Dear Service-Learner,

Congratulations on making a commitment to serve your community while enhancing your education. We are delighted that you will be participating in the service-learning program here at Carroll Community College. We believe that your experience will be rewarding, with many opportunities to grow and learn more about your course subject and yourself. We are here to serve you, your instructors and our community partners to ensure that the service-learning experience benefits everyone. Please contact me if I can do anything to help provide you with the best service-learning experience possible.

Enjoy your service-learning project!

Heather Diehl
Coordinator, Experiential Learning and Student Organizations
410-386-8413 (phone)
410-386-8501 (fax)
hdiehl@carrollcc.edu

“During my service-learning project, I saw that the Therapeutic Riding Program is a fantastic opportunity for the riders and their families to come together and to see they are not alone. I believe I was able to make a real contribution to this program.”
-- Nursing student
SERVICE-LEARNING
at Carroll Community College

Mission

The mission of Service-Learning at Carroll Community College is to enhance student learning through the integration of academic and co-curricular learning with active service to community partners while encouraging civic engagement, community awareness and personal leadership development.

Benefits of service-learning projects for students:

- Enriches learning by moving course material beyond the classroom.
- Enhances interpersonal, communication and human relation skills.
- Broadens perspectives and understanding of varied and diverse cultures and lifestyles.
- Promotes critical thinking and problem solving skills.
- Increases sense of self-worth through meaningful contribution to the community.
- Fosters a sense of social and civic responsibility.
- Allows for exploration of career options.

“My time at the South Carroll Senior Center was one of the more enjoyable college experiences in which I have taken part. Rather than read and write about these topics, I have experienced them first hand and applied the psychology. I recommend this assignment over any other to incoming Carroll students.

-Psychology 210 student

Benefits of service-learning for faculty:

- Brings a fresh approach and new energy to course content.
- Enlivens and enriches teaching and learning.
- Addresses a variety of learning styles.
- Deepens faculty/student relationships.
- Creates new opportunities for research and publication.

Benefits of service-learning for community partners:

- Provides short-term volunteers to meet community needs.
- Provides potential long-term volunteers and potential recruits for agency employment.
- Increases awareness of agency services and societal issues within the community.
- Expands opportunities for participating in educational partnerships.
THE THREE PHASES of Service-Learning

Preparation---> Action---> Reflection

**Preparation:**
As you prepare for your service, you want to understand your course learning objectives, the need your service will address, your personal expectations and attitudes of your involvement in service-learning and the community.

**Action:**
These activities bring you face-to-face with the people you are helping and can be immensely gratifying. You could be tutoring a child, planning activities at a senior center, mentoring clients at a group home, cleaning up a pond, creating a marketing brochure, helping disabled horseback riders or discussing a book with seniors.

**Reflection:**
This phase allows you time to think about your service and how it ties into your learning objectives, as well as the impact your service has had on the community. Your professor will guide you through reflection activities.

What action did you perform?
How did your action benefit individuals in the community?
What did you learn about yourself as a result of your actions?
What did you learn about the community you live in as a result of your service?
PREPARATION PHASE:
Student Placement Checklist

Below are the step-by-step instructions for students seeking a placement with a community agency as part of a service-learning project. The Coordinator of Experiential Learning and Student Organizations is available to help and guide you through the process to enable everyone to have the most successful experience.

☐ **Step 1 -- Familiarize yourself with the Service-Learning assignment in your course.**
Review the objectives of your service-learning assignment in the course syllabus and discuss the Project requirements with your instructor. You will need to communicate these objectives to your desired Community Partner when setting up your placement. If the Community Partner does not offer activities to meet your learning objectives, then that site is NOT a good match for your assignment!!!

☐ **Step 2 -- Select a Community Partner.**
Review the Directory of Community Partners and select a few potential service sites that meet both your course objectives AND look interesting to you. If you can't find an agency in our Handbook OR if you have other ideas for potential placements, let us know.

☐ **Step 3 -- Contact the Community Partner.**
Call or email the agency. Let the volunteer coordinator at the agency know what kind of experience you're looking for and what you hope to learn from the experience. *You will need to clearly articulate your learning objectives to the community agency.* Most agencies will require you to visit in person and complete volunteer paperwork.

☐ **Step 4 -- Complete the Placement Agreement, MOU and Release Forms**
Once a placement has been confirmed with an agency, complete the Service-Learning Placement Agreement Form, the Service-Learning Release Form and have your supervisor sign a Memorandum of Understanding (MOU). These forms must be signed by all parties and turned in to your class instructor before your project begins.

☐ **Step 5 – Track your time with the Service-Learning Hours Log.**
This is an easy way to remember the hours that you spent at your placement site. Once your service is complete, have your site supervisor sign the document and return it to your instructor.

☐ **Step 6 – Submit a Student Evaluation Form to your site supervisor.**
On the last day of service with your community partner, provide this form to your site supervisor. Your supervisor can either return the form to you directly, send it to your instructor, or fax it to the number provided on the form. Your instructor will decide if this form will have influence in your grading for the service-learning project.
CONTACTING YOUR COMMUNITY PARTNER
Common Questions

1. Who do I talk to?
When calling an agency, always ask to speak with the contact person identified by your instructor, or the contact listed in the Directory of Community Partners. If that person no longer works at the agency, ask to speak with the Volunteer Coordinator.

2. When should I call?
Always try to call the contact person during the times they have identified as the best time to reach them. If you must leave a message, identify yourself, why you are calling, your phone number and the best time the contact person can reach you. Be sure to be persistent in your efforts, as oftentimes non-profit agencies may be very busy providing services to the community! You might have to make SEVERAL attempts before you are able to reach your contact.

3. Should I try email instead?
Sometimes folks respond quicker to email. If you haven’t heard back from your contact by phone, maybe try following up with an email. Most community partners have an email address included in their contact information in the Directory of Community Partners.

4. What do I say?
Hi. My name is __________, and I am a student at Carroll Community College. As part of my involvement in a (name of course) course, I have been asked to complete a service-learning project. As part of this project, my instructor wants me to learn: (give the main learning objective of the project). I would need to complete (number of hours your instructor requires/or project required) by (state your deadline). I would like to know if you have any service-learning opportunities where I might be able to help your organization while also meeting my project’s requirements.

5. What do I ask?
What will I be doing? How do I get there?
What times can I come? Where can I park?
Where will I be working? What should I wear?
Will I be trained? When can I start?

6. At your first meeting:
• Be sure to walk through the Placement Agreement with your Site Supervisor.
• Communicate your learning objectives. Do the activities help you meet your objectives?
• Find a schedule that allows you to participate in the activities that meet your needs.
• Find out when your orientation and training will be (if applicable).
• Complete required paperwork for the agency.
• Be sure to confirm details (when do you start, who do you meet, where do you go, etc).
• Stay in touch! Communication is key!
• Once the Placement Agreement is complete, be sure to return it to your instructor.
ACTION PHASE TIPS
Student Service Checklist

As a service-learner at a community agency, it is important to remember that you are representing not only yourself, but also Carroll Community College. As such, please carefully review the following guidelines to help ensure a positive and successful service-learning experience.

- Treat your service as you would treat paid employment. Make sure you arrive on time. Tardiness is unprofessional and inconvenient to the site supervisor.

- Set a schedule with your supervisor for your service and stick to it. If you have to make changes, be sure to communicate well in advance with your supervisor. Agencies are depending on you to help meet their needs, so don’t let them down.

- Clothing should be neat, professional and appropriate for the duties required. Ask what the dress code is at your site if it has not already been mentioned.

- Develop and maintain a good professional rapport with those with whom you work. Be trustworthy, respectful and non-judgmental.

- If you are working directly with individuals who are served by your community agency, make sure to obtain and maintain professional communication. Educate individuals about your role at the site and how long you will be there. Remember, this is a professional relationship.

- Communicate with your site supervisor and your instructor. If any situation arises that you have questions or concerns about, be sure to address them before the situation becomes unmanageable. Ask questions if you don’t understand something or want to learn more about it.

- Perform the duties and responsibilities assigned to you in a complete and professional manner as if you were an employee.

- Keep track of your service hours on your Hours Log. This log must be turned in to your instructor.

- Always keep in mind how you can link your course objectives to your service-learning experience. Recognize that your site supervisor is a partner in the educational process along with your instructor.

- Be sure to always maintain the confidentiality of clients and employees at your community site. If you ever have questions about what information can and cannot be shared, ask about the policy. Don’t ever give out specific information about another person.
INCORPORATING SERVICE-LEARNING
On your Resume

When creating or updating a resume, your service-learning experience can be just as important as work experience and education. Service-learning involves both work and education, therefore, conveying a unique experience. Students may list their service-learning experience as Campus & Community Involvement, Volunteer Experience, or Professional Experience (if related to your career field).

Here are a few suggestions of how to list your service-learning experience on a resume:

COMMUNITY INVOLVEMENT
Boys & Girls Club of Westminster Westminster MD, Fall 2014
Math Tutor
- Provided knowledge of mathematical skills to 6-10 year old participants
- Created games, activities and lessons to reinforce learning
- Aided in discussion to help problem solve mathematical equations

OR

VOLUNTEER EXPERIENCE
4-H Therapeutic Riding Program Westminster, MD
Assistant Fall 2014
- Utilized exercise to increase balance and confidence in Riding Program for disabled clients
- Constructed training brochure to inform volunteers how to address variety of medical situations, including seizures, diabetic reactions and injuries

OR

PROFESSIONAL EXPERIENCE
ARC Westminster, MD
Mentor/Coach Fall 2014
- Organized and presented with team an interactive presentation on employability skills for participants of ARC
CARROLL COMMUNITY COLLEGE
Service-Learning Prohibited Activities

I. Service-learning students may not:

a. Engage in any activity that may influence legislation.

b. Organize or engage in protests, petitions, boycotts or strikes.

c. Assist, promote, or deter union organizing.

d. Impair existing contracts for services or collective bargaining agreements.

e. Engage in partisan political activities or other activities designed to influence the outcome of an election to any public office.

f. Participate in, or endorse, events or activities which are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials.

g. Engage in religious instruction; conducting worship services; provide instruction as part of a program that includes mandatory religious instruction or worship; construct or operate facilities devoted to religious instruction or worship; maintain facilities primarily or inherently devoted to religious instruction or worship

II. Fund Raising

a. A Service-learning student’s service activities may not include organized fundraising, including financial campaigns, endowment drives, solicitation of gifts and bequests, and similar activities designed for the sole purpose of raising capital or obtaining contributions for the organization.

b. Service activities that raise funds or in-kind contributions while generating, involving and/or encouraging community support may be considered appropriate and allowable.
Service-Learning Placement Agreement

The Placement Agreement should be completed by both the Student and the Site Supervisor

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<tr>
<th>Student Name:</th>
<th>Semester/Year:</th>
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<tr>
<td>Student Email:</td>
<td>Student Phone:</td>
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<tr>
<td>Instructor Name:</td>
<td>Instructor Email/Phone:</td>
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<td>Course Name:</td>
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<td>Agency Name:</td>
<td>Supervisor Name:</td>
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<td>Supervisor Email:</td>
<td>Supervisor Phone:</td>
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<tr>
<td>Required Hours:</td>
<td>Beginning Date:</td>
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The learning objectives for this class include:

In order to meet these learning objectives, the student will participate in the following activities:

Is there a class assignment that must be completed at the agency (presentation, lesson, research, brochure, etc)? If yes, please discuss the assignment in advance.

By signing below, the Student agrees to the following:
I will comply with agency policies, standards and regulations and serve in a professional manner with respect for others, especially with regard to confidentiality. I will be on time, call my supervisor if I cannot attend due to illness, and will carry out the assigned and agreed upon tasks or services. If I find that the tasks and activities are not applicable to my learning goals, I will communicate my concerns to my Site Supervisor and provide input for improvement. Additionally, I agree to the terms of the Service-Learning Release Form and have returned my signed copy to my instructor. I will contact Coordinator of Experiential Learning and Student Organizations at 410-386-8413 if I have any concerns, difficulties and/or feedback regarding this placement.

By signing below, the Site Supervisor agrees to the following:
I will provide orientation and necessary training to the students, thereby stating clearly the goals of the program/agency and the needs of the population served. I will work with the Student to ensure that learning objectives are being met, and to identify appropriate activities to support the student’s learning goals. Additionally, I agree to the terms of the Community Partner Memorandum of Understanding that the agency has completed and returned to my instructor. I will contact the Coordinator of Experiential Learning and Student Organizations at 410-386-8413 if I have concerns, difficulties and/or feedback regarding this placement.

REQUIRED SIGNATURES:
Student: ___________________________ Date: ___________________________
Agency Supervisor: ___________________________ Date: ___________________________
Carroll Community College (CCC) sponsors service-learning for students as a means of providing a comprehensive and diverse learning environment. As a part of service-learning, my picture or voice may be recorded. The Release and Authorization Form on the back of this page must be signed if you agree to have your likeness or voice used for any purpose by CCC. Service-learning participants and leaders are expected to conduct themselves in a professional and positive manner as representatives of CCC. I will abide by all the rules and regulations of CCC and read and adhere to the Code of Conduct found in the College catalog, College Regulations/Policies, Section Six: Code of Integrity, Part II: Student Conduct. Failure to follow operating guidelines, instructor/staff directives, and the Code of Conduct may result in disciplinary or other action.

Student Name: ____________________________   Semester/Year: ____________________________

Instructor Name: ____________________________   Instructor Email/Phone: ____________________________

Course Name: ____________________________   Course Number: ____________________________

Course Dates: ____________________________   Agency: ____________________________

In order to meet learning objectives, the student will participate in the following activities: __________________________________________

I. SPECIAL ACTIVITIES/ RISKS:

List any risks specific to this service-learning activity- e.g.: air travel, vehicle travel, foot travel, certain physical or outdoor activities, equipment, special environments or exposures

This is to certify that ____________________________ (Student/Participant Name – Print) has full permission to, or has voluntarily agreed to travel in a group or independently, off campus, within the United States, in connection with a service-learning field trip, function, event, or course of Carroll Community College.

II. By signing below, the Student agrees to the following: I will comply with agency policies, standards and regulations and serve in a professional manner with respect for others, especially with regard to confidentiality. I will be on time, call my supervisor if I cannot attend due to illness, and will carry out the assigned and agreed upon tasks or services. If I find that the tasks and activities are not applicable to my learning goals, I will communicate my concerns to my Site Supervisor and provide input for improvement.

III. By signing below, the Site Supervisor agrees to the following: I will provide orientation and necessary training to the students, thereby stating clearly the goals of the program/agency and the needs of the population served. I will work with the Student to ensure that learning objectives are being met, and to identify appropriate activities to support the student’s learning goals. Additionally, I agree to the terms of the Community Partner Memorandum of Understanding that the agency has completed and returned to the Carroll Community College. I will contact the Coordinator of Experiential Learning and Student Organizations (410-386-8413) if I have concerns, difficulties and/or feedback regarding this placement.

