

ALLIED HEALTH AND NURSING

Earn a Continuing Education Certificate

Prepare for professional certification, industry licensure or a new occupation. For details go to carrollcc.edu/cec/certificates

- Administrative Dental Assistant
- Certified Nursing Assistant
- Dental Assistant
- EKG Technician
- Medical Biller
- Medical Coder
- Medicine Aide (additional certification for GNA's)
- Pharmacy Technician
- Phlebotomy Technician
- Physical and Occupational Therapy Aide

Continuing Education and Training Programs and Employability

Important Information: *Passing a course or program may be the first step toward certification; however, there may be additional requirements for licensure and/or employment. It is the student's responsibility to be aware of those requirements.*

Nursing

Maryland Community College Association for Continuing Education and Training is accredited as a provider of continuing nursing education by the American Nurses Credentialing Centers Commission on Accreditation.

Need help with your **career choice?**
FREE monthly drop-in sessions
 Rm. A125
 First Monday, 5:30 – 6:30 p.m.
 Third Friday, 10 – 11 a.m.
 Go to www.carrollcc.edu/cetcareer for details.
 Call 410-386-8100 to reserve a seat.

ECG and Pharmacology

Increase your competencies before ACLS! Or just improve your ECG recognition skills and cardiac drug treatment knowledge with this American Heart Association course. Can be used as a pre-course option for ACLS to improve success in achieving certification. Strengthen competency in ACLS algorithms and learn more effective use of drugs during peri-arrest or cardiac arrest. Open to all health care providers including nurses, physicians, paramedics, clinical pharmacists and ECG technicians.

Cost: \$79 (MD Senior Adults: \$50); includes text

Course #: NRS-410-A2

Sat., Sep. 17, 8:30 AM - 4:15 PM

Washington Road Campus, Rm. N105

Course #: NRS-410-B2

Tue. & Thu., Dec. 6 - 8, 6:00 - 9:30 PM (2 sessions)

Washington Road Campus, Rm. N106

Principles and Practices of IV Therapy

Don't be frustrated; be prepared when your patient needs an IV! Enhance your skills as a practicing nurse, IV tech, or EMT by taking this course from our expert on peripheral intravenous therapy and the care of the client requiring this therapy. Hot topics include: vein and device selection, venipuncture techniques, and basic care measures needed to provide quality care to the patient.

Cost: \$108 (MD Senior Adults: \$60)

Course #: NRS-344-A2

Sat., Oct. 8, 8:00 AM - 4:30 PM

Washington Road Campus, Rm. N209

Advanced Principles and Practices of IV Therapy

Build upon the principles of IV Therapy covered in NRS-344. Designed for the RN to enhance practice with patients requiring advanced IV therapies. Topics include: practical application and troubleshooting skills for central lines; IV therapies in the elderly and pediatric population; TPN and blood administration. *Prerequisite:* NRS344 Principles of IV Therapy

Cost: \$108 (MD Senior Adults: \$60)

Course #: NRS-335-A2P

Sat., Oct. 15, 8:00 AM - 4:30 PM

Washington Road Campus, Rm. N209

RN Refresher Part I: Theory

New! Includes lab time in state of the art simulation lab. Provides learning experiences for nurses who have been out of the workplace and plan to return to work. Topics include treatment modalities, diagnostic measures, pathophysiological alterations, and current trends and issues in professional nursing. Combined with the clinical portion (NRS-409) course meets the Maryland Board of Nursing requirements to reactivate your license. Criminal background checks required for the clinical portion. Information will be distributed at first class session.

Cost: \$875 (MD Senior Adults: \$355); plus text

Course #: NRS-271-A1BM

Tue. & Thu., Aug. 16 - Nov. 8, 6:00 - 9:45 PM (25 sessions)

Washington Road Campus, Rm. N205

Nurse Refresher Part 2

NEW! Includes lab time in a state of the art simulation lab. This course builds upon the skills and knowledge covered in Part I (NRS271). Includes managing patient care, documentation, medication administration, emergency procedures, evaluation of patient care and team member responsibilities. Criminal background checks are required for this clinical training. You must complete the background check process at least 21 days prior to the start of the clinical training.

Cost: \$890 (MD Senior Adults: \$355)

Course #: NRS-409-A2MP

Tue., Thu. & Sat., Oct. 29 - Dec.13; Sat. Oct. 29, 8:00 AM - 4:30 PM; Tue. & Thu. 6:30 - 10:45 PM; and all other

Sat., 6:45 AM - 3:30 PM (14 sessions; no class 11/1, 11/3, 11/8, 11/24, 11/26 & 12/10)

Washington Road Campus, Rm. N209

Faith Based Community Nursing

If you have an active RN license and are interested in combining your spirituality with your nursing skills, Faith Based Community nursing may be your specialty area! Learn the history behind Faith Based Community nursing, the roles of a nurse in a faith community, scope of practice, liability, and resources available for those in this field.

Cost: \$57 (MD Senior Adults: \$42)

Course #: NRS-333-A2

Thu., Nov. 3 & 10, 6:00 - 8:45 PM (2 sessions)

First Presbyterian Church, Westminster

NEW! High Fidelity Simulation for Healthcare Educators

Have you heard of simulation in health care education and wondered what it's all about? Do you have a simulator (manikin) but don't know how to use it? Do you know how to incorporate simulation into your existing curriculum? Is this teaching methodology really as great as everyone says? Learn the basics of running simulations, from setting up the scenario, controlling the manikin, to meeting the learning objectives of the students. Developed for the novice in running simulations, the nuts and bolts will be explained and demonstrated using high fidelity simulators with hands on activities in a simulation lab.

Cost: \$94 (MD Senior Adults: \$44)

Course #: NRS-415-A2

Fri., Nov. 4 - 18, 1:00 - 4:15 PM (3 sessions)

Washington Road Campus, Rm. N211

Principles of Education for Health Care Educators

Do students sleep in your classes? Discover creative teaching techniques for the classroom and clinical setting. Use these proven strategies to teach certified nursing assistant training, patient and community education, and in-service education. Review the principles of adult teaching and learning and how to overcome the barriers to learning. Get results with effective classroom and clinical evaluation methods. Meets the Maryland Board of Nursing requirements for teaching the CNA course.

Cost: \$155 (MD Senior Adults: \$35)

Course #: AHE-635-A2

Fri., Oct. 7 - 28, 1:00 - 5:15 PM (4 sessions)

Washington Road Campus, Rm. N203

NEW! Spanish for Healthcare: Online

Hear and respond to native speakers online. This self-paced, online Spanish course is for nurses, doctors, healthcare professionals and anyone working with Spanish-speaking patients. Learn basic greetings, general Spanish vocabulary, job titles, admissions and insurance terms, physical exam, body parts and organs, discharge instructions, common injuries and accidents. The course is 16 hours of instruction but the content is available online for 6 months after enrollment. Lessons incorporate visual imagery, listening to proper pronunciation and responding, language tips, cultural references, intuitive reading exercises and interactive assessments to measure your progress and comprehension.

Cost: \$125 (MD Senior Adults: \$125)

Course #: XXZ-091-A2

Online

For information go to

www.theknowledgebase.org/carrollcc

Spanish for EMTs and Paramedics

See *Allied Health and Nursing/Allied Health Occupations* section for course details.

Spanish: Basic 1 and 2

See *Languages* section for course details.

Training Program for the Registered Nurse Case Manager/Delegating Nurse in Assisted Living

See *Allied Health and Nursing/Assisted Living Training* section for course details.

Online Courses...

