

Illustrator Level 2

Take your Adobe Illustrator skills to the next level! Work with advanced features such as blending shapes and colors, applying appearance attributes and graphic styles, and utilizing type, brushes, symbols and layers. Learn to combine Illustrator graphics with other programs and how to import from Photoshop. *Prerequisites:* Illustrator Level 1 or equivalent experience.

Cost: \$185 (MD Senior Adults: \$93); includes text

Course #: DAP-573-A3

Tue., Feb. 7, 9:00 AM - 5:00 PM

Washington Road Campus, Rm. T319

Course #: DAP-573-B3

Tue., Mar. 27, 9:00 AM - 5:00 PM

Washington Road Campus, Rm. T319

Designing Effective Websites

A poorly designed web site can drive away visitors and hurt a business. Learn the best practices of effective web site design. Topics include: appropriate site organization and structure, web site appearance, browser safe colors, viewing and accessibility, site navigation, the use of graphics and web site testing.

Cost: \$59 (MD Senior Adults: \$59)

Course #: XXZ-908-A3

Wed., Feb. 1, 6:00 - 9:00 PM

Washington Road Campus, Rm. T319

Course #: XXZ-908-B3

Wed., Mar. 21, 6:00 - 9:00 PM

Washington Road Campus, Rm. T319

Search Engine Optimization

Apply search engine optimization to your website. Learn the benefits of using SEO and discover the "unwritten rules" for effective usage and how to avoid being shut out by major search engine providers. Topics include: the effective use of meta tags, keywords, text and images and links, and planning for SEO.

Cost: \$59 (MD Senior Adults: \$59)

Course #: XXZ-907-B2

Wed., Dec. 14, 6:00 - 9:00 PM

Washington Road Campus, Rm. T319

Course #: XXZ-907-A3

Wed., Feb. 15, 6:00 - 9:00 PM

Washington Road Campus, Rm. T319

Course #: XXZ-907-A4

Wed., Apr. 18, 6:00 - 9:00 PM

Washington Road Campus, Rm. T319

Introduction To WordPress

Learn what WordPress is, what it can do, how it can be used for either a blog or a website, or both. Take a tour of the WordPress "Dashboard" and find out how to install WordPress as a website or sign up for a WordPress blog account. *Instructor: Jeannine Morber.*

Cost: \$39 (MD Senior Adults: \$39)

Course #: XXZ-060-A4

Thu., Apr. 12, 6:00 - 8:00 PM

Washington Road Campus, Rm. K203

Wordpress Workshop for Beginners

Learn basic WordPress settings and features for both users of the installed version of WordPress (Wordpress.org) and the WordPress.com hosted version. This is a hands-on workshop. Students will work on their own WordPress account. *Prerequisite:* Introduction to WordPress or instructor permission. *Instructor: Jeannine Morber.*

Cost: \$149 (MD Senior Adults: \$149)

Course #: XXZ-061-A4P

Thu., Apr. 19, 6:00 - 9:00 PM

Washington Road Campus, Rm. K203

WordPress Workshop for Intermediate Users

Learn the more advanced features of WordPress, such as Plugin installation and installing and using Search Engine Optimization and Google Analytics tools. This class is for the installed version of WordPress users only. *Prerequisite:* WordPress Workshop for Beginners or instructor permission. *Instructor: Jeannine Morber.*

Cost: \$149 (MD Senior Adults: \$149)

Course #: XXZ-062-A4P

Thu., Apr. 26, 6:00 - 9:00 PM

Washington Road Campus, Rm. T321

Online Training

Video Game Design and Development

This program is an appropriate starting point for students who seek a professional career as a video game designer and developer. It is also well-suited for enthusiastic amateurs and gamers looking to explore this exciting field as a recreational endeavor.

Cost: \$1,995 (MD Senior Adults: \$1,995)

Course #: XXG-067-A2

Online

For information go to www.gatlineducation.com/carrollcc

Webmaster

This online program prepares students for a dynamic Internet-based career as a Webmaster. Webmasters design, develop, and maintain web sites. This Webmaster program begins by teaching simple webpage development and progresses by introducing new concepts by involving students in active webpage

implementation using HTML and Dynamic HTML. Textbook is included.

Cost: \$1,795 (MD Senior Adults: \$1,795)

Course #: XXG-057-A2

Online

For information go to www.gatlineducation.com/carrollcc

Technology at Home

Successful Selling on eBay

See Lifestyle/Personal Interest section for course details

INFORMATION TECHNOLOGY: PROFESSIONAL

Earn an Information Technology Certification

Prepare for professional certification, receive job training, improve your skill set and gain technical knowledge. For details go to carrollcc.edu/cecertificates

- A+ Certified Computer Technician
- Network Engineer (Cisco Certified Network Associate)
- Network Technician (Network+ Certification)
- Systems Security Analyst (Security+ Certification)

Computer Repair and Support

Operating Systems and Computer Hardware

Increase your technical skill and knowledge in this hands-on computer repair and support class. Learn about common operating systems, such as Windows and Linux, and perform hardware installation, repair and troubleshooting. Additional topics include operating system installation, dual booting operating systems, running virtual machines and hardware compatibility issues. *Prerequisites:* strong working knowledge of Windows, mouse and keyboarding skills.

Cost: \$245 (MD Senior Adults: \$90); includes text

Course #: DAP-548-A3

Mon. & Wed., Jan. 30 - Feb. 15, 6:00 - 9:15 PM (6 sessions)

Washington Road Campus

Computer Networking and Security Fundamentals

Uncover the concepts of computer networks in business and home environments and implement security measures to maintain system security and protect data. Build and troubleshoot various network configurations and apply appropriate security protocols. Additional topics include routers, switches,

Information Technology: Professional | Occupational Training

VLANs and common internal and external network security threats. *Prerequisites:* strong working knowledge of Windows, mouse and keyboarding skills. Prior completion of Operating systems and Computer Hardware (DAP-548) is recommended.

