

APA CITATION CHECKLIST

Before turning in your paper to your instructor, take a few minutes to review your citation list for these common APA style errors:

Formatting

- Is your citation list titled **References**? Is **References** centered on the page?
- Is your list in **alphabetical order**?
- Did you *italicize* book titles, journal titles, or Web document titles? (**See reverse side.**)
- Is your list **double-spaced**?
- Did you use **hanging indent** (only the first line of any citation begins at the left margin?)
- Did you **remove hyperlinks and underlines from web site URLs**?

Content

- Did you only include **the last name and first initial(s) of any authors**?
- Did you only **capitalize the first word of titles and subtitles, (except journal titles)**?
- Did you **exclude Web site retrieval dates**?
- For government authors, did you include a country abbreviation and government department names followed by the bureau, office, etc. in the order of the agency hierarchy?**
- If no doi (digital object identifier) is available, did you include **the URL of any journal homepage, not the URL of a database you used? (See reverse side.)**
- If you are citing a Web site, can you tell from the URL or author information who the sponsor of the Web site is? If not, did you include the organization's name in your retrieval statement?

Variations in APA Style:

Web Document Titles

Due to variations in the way in which the APA Manual is interpreted, a Web site document title can appear as plain text or be italicized.

DOIs

There are two acceptable forms of a doi. One is displayed as a Web address beginning with <http://dx.doi.org/> followed by the doi. The other begins with doi: -- see the examples below:

<http://dx.doi.org/10.2102/50.holistic.nursing.041>

doi: 10.2102/50.holistic.nursing.041