- Gerontology
- Complementary and Alternative Medicine
- Spirituality, Health and Healing
- Legal Nurse Consulting
- Legal and Ethical Issues in Nursing

For more info go to www.ed2go.com/carrollcc and click on Continuing Education for Health Care Professionals

Long-Term Care Training

Certified Nursing Assistant Training Part I

Start a new career NOW! You can be employed as a Certified Nursing Assistant in just a few short weeks. You will learn all the basic patient care skills, your important role as a member of the healthcare team, disease processes, infection control, and safety issues. Combined with the clinical portion (AHE580) meets all requirements to be eligible for CNA certification in the state of Maryland and prepares students for the GNA test. Requires study time outside of class and includes tests, which must be passed prior to starting the clinical experience. *Prerequisites:* AHE196 Professional Preparation in Healthcare. Before registering for CNA, students must take the college's reading placement test and must have AHA Healthcare Provider CPR or show proof of registration for the appropriate CPR class that will finish prior to the start of the clinical portion of this class. Text and workbook required.

Cost: \$860 (MD Senior Adults: \$100); plus text

Course #: AHE-042-B1BP

Mon., Wed. & Sat., Aug. 22 - Oct. 1, Mon. & Wed., 5:00

- 9:15 PM and Sat 8:00 AM - 4:30 PM

(16 sessions; no class 9/3 & 9/5)

Washington Road Campus, Rm. N205

Course #: AHE-042-A2BP

Mon. - Thu., Sep. 6 - 27, 8:30 AM - 3:30 PM (13 sessions)

Washington Road Campus, Rm. N209

Course #: AHE-042-B2BP

Mon. - Thu., Oct. 31 - Nov. 21, 8:30 AM - 3:30 PM

(13 sessions)

Washington Road Campus, Rm. N209

Certified Nursing Assistant Training, Part II

Complete the requirements for CNA certification. Build upon the skills and knowledge covered in Part I (AHE042) by assuming the role of the CNA in a Long-Term Care Facility under the supervision of an instructor. *Prerequisite:* successful completion of Nursing Assistant Part I. Uniform, white shoes, written documentation of MMR immunity, negative TB test or chest x-ray within last 6 months, Hepatitis B immunity or waiver, and American Heart Association Health Care Provider CPR are required. Cost includes the fee for the NNAAP GNA exam which will be administered on campus at a date to be determined after successful completion of this course. Students are responsible for additional costs such as application fee to MBON and required fingerprinting and background checks. These costs vary. All CNA students are required to attend the GNA skills lab (AHE455) prior to the GNA exam. Refer to the course listing for the skills lab and register now.

Cost: \$645 (MD Senior Adults: \$140)

Course #: AHE-580-C1P

Mon. - Thu., Aug. 16 - 24, 7:00 AM - 3:30 PM (6 sessions)

Local Clinical Facilities

Course #: AHE-580-A2P

Mon. - Thu., Sep. 28 - Oct. 6, 7:00 AM - 3:30 PM (6

sessions)

Local Clinical Facilities

Course #: AHE-580-B2P

Mon., Wed., Sat. & Sun., Oct. 3 - 22, Mon. & Wed., 5:00

- 9:15 PM and Sat. & Sun., 7:00 AM - 3:30 PM

(9 sessions; no class 10/8 & 10/16)

Local Clinical Facilities

Course #: AHE-580-C2P

Mon. - Thu., Nov. 28 - Dec. 6, 7:00 AM - 3:30 PM

(6 sessions)

Local Clinical Facilities

Tuition **\$200**
 ...or more?
Pay in installments!
 Go to www.carrollcc.edu/factsplan
 to learn more!

GNA Skills Lab

Provides skills practice for nursing assistants who are preparing to take the GNA (NNAAP) certification exam or for healthcare professionals who need to brush up on a particular skill. Refresh your technique for taking and recording blood pressure, pulse and respiration; providing peri-care; handwashing; ambulating a client and any skills required by the GNA skills exam.

Cost: \$75 (MD Senior Adults: \$35)

Course #: AHE-455-B1

Tue., Aug. 16, 9:00 AM - 3:30 PM

Washington Road Campus, Rm. N209

Course #: AHE-455-A2

Fri., Sep. 16, 9:00 AM - 3:30 PM

Washington Road Campus, Rm. N209

Course #: AHE-455-B2

Fri., Oct. 28, 9:00 AM - 3:30 PM

Washington Road Campus, Rm. N209

Course #: AHE-455-C2

Sat., Nov. 5, 9:00 AM - 3:30 PM

Washington Road Campus, Rm. N209

Course #: AHE-455-A3

Fri., Jan. 6, 9:00 AM - 3:30 PM

Washington Road Campus, Rm. N209

Medicine Aide Training

Prepares persons working as Geriatric Nursing Assistants for the safe preparation, administration, and charting of routine medicines.

Requires study time outside class and includes tests which the student must pass prior to starting the clinical experience. *Prerequisites*

:Students must take the college placement tests for reading and math, have a minimum

of one year full-time current employment as a geriatric nursing assistant and submit a letter of recommendation from their DON, prior to the start of the course and provide a copy of a current, active CNA/GNA certification and negative TB test/Chest Xray within the last year, Hepatitis B immunity or waiver.

Cost: \$682 (MD Senior Adults: \$45); plus text

Course #: AHE-588-A2BMP

Mon., Wed., Sat. & Sun., Oct. 26 - Dec. 3, Mon. & Wed.,

5:00 - 8:45 PM; and all Sat. & Sun., Nov. 6, 7:00 AM - 3:30

PM (15 sessions; no class 11/5, 11/23 & 11/26)

Washington Road Campus, Rm. N209

Medicine Aide Update

Meets the Maryland Board of Nursing renewal requirements for the Certified Medicine Aide. Designed to keep the practicing CMA informed and updated regarding new medications, and practices, and medications needed by geriatric clients. Emphasis is on new drug therapies and the role of the medicine aide in providing safe and competent care. Upon registration, students must submit a copy of their current CNA/GNA certification, proof of successful completion of their initial CMA training course in Maryland, and must verify current CNA practice of at least 16 hours within the last 2 years, must verify active practice as a CNA/GNA/CMA in a licensed nursing home for at least 8 hours within the last 2 years, and must verify active practice as a CMA for 100 hours within the last two years. Verification can be provided by the employer on facility letterhead. Please note: The Maryland Board of Nursing requires that this update must be completed no more than 90 days before the expiration of the CNA/GNA/CMA certification.

Cost: \$85 (MD Senior Adults: \$40)

Course #: AHE-120-A1MP

Sat., Aug. 20, 8:00 AM - 4:30 PM

Washington Road Campus, Rm. N105

Course #: AHE-120-A2MP

Sat., Oct. 8, 8:00 AM - 4:30 PM

Washington Road Campus, Rm. N203

Course #: AHE-120-B2MP

Sat., Dec. 10, 8:00 AM - 4:30 PM

Washington Road Campus, Rm. N209

Professional Preparation in Healthcare

See Allied Health and Nursing/General Allied

Health Education for course details

Assisted Living Training “Cycles”

“Cycles” - Training for assisted living staff, management and families is specifically designed to meet the mandatory training requirements for Assisted Living facilities.

Alzheimer’s and Related Dementia Training

The more you know, the better you can care for someone with Alzheimer’s and related dementia. You’ll learn how the condition affects the brain and behaviors, how to assist the patient with communication and activities of daily living and how to recognize and respond effectively to problem behaviors. The course satisfies the new-employee training needs

required by Maryland Department of Health and Mental Hygiene.