Student: ____________________________   Agency Supervisor: ____________________________

IV. LIABILITY WAIVER / RISK ACKNOWLEDGEMENT:

I understand that participation in Service-Learning activities could involve risk of physical injury, illness, death or property loss, and despite safety precautions, the College cannot guarantee safety thereof, as all risks cannot be prevented. The College does not provide health and accident insurance for trip participants, and I understand that any medical expenses, property loss, or other personal expenditures that result during or from
this travel/trip are to be borne by the student/participant, or by their parent or guardian (if student/participant is a minor). I also hereby consent and give authorization to advisors to secure any emergency medical treatment in event I am unable to, and I agree to be responsible for the costs thereof.

I further acknowledge that I am responsible for providing my own transportation and that if I drive my own vehicle, or am a passenger in another’s private vehicle in connection with this trip/function, that CCC’s auto insurance does not cover such a private vehicle. I also understand that the College cannot be responsible for assuring the safety and reliability of such private transportation or driver or for any non-sponsored activities and travel that I choose to participate in before, during or after the College sponsored Service-Learning activity, and I therefore accept the risks and responsibilities associated with such private vehicle travel.

In consideration of the opportunity afforded, with full knowledge and acceptance of the risks associated with this Service-Learning activity and with full understanding of the above issues/conditions, I hereby release, indemnify and hold harmless Carroll Community College, and its Board of Trustees, officers, employees, agents, directors, volunteers, successors, and assigns from all form and manner of risks inherent in such activities, and from all claims and demands of any nature arising from participation in said Service-Learning activity. I also have read and understand the College’s Conduct Standards and I agree to abide by them.

____________________________________________________________________
Signature of Student/Participant Date
(needed if student/participant is a minor – under 18)

____________________________________________________________________
Signature of Parent/Guardian Date

Print Student/Participant Name

Print Parent/Guardian Name

Emergency Contact Name:____________________________________ Phone:___________________________

V. RELEASE AND AUTHORIZATION

I, ____________________________________________, hereby consent for Carroll Community College, its Board of Trustees, officers, employees, agents, directors, volunteers, successors, and assigns including independent third party photographers hired by Carroll Community College (hereinafter referred to as “the College”) to record my picture and voice on photographs, films and audio and videotapes, to edit these recordings at the discretion of the College, and to incorporate these recordings into movie and sound films or audio and videotapes, webcast, streaming, social media sites, broadcasts, (radio and television, including cable and satellite transmissions), programs or otherwise, to use in any manner of media whatsoever, including unrestricted use for purposes of publicity, advertising, and to use my name, likeness, or voice in connection therewith.

I hereby release the College from any and all claims for damages, for libel, slander, invasion of privacy or any other claim based on the use of the above-described materials. I further waive any rights conferred under federal copyright laws or any other rights I might otherwise have in the materials and the subsequent broadcast or commercial, educational, or other use by the Board. I understand that the recordings are the exclusive property of the College, and the College owns all rights to these recordings regardless of the form in which they are produced or used. Further, I agree that I am not entitled to nor was I promised any compensation for the making of such recordings or their use.

I have read and understood the consents of this Release; wherefore, I have executed this Release on this ________ day of ____________________ 20___.

_________________________________________
Signature (If under 18, need the signature of the parent/guardian)

_________________________________________
Print Name

_________________________________________
Print Name
Service-Learning Hours Log

Please use this form to record your service hours. Upon completion of your service commitment, please give a copy to your instructor.

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<tr>
<th>Student Name:</th>
<th>Semester/Year:</th>
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<td>Student Email:</td>
<td>Student ID Number:</td>
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<td>Course Name:</td>
<td>Course Number:</td>
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<td>Service Site:</td>
<td>Supervisor Name:</td>
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<th>Time In</th>
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I certify that this student has completed the service-learning hours recorded above.

Supervisor Signature: ___________________________ Date ___________________________
Student Evaluation

Student: Please complete the Student Section and submit to your agency supervisor.

Site Supervisor: Please complete the Agency Section and return completed forms to the Carroll Community College Student Life Office via fax (410-386-8501) or mail or the student may deliver to his/her instructor.

Student Section

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<tr>
<th>Student Name</th>
<th>Student Signature</th>
<th>Total Hour</th>
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Course

Instructor's Name

Agency Section

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<tr>
<th>Agency Name</th>
<th>Site Supervisor Name</th>
<th>Total Hours</th>
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Site Supervisor Signature

Date

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<tr>
<th>Student Performance</th>
<th>Poor</th>
<th>Satisfactory</th>
<th>Good</th>
<th>Excellent</th>
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<tr>
<td>Quality of Service</td>
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<td>Willingness to work</td>
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<td>Cooperative Attitude</td>
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<td>Works well with others</td>
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<td>Acceptance of Supervision</td>
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<td>Dependability</td>
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<td>Punctuality and Attendance</td>
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<td>Follow through on Activities</td>
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Additional Comments:
Memorandum of Understanding COMMUNITY PARTNER AGREEMENT

WHEREAS, the Board of Trustees of Carroll Community College (hereinafter referred to as "College") and __________________________ (Hereinafter referred to as "Facility") desires to set out in writing the terms and respective responsibilities of the two institutions for the service-learning of students in the Center for Service-Learning Program of Carroll Community College. The above named organizations hereby enter into a Memorandum of Understanding for one year from (date)____________________ until _____________________.

A. Facility Responsibilities:
   1. Provide students with a worthwhile and challenging service task that meets the students’ learning objectives.
   2. Interview and screen student applicants to verify suitable matches between the needs of the agency and the educational objectives of the student.
   3. Provide students with a supervisor during their service.
   4. Orient students to the agency’s rules, policies, procedures, methods and operations, community issues, and population served.
   5. Complete and sign the Service-Learning Placement Agreement, Hours Log and Student Evaluation (these forms will be provided by the student).
   6. Provide a safe and appropriate working environment.

B. College Responsibilities:
   1. Assist in developing potential service-learning projects to enhance classroom-learning objectives.
   2. Provide orientation for agency supervisors to include the goals of service-learning and our expectations of participating agencies.
   3. Support agencies throughout the placement process, including monitoring of student activities to ensure that the service-learning experience is beneficial for everyone. The service site may terminate student service at any time, for good cause.
   4. Take action regarding any student whose performance record or conduct does not justify continuance in clinical education at the Facility.
   5. Support rules and regulations governing students that are mutually agreed upon between the College and the Facility.

C. Student’s Responsibility
   1. Follow the administrative policies, standards and practices of the Facility.
   2. Abide by all of the College’s regulations, policies and procedures.
   3. Be responsible for transportation, living, and eating arrangements when not provided by the Facility.
   4. Sign the Service-learning Release Form and the Service-learning Placement Agreement.

D. General Provisions:
   1. The initial term of this agreement shall be for a period of one year from the date both parties sign this Agreement.____________________to commence on the date this agreement is executed.
   2. This Agreement may be amended as College and Facility mutually agree in writing. Except for the specific provision amended, the Agreement shall remain in full force and effect after such amendment subject to the same laws, obligations, conditions, provisions, rules and regulations, as it was prior to said amendment.
   3. Either party may terminate this Agreement for any reason in accordance with this clause by providing sixty days written notice of intention to terminate to the other party.
4. The terms of this Agreement shall be interpreted and enforced according to the laws of the State of Maryland.
5. The dismissal of a student for academic or disciplinary reasons is the responsibility of the college, but the Facility maintains the right to remove a student from the Service-Learning Placement portion of the program if a student’s behavior should be in violation of existing rules and regulations of the Facility in such matters as procedures, policies, conduct, manner of dress and in other such respects as the Facility may require to prevent interference with its operations. The Facility agrees to provide a reasonable explanation substantiating the termination of a student’s placement with the Facility in writing.
6. The Facility and College agree that there shall be no discrimination on the basis of race, color, sex, sexual orientation, national origin, religion, pregnancy, disability, age, genetic information, military service, gender, gender identity, or any other class protected by Federal, State or local law, in the assignment, acceptance, and activities of students in the program established by this Agreement.
7. The College and the Facility shall agree upon the number of students.
8. CCC and the Facility hereby agree to indemnify, defend, and hold harmless the other party including their Boards of Trustees, officers, employees, agents, directors, volunteers, successors and assigns from claims, causes of action, suits, liabilities, damages, losses, demands, costs, expenses, or judgments including courts fees or attorneys’ costs arising out of the parties participation under this Partnership Agreement, except in the event of an occurrence as a result of the other’s sole negligence or willful misconduct. The duties arising under this paragraph shall survive the termination of this Agreement.
9. It is understood and agreed, that CCC’s obligation with regard to the indemnification and hold harmless provisions shall be expressly limited to the limits of CCC’s liability imposed by the provisions of the Courts and Judicial Proceedings Article, Section 5-519 of the Annotated Code of Maryland as amended (the “State Code”). It is further understood and agreed that CCC, by the terms of the agreement, is not waiving or relinquishing in any manner any defense that may be available to CCC, whether relating to governmental or sovereign immunity or otherwise, nor is CCC relinquishing any defenses that may become available to it at any time during the term of the Agreement, but it is further understood that CCC is free to assert all defenses that may be available to it as a governmental or State agency or such defenses that become available to them by operation of law.

This Memorandum of Understanding shall be interpreted and enforced according to the laws of the State of Maryland. This Memorandum of Understanding shall become effective when fully executed by both parties.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding below.

Your signature below demonstrates your understanding and agreement with the above listed provisions. We welcome you as a partner in education with Carroll Community College.

FACILITY NAME:__________________________________________________________

Facility – Authorized Signature__________________________________________Facility Supervisor (please print)________________________

Supervisor Email Address_________________________Phone________________________Facility Supervisor (signature) Date

CARROLL COMMUNITY COLLEGE - Center for Service-Learning

Director of Student Life (signature)________________________________________Date

7/11/17-signature/mc
# Listing of Community Partners by Topic Area

Below is a list of Community Partners sorted by areas of interest. The Community Partners are also listed in alphabetical order on the following pages for convenience. Each page contains contact information that includes hours of operation, special requirements and a summary of opportunities available.

## Cultural
- Carroll County Farm Museum
- SERRV International

## Disabilities
- The Arc of Carroll County
- Brookdale Westminster
- Carroll County Bureau of Aging and Disabilities
- Caring Carroll
- Change, Inc.
- Copper Ridge
- Family and Children’s Services
- Goodwill Industries
- Therapeutic Riding Program (4H)
- Westminster Healthcare Center

## Educational
- The Arc of Carroll County
- Bear Branch Nature Center
- Boys and Girls Club of Westminster
- Carroll Child Care Center
- Carroll County Farm Museum
- Community Media Center
- Cranberry Station Elementary Mentoring
- Hill Family Center Y Chipmunks
- My Sister’s Place Women’s Center

## Families and Children
- Bea Gaddy Family Center
- Boys and Girls Club of Westminster
- Carroll Child Care Center
- Carroll County Community Mediation Center
- Carroll County Health Department
- CCPS Judy Center Partnership
- Cranberry Station Elementary Mentoring
- Family and Children’s Services
- Girl Scouts of Central Maryland
- Habitat for Humanity
- Hill Family Center Y
- Hill Family Center Y Chipmunks
- Human Services Program
- Marriage and Relationship Education Center
- The Shepherd’s Staff
- Voices for Children

## Environmental
- Bear Branch Nature Center
- First Fruits Farm, Inc.
- Irvine Nature Center
- Piney Run Nature Center
**Health and Wellness**

Access Carroll
Alpha Pregnancy Center
American Cancer Society
Brookdale Westminster
Carroll County Bureau of Aging and Disabilities
Carroll County Community Mediation Center
Carroll County Health Department
Carroll Hospice Center
Carroll Lutheran Village
Catastrophic Health Planners
Copper Ridge
First Fruits Farm
Hill Family Center Y
Meals on Wheels
Rape Crisis Intervention Services
Southeast New Life for Girls
Therapeutic Riding Program- 4H
Westminster Healthcare Center
Westminster Rescue Mission

**Homelessness**

Bea Gaddy Family Center
Carroll County Bureau of Aging and Disabilities
Carroll County Health Department
Carroll Hospice
Catastrophic Health Planners
First Fruits Farm, Inc.
Habitat for Humanity
Human Services Program
Meals on Wheels
My Sister’s Place Women’s Center
Rape Crisis Intervention Services
The Shepherd’s Staff

**Seniors**

Brookdale Westminster
Caring Carroll
Carroll County Bureau of Aging and Disabilities
Carroll Lutheran Village
Copper Ridge
Fairhaven
Family and Children’s Services
Long View Nursing Home
Meals on Wheels
Mount Airy Senior and Community Center
North Carroll Senior and Community Center
South Carroll Senior and Community Center
Taneytown Senior and Community Center
Westminster Healthcare Center Westminster Senior and Community Center

**Recreation and Fitness**

Girl Scouts of Central Maryland
Hill Family Center Y
Mount Airy Senior and Community Center
North Carroll Senior and Community Center
South Carroll Senior and Community Center
Taneytown Senior and Community Center
Washington Road Community (WRC) Trail
Westminster Healthcare Center
**Access Carroll, Inc.**

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Patient-Centered, Integrated Health Care Home for Low-Income Residents of Carroll County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>10 Distillery Drive Suite 200 Westminster, MD 21157</td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Sandy Lynch, Office Manager/Volunteer Coordinator</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:SLynch@accesscarroll.org">SLynch@accesscarroll.org</a></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**
Mission: To champion health and provide quality, integrated health care service for low-income residents of Carroll County. Providing primary health care, behavioral health care & substance abuse services, family dental care, medical assistance (including supplies), laboratory and radiology testing, referrals to specialists, patient education, specialized case management and pubis assistance application support.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**
- Front Office (Main Medical and Dental)
- Phlebotomy
- Nursing
- Pharmacy Tech
- Dental Assistant

**Special Requirements (please note cost if applicable):**
None

**Please describe service-learning opportunities available. Please be as specific as possible.**
Front office, nursing, CMA, and lab work

**Please describe any required agency training including dates, times and hours if applicable:**

**Times when service-learners would be able to serve?**
Office hours are Monday through Friday, 8:30 AM until 5:00 PM.

**What is the minimum hour commitment?**
Ten (10), Preferred

**What is the minimum age requirement?**
Senior High School Age

**Is the service-site accessible by public transportation?**
Yes

**Is parking provided?**
No. 2 blocks away.
<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Families, Pregnancy, Parenting, Babies and Toddlers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>301 Main Street, Suite 1B Reisterstown, MD 21136</td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.alpha-pregnancycenter.org">www.alpha-pregnancycenter.org</a></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Bev Desrosiers</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-833-7864</td>
</tr>
<tr>
<td>Fax:</td>
<td>410-517-2442</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:bev@alpha-pregnancycenter.org">bev@alpha-pregnancycenter.org</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>Monday-Friday</td>
</tr>
<tr>
<td>Best method:</td>
<td>Phone</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**

We provide a support system for pregnant women and mothers with babies and young children. We offer pregnancy tests, limited ultrasounds, material assistance, parenting programs, community referrals and post abortion counseling.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**

- Individuals

**Special Requirements (please note cost if applicable):**

Completed application, interview, references and training required depending on the position. There is no cost involved.

