Carroll Community College
Office of Records and Registration

Application for Letter of Recognition

Please provide the following information:

Name:_________________________________ Student ID No. (or SSN):________________

Telephone Number (in case of questions):__________________________________________

Date last course was completed (or will be completed):______________________________

Which Letter of Recognition are you applying for? (Check one)

___ Art History
    (ART-135, ART-136, and ART-125 or ART-190)

___ Computer-Aided Design
    (CAD-101, CAD-210, and a 3-credit CAD elective)

___ Computer Graphics
    (CGR-105, CGR-252, and CGR-253)

___ Computer Graphics/Web Design
    (CGR-157, CGR-224, and CGR-253)

___ Computer Information Systems/User Support Technology
    (CIS-101 or MIS-101, CIS-129, and CIS-139)

___ Criminal Justice
    (CRIM-101, CRIM-110, and a 3-credit CRIM elective)

___ Early Childhood Education
    (ECE-101 and ECE-104)

___ Health Information Technology/Medical Transcription
    (HIT-111, OFFC-220, and OFFC-240)

___ Office Technology/Administrative Assistant
    (OFFC-102, OFFC-105, OFFC-201, and OFFC-205)

___ Office Technology/Legal Secretary
    (OFFC-220, OFFC-230, and BUAD-205)

___ Visual Art/Studio
    (ART-105, ART-115, and one of the following program electives: ART-110, ART-125, or ART-210: this sequence recommended for commercial and graphic design careers)
    (ART-120, ART-130, and one of the following program electives: ART-110, ART-125, or ART-210: this sequence recommended for fine art/art therapy/decoring careers)

Once you have completed this application, please submit it to the Records Office, Room A-112. Should you have any questions, please call (410) 386-8440.

Revised 2/1/2011