Cost: \$45 (MD Senior Adults: \$30)

Course #: AHE-045-A2

Mon., Oct. 10, 9:30 AM - 3:45 PM

Washington Road Campus, Rm. N105

Alzheimer’s and Dementia Refresher

This course satisfies the 2-hour annual refresher training required by Maryland Department of Health and Mental Hygiene and will keep assisted living employees’ skills current.

Cost: \$19 (MD Senior Adults: \$19)

Course #: AHE-101-A2P

Mon., Sep. 12, 3:30 - 5:30 PM

Washington Road Campus, Rm. N105

Course #: AHE-101-B2P

Mon., Dec. 12, 3:30 - 5:30 PM

Washington Road Campus, Rm. N105

Assisted Living Manager

This is an approved 80 hour training for assisted living managers. Topics include: the philosophy of assisted living, aging process and its impact, assessment and level of care waiver, service planning, clinical management, admission and discharge criteria, nutrition and food safety, dementia, mental health and behavior management, end of life care, management and operation, emergency planning, quality assurance, and the survey process. *Instructor:*

Jim Rowe

Cost: \$795 (MD Senior Adults: \$55)

Course #: AHE-113-A2

Mon. & Wed., Sep. 19 - Oct. 19, 8:30 AM - 5:00 PM

(10 sessions)

Washington Road Campus, Rm. T325

Assisted Living Required Training

Let our experts provide initial and annual training for the staff of your assisted living facility. Covers fire and life safety, infection control, including standard precautions; basic food safety and emergency disaster plans—all in just one day. Documentation of training including content and training signature will be provided for each subject area. *Instructor: Jim Rowe*

Cost: \$76 (MD Senior Adults: \$31)

Course #: AHE-581-A2

Mon., Sep. 12, 9:00 AM - 3:30 PM

Washington Road Campus, Rm. N105

Course #: AHE-581-B2

Mon., Dec. 12, 9:00 AM - 3:30 PM

Washington Road Campus, Rm. N105

First Aid, CPR and AED for Adults

Topics include: Basic Life Support (CPR), use of an AED, airway obstruction, bleeding, shock, dressings, burns, head and spinal, chest and abdominal injuries, splinting, poisoning, and medical illness. This course meets the OSHA standards. Upon completion of the course, you will receive a two-year certificate from the National Safety Council.

Cost: \$54 (MD Senior Adults: \$52); includes text

Course #: AHE-084-A2

Tue., Sep. 20, 9:00 AM - 4:00 PM

Washington Road Campus, Rm. N106

Course #: AHE-084-B2

Tue., Nov. 15, 9:00 AM - 4:00 PM

Washington Road Campus, Rm. N106

Course #: AHE-084-A3

Tue., Jan. 24, 9:00 AM - 4:00 PM

Washington Road Campus, Rm. N106

Medication Technician in Assisted Living

Successfully completing this Maryland Board of Nursing (MBON) approved course meets the basic training requirements to allow the medication technician to become certified to administer medications at the delegation of and under the supervision of registered nurses to clients in assisted living settings. *Prerequisites:* must be 18 years of age; must pass basic reading comprehension and math pre-tests prior to registering for this course; must provide proof of current employment in an assisted living facility. Within 30 days of completing this class, the delegating nurse must observe the medication technician give medication to a patient and return an evaluation sheet to the course instructor who will complete the technician’s application to MBON. This course can also be scheduled for dates and times according to facility need. Call 410-386-8025.

Cost: \$190 (MD Senior Adults: \$45)

Course #: AHE-103-A2

Mon. & Wed., Sep. 19 - 28, 9:00 AM - 3:00 PM (4 sessions)

Washington Road Campus, Rm. T315

Training Program for the Registered Nurse Case Manager/Delegating Nurse in Assisted Living

Trains the RN who delegates nursing functions in the assisted living setting including medication administration and/or teaches medication administration to the medication technician in assisted living. MBON approved. Meets the new training requirements for registered nurses who are delegating nurses in assisted living. *Prerequisite:* Current, active Maryland RN license in good standing. *Instructor: Jim Rowe*

Cost: \$208 (MD Senior Adults: \$60); includes text

Course #: NRS-331-A2P

Mon., Nov. 28 & Dec. 5, 8:00 AM - 4:30 PM (2 sessions)

Washington Road Campus, Rm. N105

Jim Rowe, RN, has 12 years experience as the owner of an assisted living facility. He has also been a Regional Health Services Coordinator for the Department of Health and Mental Hygiene, a delegating nurse, consultant, home health nurse supervisor and DON of a large nursing home.

Allied Health Occupations

Appropriate for all licensed or non-licensed health care workers.

Alternative Health Education**Advanced Stress Management**

Many of the happiest, most successful people are those who have learned to respond stress in a positive way. The wear and tear caused by chronic stress can contribute to physical and mental breakdown. Some disorders such as hypertension have reached almost epidemic proportions. This study program provides students the advanced skills to set up their own practice.

Cost: \$775 (MD Senior Adults: \$590)

Course #: XKP-006-A2

Online

For information go to

www.theknowledgebase.org/carrollcc

Aromatherapy

Aromatherapy is the fragrant art of using aromatic oils for therapeutic purposes. Essential oils can be used safely at home for many ailments. This course takes you through from the extraction to the application of the oils for therapeutic purposes, and covers aromatherapy massage techniques. This course enables you to successfully practice as an aromatherapist.

Cost: \$775 (MD Senior Adults: \$600)

Course #: XKP-002-A2

Online

For information go to

www.theknowledgebase.org/carrollcc

Japanese Holistic Healing Practitioner

Japanese Healing Methods are a rich and flexible set of holistic healing methods with a strong foundation in energy balance, and resulting use of life coaching, physical therapies, spiritual healing, exercise and nutrition. Topics include Shiatsu and Japanese Herbalism, as well as how Life Coaching, CBT and relaxation therapy can all play a part in Japanese therapy. Other topics such as, Japanese Massage, Colour therapy, Crystal Healing, Chakra therapy, Martial Arts in therapy, Moxa treatments are covered. The course is recognized by the Society of Holistic Therapists and Coaches, and

is written to enable the graduate to adhere to the NOS National Occupational Standards for Healing. Basic interviewing skills and Exercise and Nutrition modules included. Students will be qualified to practice as a Japanese Holistic Healing Practitioner.

Cost: \$1,095 (MD Senior Adults: \$850)

Course #: XXP-003-A2

Online

For information go to

www.theknowledgebase.org/carrollcc

NLP (Neuro Linguistic Programming) Practitioner

NLP Practitioners help people find solutions to a wide range of complex problems and situations. NLP is used in therapeutic work, personal change work, motivational work and sales or presentational cases. Learn to work with a range of different people, with varying issues, from different back-grounds. The course contains content as recommended by international organizations for Practitioner grade. It also relates this content to the NOS National Occupational Standards for Counseling (ENTO 1995) and additional range statements. Provides competence in the use of NLP to a recognized level. Practitioner level is equal to advanced diploma and enables specialized NLP practice. For students wishing to work in a professional context as a stand-alone professional practitioner.

Cost: \$795 (MD Senior Adults: \$620)

Course #: XXP-004-A2

Online

For information go to

www.theknowledgebase.org/carrollcc

Need help with your
**career
choice?**

FREE monthly drop-in sessions

Rm. A125

First Monday, 5:30 – 6:30 p.m.

Third Friday, 10 – 11 a.m.

Go to

www.carrollcc.edu/cetcareer

for details.

Call 410-386-8100 to reserve a seat.

Medical Transcription Editor

Train & Work from Home!