**Please describe service-learning opportunities available. Please be as specific as possible.**

Mentors/Facilitators for Parenting Classes. Office support in all areas (counseling, materials assistance, etc.)

**Please describe any required agency training including dates, times and hours if applicable:**

Training can be arranged to meet specific needs.

**Times when service-learners would be able to serve?**

Flexible hours for service-learners (determined by center hours)

**What is the minimum hour commitment?**

2 hrs/week

**What is the minimum age requirement?**

18-21 depending on the program

**Is the service-site accessible by public transportation?** Yes

**Is parking provided?** Yes
# The American Cancer Society

| Community Issues: | Health and Wellness, Cancer Education, Cancer Prevention, Cancer Research, Save lives from the cancer, support those batting cancer, and celebrate survivors of cancer |
| Agency Address: | 1393 Progress Way, Ste 908 Eldersburg, MD 21784 |
| Website: | [www.cancer.org](http://www.cancer.org)  
[www.relayforlife.org](http://www.relayforlife.org) |
| Contact Person: | LeAnne McFadden  
Community Development Manager |
| Phone: | 410-781-6907 |
| Fax: | 410-781-4317 |
| Email Address: | Leanne.mcfadden@cancer.org |
| Best time to contact: Best method: | Mon- Fri 9-4, can leave a message at any time Phone or email |

**Short Description of Agency Mission and Focus:** The American Cancer Society’s mission is to save lives, celebrate lives, and lead the fight for a world without cancer.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**  
Individuals and Groups

**Special Requirements (please note cost if applicable):** Anyone who wishes to make a difference in the fight against cancer and help those in our community rally to make a difference

**Please describe service-learning opportunities available. Please be as specific as possible.**

Outreach at community events in Westminster, Sykesville, Taneytown, and Manchester…all corners of Carroll County. Providing FUN activities in the community and providing cancer information, prevention information, and Relay For Life information encouraging team involvement in this signature fundraising event to support the ACS.

Events and Activities: Help with a myriad of community events, i.e. Fallfest parade in Westminster, Light parade and HOPE lighting ceremonies in the winter, Kickoff event for our NEW Carroll County Relay For Life event, Outreach to Senior Centers, Survivor Dinner servers and entertainment, set up and clean up at Relay For Life events, games and activities, registration, etc…

Relay Recess events: help with Relay Recess events at Carroll County Elementary Schools in the Spring.

**Please describe any required agency training including dates, times and hours if applicable:** Not necessary, although there is a vibrant volunteer network and ACS training online available at [volunteerlearning.cancer.org](http://volunteerlearning.cancer.org)

**Times when service-learners would be able to serve?**  
Varies…Kickoff events and Community Outreach would be in the Fall and winter, Relay For Life events are held in the Spring, April, May, June

**What is the minimum hour commitment?**  
Would prefer 2-3 hour commitment but can be flexible

**What is the minimum age requirement?**  
14

**Is the service-site accessible by public transportation?**  
Some sites are, yes.

**Is parking provided?**  
Yes it will be
**The Arc Carroll County**

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>We work with people who have intellectual and developmental disabilities, including autism.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>180 Kriders Church Road Westminster, MD 21158</td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Kathy Forbes</td>
</tr>
<tr>
<td>Fax:</td>
<td>410-876-5317</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**
The Arc Carroll County was established by parents of children with special needs as an alternative to institutionalization. Our mission is to help people with intellectual and developmental disabilities lead fulfilling lives.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**
We can accommodate students interested in marketing, fundraising, planning events for people in our support services programs and those interested in data entry.

**Special Requirements (please note cost if applicable):**
Must be able to pass a criminal background check.

**Please describe service-learning opportunities available. Please be as specific as possible.**
We have opportunities in our marketing and development departments; our autism program and in planning and coordinating events for people receiving support services.

**Please describe any required agency training including dates, times and hours if applicable:**

**Times when service-learners would be able to serve?**
Monday through Friday 9 a.m. to 3 p.m. There are some opportunities to assist during special evening events or weekend events.

<table>
<thead>
<tr>
<th>What is the minimum hour commitment?</th>
<th>There is no minimum.</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is the minimum age requirement?</td>
<td>18</td>
</tr>
</tbody>
</table>

**Is the service-site accessible by public transportation?**
Yes

**Is parking provided?**
Yes
**The Arc Carroll County- Adult Autism**

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Adult Autism; It has been our experience that once adults on the autism spectrum turn 21, they transition (most do not graduate) out of the public school system and are forced to abruptly integrate into society, with great difficulty. The Arc has created a suitable place for these individuals to have a sense of belonging and companionship as well as providing an appropriate structured transition into society.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>The Arc Carroll County 180 Kriders Church Road Westminster, MD 21158</td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.ArcCarroll.com">www.ArcCarroll.com</a></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Erica Henriette, Assistant Director of Autism Services</td>
</tr>
<tr>
<td>Phone:</td>
<td>(410) 848-4124 ext. 139</td>
</tr>
<tr>
<td>Fax:</td>
<td>(410) 876-5317</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:ehenriette@arccarroll.com">ehenriette@arccarroll.com</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>8am-4pm</td>
</tr>
<tr>
<td>Best method:</td>
<td>Email and/or phone</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**
The Arc’s mission is to support people in their individual pursuit of fulfilling life. This Adult Autism Program is to offer social opportunities and build a supportive community for Carroll County adults on the spectrum.

Which of the following categories of service-learners/volunteers can your agency accommodate?
Both volunteers and service-learners.

**Special Requirements (please note cost if applicable):**
An orientation at the facility prior to working with clients. No cost.

Please describe service-learning opportunities available. Please be as specific as possible.
Call for details.

Please describe any required agency training including dates, times and hours if applicable:
Orientation with Human Resources discussing the mission, vision, and values of The Arc and Orientation with Assistant Director of Autism Services

**Times when service-learners would be able to serve?**
Call for details.

**What is the minimum hour commitment?** 2 hours/week

**What is the minimum age requirement?** 18+

**Is the service-site accessible by public transportation?** Yes

**Is parking provided?** Yes
<table>
<thead>
<tr>
<th><strong>Community Issues:</strong></th>
<th>Hunger, Homelessness</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Address:</strong></td>
<td>425 N. Chester Street Baltimore, MD 21231</td>
</tr>
<tr>
<td><strong>Contact Person:</strong></td>
<td>Cynthia Brooks</td>
</tr>
<tr>
<td><strong>Email Address:</strong></td>
<td><a href="mailto:beagaddy@gmail.com">beagaddy@gmail.com</a></td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**
Our mission, since 1981, has been and always will be to assist in providing our neighbors with food, clothing and other items. We also provide a safe haven from the storms of life for women and children on a transitional basis.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**
Individuals and Groups

**Special Requirements (please note cost if applicable):**

**Please describe service-learning opportunities available. Please be as specific as possible.**
Students can earn service learning hours during all activities; Food Pantry, Shelter, Thanksgiving, Christmas

**Please describe any required agency training including dates, times and hours if applicable:**
None

**Times when service-learners would be able to serve?**
Monday thru Friday 9am to 3pm  
Saturday 9 am-12 noon

**What is the minimum hour commitment?**
Varies

**What is the minimum age requirement?**
14

**Is the service-site accessible by public transportation?**
Yes

**Is parking provided?**
Street parking
# Bear Branch Nature Center

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Environmental Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>300 John Owings Rd Westminster, MD 21158</td>
</tr>
<tr>
<td>Website:</td>
<td>ccgovernment.carr.org/ccg/recpark/hashawha</td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Nicole Myers</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-386-3580</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:bearbranch@ccg.carr.org">bearbranch@ccg.carr.org</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>Wednesday-Sunday</td>
</tr>
<tr>
<td>Best method:</td>
<td>Email is best</td>
</tr>
</tbody>
</table>

## Short Description of Agency Mission and Focus:

Mission Statement: To provide a quality experience for user groups and the general public in Environmental Education, Recreation, Lodging, and Food Service while functioning in a self-supporting capacity. These services will be provided within a safe, friendly, clean and environmentally conscious facility.

Most people enjoy coming to Hashawha Environmental Center because of the beautiful surroundings. This serene setting allows visitors to relax and appreciate the natural environment all around them.

## Which of the following categories of service-learners/volunteers can your agency accommodate?

Please see below for volunteer opportunities

### Special Requirements (please note cost if applicable):

Application

Please describe service-learning opportunities available. Please be as specific as possible.

Special events - Monarch Madness Festival, Pancake Breakfast
Trail maintenance
Gardening
Front Desk Volunteer
Animal care/feeding

Please describe any required agency training including dates, times and hours if applicable: N/A

Times when service-learners would be able to serve?

Various

<table>
<thead>
<tr>
<th>What is the minimum hour commitment?</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is the minimum age requirement?</td>
<td>14</td>
</tr>
<tr>
<td>Is the service-site accessible by public transportation?</td>
<td>Yes</td>
</tr>
<tr>
<td>Is parking provided?</td>
<td>Yes</td>
</tr>
<tr>
<td>Community Issues:</td>
<td>We work with kids from diverse backgrounds. We have cultural diversity that needs to be addressed, educational needs and supports, learning disabilities, family challenges such as foster children, substance abuse issues in the home. We also have members who are homeless and depending on a shelter.</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Agency Address:</td>
<td>25 Union Street Westminster, MD 21157</td>
</tr>
<tr>
<td>Website:</td>
<td>Bgcwestminster.org</td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Amy Moorman</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-386-0135</td>
</tr>
<tr>
<td>Fax:</td>
<td>410-386-0024</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:amoorman@bgcwestminster.org">amoorman@bgcwestminster.org</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>M- F 10-4</td>
</tr>
<tr>
<td>Best method:</td>
<td>email</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**
To promote student success and achievement through an increase of community input and involvement. We will provide high quality after school and summer camp programs that provide students with opportunities for academic and personal enrichment.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**
Any

**Special Requirements (please note cost if applicable):**
Application, background check

**Please describe service-learning opportunities available. Please be as specific as possible.**
Student Mentors- work with students on activities, academics, sports, arts, robotics program
Computer Work – help with documents
Clean up /Organizing – organize and clean the club
Grant writing – help prepare and write grants
Web Design- help update the website

**Please describe any required agency training including dates, times and hours if applicable:**
Volunteers need to fill out volunteer application.
Long-term student mentors need to have background check

**Times when service-learners would be able to serve?**
Students Mentors are needed from 2:30- 6:00pm
Club hours are 10 am – 6pm

**What is the minimum hour commitment?**
No minimum

**What is the minimum age requirement :**
high school graduate

**Is the service-site accessible by public transportation?**
Yes

**Is parking provided?**
Across the street at the Union Street Methodist Church
**Community Issues:** Assisted Living, Health and Wellness for Seniors

**Agency Address:** 45 Washington Road  
Westminster, MD 21157  
Website: [Brookdale.com](https://www.brookdale.com)

**Contact Person:** Janet Serio  
410-751-2300  
Fax 410-751-2741

**Email Address:** Janet.serio@brookdale.com  
Best time to contact:  
Best method: 9am-5pm  
Phone or Email

**Short Description of Agency Mission and Focus:**

Enriching the lives of those we serve with compassion, respect, excellence and integrity.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**

- Individuals or groups

**Special Requirements (please note cost if applicable):**

n/a

**Please describe service-learning opportunities available. Please be as specific as possible.**

n/a

**Please describe any required agency training including dates, times and hours if applicable:**

n/a

**Times when service-learners would be able to serve?**

n/a

**What is the minimum hour commitment?**

n/a

**What is the minimum age requirement?** n/a

**Is the service-site accessible by public transportation?**

yes

**Is parking provided?**

Parking is limited to about 10 visitor spaces.
<table>
<thead>
<tr>
<th><strong>Community Issues:</strong></th>
<th>Seniors and disabled</th>
</tr>
</thead>
</table>
| **Agency Address:**   | **Mailing Address:** P.O Box 842  
                        | Westminster, MD 21158  
                        | **Physical Address:** 255 Clifton Blvd.  
                        | Suite 315. Westminster, MD 21157  
                        | **Website:** www.caringcarroll.org |
| **Contact Person:**   | Becky Smith  
                        | Program Coordinator  
                        | **Phone:** 410-775-5596  
                        | **Fax:**  |
| **Email Address:**    | caringcarrollinc@gmail.com  
                        | rebecca.smith3@maryland.gov  
                        | **Best method to contact:** email |

**Short Description of Agency Mission and Focus:** Caring Carroll recruits, trains, and supports a network of volunteers who help to meet the non-medical needs of chronically ill, disabled, isolated, or frail adult residents of Carroll County who are striving to remain living independently in their own homes. Caring Carroll provides services such as friendly visits, minor home repairs, shopping/errands, light meal preparation, light housekeeping, yard work, and transportation.

**Which of the following categories of service-learners/volunteers can your agency accommodate?** Individuals

**Special Requirements (please note cost if applicable):** All volunteers and/or interns must attend a 1-hour training and complete a $20 background check.

**Please describe service-learning opportunities available. Please be as specific as possible.**

Students may participate in direct volunteer work with clients or they may opt to work alongside of the Program Coordinator to learn about the structure and functioning of a small non-profit. If a student opts to volunteer with one or more clients, it is expected that this volunteer relationship be for the duration of the semester or longer. If a student opts to intern with the Program Coordinator, it is expected that he/she be willing to take on appropriate organizational projects and tasks for the duration of the semester.