Cost: \$155 (MD Senior Adults: \$90); includes text

Course #: DAP-549-A3

Mon. & Wed., Feb. 27 - Mar. 7, 6:00 - 9:15 PM (4 sessions)

Washington Road Campus, Rm. K204

Communication Skills for the IT Professional

Communicating technical information to non-technical users is a challenge every IT professional faces. Learn effective communication methods that can make communicating with end users, coworkers and supervisors easier. Learn about technical communication on support calls and via telephone support, providing technical direction to users, and improving customer service. *Prerequisites:* strong working knowledge of Windows, mouse and keyboarding skills. Prior completion of Computer Networking and Security Fundamentals (DAP-549) is recommended.

Cost: \$95 (MD Senior Adults: \$40)

Course #: DAP-550-A4

Mon. & Wed., Mar. 19 & 21, 6:00 - 9:15 PM (2 sessions)

Washington Road Campus, Rm. K204

Information Technology Certification Training

Become a CompTIA A+ Certified Professional!

If you are getting ready for a career as an entry-level information technology professional or personal computer service technician, the CompTIA A+ Certification course is the first step in your preparation. Whether you plan to work in a mobile or corporate environment, this course provides the background knowledge and skills you will require to be successful. It will also assist you in preparing for the following certification exams:

- CompTIA A+ Essentials 220-701
- CompTIA A+ Practical Application 220-702

A+ Certification

Acquire the essential skills and information needed to install, upgrade, repair, configure, troubleshoot, optimize and perform preventative maintenance of basic personal Computer hardware and operating systems. *Prerequisites:* Familiarity with Windows based personal computers and components, ability to search on the internet and understanding of file management in Windows Explorer (cut, copy and rename files).

Cost: \$995 (MD Senior Adults: \$175); includes text, toolkit

& technician briefcase

Course #: TEC-007-A3

Tue. & Thu., Jan. 31 - Apr. 19, 6:00 - 9:45 PM (22 sessions; no class 4/3 & 4/5)

Washington Road Campus, Rm. M062

Network+ Certification

Learn the fundamentals and basics of networking. Through hands-on training, students learn the vendor-independent networking skills and concepts that affect all aspects of networking, such as installing and configuring the TCP/IP client. This course helps prepare students for CompTIA's Network+ Certification. This course can be the first step in achieving a Windows MCSE or CNE Certification. *Prerequisite:* A+ certification courses or similar experience.

Cost: \$495 (MD Senior Adults: \$135); includes text

Course #: DAP-434-A3

Mon. & Wed., Jan. 23 - Feb. 22, 6:00 - 9:45 PM (10 sessions)

Washington Road Campus, Rm. M062

Security+ Certification

Prepares students for the CompTIA Security+ certification exam. Topics include: preventing against external attacks, fundamentals of computer security, infrastructure security, communications security, and cryptography, as well as mitigation techniques and hacking. *Prerequisites:* Network+ certification or equivalent experience.

Cost: \$495 (MD Senior Adults: \$135); includes text

Course #: TEC-426-A3

Mon. & Wed., Mar. 12 - Apr. 18, 6:00 - 9:45 PM (10 sessions; no class 4/2 & 4/4)

Washington Road Campus, Rm. M062

OCCUPATIONAL TRAINING

Earn a Continuing Education Certificate

Prepare for professional certification, industry licensure or a new occupation. For details go to carrollcc.edu/cecertificates

- Animal Control Officer
- Travel Agent
- Truck Driver—CDL-A & B
- Veterinary Assistant

Animal Care

NEW! Introduction To Pet Massage

This course provides a step-by-step approach for the pet owner, pet sitter, or other animal caregiver to massage dogs or cats. Focus on the holistic philosophy of animal well-being, while learning elementary knowledge of pet anatomy, basic animal psychology, and massage

techniques. Practice skills learned on life-like plush dogs and students will receive a book to use as a reference after class. The class also provides a basic overview for those considering an occupation in the pet message field. Live animals will be brought into the class room by the instructor; however students are not permitted to bring animals. *Carroll Community College takes all necessary safety precautions when students interact with live animals; however, students must be aware that live animals by nature may not be absolutely controlled. Therefore, a potential exists for students to be scratched, bitten or injured by an animal while participating in this training. Carroll Community College does not provide medical insurance for any injury suffered.*

Cost: \$69 (MD Senior Adults: \$69); includes text

Course #: XXZ-108-A3

Sat., Mar. 31, 10:00 AM - 2:30 PM

Washington Road Campus, Rm. K115

Human Resources

HRCI/PHR Certification Program

The Human Resource Certification Institute (HRCI) is the credentialing affiliate of the Society for Human Resource Management (SHRM), the world's largest association devoted to professional human resource management. HRCI works to define and maintain the HR body of knowledge, and offers assessments and certification of this knowledge. Human Resource certification demonstrates mastery of the HR body of knowledge and is widely accepted as a symbol of professional achievement. This online 13 course series entitled the HRCI/ Professional in Human Resources Certification Program, which maps to the six functional areas, is an excellent tool for helping learners refresh for the PHR exam.

Cost: \$1,695 (MD Senior Adults: \$1,695)

Course #: VOC-388-A3

Online

For information go to

www.theknowledgebase.org/carrollcc

Tuition **\$200**
...or more?
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Go to
www.carrollcc.edu/factsplan
to learn more!