Learn to

- Transcribe medical dictation into accurate electronic medical records
- Edit written transcription created by voice-recognition software

Complete seven training modules (640-hours) that include courses such as:

- Technology and the Medical Professional
- Medical Word Building
- Anatomy, Pathophysiology and Disease processes
- Pharmacology
- Healthcare Documentation
- Editing Theory
- Editing Technique
- Final Exam Prep

Start your training anytime!

See *Allied Health & Nursing/Allied Health Occupations* section for course descriptions.

Be one of the first Medical Transcription Editor students to register and receive a free laptop computer.

Learn more at the FREE Information Session

Wednesday, Aug. 31 | 7 p.m.
Carroll Community College

Learn more about:

- Course content
- The Medical Transcription field
- How the course works online
- Benefits of taking the course online
- How to register

To register for the information session or courses call Continuing Education & Training at 410-386-8100. For more information go to www.careerstep.com/carrollcc

Continuing Education & Training:
410-386-8100
www.carrollcc.edu

317-A11-0511-CAR

Reflexology

Reflexology is one of the fastest growing holistic therapies. Based on the scientific principle that every organ in the body is reflected in certain reflexes in the feet. By manipulating the reflex areas on the feet, energy congestion in the body is released. Correct stimulation of the feet reflexes, while the client is relaxed, improves the energy flow and the blood supply, enabling the body to function efficiently. A natural aid to restoring the body's healthy balance.

Cost: \$795 (MD Senior Adults: \$620)

📄 Course #: **XXP-005-A2**

Online

For information go to

www.theknowledgebase.org/carrollcc

Dental

Introduction to Dental Assisting

You'll have entry level dental assisting job skills when you successfully complete this course, which is approved by the Maryland State Board of Dental Examiners. Course includes: terminology, anatomy, charting and medical history, instruments, four-handed dentistry, gypsum, acrylic, amalgam, cements, impression materials, oral hygiene, darkroom procedures, infection control, sterilization and OSHA regulations. Student must be high school graduate or equivalent. It is highly recommended that students complete Professional Preparation in Healthcare AHE196 in advance.

Cost: \$655 (MD Senior Adults: \$70); plus text

📄 Course #: **AHE-453-A2B**

Thu., Sep. 1 - Oct. 20, 1:30 - 6:45 PM (8 sessions)

Washington Road Campus, Rm. M161

Dental Front Office Administration

A patient's experience in a dental office begins and ends in the front office. Learn about ethical, legal and regulatory issues, basic administrative functions, technology in the dental office, clinical records management and billing and coding as well as professionalism and dental team/patient relations. It is highly recommended that students complete Professional Preparation in Healthcare AHE196 in advance.

Cost: \$258 (MD Senior Adults: \$30); plus text

📄 Course #: **AHE-002-A2B**

Tue. & Thu., Oct. 4 - Nov. 3, 6:00 - 9:15 PM (10 sessions)

Washington Road Campus, Rm. A125

Oral Radiography

Further your dental assisting career. Approved by the Maryland State Board of Dental Examiners, Oral Radiography prepares you to sit for the DANB Dental Radiation Health and Safety Certification Exam. Clinical takes place at your place of employment or the college will arrange a clinical site. You must either be working as a dental assistant or have proof of successful completion of a basic dental assisting course. You must have a basic knowledge of oral anatomy, infection control and dental terminology. It is highly recommended that students complete Professional Preparation in Healthcare AHE196 in advance.

Cost: \$485 (MD Senior Adults: \$65); plus text

📄 Course #: **AHE-067-A2BMP**

Sat., Nov. 19 - Feb. 25, 9:00 AM - 12:15 PM (10 sessions; no class 11/26, 12/17, 12/24, 12/31, & 1/14/2012)

Washington Road Campus, Rm. M161

EKG Technician

EKG Technician Training: Intermediate

Learn to identify irregularities of the heart and distinguish more complex arrhythmia. Prerequisite: Successful completion of AHE109 EKG Technician Training: Basic. All three EKG courses must be completed to be eligible to sit for the national exam, given by Cardiovascular Credentialing International.

Cost: \$174 (MD Senior Adults: \$35); plus text

📄 Course #: **AHE-110-A2BP**

Thu., Sep. 15 - Oct. 27, 6:00 - 9:15 PM (7 sessions)

Washington Road Campus, Rm. N209

EKG Technician Training: Advanced

Emphasis will be placed on complex heart rhythms, electrical disturbances, disorders and pacemakers. Cardiac Modalities and Pharmacology are also covered in this course. Completion of EKG Technician Training: Basic, Intermediate and Advanced is required to be eligible to sit for the Certified Cardiographic Technician certification exam, given by Cardiovascular Credentialing International. Prerequisite: Successful completion of AHE109 EKG Technician Training: Basic and AHE110 EKG Technician Training: Intermediate.

Cost: \$174 (MD Senior Adults: \$35); plus text

📄 Course #: **AHE-111-A2BP**

Tue. & Thu., Nov. 3 - Dec. 15, 6:00 - 9:15 PM (7 sessions)

Washington Road Campus, Rm. N209

EMTs and Paramedics

NEW! Spanish for EMTs and Paramedics

This self-paced, interactive, online course is for EMTs, paramedics, and emergency responders dealing with medical situations with the Spanish-speaking public. Learn basic greetings and general vocabulary. The course also covers responding to emergencies, common injuries, water emergencies, body parts, organs, the examination, pain descriptions, patient care, requesting intake information, medical history, and insurance vocabulary. You will hear native speakers, use visual imagery, complete intuitive reading exercises, have access to language tips and cultural information, and be able to assess your learning. This course is 16 hours in length; however students have access for 6 months from the enrollment date.

Cost: \$125 (MD Senior Adults: \$125)

📄 Course #: **XXZ-090-A2**

Online

For information go to

www.theknowledgebase.org/carrollcc

Health Information Technology

The Federal Government has mandated that the ICD-10 coding system used by the healthcare industry in insurance processing, reimbursement and statistical data gathering be implemented by Oct. 1, 2013.

NEW! AAPC: Coding for the Physician Office

Prepare to sit for the American Academy of Professional Coders (AAPC) national certification exam. Learn medical terminology and how to use the coding manuals for CPT, ICD-9 and HCPCS to describe and document medical services. Course includes your first year's membership in AAPC, textbooks and certification testing.

Cost: \$1,575 (MD Senior Adults: \$745); includes text

📄 Course #: **AHE-197-A1**

Mon., Wed. & Sat., Aug. 22 - Dec. 3, Mon. & Wed., 5:00 - 8:45 PM; and Sat., Dec. 3, 9:00 AM - 3:30 PM

(29 sessions; no class 9/5 & 11/23)

Washington Road Campus, Rm. T317

Tuition **\$200**
...or more?
Pay in installments!

Go to
www.carrollcc.edu/factsplan
to learn more!

NEW! Electronic Health Records

Join the National Conversion to Electronic Health Records

Offered under the HHS HITECH grant (Health Information Technology for Economic & Clinical Health) in partnership with Community College of Baltimore County

These courses will bring healthcare practitioners and technology professionals together to develop and implement the mandated national electronic health record system by 2014.

Training for career roles in HIT to support conversion includes:

EHR Specialist: Assists in reorganizing the work of a provider to take full advantage of HIT/EHR features to improve the health care process.

EHR Specialist/IT: Provides on-site user support before and during implementation of HIT/EHR systems above and beyond basic vendor support, including ensuring features are functioning and providing in the traditional "help desk" model.

Project Manager: Provides on-site management of support teams before and during implementation of HIT/EHR systems.

Trainer: Designs and delivers HIT/EHR training programs in clinical and public health settings.

Training is targeted at individuals with health care or IT backgrounds.

Participants are required to provide documentation of qualifying education, training and/or work experience.