**Please describe any required agency training including dates, times and hours if applicable:**

Background check

**Times when service-learners would be able to serve?** Flexible

**What is the minimum age requirement?** 18

**What is the minimum hour commitment?** Long-term, 1 year or more

**Is the service-site accessible by public transportation?** Yes

**Is parking provided?** Yes
## Carroll Child Care Center

<table>
<thead>
<tr>
<th><strong>Community Issues:</strong></th>
<th>Families and Children, Education</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Address:</strong></td>
<td>224 North Center Street</td>
</tr>
<tr>
<td></td>
<td>Westminster, MD 21157</td>
</tr>
<tr>
<td><strong>Website:</strong></td>
<td><a href="http://www.carrollchildcare.com">www.carrollchildcare.com</a></td>
</tr>
<tr>
<td><strong>Contact Person:</strong></td>
<td>Kara McFalls</td>
</tr>
<tr>
<td><strong>Phone:</strong></td>
<td>410-840-7925</td>
</tr>
<tr>
<td><strong>Fax:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Email Address:</strong></td>
<td><a href="mailto:Kara.McFalls@carrollchildcare.com">Kara.McFalls@carrollchildcare.com</a></td>
</tr>
<tr>
<td><strong>Best time to contact:</strong></td>
<td>9 a.m. to 3 p.m. by phone</td>
</tr>
<tr>
<td></td>
<td>Email any time</td>
</tr>
</tbody>
</table>

### Short Description of Agency Mission and Focus:
Our non-profit program serves families of all income levels by offering a healthy environment in which children can discover, learn & grow. We’re among the most affordable, convenient and credentialed Pre-K education and day care programs in the region, and one of the few to offer subsidized tuition for qualifying families. Our low tuition rates cover nearly all program costs, including food.

### Which of the following categories of service-learners/volunteers can your agency accommodate?
Individuals interested in early childhood connection and families, including social work or psychology.

### Special Requirements (please note cost if applicable):
Maryland clearances, current physical and TB test, training

### Please describe service-learning opportunities available. Please be as specific as possible.
Assistance to the teachers and children during classroom operation. Learn how to apply for grant funding for non-profit.

### Please describe any required agency training including dates, times and hours if applicable:
Volunteer packet to be completed by volunteer. Sign in and out sheet required.

### Times when service-learners would be able to serve?
Center open 6:30-6, administration office open 9-3, mornings are best.

### What is the minimum hour commitment?
There is no minimum hour commitment but need consistency.

### What is the minimum age requirement?
18

### Is the service-site accessible by public transportation?
Yes

### Is parking provided?
Yes
**Carroll County Bureau of Aging & Disabilities**

<table>
<thead>
<tr>
<th><strong>Community Issues:</strong></th>
<th>Provide long term services and supports older adults, adults with disabilities and those who care for them. Services focus on avoiding institutional placement and assisting individuals with remaining in the community for as long as possible.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Address:</strong></td>
<td>125 Stoner Avenue Westminster, MD 21157</td>
</tr>
<tr>
<td><strong>Website:</strong></td>
<td>ccgovernment.carr.org/ccg/aging</td>
</tr>
<tr>
<td><strong>Phone:</strong></td>
<td>410-386-3807</td>
</tr>
<tr>
<td><strong>Fax:</strong></td>
<td>410-840-0436 (fax)</td>
</tr>
<tr>
<td><strong>Email Address:</strong></td>
<td><a href="mailto:gvalentine@ccg.carr.org">gvalentine@ccg.carr.org</a></td>
</tr>
<tr>
<td><strong>Contact Person:</strong></td>
<td>Gina Valentine, Aging &amp; Disabilities Services Supervisor</td>
</tr>
<tr>
<td><strong>Best time to contact:</strong></td>
<td>Best method: Monday – Friday from 8:00 – 4:30 either by phone or email</td>
</tr>
<tr>
<td><strong>Best method:</strong></td>
<td>Monday – Friday from 8:00 – 4:30 either by phone or email</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:** The Carroll County Bureau of Aging & Disabilities is dedicated to providing the highest quality of services, programs and assistance to promote choice, dignity and independence for older adults, adults with disabilities and those who care for them.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**
- Individuals – on a regular basis
- Groups – Volunteers are needed to assist during our Seniors on the Go

**Special Requirements (please note cost if applicable):** Volunteers/Interns must be 18 years of age or older. A background check may be required but at no cost to the volunteer/intern.

**Please describe service-learning opportunities available. Please be as specific as possible.**
Available volunteer opportunities include: Clerical (answering phones, completing data entry, providing information about agency services); State Health Insurance Program (assist individuals with enrolling in Medicare Part D programs and Medicare Savings Programs; Money Follows the Person Program (educating nursing home residents about options available to them that enable them to leave the nursing home and live in a community setting). Additional opportunities may be available at our Senior and Community Centers.

**Please describe any required agency training including dates, times and hours if applicable:**
Training will be provided specific to the program that the individual volunteers in. In addition, confidentiality training is required for all volunteers.

**Times when service-learners would be able to serve?**
Varies by program.

**What is the minimum hour commitment?**
Certain programs would like more than 25 hours per volunteer

**What is the minimum age requirement?**
18

**Is the service-site accessible by public transportation?**
Yes

**Is parking provided?**
Yes
# Carroll County Community Mediation Center

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Conflict management, mediation for community and family disputes, re-entry services, senior mediation services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>255 Clifton Boulevard &lt;br&gt;Suite 311 &lt;br&gt;Westminster, MD 21157</td>
</tr>
<tr>
<td>Website:</td>
<td>carrollcc.edu/student services/community mediationcenter</td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Patricia Ryan</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-848-1764</td>
</tr>
<tr>
<td>Fax:</td>
<td>410-848-5479</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:pryan@carrollcc.edu">pryan@carrollcc.edu</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>Daytime</td>
</tr>
<tr>
<td>Best method:</td>
<td>e-mail</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**
The Carroll County Community Mediation Center operates under the auspices of Carroll Community College to promote peaceful resolution of conflict and collaborative problem solving by providing a range of conflict resolution services, education and professional training to the Carroll County Community.

The Carroll County Community Mediation Center (CCCMC) provides a continuum of conflict management services including public education, conflict management trainings and workshops, conflict coaching, mediation, and large group facilitation services.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**

**Special Requirements (please note cost if applicable):**
50 hour mediation training if service-learning or internship is to mediate in the community. Training specific for activities and administrative work.

**Please describe service-learning opportunities available. Please be as specific as possible.**

**Outreach and Partnership Development:**
- Design and create marketing materials (flyers, brochures, etc.) to educate community members about mediation opportunities involving youth and young adults (parent/teen, youth/youth, etc.).
- Research and contact youth oriented organizations, clubs and agencies.
- Schedule and coordinate meetings with potential agencies to explore partnerships.
- Develop and conduct relevant presentations for groups.
- Explore opportunities to create partnerships for trainings, workshops, conflict services, referrals and mediation sites.
- Explore appropriate places to distribute marketing materials.
- Approach potential establishments and groups to obtain permission to place marketing materials.
- Distribute brochures/marketing materials to designated locations in Carroll County.
- Assist in tabling community events/fairs to inform citizens about the center.

**Volunteer Management:**

- Design and create marketing materials (flyers, brochures, etc.) to educate young people about volunteer and mediation opportunities.
- Research and contact youth oriented organizations, clubs and agencies.
- Develop and conduct relevant presentations for groups.
- Recruit potential volunteers for the CCCMC.
- Participate in volunteer screening, interview and selection process.
- Create and distribute regular volunteer newsletters.
- Develop volunteer appreciation opportunities.
- Contact volunteers regularly by phone/e-mail to discuss upcoming trainings, mediations, outreach events, and to get input.
- Maintain accurate and current contact information and preferred method for each volunteer.
- Plan and coordinate volunteer events.
- Maintain accurate volunteer activity records.

**Mediation Coordination:** (requires completion of Mediation Training)

- Receive requests for services via fax, phone and e-mail.
- Acknowledge receipt of referral and inform referral agency of next steps.
- Follow partnership agreement when reporting to referral agencies.
- Assemble case files with necessary paperwork.
- Conduct intake conversations with potential participants.
- Coordinate and schedule mediations with participants and site locations.
- Prepare packets for mediations.
- Disassemble packets after mediations.
- Shred notes from mediations.
- Conduct follow-up interviews with mediation participants 4 months after mediation.
- Input survey responses into database.
- Comediate cases involving youth.
- Follow up on requests for services by previous participants.

**Please describe any required agency training including dates, times and hours if applicable:** The CCCMC would provide an on-site orientation as needed. Outreach training would be scheduled based on the student’s schedule.

**Times when service-learners would be able to serve?** Monday-Friday 9 a.m.-6 p.m.
Evenings and weekends as arranged.

<table>
<thead>
<tr>
<th>What is the minimum hour commitment?</th>
<th>20</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is the minimum age requirement?</td>
<td>18</td>
</tr>
<tr>
<td>Is the service-site accessible by public transportation?</td>
<td>Yes</td>
</tr>
<tr>
<td>Is parking provided?</td>
<td>Yes</td>
</tr>
<tr>
<td>Community Issues:</td>
<td>Cultural &amp; Educational, Families</td>
</tr>
<tr>
<td>------------------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>Agency Address:</td>
<td>500 South Center Street</td>
</tr>
<tr>
<td></td>
<td>Westminster, MD 21157</td>
</tr>
<tr>
<td>Website:</td>
<td>Carrollcountyfarmmuseum.org</td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Jason Martin</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-386-3880 or 410-386-3883</td>
</tr>
<tr>
<td>Fax:</td>
<td></td>
</tr>
<tr>
<td>Email Address:</td>
<td></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>Phone or e-mail weekdays</td>
</tr>
<tr>
<td></td>
<td>9 a.m. to 4 p.m.</td>
</tr>
<tr>
<td>Best method:</td>
<td></td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**
Promoting lifestyles of the late 1800s through exhibits and artifacts…several special events.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**
One service learner for either marketing or exhibit changes.

**Special Requirements (please note cost if applicable):**
Computer literate and interest in museum history. Application.

**Please describe service-learning opportunities available. Please be as specific as possible.**
Assisting the events coordinator with marketing events and/or assisting the curator with artifact care. Events include wine festival, harvest days, and steam shows. Other items are caring for animals, maintaining the garden, and being a guide in the farm house.

**Please describe any required agency training including dates, times and hours if applicable:**
The Museum is open every day except four (4) major holidays. Training could take place anytime.

**Times when service-learners would be able to serve?**
Flexible. Events are always the weekend. Monday through Friday 9-2 is best.

**What is the minimum hour commitment?**
Flexible

**What is the minimum age requirement?**
18.

**Is the service-site accessible by public transportation?**
Yes

**Is parking provided?**
Yes
Carroll County Health Department

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Public Health Services for Carroll County Residents of all ages.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>290 S. Center St. Westminster, MD 21157</td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.carrollhealthdepartment.dhmh.md.gov/">http://www.carrollhealthdepartment.dhmh.md.gov/</a></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Maggie Rauser Community Health Promotion</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-876-4448</td>
</tr>
<tr>
<td>Fax:</td>
<td>none</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:maggie.rauser@maryland.gov">maggie.rauser@maryland.gov</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>M-F, 8am-4:30pm</td>
</tr>
<tr>
<td>Best method:</td>
<td>Phone or Email</td>
</tr>
</tbody>
</table>

Short Description of Agency Mission and Focus:

To create and sustain a community of wellness in Carroll County and to assure the optimum quality of life by empowering the public with knowledge and resources through advocacy and community partnerships.

Which type(s) of service-learners/volunteers can your agency accommodate?

Individuals

Special Requirements (please note cost if applicable):

None

Please describe service-learning opportunities available. Please be as specific as possible.

- Assist program development and/or delivery in over 60 program areas in a variety of health fields (i.e. Nursing, Environmental Health, Mental Health, Addictions, Nutrition, Cigarette Restitution Fund Program, Community Health Education and more).
- After choosing your area of interest, students would meet with the program coordinator of that area to determine a fit for service-learning opportunities. Student will have the opportunity to discuss their learning goals with the Program Coordinator in order to determine a strong fit.

Please describe any required agency training including dates, times and hours if applicable:

Students receive volunteer orientation and paperwork to be completed for the first day.

Times when service-learners would be able to serve?

M-F 8am-5pm and some weekends

What is the minimum hour commitment?

Varies

What is the minimum age requirement?

16

Is the service-site accessible by public transportation?

Yes

Is parking provided?

Yes
<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>End-of-Life Care</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>292 Stoner Ave</td>
</tr>
<tr>
<td></td>
<td>Westminster, Md 21157</td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.carrollhospice.org">http://www.carrollhospice.org</a></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Kimberly Benson, Volunteer Coordinator</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-871-8000</td>
</tr>
<tr>
<td>Fax:</td>
<td></td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:kbenson@carrollhospitalcenter.org">kbenson@carrollhospitalcenter.org</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>Business Hours:</td>
</tr>
<tr>
<td></td>
<td>Weekdays 8AM-4:30PM</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**
We provide clinical, practical and psycho-social support to those patients and families facing a life-limiting illness. We also have routine fundraisers to supplement costs not covered by insurance.

**Which of the following categories of service-leaners/volunteers can your agency accommodate?**
Fundraising
Patient companionship and practical support if able to take 20-hour training course

**Special Requirements (please note cost if applicable):**
18 years or older
Hospice training for direct care

**Please describe service-learning opportunities available. Please be as specific as possible.**
Opportunities limited for short-term due to training constraints and only occasional fundraising events.

**Please describe any required agency training including dates, times and hours if applicable:**
Training is required. Training hours count as service hours.

**Times when service-learners would be able to serve?**
Flexible

<table>
<thead>
<tr>
<th>What is the minimum hour commitment?</th>
<th>None</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is the minimum age requirement?</td>
<td>18</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Is the service-site accessible by public transportation?</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is parking provided?</td>
<td>Yes</td>
</tr>
</tbody>
</table>
Carroll Lutheran Village

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Seniors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>300 St. Luke Circle Westminster, MD 21158</td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.CLVillage.org">www.CLVillage.org</a></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Pamela Malkin</td>
</tr>
<tr>
<td>Phone:</td>
<td>443-605-1011</td>
</tr>
<tr>
<td>Fax:</td>
<td>443-605-1093</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:pmalkin@clvillage.org">pmalkin@clvillage.org</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>Weekdays- 8:30AM-4:30PM e-mail or phone</td>
</tr>
<tr>
<td>Best method:</td>
<td></td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**

Carroll Lutheran Village is a continuing care retirement community dedicated to the ministry of caring in a Christian atmosphere fostering quality life and services for the whole person.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**

To be determined based on needs & availability of volunteers and residents. Can include resident activities, one-to-one visits, and playing games.

**Special Requirements (please note cost if applicable):**

An application is required so that you can be matched based on your skills and passions. 3 references and & orientation is required are also required for long-term volunteers.

**Please describe service-learning opportunities available. Please be as specific as possible.**

To be determined based on needs & availability of volunteers and residents.

**Please describe any required agency training including dates, times and hours if applicable:**

TBD based on availability.

**Times when service-learners would be able to serve?**

To be determined based on needs & availability of volunteers and residents.

