing against external attacks, fundamentals of computer security, infrastructure security, communications security, and cryptography, as well as mitigation techniques and hacking. *Prerequisites:* Network+ certification or equivalent experience.

Cost: \$495 (MD Senior Adults: \$135); includes text

Course #: TEC-426-A2

Mon. & Wed., Nov. 7 - Dec. 14, 6:00 - 9:45 PM

(10 sessions; no class 11/21 & 11/23)

Washington Road Campus, Rm. M062

Microsoft Certified System Engineer (MCSE)

Intended for those who analyze business requirements, design infrastructure and deploy networks.

Cost: \$3,295 (MD Senior Adults: \$3,295)

Course #: XXG-016-A4

Online

For information go to www.gatlineducation.com/carrollcc

OCCUPATIONAL TRAINING

Earn a Continuing Education Certificate

Prepare for professional certification, industry licensure or a new occupation. For details go to carrollcc.edu/cecertificates

- Animal Control Officer
- Travel Agent
- Truck Driver—CDL-A & B
- Veterinary Assistant

Automotive

Automotive Service Excellence (ASE) Recertification Exam Prep

Prepare for recertification through the National Institute for Automotive Service Excellence

(ASE) certification tests in your specialty area(s) - modules A1 - A8. The class covers various types of ASE-style questions and content on the ASE test. Tips on ways to apply your automotive knowledge to interpret questions and test-taking skills included. A test prep manual is also included.

Cost: \$279 (MD Senior Adults: \$50); includes text

Course #: VOC-375-A2

Sat., Oct. 1 - 15, 9:00 AM - 4:00 PM (3 sessions)

Washington Road Campus, Rm. K115

Forest Conservation

Forest Conservation Qualified Professional Training

Take this highly interactive class to learn what you need to know to make your Forest Stand Delineations comply with the Maryland Forest Conservation Act. Learn the science in the classroom, and then get out in the field to collect data and practice in teams to develop a Forest Conservation Plan to meet the requirements of the Act. This course is a necessary element to apply for "Qualified Professional" status with the Maryland Department of Natural Resources.

Cost: \$523 (MD Senior Adults: \$78); includes text

Course #: TEC-350-A2

Wed. - Sat., Sep. 21 - Oct. 7, Wed., 6:00 - 9:45 PM; Thu.,

Fri., & Sat., 8:00 AM - 5:00 PM

(7 sessions; no class 9/28, 9/29, 9/30 & 10/1)

Washington Road Campus, Rm. T325

Human Resources

HRCI/PHR Certification Program

The Human Resource Certification Institute (HRCI) is the credentialing affiliate of the Society for Human Resource Management (SHRM), the world's largest association devoted to professional human resource management. HRCI works to define and maintain the HR body of knowledge, and offers assessments and certification of this knowledge. Human Resource certification demonstrates mastery of the HR body of knowledge and is widely accepted as a symbol of professional achievement. This online 13 course series entitled the HRCI/ Professional in Human Resources Certification Program, which maps to the six functional areas, is an excellent tool for helping learners refresh for the PHR exam.

Cost: \$1,325 (MD Senior Adults: \$958)

Course #: VOC-388-A2

Online

For information go to www.theknowledgebase.org/carrollcc

Start Truckin'!

Train for a career as a Commercial Truck Driver

The nationwide shortage of commercial truck drivers will result in a need for 400,000 new drivers over the next 10 years, according to the American Trucking Industry.

GET ON BOARD NOW!

Carroll Community College, in partnership with the Community College of Baltimore County, offers:

- 4-week CDL-A and 2-week CDL-B classes combining classroom sessions and on-the-road practice on a driving range.
- Experienced instructors providing personal attention
- State of the industry equipment.
- Job search tips are included!

Classes start monthly and are held Monday–Friday.

Classroom sessions are held 8 a.m.–4 p.m.

Range sessions are held 7:00 a.m.–3:00 p.m.

SCHOLARSHIPS AVAILABLE FOR CARROLL COUNTY RESIDENTS!

Continuing Education & Training:
410-386-8100
www.carrollcc.edu