Training cohorts now forming. Grant funds will provide the training free to the first 300 accepted applicants.

NEW! Medical Billing for the Physician Office

Learn how medical insurances work with the billing process in a physician's office and about the lifecycle of a billing claim. Continue your training as you work with electronic medical records and bill claims using ProtoMed medical billing software.

Cost: \$344 (MD Senior Adults: \$30); plus text

Course #: AHE-199-A2B

Sat., Sep. 10 - Nov. 12, 9:00 AM - 1:15 PM (10 sessions)

Washington Road Campus, Rm. T317

Advanced Hospital Coding and CCS Prep

Prepare to take the American Health Information Management Associations (AHIMA) official certification exam to become a Certified Coding Specialist (CCS). This program covers advanced ICD-9 coding procedures and is designed to help students meet the challenge of today's changing standards while learning and improving coding skills.

Cost: \$1,695 (MD Senior Adults: \$1,695)

Course #: XXG-027-A4

Online

For information go to www.gatlineducation.com/carrollcc

ICD-10 Medical Coding: Preparation and Instruction for Implementation

This in-depth online course will teach you how to prepare for and implement the changes to the existing coding system. The course presents a comprehensive overview of the changes in store for both diagnostic and procedural medical coding and detailed information on the impact to coders, healthcare staff, physicians, software systems, documentation and information technology. It also includes training in the use of the new ICD-10 coding manuals.

Cost: \$1,595 (MD Senior Adults: \$1,595)

Course #: XXG-010-A4

Online

For information go to www.gatlineducation.com/carrollcc

NEW! Medical Transcription Editor

Join the growing field of medical transcription editing. Learn to accurately transcribe medical dictation and edit transcription created by voice-recognition software. This 640-hour online course includes training in such topics as medical word building, anatomy and pathophysiology, healthcare documentation, pharmacology, editing theory and editing technique. You will receive a foot pedal, BenchMark KB 15-month subscription, a 15-month membership in the Association of Healthcare Documentation Integrity, student support, placement assistance and career guidance.

Cost: \$2,390 (MD Senior Adults: \$2,020); includes text

Course #: XXZ-210-A2

Online

Mental Health

NEW! Mental Health First Aid

Give vital first aid to individuals experiencing a mental health crisis or the early stages of a mental health disorder. Learn the signs and symptoms of the most common mental health problems, where and when to get help, and what type of help has been shown to be effective. Focus on problems such as depression, anxiety disorders, schizophrenia, bipolar disorder, eating disorders, substance use disorders and self-injury. Crisis situations covered include suicidal behaviors, acute stress reaction after a trauma, panic attack, acute psychotic behavior and drug overdose.

Cost: \$115 (MD Senior Adults: \$40)

Course #: AHE-202-A2

Tue. & Wed., Sep. 13 & 14, 9:00 AM - 3:30 PM (2 sessions)

Washington Road Campus, Rm. M157

Course #: AHE-202-B2

Mon. & Tue., Nov. 28 - Dec. 6, 6:00 - 9:15 PM (4 sessions)

Washington Road Campus, Rm. T315

NEW! Mental Health Caregiver

The crisis has passed, what now? Caring for individuals experiencing mental health problems requires specialized skills. Refresh and broaden your knowledge of the signs and symptoms of mental health problems, including schizophrenia, bi-polar disorder, major depression, and substance abuse. Topics include how to build and maintain a positive helping relationship, effective communication skills, and maintaining safety. Open to anyone interested in caring for these individuals. Professionals will learn and practice evidence-based treatment approaches. Prerequisite: AHE-202 Mental Health First Aid

Cost: \$115 (MD Senior Adults: \$40)

Course #: AHE-203-A2P

Tue. & Wed., Oct. 11 & 12, 9:00 AM - 3:30 PM (2 sessions)

Washington Road Campus, Rm. N106

Personal Trainer

ACSM Certified Personal Trainer Exam Preparation

This American College of Sports Medicine course prepares you to take the ACSM Certified Personal Trainer Exam. Delivered by Fitness Education Network in partnership with Carroll Community College. Topics include: State-of-the-art information in exercise sciences, current industry of wellness, etc. The ASCM Certified Personal Trainer Exam is NOT included in this course. Recommended text: ACSM's Resources for the Personal Trainer, Guidelines for Exercise Testing Books can be ordered on-line through ACSM. Pre-requisite: Current CPR card.

For more information and to reserve your seat go to

www.acsm.org

Course #: AHE-056-A2

Fri., Sat. & Sun., Oct. 14 - 16, Fri., 1:00 - 9:30 PM; Sat.,

8:00 AM - 5:30 PM; & Sun., 9:00 AM - 4:00 PM (3 sessions)

Washington Road Campus, Rm. N105

Course #: AHE-056-A3

Fri., Sat., & Sun., Jan. 20 - 22, Fri., 1:00 - 9:30 PM; Sat.,

8:00 AM - 5:30 PM; & Sun., 9:00 AM - 4:00 PM (3 sessions)

Washington Road Campus, Rm. N105

Pharmacy

Pharmacy Technician Training

Prepare to enter the fast-growing field of pharmacy as a pharmacy technician. Learn the practice of pharmacy and prepare to take a national pharmacy technician certification exam to be ready for a position in a retail, home care, or hospital pharmacy setting. A foundation in math and computer concepts is recommended. GED or high school diploma required for employment and certification exam. It is highly recommended that students complete Professional Preparation in Healthcare AHE196 in advance.

Cost: \$855 (MD Senior Adults: \$30); plus text

Course #: AHE-712-A2B

Tue., Wed. & Thu., Oct. 4 - Jan. 4, 6:00 - 9:15 PM

(33 sessions; no class 11/23, 11/24, 12/20, 12/21, 12/22,

12/27, 12/28 & 12/29)

Washington Road Campus, Rm. N106

Phlebotomy

Phlebotomy Technician Training I: Theory

In this initial 48-hour course, you'll learn about anatomy and physiology of the circulatory system, specimen collection, specimen processing and handling and laboratory operations including safety and quality control. Successful completion of Phlebotomy Technician Training I, II and III is required to sit for the ASCP national certification exam. Prerequisite: At time of registration, student must have current American Heart Association Healthcare Provider CPR card or register for and successfully complete the appropriate CPR class prior to the start of the clinical portion of this training. Student must also have successfully completed Professional Preparation in Health Care.

Cost: \$515 (MD Senior Adults: \$132); plus text

Course #: AHE-200-A2BMP

Mon. & Wed., Sep. 12 - Oct. 19, 5:00 - 9:15 PM (12 sessions)

Washington Road Campus, Rm. M161

Course #: AHE-200-B2BMP

Mon. & Wed., Dec. 5 - Jan. 25, 5:00 - 9:15 PM (12 sessions;

no class 12/19, 12/21, 12/26, 12/28 & 1/16/2012)

Washington Road Campus, Rm. M161

Phlebotomy Technician Training II: Clinical

Continue your phlebotomy technician training with 60 hours of hands-on experience in various local labs. Receive orientation to laboratory operations and begin to apply your classroom training and experience working with patients. This clinical experience is in cooperation with Carroll Hospital Center. Uniform required. Prerequisite: Phlebotomy Technician Training I: Theory. Successful completion of Phlebotomy Technician Training I, II and III is required to sit for national certification exams.