**What is the minimum hour commitment?**

To be determined based on the needs of the class instructor

**What is the minimum age requirement?**

12

**Is the service-site accessible by public transportation?** Yes

**Is parking provided?**

Parking is available
### Catastrophic Health Planners, Inc.

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Health &amp; Wellness</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Address:</strong></td>
<td>255 Clifton Boulevard, Suite 202 Westminster, MD 21157</td>
</tr>
<tr>
<td><strong>Website:</strong></td>
<td><a href="http://www.chp1.org">www.chp1.org</a></td>
</tr>
<tr>
<td><strong>Contact Person:</strong></td>
<td>Louis E. Yeager Executive Director Pat Newton</td>
</tr>
<tr>
<td><strong>Phone:</strong></td>
<td>410-871-0751</td>
</tr>
<tr>
<td><strong>Fax:</strong></td>
<td>410-871-0752</td>
</tr>
<tr>
<td><strong>Email Address:</strong></td>
<td><a href="mailto:chp1@comcast.net">chp1@comcast.net</a></td>
</tr>
<tr>
<td><strong>Best time to contact:</strong></td>
<td>M-F. 9:30-3:30</td>
</tr>
<tr>
<td><strong>Best method:</strong></td>
<td>Phone</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**
CHP’s overall mission is to assure that those facing a catastrophic health event can make informed decisions regarding issues that affect their quality of life.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**
- Individuals, Groups

**Special Requirements (please note cost if applicable):**
- Sign HIPA form

**Please describe service-learning opportunities available. Please be as specific as possible.**
- Death & Dying/Nursing Students
  - Sit in with clients and learn emotional and physical issues dealing with illnesses and death
  - Assist with answering phones and completing client intake
  - Help develop programs that serve clients and community

**Please describe any required agency training including dates, times and hours if applicable:**
- None

**Times when service-learners would be able to serve?**
- Mornings, Afternoons

**What is the minimum hour commitment?**
- 20 hours

**What is the minimum age requirement?**
- 17

**Is the service-site accessible by public transportation?**
- Yes

**Is parking provided?**
- Yes
<table>
<thead>
<tr>
<th><strong>Community Issues</strong></th>
<th>School readiness &amp; parent involvement, Home visiting with families with young children</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Address:</strong></td>
<td>Judy Center @ RME 1413 Washington Road Westminster, MD 21157</td>
</tr>
<tr>
<td><strong>Website:</strong></td>
<td><a href="http://www.carrollk12.org/instruction/instruction/ece/judy/default.aspx">www.carrollk12.org/instruction/instruction/ece/judy/default.aspx</a></td>
</tr>
<tr>
<td><strong>Contact Person:</strong></td>
<td>Susan Mitchell  Fran Smith</td>
</tr>
<tr>
<td><strong>Phone:</strong></td>
<td>410-751-3613</td>
</tr>
<tr>
<td><strong>Fax:</strong></td>
<td>410-751-3616</td>
</tr>
<tr>
<td><strong>Email Address:</strong></td>
<td><a href="mailto:smitch@carrollk12.org">smitch@carrollk12.org</a></td>
</tr>
<tr>
<td><strong>Best time to contact:</strong></td>
<td>9:00 am - 4:00 pm</td>
</tr>
<tr>
<td><strong>Best method:</strong></td>
<td>Email/phone</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**
Our goal is to increase school readiness for all of our children across the county. We believe that the parent is the first teacher of their child and that families are the foundation for a child's early success in school. We are here to help support the efforts of families to get their child ready to learn. Program provides opportunities for parents to learn about parenting issues, share concerns and socialize in an environment that is supportive to families and young children.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**
- Students that understand early childhood development and enjoy working with young children...
- Students seeking a teaching degree and looking for experience.

**Special Requirements (please note cost if applicable):**
A supervisor or teacher needs to be present.

**Please describe service-learning opportunities available. Please be as specific as possible.**
We are always looking for students to provide activities for young children and to support staff during family events. We hold monthly family events in pre-K classrooms as well as hold parent trainings at various times throughout the year, conduct learning parties, and family involvement.

**Please describe any required agency training including dates, times and hours if applicable:**
Volunteers are required to be CCPS volunteer trained.

**Times when service-learners would be able to serve?**
During family events, late afternoon and evenings, call about occasional Saturdays.

**What is the minimum hour commitment?**
Varies

**What is the minimum age requirement?**
18 with volunteer training

**Is the service-site accessible by public transportation?**
No

**Is parking provided?**
yes
## CHANGE, Inc.

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Developmental Disabilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>115 Stoner Ave. Westminster MD 21157</td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.changeinc.cc">www.changeinc.cc</a></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Leah Fchryer Charlie Im</td>
</tr>
<tr>
<td>Phone:</td>
<td>Leah 410-871-4950 Charlie 410-871-4941 410-857-4053</td>
</tr>
<tr>
<td>Fax:</td>
<td></td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:Leah.fchryer@changeinc.cc">Leah.fchryer@changeinc.cc</a> <a href="mailto:Charlie.Im@changeinc.cc">Charlie.Im@changeinc.cc</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>8 to 4 M-F</td>
</tr>
<tr>
<td>Best method:</td>
<td></td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**
Day Programs for adults with developmental disabilities

**Which of the following categories of service-learners/volunteers can your agency accommodate?**
Service-learning

**Special Requirements (please note cost if applicable):**
Willing to work with people who have developmental disabilities

**Please describe service-learning opportunities available. Please be as specific as possible.**
Work with one person or small group providing assistance in hand-over-hand tasks, simple communications, some mobility activities.

**Please describe any required agency training including dates, times and hours if applicable:**

**Times when service-learners would be able to serve?**
Our daytime program clients are here from 9 to 3 Monday thru Friday. Other events vary in time.

<table>
<thead>
<tr>
<th>What is the minimum hour commitment?</th>
<th>2 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is the minimum age requirement?</td>
<td>18</td>
</tr>
<tr>
<td>Is the service-site accessible by public transportation?</td>
<td>Yes</td>
</tr>
<tr>
<td>Is parking provided?</td>
<td>Yes</td>
</tr>
</tbody>
</table>
## Community Media Center

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Public, Education, Government Facility (all community issues)</th>
</tr>
</thead>
</table>
| Agency Address:  | 1301 Washington Road  
Westminster MD 21157                                       |
| Website:         | www.carrollmediacenter.org                                 |
| Contact Person:  | Cody McLaughlin                                             |
| Phone:           | 410-386-4415                                                 |
| Fax:             | 410-875-2358                                                 |
| Email Address:   | cmclaughlin@carrollmediacentrer.org                         |
| Best time to contact: | 10-6 Mon-Fri  
Email                        |

### Short Description of Agency Mission and Focus:
The Community Media Center is a public, education, and government media organization that provides a shared broadcast-production facility for five local television channels: Channel 18 Carroll Community College, Channel 19 The Public Access Channel, Channel 21 Board of Education, Channel 23 Municipal Channel, and Channel 24 County Government.

### Which of the following categories of service-learners/volunteers can your agency accommodate?
- Individuals and groups

### Special Requirements (please note cost if applicable):
- Video and camera experience is a benefit

### Please describe service-learning opportunities available. Please be as specific as possible.
- Helping at events such as the Washington Road Community Trail Events, Community media Picnics, productions, and more. Creating Fliers. Greeting people. Video production.

### Please describe any required agency training including dates, times and hours if applicable:
- If using production equipment, you must attend an orientation. Date/time vary. Held once a month on Saturday morning 10-12. Call for more information.

### Times when service-learners would be able to serve?
- Days, nights, and some weekends.

<table>
<thead>
<tr>
<th>What is the minimum hour commitment?</th>
<th>None</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is the minimum age requirement?</td>
<td>16</td>
</tr>
<tr>
<td>Is the service-site accessible by public transportation?</td>
<td>No</td>
</tr>
<tr>
<td>Is parking provided?</td>
<td>Yes</td>
</tr>
</tbody>
</table>
Copper Ridge

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Long Term Care; Assisted Living; Dementia Care; Skilled Rehabilitation Services including Physical, Occupational and Speech Therapy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>710 Obrecht Rd. Sykesville, MD 21784</td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.copperridge.org">www.copperridge.org</a></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Kathleen Lieberson, Director of Recreation and Engagement</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-795-8808</td>
</tr>
<tr>
<td>Fax:</td>
<td>410-795-8893</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:Kathleen.lieberson@integrace.org">Kathleen.lieberson@integrace.org</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>Best method: Email is best method; if by phone leave message and we will return ASAP</td>
</tr>
</tbody>
</table>

Short Description of Agency Mission and Focus:

EMA/Copper Ridge’s mission is: “We are an organization graced by the passion, talent, and commitment of our people, and together we are creating community”

Our Vision: “To ignite in all people the passion for meaningful living”

Our focus at Copper Ridge is to follow our mission and vision and to change the perception of aging and dementia

Which of the following categories of service-learners/volunteers can your agency accommodate? 1-time group volunteer projects can be accommodated more easily.

Special Requirements (please note cost if applicable): More than 1-time volunteering requires assessments and background checks.

Please describe service-learning opportunities available. Please be as specific as possible.
- work with Recreation and Engagement department leading activities, helping with individual visits, engaging with residents, residential programming.

Please describe any required agency training including dates, times and hours if applicable:
More than 1-time volunteering requires assessments and background checks.

Times when service-learners would be able to serve?
Programs Vary

What is the minimum hour commitment?
No minimum

What is the minimum age requirement? No minimum

Is the service-site accessible by public transportation?
Yes

Is parking provided?
Yes
# Cranberry Station Elementary Mentoring

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Education, diversity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>505 North Center st</td>
</tr>
<tr>
<td></td>
<td>Westminster, MD</td>
</tr>
<tr>
<td>Website:</td>
<td></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Heather Davidson</td>
</tr>
<tr>
<td>Phone:</td>
<td></td>
</tr>
<tr>
<td>Fax:</td>
<td></td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:hmdavid@carrollk12.org">hmdavid@carrollk12.org</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td></td>
</tr>
<tr>
<td>Best method:</td>
<td></td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**

Carroll County Public Schools is committed to providing the best learning environment possible. In order to provide for excellence, the school system has created a program that is designed to meet as many student needs as possible. With our community partners and assistance from members of the community, Mentoring Connections has begun to meet the additional needs of our students. Mentoring Connections is a Carroll County Public schools initiative to provide opportunities for mentor relationships to the students. This program offers opportunities for students to develop a relationship with a mentor and to become a Mentor for other students themselves.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**

- Individuals

**Special Requirements (please note cost if applicable):**

- Training in available on county website

**Please describe service-learning opportunities available. Please be as specific as possible.**

Mentor elementary school students.

**Please describe any required agency training including dates, times and hours if applicable:**

- Must be CCPS Volunteer training.

**Times when service-learners would be able to serve?**

- During the school day (9:15-3:45)

**What is the minimum hour commitment?**

- None

**What is the minimum age requirement?**

- None

**Is the service-site accessible by public transportation?**

- Yes

**Is parking provided?**

- Yes
### Short Description of Agency Mission and Focus:

Our Mission:
We are an organization graced by the passion, talents, and commitment of our people, and together we are creating community.

Our Vision:
To ignite in all people the passion for meaningful living.

**Which of the following categories of service-learners/volunteers can your agency accommodate?** Those who are interested in the recreation and engagement fields of nursing.

**Special Requirements (please note cost if applicable):**
Current ppd

**Please describe service-learning opportunities available. Please be as specific as possible.**
One-on-one visits: reading out loud to resident, taking resident outside. Helping with group activities

**Please describe any required agency training including dates, times and hours if applicable:**

**Times when service-learners would be able to serve?**
9am-12pm or 1pm-4pm, Weekdays and Weekends

**What is the minimum hour commitment?**
2 hours

**What is the minimum age requirement?**
14 years old

**Is the service-site accessible by public transportation?**
Yes
<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Families and Children, Seniors, Disabilities</th>
</tr>
</thead>
</table>
| Agency Address:  | **Court Street Location:** 22 North Court Street Westminster MD 21157  
|                  | **West End Place Location:** 7 School house Avenue Westminster, MD 21157 |
| Website:         | www.fcsmd.org |
| Contact Person:  | Kelley Rainey |
| Phone:           | 410-876-1233 x294 |
| Email Address:   | krainey@fcsmd.org |
| Best time to contact: | 8-4, Monday-Friday |

**Short Description of Agency Mission and Focus:**
Transforming the lives of children and adults by providing opportunities to build self-confidence, resilience and hope.

Court Street location - The Domestic Violence Program fosters safety, autonomy, and resiliency in families through the provision of services tailored to the needs of victims, their children and their abusive partners. The emphasis of the program is on establishing safety from violence for victims and their children and the prevention of future episodes of violence through work with offenders.

West End Place - Medical Adult Daycare is designed to help older adults enjoy an optimal quality of life in a supportive, structured environment. In order to promote independence and well-being the program is carefully tailored to provide stimulation, safety and socialization. The 5:1 staffing ratio supports a safe and secure environment for seniors and older adults with special needs. To enhance and enrich the daily experience, qualified and skilled professionals assess needs, plan activities and oversee medical needs and social services according to the individual’s needs and interests. Activities for seniors with Alzheimer’s or other forms of dementia provide an appropriate level of stimulation for each person and allow individuals to maintain dignity.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**  Those interested in gerontology and domestic violence services. Students in nursing, PT, OT, social work, gerontology, and human services.

**Special Requirements (please note cost if applicable):** Must fill out an application and agree to a background check.

**Please describe service-learning opportunities available. Please be as specific as possible.** Assist with daily activities of a medical adult day care center.

**Please describe any required agency training including dates, times and hours if applicable:** Depends upon program selected

**Times when service-learners would be able to serve?**  8am-4pm, Monday-Friday

<table>
<thead>
<tr>
<th>What is the minimum hour commitment?</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is the minimum age requirement?</td>
<td>16</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Is the service-site accessible by public transportation?</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is parking provided?</td>
<td>Yes</td>
</tr>
</tbody>
</table>
# First Fruits Farm, Inc.

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Hunger</th>
</tr>
</thead>
</table>
| Agency Address:  | 2025 Freeland Road  
Freeland, MD  21053 |
| Website:         | FirstFruitsFarm.org |
| Contact Person:  | Carol Bernstein |
| Phone:           | 410-343-2507 |
| Email Address:   | carol@firstfruitsfarm.org |
| Best time to contact: | Anytime, email |

**Short Description of Agency Mission and Focus:**

We grow food for the hungry. We donate 100% of our harvest to soup kitchens, food banks and homeless shelters. We are 100% volunteer. Our harvest begins in the middle of June and runs through the end of October.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**

All are welcome.