Cost: \$516 (MD Senior Adults: \$30)

Course #: AHE-077-A2P

Mon. - Fri., Oct. 24 - Nov. 2, 8:00 AM - 5:00 PM (8 sessions)

Carroll Hospital Center

Course #: AHE-077-A3P

Mon. - Fri., Jan. 30 - Feb. 8, 8:00 AM - 5:00 PM (8 sessions)

Carroll Hospital Center

Phlebotomy Technician Training III: Clinical

Refine your phlebotomy techniques and patient-care skills during this 60-hour clinical experience in various local labs as you complete the ASCP-required 100 successful venipunctures and 25 successful skin punctures. This clinical experience is in cooperation with Carroll Hospital Center. Uniform required. Prerequisites: Successful completion of Phlebotomy Technician Training I: Theory and Phlebotomy Technician Training II: Clinical.

Cost: \$516 (MD Senior Adults: \$30)

Course #: AHE-078-B2P

Mon. - Fri., Nov. 2 - 11, 8:00 AM - 5:00 PM (8 sessions)

Carroll Hospital Center

Course #: AHE-078-A3P

Mon. - Fri., Feb. 8 - 17, 8:00 AM - 5:00 PM (8 sessions)

Carroll Hospital Center

Phlebotomy for Health Careers

Phlebotomy can be a useful skill for health care providers. Learn the basic techniques and procedures necessary to properly collect blood specimens. Topics include venous anatomy and physiology, blood collection systems, performance of venipuncture, infection control, and patient relations. Course includes 30 hours of classroom training plus 6 daytime hours of clinical practice at local labs. Uniform required. Prerequisite: At time of registration, student must have current American Heart Association Healthcare Provider CPR card or register for and successfully complete the appropriate CPR class prior to the start of the clinical portion of this training. Prerequisite: Professional Preparation in Health Care.

Cost: \$399 (MD Senior Adults: \$119); plus text

Course #: AHE-075-A2BMP

Mon. & Wed., Oct. 24 - Nov. 28, 6:00 - 9:15 PM

(10 sessions; no class 11/23)

Washington Road Campus, Rm. M161

Professional Preparation in Healthcare

See Allied Health and Nursing/General Allied Health Education for course details

Physical/Occupational Therapy

Physical Therapy and Occupational Therapy Aide Training

Prepare for a new career in physical or occupational rehabilitation or add to your existing patient-care skills. Learn to assist patients in gait and ambulation as well as activities of daily living. Also learn to set up treatments to be applied by the therapist, assist in patient transfers, help with follow-up of routine exercises and programs initiated by a therapist, handle front-office duties and maintain equipment. Physical or occupational therapy aides, also known as rehab techs, work in physical therapy practices, occupational therapy practices, hospitals, nursing care facilities, physician offices, home health care services and outpatient care centers. Prerequisites: Medical Terminology for Healthcareers AHE149 and Basic Anatomy and Physiology for Health Careers AHE150. It is highly recommended that students complete Professional Preparation in Healthcare AHE196 in advance.

Cost: \$426 (MD Senior Adults: \$35); plus text

Course #: AHE-156-A2BP

Mon. & Wed., Sep. 12 - Nov. 7, 6:00 - 9:15 PM (17 sessions)

Washington Road Campus, Rm. N213

Sleep Technologist

See ad on next page for complete details and requirements for Sleep Technologist Training.

These courses must be completed for Module 1 of the Sleep Technologist Training. Module 1 must be completed before Module 2 courses.

CPR Healthcare Provider/BLS

See Allied Health and Nursing/CPR and First Aid section for course details

Introduction to Health

What is health? Review the basic concepts of health, wellness and disease. Learn about stress and its effects; drug use, misuse and addiction; and nutrition and fitness. Students will also learn about the leading causes of death in the U.S. and dealing with death, loss and grief. Prerequisite: Submit an application for the Sleep Technologist Training.

Cost: \$279 (MD Senior Adults: \$30); plus text

Course #: AHE-144-A1BMP

Mon. & Wed., Aug. 22 - Oct. 3, 6:00 - 9:15 PM

(12 sessions; no class 9/5)

Washington Road Campus, Rm. N105

Sleep Technologist Training

Polysomnographic Technology Start your training this fall!

Sleep technologists assist in the evaluation and follow-up care of patients with sleep disorders

Find work in:

- Sleep centers
- Laboratories for sleep related breathing disorders
- Home environments
- Non-facility-based settings under the direction of the sleep specialist

Training is a Commission on Accreditation of Allied Health Education Programs (CAAHEP) accredited Polysomnographic Technology Program. Graduates will be eligible to take national board exams and practice in the field. CAAHEP, the Commission on Accreditation of Allied Health Education Programs. 1361 Park Street, Clearwater, FL, 22756. Phone: 727-210-2350, Fax 727-210-2354.

Training consists of 4 modules (modules must be completed in order):

- Module 1 (112 hours) Offered in Fall 2011 at Carroll Community College
- Module 2 (193 hours) Offered in Winter 2012 at Carroll Community College
- Module 3 (94 hours) on-line courses with a few sessions at Community College of Baltimore County locations
- Module 4 (140 hours) clinical experience. Background checks are required prior to placement at clinical sites.

For more information and applications contact:

Millie Bahnsen, Coordinator of Nursing and Allied Health Training,

410-386-8025

See Allied Health and Nursing/Allied Health Occupations/Sleep Technologist Section for Course Details. Offered in partnership with Community College of Baltimore County



323-A11-0611 CAR

HIPAA Training

You think you know about HIPAA, but with this course you really will! Get an overview of the Health Insurance Portability and Accountability Act of 1996, Title II Administrative Simplification (HIPAA-AS). Topics include: background of HIPAA, overview of HIPAA-AS rules, privacy, transaction standards, code sets, and current and proposed privacy and security regulations and implementation solutions.

Cost: \$35 (MD Senior Adults: \$30)

Course #: **AHE-147-A2**

Sat., Oct. 1, 9:00 AM - 1:30 PM

Washington Road Campus, Rm. N105

Introduction to Health Care Systems

Would you like to work in the healthcare industry? Learn about the current health care system from the perspective of the health care provider and the patient. Topics include: managed care versus quality of care, types of health insurance available in the U.S., types of health care providers and their roles, regulations that influence health care delivery and ethical standards established by health care associations.

Cost: \$140 (MD Senior Adults: \$40); plus text

Course #: **AHE-145-A2BP**

Mon. & Wed., Oct. 17 - 31, 6:00 - 9:15 PM (5 sessions)

Washington Road Campus, Rm. N105

Basic Math for Health Care Workers

You need math to work in health care! Learn the math required for allied health courses and in the health care field. Basic math functions will be reviewed and used to solve health care problems involving: fractions, decimals, measurements, and setting up basic algebraic equations.

Cost: \$109 (MD Senior Adults: \$40)

Course #: **AHE-146-A2P**

Mon. & Wed., Nov. 2 - 14, 6:00 - 8:45 PM (4 sessions)

Washington Road Campus, Rm. N105

Pharmacology

This course introduces the more commonly prescribed medications, their classifications, uses, and schedules, preparation, dispensation, and common adverse reactions. Legal and ethical boundaries involving drugs will be addressed as well as how and why medications work, proper drug handling and storage procedures.

Cost: \$179 (MD Senior Adults: \$40); plus text

Course #: **AHE-157-A2BP**

Mon. & Wed., Nov. 28 - Dec. 14, 6:00 - 9:15 PM (6 sessions)

Washington Road Campus, Rm. N105

Professional Preparation in Healthcare

See Allied Health and Nursing/General Allied Health Education section for course details.

See ad in Allied Health and Nursing/Allied Health Occupations details regarding Modules 2, 3 and 4 for Sleep Technologist Training.

Social Work

Courses are approved by the State of Maryland Board of Social Work Examiners and for Licensed Counselors.