**Special Requirements (please note cost if applicable):**

Dress for the weather, expecting to get dirty. No sandals or flip-flops. Each participant needs to bring a signed liability waiver, available at our website. We provide gloves, drinking water and on-the-job training.

**Please describe service-learning opportunities available. Please be as specific as possible.**

You will be helping to harvest fresh produce. You will learn about where nutritious fresh food comes from. You will be serving with a wide range of people from the community, including some of the recipients of the food.

**Please describe any required agency training including dates, times and hours if applicable:**

Training and orientation to the farm occurs every day, whenever volunteers come.

**Times when service-learners would be able to serve?**

The best time to come is early in the day or late in the day but not during the heat of the day. Most people come from 8:30am until noon.

**What is the minimum hour commitment?**

2 hours

**What is the minimum age requirement?**

6, accompanied by an adult

**Is the service-site accessible by public transportation?**

No

**Is parking provided?**

Yes, but it may be in a field
<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Affordable Housing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>255 Clifton Blvd, Suite 301 Westminster, MD 21157</td>
</tr>
<tr>
<td>Website:</td>
<td>cchabitat.org</td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Bryan Lyburn, Executive Director</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-751-7722</td>
</tr>
<tr>
<td>Fax:</td>
<td>Prompt 1 – Brenda</td>
</tr>
<tr>
<td>Email Address:</td>
<td>Prompt 2 - Bryan</td>
</tr>
<tr>
<td>Best time to contact:</td>
<td><a href="mailto:blyburn@cchabitat.org">blyburn@cchabitat.org</a></td>
</tr>
<tr>
<td>Best method:</td>
<td>Mon, Tue, Thur, Fri email or phone</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:** Habitat's mission is seeking to put God's love into action by building homes, communities and hope. We have a program to build homes as well as to help with repairs to existing homes.

**Which of the following categories of service-learners/volunteers can your agency accommodate?** Age 18 and above can work on a construction site. Ages 16 to 17 must be accompanied by a parent. Skills are helpful but not necessary.

**Please describe service-learning opportunities available. Please be as specific as possible.** During the building process of a home(s), we will have volunteers, both skilled and unskilled, to work at different tasks to complete the building process. There will be team leaders to show unskilled workers what to do.

**Please describe any required agency training including dates, times and hours if applicable:** No training is required. Dates and times vary

**Times when service-learners would be able to serve?** Office work: 8-5 MTHF. Construction work: flexible and depends on demands of the job.

**What is the minimum hour commitment?** It is preferred to work the entire day (8 – 3) but if only available for part of the day, it is preferred to work 4 hours each time.

**What is the minimum age requirement?** 18, 16 – 17 with parental supervision. No age requirement for office.

**Is the service-site accessible by public transportation?** Not always in the same location.

**Is parking provided?** Yes
<table>
<thead>
<tr>
<th><strong>Community Issues:</strong></th>
<th>Families, fitness, senior activities, special needs programs, pre-school, youth sports, health and wellness</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Address:</strong></td>
<td>1719 Sykesville Rd. Westminster, MD 21157</td>
</tr>
<tr>
<td><strong>Website:</strong></td>
<td><a href="http://www.ymaryland.org">www.ymaryland.org</a></td>
</tr>
<tr>
<td><strong>Contact Person:</strong></td>
<td>Tina Antowiak</td>
</tr>
<tr>
<td><strong>Phone:</strong></td>
<td>410-848-3660</td>
</tr>
<tr>
<td></td>
<td>410-848-9319</td>
</tr>
<tr>
<td><strong>Fax:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Email Address:</strong></td>
<td><a href="mailto:tinaantowiak@ymaryland.org">tinaantowiak@ymaryland.org</a></td>
</tr>
<tr>
<td><strong>Best time to contact:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Best method:</strong></td>
<td>Day time</td>
</tr>
<tr>
<td></td>
<td>Email contact</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**

Wellness opportunities for all regardless of financial restrictions.

*Which of the following categories of service-learners/volunteers can your agency accommodate?*

Wellness, youth sports, adult sport leagues, greeter/security position, swim aid or instructor, pre-school help, stay and play help.

*Special Requirements (please note cost if applicable):*

Please describe service-learning opportunities available. Please be as specific as possible.
Greeter/security station at front door, youth sports help and guidance, swim instructors or aids, preschool helpers or teachers in training positions, wellness/health fair organizers, special event helpers and planners, internships.

Please describe any required agency training including dates, times and hours if applicable:

**Times when service-learners would be able to serve?**

5:30 am – 9:00 pm

**What is the minimum hour commitment?**

None

**What is the minimum age requirement?**

14

**Is the service-site accessible by public transportation?**

Yes

**Is parking provided?**

Yes
**Hill Family Center Y Chipmunks Preschool**

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Education, Families</th>
</tr>
</thead>
</table>
| Agency Address:   | 2101 Old Westminster Pike  
|                   | Finksburg, MD 21048  
| Website:          | ymaryland.org   |
| Contact Person:   | Cheryl Rosendahl   
| Phone:            | 410-848-2772  
| Fax:              | n/a   |
| Email Address:    | cherylrosendahl@ymaryland.org  
| Best time to contact: | M-F 1:00-5:00 pm  
| Best method:      | Email, phone  |

**Short Description of Agency Mission and Focus:**
To provide quality early childhood education through hands on experiences.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**
- Individuals

**Special Requirements (please note cost if applicable):**
Possible fingerprinting if service extends a long time.

**Please describe service-learning opportunities available. Please be as specific as possible.**
Classroom help (crafts, reading aloud, bulletin boards, filing), playground, clean up, working with kids.

**Please describe any required agency training including dates, times and hours if applicable:**
n/a

**Times when service-learners would be able to serve?**
M-F 9:15-12:15pm

**What is the minimum hour commitment?**
n/a

**What is the minimum age requirement?**
16+

**Is the service-site accessible by public transportation?**
no

**Is parking provided?**
yes
### Human Services Programs of Carroll County, Inc.

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Community Action Agency committed to fighting poverty in Carroll County.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Address:</strong></td>
<td>10 Distillery Dr. Westminster, MD 21157</td>
</tr>
<tr>
<td><strong>Website:</strong></td>
<td><a href="http://www.hspinc.org">www.hspinc.org</a></td>
</tr>
<tr>
<td><strong>Contact Person:</strong></td>
<td>Stephanie Averett</td>
</tr>
<tr>
<td><strong>Phone:</strong></td>
<td>410-857-2999 ext.3060</td>
</tr>
<tr>
<td><strong>Fax:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Email Address:</strong></td>
<td><a href="mailto:saverett@hspinc.org">saverett@hspinc.org</a></td>
</tr>
<tr>
<td><strong>Best time to contact:</strong></td>
<td>Mon-Fri 9-5</td>
</tr>
<tr>
<td><strong>Best method:</strong></td>
<td>e-mail</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**
Our mission is to improve the quality of life and self-sufficiency of at-risk and low income Carroll County residents by providing assistance for basic needs, advocacy, linkages to resources and opportunities to enhance life skills.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**
We are flexible according to the needs of our agency. Accept interns, individuals, and groups.

**Special Requirements (please note cost if applicable):**
3.0 GPA for internships; individuals need application and interview with volunteer coordinator.

**Please describe service-learning opportunities available. Please be as specific as possible.**
We offer a wide range of opportunities, including, but not limited to; working in a homeless shelter, managing our community garden, setting up a holiday shop, fundraising, office work, graphic design, working at special events, and more.

**Please describe any required agency training including dates, times and hours if applicable:**
Varies by program

**Times when service-learners would be able to serve?**
8-4 Mon-Thurs
10-4 Fridays
Other times available for certain programs (ex. Cold Weather Shelter is an evening job)

**What is the minimum hour commitment?**
If working with people, it needs to be on a regular basis.

**What is the minimum age requirement?** Under 14 need parent. Over 14 need consent.

**Is the service-site accessible by public transportation?** Yes

**Is parking provided?** Yes but arrange in advance
## Irvine Nature Center

| Community Issues: | Educational, Environmental |
| Agency Address: | 11201 Garrison Forest Road Owings Mills, MD 21117 |
| Website: | ExploreNature.org |
| Contact Person: | Diana Roman, Volunteer Coordinator |
| Phone: | 443-738-9240 |
| Fax: | 410-902-8210 |
| Email Address: | RomanD@ExploreNature.org |
| Best time to contact: | M-F 9 am – 5 pm |
| Best method: | E-mail |

### Short Description of Agency Mission and Focus:
Irvine is an environmental education organization. Our mission is to educate and inspire current and future generations to explore, respect and protect nature.

### Which of the following categories of service-learners/volunteers can your agency accommodate?
Irvine Nature Center can accommodate both group volunteers and individual volunteers.

### Special Requirements (please note cost if applicable):
Training provided

### Please describe service-learning opportunities available. Please be as specific as possible.
Irvine Nature Center volunteers are an extremely important aspect of the Center. Volunteers help with **garden and trail maintenance**, removing invasive plants, making the trails safe by removing sticks and tree limbs and pulling any plants in the gardens that don’t belong and volunteers help **with event set-up and day of activities**, such as Pumpkinfest where volunteers help to make scarecrows, face paint, run the wagon rides and other fall games. Other opportunities for volunteers include being volunteer naturalists and leading field trips, helping with Development by organizing mailings and assisting with general grounds maintenance.

### Please describe any required agency training including dates, times and hours if applicable:
Trainings vary based on service project.

### Times when service-learners would be able to serve?
Much of our volunteer time is based on when individuals are available (trail maintenance, Development assistance, maintenance assistance), while Volunteer Naturalists are asked to volunteer when they are available corresponding to when there are field trip sign-ups.

### What is the minimum hour commitment?
None

### What is the minimum age requirement?
14 (camps). 16 but prefer 18 (other jobs)

### Is the service-site accessible by public transportation?
No

### Is parking provided?
Yes
<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Seniors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>Post Box: 390 3332 Main St Manchester, MD 21102</td>
</tr>
<tr>
<td></td>
<td>Website: <a href="http://www.longviewhc.com">www.longviewhc.com</a></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Jeanine Garland, ADC</td>
</tr>
<tr>
<td></td>
<td>Phone: 410-239-7139 Fax: 410-239-6460</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:Jgarland@longviewhc.com">Jgarland@longviewhc.com</a></td>
</tr>
<tr>
<td></td>
<td>Best time to contact: M-F 8:00 am -4:00 pm</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**

We are a Long Term Care Facility/Nursing Home

**Which of the following categories of service-learners/volunteers can your agency accommodate?**

Individual Volunteer

**Special Requirements (please note cost if applicable):**

Application

**Please describe service-learning opportunities available. Please be as specific as possible.**

Activity Department, Recreation, Social, Leadership, Intellectual

**Please describe any required agency training including dates, times and hours if applicable:**

Volunteer application, 45-minute orientation, tour

**Times when service-learners would be able to serve?**

10:00 a.m. to 8:00 pm Sunday through Saturday

**What is the minimum hour commitment?**

none

**What is the minimum age requirement?**

12

**Is the service-site accessible by public transportation?**

Yes

**Is parking provided?**

yes
## Make-A-Wish® Mid-Atlantic

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Children with life threatening illnesses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>5272 River Road Suite 700</td>
</tr>
<tr>
<td></td>
<td>Bethesda, MD 20816</td>
</tr>
<tr>
<td>Website:</td>
<td>Midatlantic.wish.org</td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Sarah Masterson</td>
</tr>
<tr>
<td>Phone:</td>
<td>301-962-9474 (P)</td>
</tr>
<tr>
<td></td>
<td>301-656-2857 (F)</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:smasterson@midatlantic.wish.org">smasterson@midatlantic.wish.org</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>Monday-Friday 9:00am-5:00pm – email or phone</td>
</tr>
</tbody>
</table>

### Short Description of Agency Mission and Focus:

**Our Work**
The purpose of Make-A-Wish is to grant the wish of each child who has reached the age of 2 ½ and is under the age of 18 who has a life-threatening medical condition, i.e., a progressive, degenerative or malignant medical condition that has placed the child’s life in jeopardy.

**Our Vision**
Make-A-Wish seeks referrals for qualified children and provides them and their families with a magical wish experience that improves the quality of their lives and gives them hope for the future.

**Our Mission**
We grant the wishes of children with life-threatening medical conditions to enrich the human experience with hope, strength and joy.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**
- Individuals
- Groups

**Special Requirements (please note cost if applicable):**
Background check may be required dependent on volunteer opportunity ($25)

**Please describe service-learning opportunities available. Please be as specific as possible.**

**Wishmakers on Campus®:** A fundraising program designed for college organizations, such as student governments, athletic teams and Greek organizations, interested in contributing some of their time and energy to help grant the wishes of children with life-threatening medical conditions.

**Special Events Volunteer:** Each year Make-A-Wish® Mid-Atlantic produces special events to
raise funds and promote awareness in the community. These events include a *Walk For Wishes®,* golf tournaments, kids triathlons and more. Assignment locations, days and times vary depending on the event, but are usually for several hours on one day. The minimum age for volunteers is 14 years old and varies by event.

**Wish-Granting Volunteer:** Work in teams of two with wish children and their families to help make wishes come true. This involves conducting an initial interview with the family to determine the child’s wish, working with Make-A-Wish® staff to help fulfill the wish and throwing a wish party for the child when the wish is granted. Make-A-Wish staff will handle the major details of the wish. We ask volunteers to be the direct point of contact with the family, and most importantly, to keep the child excited about the wish prior to its granting! This is a long term volunteer opportunity (2 years). Time commitment depends on the type of wish you are working on and how many at one time. The wish interview and granting almost always take place in the evening or on a weekend. You schedule this with the family and your wish partner. Flexibility in your evening and weekend schedule is fairly important. Wish-granting volunteers must be at least 18 years of age and have reliable transportation. Also required are a signed Conflict of Interest/Ethics Agreement (annual), cleared background check and a one-day training session. Background checks must be updated every three years.

**Office Volunteer:** Answer the phones, greet guests, help with administrative tasks and special projects. Must be 18 years of age and requires a signed Conflict of Interest/Ethics Agreement (annual) and cleared background check.

**Bilingual Interpreters:** Help to facilitate wish experiences for non-English speaking families. Interpreters have the option of becoming fully trained Wish-Granting Volunteers, or they can provide short-term support on an as-needed basis. Must be 18 years of age and requires a signed Conflict of Interest/Ethics Agreement (annual) and cleared background check.

Please describe any required agency training including dates, times and hours if applicable:
Dependent on type of volunteering requested. Please visit [http://midatlantic.wish.org/ways-to-help/volunteering/volunteer-opportunities](http://midatlantic.wish.org/ways-to-help/volunteering/volunteer-opportunities) for more information on the types of volunteering available.

Times when service-learners would be able to serve?
Spring time *Walk For Wishes®*; other volunteer opportunities throughout the year or at your own time

<table>
<thead>
<tr>
<th>What is the minimum hour commitment?</th>
<th>What is the minimum age requirement?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dependent on type of volunteering requested.</td>
<td>Dependent on type of volunteering</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Is the service-site accessible by public transportation?</th>
<th>Is parking provided?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes (metro and bus necessary)</td>
<td>Yes</td>
</tr>
</tbody>
</table>

53
# Marriage and Relationship Education Center

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Marriage, family, health relationships, fatherhood</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>255 Clifton Blvd Suite 213</td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.mrecenter.org">www.mrecenter.org</a></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Amy Gilford</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-386-9003</td>
</tr>
<tr>
<td>Fax:</td>
<td></td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:amy@mrecenter.org">amy@mrecenter.org</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>9-12 am</td>
</tr>
<tr>
<td>Best method:</td>
<td></td>
</tr>
</tbody>
</table>

## Short Description of Agency Mission and Focus:

The Marriage & Relationship Education Center is a 501 (c)(3) faith-based organization established in 2004 and is located in the Carroll Non Profit Center in Westminster. We are dedicated to improving the lives of children in our community by strengthening families through marriage and relationship education, partnerships and public awareness efforts.

## Which of the following categories of service-learners/volunteers can your agency accommodate?
- Individuals and groups

## Special Requirements (please note cost if applicable):
- Volunteer packet

## Please describe service-learning opportunities available. Please be as specific as possible.
- Special events (mailing, set up, take down, planning)
- Graphic design

## Please describe any required agency training including dates, times and hours if applicable:

## Times when service-learners would be able to serve?
- Special events or weekdays 9-12

<table>
<thead>
<tr>
<th>What is the minimum hour commitment?</th>
<th>None</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is the minimum age requirement?</td>
<td>18</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Is the service-site accessible by public transportation?</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is parking provided?</td>
<td>Yes</td>
</tr>
</tbody>
</table>

54
### Meals on Wheels of Central Maryland

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Health and Wellness, Seniors, Homelessness and Hunger</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Address:</strong></td>
<td>255 Clifton Blvd. Suite 312 Westminster, MD 21157</td>
</tr>
<tr>
<td><strong>Website:</strong></td>
<td><a href="http://www.mealsonwheelsmd.org">www.mealsonwheelsmd.org</a></td>
</tr>
<tr>
<td><strong>Contact Person:</strong></td>
<td>Emily Trotter, volunteer resources manager</td>
</tr>
<tr>
<td><strong>Phone:</strong></td>
<td>443-573-0925</td>
</tr>
<tr>
<td><strong>Fax:</strong></td>
<td>410-875-5477</td>
</tr>
<tr>
<td><strong>Email Address:</strong></td>
<td><a href="mailto:trotter@mowcm.org">trotter@mowcm.org</a></td>
</tr>
<tr>
<td><strong>Best time to contact:</strong></td>
<td>8:30am-4:30pm</td>
</tr>
<tr>
<td><strong>Best method:</strong></td>
<td>Phone</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**

To enable people to live independently at home through the provision of nutritious meals, personal contact and related services.

**Which of the following categories of service-learners/volunteers can your agency accommodate?** Experience in Human Service, and personal contact.

**Special Requirements (please note cost if applicable):**

Ability to lift 20 pounds/ mobility skills

**Please describe service-learning opportunities available. Please be as specific as possible.**

Driving opportunity or Site Coordinator Volunteer

**Please describe any required agency training including dates, times and hours if applicable:**

Background check, volunteer orientation, daytime hours.

**Times when service-learners would be able to serve?**

11am-1:30pm

**What is the minimum hour commitment?**

2 to 4 hours

**What is the minimum age requirement?**

18

**Is the service-site accessible by public transportation?**

Yes

**Is parking provided?**

Yes
## Mount Airy Senior and Community Center

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Meals, Programs, Services, Recreation, Socialization and Fitness for Seniors</th>
</tr>
</thead>
</table>
| Agency Address:  | 703 Ridge Avenue  
|                  | Mt Airy MD 21771 |
| Website:         | http://ccgovernment.carr.org/ccg/aging/seniorcenters.asp |
| Contact Person:  | Angie Walz  
|                  | Ann Palmisano |
| Phone:           | 410.795.1017 |
| Fax:             | 410.549.5429 |
| Email Address:   | mtairysc@ccg.carr.org |
| Best time to contact: | 8:30 a.m. to 4:00 p.m. |
| Best method:     | phone call or e-mail |

### Short Description of Agency Mission and Focus:
The Carroll County Bureau of Aging & Disabilities is dedicated to providing the highest quality of services, programs and assistance to promote choice, dignity and independence for older adults, adults with disabilities and those who care for them.

### Which of the following categories of service-learners/volunteers can your agency accommodate?
- Service-learners

### Special Requirements (please note cost if applicable):

#### Please describe service-learning opportunities available. Please be as specific as possible.
If a CCC student needs internship, community service or hours spent for a gerontology/nursing type program, they would be welcome to come here with a plan as to how to meet their requirement.

#### Please describe any required agency training including dates, times and hours if applicable:

- n/a

#### Times when service-learners would be able to serve?
9:00 am to 4:00 pm Monday-Friday

#### What is the minimum hour commitment?
- none

#### What is the minimum age requirement?
- 14

#### Is the service-site accessible by public transportation?
- Yes

#### Is parking provided?
- Yes
<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Homelessness</th>
</tr>
</thead>
</table>
| **Agency Address:** | 17 W. Franklin Street  
Baltimore, MD 21239 | **Website:** | www.cc-md.org |
| **Contact Person:** | Jackie Reid | **Phone:** | 410.659.3763 |
| **Email Address:** | jreid@cc-md.org | **Best time to contact:** | Email |

**Short Description of Agency Mission and Focus:**
Inspired by the Gospel mandates to love, serve and teach, Catholic Charities provides care and services to improve the lives of Marylanders in need.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**

- Meal Service – no interns

**Special Requirements (please note cost if applicable):**

Please describe service-learning opportunities available. Please be as specific as possible.

Help prepare and serve meals for the women and children of Baltimore City. Max volunteers for each meal is 10 volunteers.

**Please describe any required agency training including dates, times and hours if applicable:**

**Times when service-learners would be able to serve?**
- Breakfast (7 – 9am)
- Lunch (11am – 1pm)
- Dinner (4 – 6pm)

**What is the minimum hour commitment?**
2 hours

**What is the minimum age requirement?**
14

**Is the service-site accessible by public transportation?**
Yes – in Baltimore City

**Is parking provided?**
No – there is some street parking and a garage at 15 W. Franklin Street

---

57
## North Carroll Senior & Community Center

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Senior Citizens</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Address:</strong></td>
<td>2328 Hanover Pike Hampstead, MD 21074</td>
</tr>
<tr>
<td><strong>Website:</strong></td>
<td>ccgovernment.carr.org/ccg/aging/centers.asp</td>
</tr>
<tr>
<td><strong>Contact Person:</strong></td>
<td>Lori Ash</td>
</tr>
<tr>
<td><strong>Phone:</strong></td>
<td>410-386-3900</td>
</tr>
<tr>
<td><strong>Fax:</strong></td>
<td>410-374-1395</td>
</tr>
<tr>
<td><strong>Email Address:</strong></td>
<td><a href="mailto:northcarrollsc@ccg.carr.org">northcarrollsc@ccg.carr.org</a></td>
</tr>
<tr>
<td><strong>Best time to contact:</strong></td>
<td>Monday – Friday 8:30 am – 4 pm</td>
</tr>
<tr>
<td><strong>Best method:</strong></td>
<td>Email</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:** To maintain & foster the independence of adults aged 60 and older by providing social, educational, physical activity, recreational, health, nutrition programs.

**Which of the following categories of service-learners/volunteers can your agency accommodate?** Volunteers age 18 & older who enjoy working with people & are able to work with a minimum of supervision.

**Special Requirements (please note cost if applicable):** No cost

**Please describe service-learning opportunities available. Please be as specific as possible.**
- Teaching how to use hand held devices (smart phones, I phones, tablets, etc.)
- Computer tutoring for seniors
- Making an educational or health display
- Taking videos & photographs of center activities
- Making a Power Point of center activities
- Assisting manager with special project or special event

**Please describe any required agency training including dates, times and hours if applicable:**
A Volunteer Form must be filled out. (This is provided by agency.) Training provided at mutually agreeable time.

**Times when service-learners would be able to serve?**
8am – 4:30 pm; no evenings & weekends

<table>
<thead>
<tr>
<th>What is the minimum hour commitment?</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is the minimum age requirement?</td>
<td>18</td>
</tr>
<tr>
<td>Is the service-site accessible by public transportation?</td>
<td>Yes</td>
</tr>
<tr>
<td>Is parking provided?</td>
<td>Yes</td>
</tr>
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</table>
## Piney Run Nature Center

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Environmental</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>30 Martz Road</td>
</tr>
<tr>
<td></td>
<td>Sykesville, MD 21784</td>
</tr>
<tr>
<td>Website:</td>
<td>ccgovernment.carr.org/ccg/recpark/pineyrun</td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Maxine Bukowitz</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-795-6043</td>
</tr>
<tr>
<td>Fax:</td>
<td></td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:mbukowitz@ccg.carr.org">mbukowitz@ccg.carr.org</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>11-5</td>
</tr>
<tr>
<td>Best method:</td>
<td>Email</td>
</tr>
</tbody>
</table>

### Short Description of Agency Mission and Focus:

Piney Run Park provides an invitation to experience the joys of outdoor recreation, an opportunity to learn in nature’s classroom, and a place to reflect on the magnificent beauty of nature.

### Which of the following categories of service-learners/volunteers can your agency accommodate?

- Individuals
- Groups

### Special Requirements (please note cost if applicable):

Volunteers must be scheduled and properly dressed in pants, loose fitting shirts and closed-toe shoes.

### Please describe service-learning opportunities available. Please be as specific as possible.

Participating in Weed Warriors, trail maintenance, gardening, mulching, clean-up trails, murals and display making. Some assistance is also needed for community events and festivals.

### Please describe any required agency training including dates, times and hours if applicable:

Please call to schedule training.

### Times when service-learners would be able to serve?

Nov-March: Monday-Friday 11:00am-4:00pm
April-Oct: Wednesday-Saturday 11:00am-5:00pm; Sunday 12:00noon-5pm; closed Monday & Tuesday

### What is the minimum hour commitment?

N/A

### What is the minimum age requirement?

14

### Is the service-site accessible by public transportation?

Yes

### Is parking provided?

Yes
### Rape Crisis Intervention Service

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Health &amp; Wellness</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>PO Box 1563</td>
</tr>
<tr>
<td></td>
<td>224 North Center Street, Rm 102</td>
</tr>
<tr>
<td></td>
<td>Westminster, MD 21158</td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.rapecrisiscc.org">www.rapecrisiscc.org</a></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Shawn Trout</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-857-0900</td>
</tr>
<tr>
<td>Fax:</td>
<td>410-876-9147</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:hotlineservices@rapecrisiscc.org">hotlineservices@rapecrisiscc.org</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>M-TH 9 to 5</td>
</tr>
<tr>
<td>Best method:</td>
<td>F 9 to 4</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**
Rape Crisis Intervention Service of Carroll County (RCIS) is a non-profit organization formed in 1978 to provide counseling and support services to people in the community hurt by sexual violence, and to eliminate sexual violence in Carroll County through education and advocacy.

**Which type(s) of service-learners/volunteers can your agency accommodate?**
Individuals

**Special Requirements (please note cost if applicable):**
This opportunity requires an ABOVE and BEYOND level of commitment OR is best suited for students who will be completing two consecutive semesters of service-learning (ie. Students in CCC’s Nursing Program). Approximately 10 hours of training is required for the Hotline Volunteer position. Training can be completed in the student’s first semester and count towards that semester’s required hours. The following semester the student will apply skills learned during training to their position as a volunteer for the RCIS Hotline. Volunteers must pay a $25 training fee.

**Please describe service-learning opportunities available. Please be as specific as possible.**

**Star Volunteer:**
- Complete initial 10 hour training session.
- Become qualified to serve as a volunteer crisis counselor for the RCIS Hotline.
- Work directly with RCIS clients.
- Outreach and fundraisers.
- Provide night and weekend crisis hotline phone coverage.
- Provide telephone crisis counseling.
- Provide police, hospital and court accompaniment for clients.

**Please describe any required agency training including dates, times and hours if applicable:** 10 hours of training is required. Training is offered at least twice a year. Service-learners MUST confirm that they are able to make the training date in order to sign up for this opportunity.

**Times when service-learners would be able to serve?** Nights, Weekends, Holidays

<table>
<thead>
<tr>
<th>What is the minimum hour commitment?</th>
<th>25 Hours per Month</th>
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<tbody>
<tr>
<td>What is the minimum age requirement?</td>
<td>20</td>
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<tr>
<td>Is the service-site accessible by public transportation?</td>
<td>Yes</td>
</tr>
<tr>
<td>Is parking provided?</td>
<td>Yes</td>
</tr>
<tr>
<td>Community Issues:</td>
<td>Cultural Issues, Global Awareness</td>
</tr>
<tr>
<td>------------------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>Agency Address:</td>
<td>601 Main Street</td>
</tr>
<tr>
<td></td>
<td>New Windsor, MD 21776</td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.serrv.org">www.serrv.org</a></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Barb Warehime</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-635-8769</td>
</tr>
<tr>
<td>Fax:</td>
<td></td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:Barb.warehime@serrv.org">Barb.warehime@serrv.org</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>7:30am – 4pm</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**
SERRV is a nonprofit organization with a mission to eradicate poverty wherever it resides by providing support to artisans and farmers worldwide.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**
- Individuals, Groups

**Special Requirements (please note cost if applicable):**
- Bring any necessary forms from school. Wear appropriate clothing.

**Please describe service-learning opportunities available. Please be as specific as possible.**
- Learn about Fair Trade, repack, retag, and inspect handmade items from around the world.

**Please describe any required agency training including dates, times and hours if applicable:**
- N/A

**Times when service-learners would be able to serve?**
- 8:00am – 2:45pm

**What is the minimum hour commitment?**
- Half or full day

**What is the minimum age requirement?**
- 12

**Is the service-site accessible by public transportation?**
- No

**Is parking provided?**
- Yes
The Shepherd’s Staff

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Homelessness</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>30 Carroll Street Westminster, MD 21157</td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.shepstaff.org">www.shepstaff.org</a></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Brenda Meadows</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-857-5944</td>
</tr>
<tr>
<td>Fax:</td>
<td>410-857-6122</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:shepstaff@comcast.net">shepstaff@comcast.net</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>10am-2pm M, T, F 3-7 Thurs</td>
</tr>
<tr>
<td>Best method:</td>
<td>Email</td>
</tr>
</tbody>
</table>

Short Description of Agency Mission and Focus: Since the beginning, The Shepherd’s Staff has worked with children and adults in a spirit of compassion and respect. The future lies in fostering self-help initiatives and developing pathways for social and economic advancement for those we serve.