NEW! Advanced Emotional Freedom Techniques

Take EFT to the next level! Emotional Freedom Techniques (EFT) is an extremely effective and simple therapeutic process for treating traumas, fears and phobias, anger, addictions, negative self-concepts, and performance enhancements. Approved for 6 Clock Hours in continuing education for Social Workers. Prerequisite: Prior EFT training required. Instructor: Daniel Holler, LCSW-C

Cost: \$59 (MD Senior Adults: \$37); includes boxed lunch

Course #: **VOC-441-A2P**

Fri., Oct. 21, 9:00 AM - 4:00 PM

Washington Road Campus, Rm. N105

NEW! Unraveling the NASW Code of Ethics: What Social Workers Are Called to Know

The NASW Code of Ethics sets forth values, principles and standards to guide social workers' conduct in professional and personal settings, but what do social workers really need to know when applying these ideals? How can social workers use the Code of Ethics to act in an ethical manner that is in line with the values of the profession? This interactive workshop explores these concepts and challenges participants to examine their own values, principles and standards in relation to the professional code. Approved to meet the 3 hour Ethics requirement for Maryland license renewal. Instructor: Michelle Young, LCSW-C

Cost: \$30 (MD Senior Adults: \$30); includes morning refreshments

Course #: **VOC-440-A2**

Fri., Sep. 16, 9:00 AM - 12:15 PM

Washington Road Campus, Rm. N105

General Allied Health Education

Open to current or prospective Health Care Workers, these courses prepare you with the terminology, basic knowledge of the body's anatomy and other skills required in any health field.

Medical Terminology for Health Careers

If you work with patient charts, case histories, insurance forms, court documents, etc., knowledge of medical terminology is essential. You'll learn proper medical terminology and how to define medical terms -- skills that are useful for medical and legal secretaries, court clerks, health insurance personnel, ward clerks, paramedics, and others in similar roles. This class is a prerequisite for Medical Assistant, Sleep Technologist, EKG Technician and PT/OT Aide training.

Cost: \$258 (MD Senior Adults: \$30); plus text

Course #: **AHE-149-A2B**

Tue., Sep. 13 - Nov. 15, 6:00 - 9:15 PM (10 sessions)

Washington Road Campus, Rm. A200

Basic Anatomy and Physiology for Health Careers

As a health care provider, a working knowledge of the anatomy and physiology of the human body is required. Learn the fundamental structure of body systems, the physiology of the body parts, and the diseases and disorders that may result in impairment, deterioration or malfunction of the body's systems. This class is a prerequisite for Medical Assistant, Sleep Technologist, EKG Technician and PT/OT Aide training.

Cost: \$258 (MD Senior Adults: \$30); plus text

Course #: **AHE-150-A2B**

Tue. & Thu., Dec. 1 - Jan. 17, 6:00 - 9:15 PM

(10 sessions; no class 12/20, 12/22, 12/27 & 12/29)

Washington Road Campus, Rm. L284

Need help with your

career choice?

FREE monthly drop-in sessions

Rm. A125

First Monday, 5:30 - 6:30 p.m.

Third Friday, 10 - 11 a.m.

Go to

www.carrollcc.edu/cetcareer for details.

Call 410-386-8100 to reserve a seat.

Professional Preparation in Healthcare

Learn the essentials of becoming successful as a student and employee in today's healthcare systems. Topics include communication, working well on teams, respecting and valuing differences, and the importance of professionalism. Discuss the availability of healthcare careers in the local region, marketing your skills to potential employers, resumes, application letters and how to prepare for interviews.

Cost: \$85 (MD Senior Adults: \$40); plus text

Course #: AHE-196-A1B

Mon. & Wed., Aug. 15 & 17, 6:00 - 9:15 PM (2 sessions)

Washington Road Campus, Rm. N105

Course #: AHE-196-B1B

Sat., Aug. 20, 9:00 AM - 3:30 PM

Washington Road Campus, Rm. N203

Course #: AHE-196-A2B

Sat., Sep. 17, 9:00 AM - 3:30 PM

Washington Road Campus, Rm. N203

Course #: AHE-196-B2B

Mon. & Wed., Oct. 10 & 12, 6:00 - 9:15 PM (2 sessions)

Washington Road Campus, Rm. N105

Course #: AHE-196-C2B

Fri., Dec. 9, 9:00 AM - 3:30 PM

Washington Road Campus, Rm. N105

Course #: AHE-196-B3B

Mon. & Wed., Jan. 9 & 11, 6:00 - 9:15 PM (2 sessions)

Washington Road Campus, Rm. N105

Course #: AHE-196-A3B

Sat., Jan. 21, 9:00 AM - 3:30 PM

Washington Road Campus, Rm. N203

CPR and First Aid

The American Heart Association strongly promotes knowledge and proficiency in BLS, ACLS, and PALS and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the American Heart Association, and any fees charged for such a course do not represent income to the Association.

American Heart Association

CPR Instructor's Course

For anyone who has successfully completed a BLS course and has a strong desire to be an instructor for the American Heart Association. Provides candidates with background for in-depth comprehension of BLS materials, instructional methodologies, and the opportunity to develop proficiency in presentation techniques. Bring current BLS card to class. Prerequisites: Current Healthcare Provider card, demonstrate BLS skills and be 18 years of age.

Cost: \$193 (MD Senior Adults: \$85); includes text

Course #: AHE-124-A2P

Tue., Thu. & Sat., Sep. 13 - 17, Tue. & Thu., 5:30 - 9:45 PM

and Sat., 8:00 AM - 5:00 PM (3 sessions)

Washington Road Campus, Rm. N106

Heartsaver AED: Adult, Infant and Child

Can you save a life? You can if you know CPR and how to use an AED (Automated External Defibrillator). Learn to recognize and respond to cardiac and respiratory emergencies in the adult, infant, and child, and to recognize and help an individual who is choking. You'll practice using an AED simulator until it is second nature. You'll also learn the risks of Stroke, and actions you can take to minimize the consequences of a Stroke. A 2-year American Heart Association Heartsaver AED CPR card will be issued to you after successful completion of this course.

Cost: \$64 (MD Senior Adults: \$52); includes text

Course #: AHE-620-A1

Sat., Aug. 27, 9:00 AM - 4:00 PM

Washington Road Campus, Rm. N106

Course #: AHE-620-A2

Sat., Oct. 29, 9:00 AM - 4:00 PM

Washington Road Campus, Rm. N106

Course #: AHE-620-B2

Sat., Dec. 10, 9:00 AM - 4:00 PM

Washington Road Campus, Rm. N106

Online Heartsaver AED

Designed specifically for the busy layperson interested in CPR training. Following completion of the online portion, you will receive a certificate to take to the Carroll Community College American Heart Association Training Center where you will complete the practice and skills verification portions. Completion of all 3 steps (on-line, practice and skills verification), results in a CPR card being issued.

Cost: \$77; includes skills verification and card.

Course #: AHE-162

The testing and verification portion of the course is by appointment only. Appointments are made by contacting Stacey Bowen at 410-386-8020. For more information go to www.onlineaha.org and click on the link for Training in the Workplace

Heartsaver 1st Aid/CPR and AED

Review the online portion of 1st aid/CPR and AED which is completed prior to class. Instructors will explain material and ensure proper technique followed by a skills testing portion. Upon successful completion of all 3 steps the student will be issued an American Heart Association 1st Aid/CPR and AED card that is good for 2 years.

Cost: \$70; includes skills verification and card.