Which of the following categories of service-learners/volunteers can your agency accommodate?
- Individuals
- Groups (cannot accommodate large groups)

Special Requirements (please note cost if applicable): Willingness to help other people and an application.

Please describe service-learning opportunities available. Please be as specific as possible.

The opportunities vary throughout the year. It is best to call The Shepherd’s Staff office for specifics. Projects could include working with fundraising events, Back to School Drive, Blessings Closet, Call for Coats drive, deliveries, distribute brochures, receptionist work, clip/sort coupons and marketing.

Please describe any required agency training including dates, times and hours if applicable:

N/A

Times when service-learners would be able to serve?
During the hours of operation and when Administration Staff is available.

What is the minimum hour commitment? None
What is the minimum age requirement? 16. If under this age, an adult must be present.

Is the service-site accessible by public transportation? No
Is parking provided? Yes
Southeast New Life for Girls

**Community Issues:** Health and Wellness, Drug rehab (Discipleship)

**Agency Address:**
806 Littlestown Pike
Westminster, MD 21157

**Website:** www.southeastnewlifeforgirls.com

**Contact Person:** Sharon Howell

**Phone:**
410 848-1360
410 848-1361

**Fax:**

**Email Address:** southeastnlfg@gmail.com

**Best time to contact:**
10:30 am – 4 pm

**Best method:**
Phone or email

**Short Description of Agency Mission and Focus:**
New Life for Girls, Inc. is a Christian residential discipleship program for women with life-controlling issues. New Life for Girl’s purpose is to bring deliverance and restoration to female addicts, alcoholics and troubled women aged 18 years and older through the power and love of Jesus Christ. Southeast New Life for Girls has been located in Westminster, MD for the past 33 years.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**
We can accommodate any area of service as long as there is no limits to what the volunteer is willing to do, i.e. yard work, helping in kitchen, any health related in-service training (hygiene, healthy eating, etc)

**Special Requirements (please note cost if applicable):**
N/A

**Please describe service-learning opportunities available. Please be as specific as possible.**
Can also accommodate specialties that match students degree

**Please describe any required agency training including dates, times and hours if applicable:**
N/A

**Times when service-learners would be able to serve?**
Anytime between 9 am – 4 pm

**What is the minimum hour commitment?**
N/A

**What is the minimum age requirement?**
18

**Is the service-site accessible by public transportation?**
No

**Is parking provided?**
Yes
# Taneytown Senior and Community Center

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Seniors</th>
</tr>
</thead>
</table>
| Agency Address:  | 220 Roberts Mill Road  
Taneytown, MD 21787 | Website: | http://ccgovernment.carr.org/ccg/aging/centers.asp |
| Contact Person:  | Jennifer Burr | Phone: | 410-386-2701  
410-751-0338 |
| Email Address:   | taneytownsc@ccg.carr.org | Best time to contact: | Anytime/phone or email |

**Short Description of Agency Mission and Focus:** The Carroll County Bureau of Aging & Disabilities is dedicated to providing the highest quality of services, programs and assistance to promote choice, dignity and independence for older adults, adults with disabilities and those who care for them.

**Which of the following categories of service-learners/volunteers can your agency accommodate?** Interacting with seniors, creating PowerPoints & flyers, and working in kitchens, etc.

**Special Requirements (please note cost if applicable):** None

**Please describe service-learning opportunities available. Please be as specific as possible.**
- Computer – teach classes to seniors either in group or one on one
- Teach other classes – physical activity(exercise), craft, digital photography,
- Decorate bulletin boards
- Community service project – help implement a service project
- Kitchen volunteer
- Decorate center for holidays
- PR for center
- Organize storage room, label shelving
- Design a Senior Center booth to be taken to Senior Expo or events in community
- Lead sing-a-longs
- Power Point creations
- Lead in games such as Team Jeopardy, modified Minute to Win It, Pictionary
- Open to suggestions

**Please describe any required agency training including dates, times and hours if applicable:**

**Times when service-learners would be able to serve?** Monday -Friday 8:00 am – 4:30 pm

**What is the minimum hour commitment?** None

**What is the minimum age requirement?** 14

**Is the service-site accessible by public transportation?** Yes

**Is parking provided?** Yes
### Therapeutic Riding Program (4H) of Carroll County

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Recreation &amp; Fitness Disabilities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Address:</strong></td>
<td>Carroll County Agriculture Center 700 Smith Ave Westminster MD 21157</td>
</tr>
<tr>
<td><strong>Website:</strong></td>
<td><a href="http://www.trp4h.org">http://www.trp4h.org</a></td>
</tr>
<tr>
<td><strong>Contact Person:</strong></td>
<td>Louise Joyce</td>
</tr>
<tr>
<td><strong>Phone:</strong></td>
<td>(410) 876-0683</td>
</tr>
<tr>
<td><strong>Fax:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Email Address:</strong></td>
<td><a href="mailto:cc4htrp@gmail.com">cc4htrp@gmail.com</a>  <a href="mailto:jo4htrp@gmail.com">jo4htrp@gmail.com</a></td>
</tr>
<tr>
<td><strong>Best time to contact:</strong></td>
<td></td>
</tr>
</tbody>
</table>

### Short Description of Agency Mission and Focus:
4-H TRP of Carroll County offers a one-hour lesson of 4 to 6 riders, similar in age or ability, that focuses on individual riding skills while gaining a therapeutic benefit. These benefits include improving muscle tone and strength, improving hand/eye coordination and balance, improving peer interaction and communication, increasing self-esteem, and developing a sense of control. Ten-week sessions are held each fall and spring.

### Which of the following categories of service-learners/volunteers can your agency accommodate?
Individuals, groups from PTA, groups from psychology classes

### Special Requirements (please note cost if applicable):
Anyone who has reached the age of 14, can attend required training sessions, and is willing to make a commitment to attend class each week for the length of a session is welcome. Volunteers need to be able to walk for at least one hour (indoors or outdoors) on uneven surfaces, have the ability to hold their arm raised and out to the side for up to an hour at a time, hear and understand instructors in English, and have adequate vision to ensure safety of horses and participants. Volunteers need to have the ability to adapt to change, be flexible, and be comfortable working with riders with disabilities (including physical contact).

### Please describe service-learning opportunities available. Please be as specific as possible.
Everyone associated with the 4-H Therapeutic Riding Program classes is a volunteer from the community, including riding instructors, physical therapists, special educators, scouts, retired citizens, state troopers, parents, students, and a whole host of people who volunteer their time and energy to make this program a success! They can be horse leaders or side walkers.

### Please describe any required agency training including dates, times and hours if applicable:
New volunteers attend an orientation session before classes begin.

### Times when service-leaners would be able to serve?
Monday – Thursday 4:30 – 7:30pm

### What is the minimum hour commitment?
Three hours a day, one day a week for 10 weeks

### What is the minimum age requirement?
14

### Is the service-site accessible by public transportation?
No

### Is parking provided?
Yes parking lot outside the facility
### Voices for Children of Carroll County

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Children</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>255 Clifton Blvd., Suite 319 Westminster, MD 21157</td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.voicesforchildren-cc.org">www.voicesforchildren-cc.org</a></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Jennifer Fuss</td>
</tr>
<tr>
<td>Phone:</td>
<td>(410) 840-2495; (301) 663-5738</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:jfuss@fcmha.org">jfuss@fcmha.org</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>Monday, Tuesday, Friday</td>
</tr>
<tr>
<td>Best method:</td>
<td>Phone/email</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**

Voices for Children of Carroll County recruits, screens, trains and supervises Court Appointed Special Advocate (CASA) volunteers who gather information and report to the court on cases involving abused and neglected children. Volunteers assist the court in securing a safe and permanent home for every child.

**Which of the following categories of service-learners/volunteers can your agency accommodate?**

- Some student interns, volunteers 21 years of age and older who are able to commit to a minimum one year of service

**Special Requirements (please note cost if applicable):**

- Able to commit to an average of 2 hours/week while assigned to a child; some daytime availability to attend court hearings. 30 hours of training.

**Please describe service-learning opportunities available. Please be as specific as possible.**

Special internships as arranged. Limited availability.

**Please describe any required agency training including dates, times and hours if applicable:**

- 30 hours of pre-service training, usually provided in the evenings, some available online

**Times when service learners would be able to serve?**

- No set hours. Must have flexibility to attend court hearings every 3-6 months

**What is the minimum hour commitment?**

- One year of service, 2-4 hours/week average commitment

**What is the minimum age requirement?**

- 21

**Is the service-site accessible by public transportation?**

- No

**Is parking provided?**

- n/a
Westminster Healthcare Center

<table>
<thead>
<tr>
<th>Community Issues:</th>
<th>Health and wellness. Seniors.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address:</td>
<td>1234 Washington Road</td>
</tr>
<tr>
<td></td>
<td>Westminster, MD 21157</td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.communicarehealth.com/">http://www.communicarehealth.com/</a></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Christine Konecni</td>
</tr>
<tr>
<td>Phone:</td>
<td>410-848-0700</td>
</tr>
<tr>
<td>Fax:</td>
<td>410-848-0682</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:c.konecni@chs-corp.com">c.konecni@chs-corp.com</a></td>
</tr>
<tr>
<td>Best time to contact:</td>
<td>M-F 8:30-4</td>
</tr>
<tr>
<td>Best method:</td>
<td>Phone or email</td>
</tr>
</tbody>
</table>

Short Description of Agency Mission and Focus:

We are a skilled nursing and rehabilitation center that provides post-acute care including physical, occupational, and speech therapies as well as hospice and long term care.

Which of the following categories of service-learners/volunteers can your agency accommodate?
Individually: students in allied health, nursing, food services, medical records, geriatric nursing assistants

Groups

Special Requirements (please note cost if applicable):
Criminal background check and drug screens are required at no cost. Also need training.

Please describe service-learning opportunities available. Please be as specific as possible.
Geriatric nursing assistant clinical rotation; license nurse clinical rotation, food service management internship, medical records internship

Please describe any required agency training including dates, times and hours if applicable: Approximately 24 hours of general orientation is required before any intern may start an assignment. Orientation is offered on a rolling basis 2x per month.

Times when service-learners would be able to serve?
M-F daytime

What is the minimum hour commitment? Varies
What is the minimum age requirement? 18

Is the service-site accessible by public transportation? Yes
Is parking provided? Yes
# Westminster Rescue Mission, Inc.

<table>
<thead>
<tr>
<th>Community Issues</th>
<th>Addiction, hunger, poverty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Address</td>
<td>658 Lucabaugh Mill Road Westminster, MD 21157</td>
</tr>
<tr>
<td>Website</td>
<td>WestminsterRescueMission.org</td>
</tr>
</tbody>
</table>
| Contact Person | Angela Phillips  
Peter Christiansen |
| Phone | 410-848-2222 X23 |
| Email Address | aphillips@westminsterrescue.org  
pchristiansen@westminster.rescuemission.org |
| Best time to contact | Business hours by phone; email anytime |
| Best method | |

**Short Description of Agency Mission and Focus:** We offer a long term, faith-based, residential recovery program for men battling addiction; we also have a large food distribution program with an on-site food pantry. We operate two Thrift stores which generate revenues for our programs, and from which we also offer clothing, furniture and household items to those in crisis or in need of emergency assistance.

**Which of the following categories of service-learners/volunteers can your agency accommodate?** Students with an interest in Human services; we also need volunteers in our front office and in our stores.

**Special Requirements (please note cost if applicable):** No smoking on our campus. May be asked to lift boxes or bags of food, or other donations to our thrift stores.

**Please describe service-learning opportunities available. Please be as specific as possible.** You might work alongside the men in our recovery program helping people who come to our food pantry, or you might help at a large food giveaway event, or help serve the public or sort donations at one of our thrift stores, or you might help prepare meals in our kitchen, or participate in the pickup of food from one of our community partners, or help in the receiving area by unloading, weighing, documenting and storing food picked up.

**Please describe any required agency training including dates, times and hours if applicable:** On-the-job training provided as needed.

**Times when service-learners would be able to serve?** Any time Mon-Sat, 8:30am until 4:30pm or Sunday at varying times. If helping in the kitchen, you can work until 6 pm.

**What is the minimum hour commitment?** 2 hours

**What is the minimum age requirement?** Varies

**Is the service-site accessible by public transportation?** no

**Is parking provided?** yes
<table>
<thead>
<tr>
<th><strong>Community Issues:</strong></th>
<th>Seniors</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Address:</strong></td>
<td>125 Stoner Avenue Westminster, MD 21157-5451</td>
</tr>
<tr>
<td><strong>Website:</strong></td>
<td><a href="http://ccgovernment.carr.org/ccg/aging/centers.asp">http://ccgovernment.carr.org/ccg/aging/centers.asp</a></td>
</tr>
<tr>
<td><strong>Contact Person:</strong></td>
<td>Erica Starr Center Manager</td>
</tr>
<tr>
<td><strong>Phone:</strong></td>
<td>410.386.3852</td>
</tr>
<tr>
<td><strong>Fax:</strong></td>
<td>410.386.3841 fax</td>
</tr>
<tr>
<td><strong>Email Address:</strong></td>
<td><a href="mailto:westminstersc@ccg.carr.org">westminstersc@ccg.carr.org</a></td>
</tr>
<tr>
<td><strong>Best time to contact:</strong></td>
<td>Mon-Fri 8:30 am – 4:00 pm</td>
</tr>
<tr>
<td><strong>Best method:</strong></td>
<td>Phone or email</td>
</tr>
</tbody>
</table>

**Short Description of Agency Mission and Focus:**
Purpose: To offer a broad range of programs and activities targeted to those over sixty years of age and younger spouses.

Service: A variety of programs, such as nutrition, recreation, education, health, and socialization, are offered Monday through Friday at each center. The goal is to keep seniors happy, healthy, and well-informed.

Which of the following categories of service-learners/volunteers can your agency accommodate?
Individuals or Groups

**Special Requirements (please note cost if applicable):**
None

Please describe service-learning opportunities available. Please be as specific as possible.
Socializing with seniors, assisting with activities and programs for seniors

Please describe any required agency training including dates, times and hours if applicable:
None

Times when service-learners would be able to serve?
Monday-Friday 8:30 am - 4:00 pm

What is the minimum hour commitment?
2 hours

What is the minimum age requirement?
18

Is the service-site accessible by public transportation?
Yes

Is parking provided?
Yes