Course #: AHE-204

The practice and verification portion of the course is by appointment only. Appointments are made by contacting Stacey Bowen at 410-386-8020. For more information on this program you can go to www.onlineaha.org

CPR Healthcare Provider/BLS

Complete your Healthcare Provider CPR training requirement. You will become proficient in techniques for one- and two-rescuer adult, child, and infant resuscitation; use of an AED, management of airway obstruction in adults, children, and infants, and effective use of barrier devices. You must demonstrate competency through both a written test and skills evaluation.. A 2-year American Heart Association Healthcare Provider CPR card will be issued to you after successful completion of this course.

Cost: \$85 (MD Senior Adults: \$53); includes text

Course #: AHE-046-A2

Tue. & Thu., Sep. 20 & 22, 6:00 - 9:15 PM (2 sessions)

Washington Road Campus, Rm. N106

Course #: AHE-046-B2

Sat., Oct. 8, 9:00 AM - 4:00 PM

Washington Road Campus, Rm. N106

Course #: AHE-046-C2

Tue. & Thu., Nov. 8 & 10, 6:00 - 9:15 PM (2 sessions)

Washington Road Campus, Rm. N106

Course #: AHE-046-D2

Sat., Dec. 3, 9:00 AM - 4:00 PM

Washington Road Campus, Rm. N106

Course #: AHE-046-A3

Tue. & Thu., Jan. 17 & 19, 6:00 - 9:15 PM (2 sessions)

Washington Road Campus, Rm. N106

CPR Recertification: Basic Life Support for Health Care Providers

Renew your Healthcare Provider CPR credential. Refresh your skills in techniques for one- and two-rescuer adult, child, and infant resuscitation; use of an AED, management of airway obstruction in adults, children, and infants, and effective use of barrier devices. You must demonstrate competency through both a written test and skills evaluation. *Prerequisite:* current Healthcare Provider CPR card. A 2-year American Heart Association Healthcare Provider CPR card will be issued to you after successful completion of this course.

Cost: \$62 (MD Senior Adults: \$51); includes text

Course #: AHE-384-B1P

Sat., Aug. 20, 8:30 AM - 1:15 PM

Washington Road Campus, Rm. N106

Course #: AHE-384-A2P

Thu., Sep. 8, 5:15 - 10:00 PM

Washington Road Campus, Rm. N106

Course #: AHE-384-B2P

Sat., Oct. 15, 8:30 AM - 1:15 PM

Washington Road Campus, Rm. N106

Course #: AHE-384-C2P

Sat., Nov. 12, 8:30 AM - 1:15 PM

Washington Road Campus, Rm. N106

Course #: AHE-384-D2P

Wed., Dec. 7, 5:15 - 10:00 PM

Washington Road Campus, Rm. N106

Online Healthcare Provider Renewal

Designed for healthcare providers who have prior CPR training and need recertification. Following completion of the online portion, you will receive a certificate to take to the Carroll Community College American Heart Association Training Center where you will undergo the skills verification portion. Completion of both portions results in a CPR card being issued.

Cost: \$60; includes skills verification and card.

Course #: XXQ-214

The verification portion of the course is by appointment only. Appointments are made by contacting Stacey Bowen at 410-386-8020. For more information on this program go to www.onlineaha.org

EKG and Pharmacology: ACLS Prep

See Nursing and Allied Health/Nursing section for course details

ACLS Provider

You are an Advanced Life Support team player. Be even more valuable to the team with confidence in your ability to manage a cardiac or respiratory arrest emergency and lead a resuscitation event. You'll become proficient in arrhythmia management including pharmacology, electrical therapy, BCLS, and airway management. *Prerequisite:* current Healthcare Provider CPR card. A 2-year American Heart Association ACLS card will be issued to you after successful completion of this course.

Cost: \$217 (MD Senior Adults: \$75); includes text

Course #: AHE-082-A2P

Wed. & Thu., Sep. 21 & 22, 9:00 AM - 4:00 PM (2 sessions)

Washington Road Campus, Rm. N106

Course #: AHE-082-B2P

Wed. & Thu., Oct. 26 & 27, 9:00 AM - 4:00 PM (2 sessions)

Washington Road Campus, Rm. N106

Course #: AHE-082-C2P

Wed. & Thu., Nov. 16 & 17, 9:00 AM - 4:00 PM (2 sessions)

Washington Road Campus, Rm. N106

Course #: AHE-082-D2P

Wed. & Thu., Dec. 14 & 15, 9:00 AM - 4:00 PM (2 sessions)

Washington Road Campus, Rm. N106

Course #: AHE-082-A3P

Wed. & Thu., Jan. 25 & 26, 10:00 AM - 5:00 PM (2 sessions)

Washington Road Campus, Rm. N106

ACLS Renewal

Are your 2 years of ACLS certification up already? If you have participated in an initial ACLS course, have a current ACLS card, and a current Healthcare Provider CPR card, you want this course. You will review the most current training available in Advanced Life Support. Re-affirm confidence in your skills in the management of emergency situations during cardiac arrest and your ability to function in a leadership role during a resuscitation event. Refresh your knowledge of arrhythmia management including pharmacology, electrical therapy, BCLS, and airway management. A 2-year American Heart Association ACLS card will be issued upon successful completion.

Cost: \$179 (MD Senior Adults: \$77); includes text

Course #: AHE-083-A2P

Fri., Sep. 23, 9:00 AM - 4:00 PM

Washington Road Campus, Rm. N106

Course #: AHE-083-B2P

Fri., Oct. 28, 9:00 AM - 4:00 PM

Washington Road Campus, Rm. N106

Course #: AHE-083-C2P

Fri., Nov. 18, 9:00 AM - 4:00 PM

Washington Road Campus, Rm. N106

Course #: AHE-083-D2P

Fri., Dec. 16, 9:00 AM - 4:00 PM

Washington Road Campus, Rm. N106

Course #: AHE-083-A3P

Fri., Jan. 27, 9:00 AM - 4:00 PM

Washington Road Campus, Rm. N106

Heart Code ACLS Anywhere

An alternative to the traditional ACLS class directed toward those requiring recertification. A tutorial CD is purchased online. Upon completion of the CD content, you will print a certificate to take to the Carroll Community College American Heart Association Training Center where you will undergo the skills verification portion. Successful completion of both portions results in an ACLS card being issued.

Cost: \$120; includes skills verification and card.

Course #: XXQ-208

The verification portion of the course is by appointment only. Appointments are made by contacting Stacey Bowen at 410-386-8020. For more information go to www.onlineaha.org

National Safety Council

First Aid, CPR and AED

Learn how to prevent injuries and first aid for personal injuries and medical emergency. Topics include: Basic Life Support (CPR) including use of an AED, airway obstruction, bleeding, shock, dressings, burns, head and spinal, chest and abdominal injuries, splinting, poisoning, and medical illness. Meets the OSHA standards. Upon completion of the course, you will receive a two-year certificate from the National Safety Council. Meets the criteria for First Aid and CPR for child care providers.

Cost: \$87 (MD Senior Adults: \$53); includes text

Course #: AHE-037-B1

Tue. & Wed., Aug. 16 & 17, 5:45 - 10:00 PM (2 sessions)

Washington Road Campus, Rm. N106

Course #: AHE-037-A2

Sat., Oct. 22, 8:00 AM - 5:00 PM

Washington Road Campus, Rm. N106

Course #: AHE-037-B2

Tue. & Wed., Dec. 13 & 14, 5:45 - 10:00 PM (2 sessions)

Washington Road Campus, Rm. N106

Need help with your **career choice?**
 FREE monthly drop-in sessions
 Rm. A125
 First Monday, 5:30 – 6:30 p.m.
 Third Friday, 10 – 11 a.m.
 Go to www.carrollcc.edu/cetcareer for details.
 Call 410-386-8100 to reserve a seat.