

WORK

HOME

SELF

BALANCE

Workforce, Business & Community Education
Fall 2026 Class Schedule

Connecting Skills to Success

Read Parker's story on page 20.



*Something
for everyone!*

Ratcliffe Works: Building Skills, Creating Futures

Top Trades Training

Are you ready to unlock opportunities for a better job and a better life for you & your family?

Through **Ratcliffe Works**, Carroll Community College is now offering fully funded programs that cover up to 100% of tuition, fees, and certification testing—so there's no financial barrier to advancing your career!

Plus, you may qualify for monetary stipends and free toolkits to help you succeed from day one.

RECEIVE HANDS-ON TRAINING FOR SUCH HIGH-DEMAND SKILLS AS:

- **Automotive Technician***
PROGRAM LENGTH: 7 - 8 MONTHS
- **CDL-A (Truck Driver)**
PROGRAM LENGTH: 8 WEEKS
- **Electronic Assembler**
PROGRAM LENGTH: 1 WEEK
- **Hybrid/Electric Vehicle Technician***
COMING SOON
PROGRAM LENGTH: 2 - 3 MONTHS
- **Pathways to Entrepreneurship**
PROGRAM LENGTH: 9 WEEKS
- **Pet Grooming**
PROGRAM LENGTH: 15 WEEKS
- **Plumbing Apprenticeship**
PROGRAM LENGTH: 4 YEARS
- **Welding**
PROGRAM LENGTH: 6 MONTHS

Don't miss this chance to take the first step toward a new career and a brighter future!

*This project is funded by the State of Maryland's EARN Maryland Grant Program, administered by the Maryland Department of Labor.



RATCLIFFE WORKS
Carroll Community College



Scan for more info & upcoming courses

124-04-26-0326

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We'd love to talk with you  about your **next steps.**

CONTACT US

PHONE: 410-386-8100

EMAIL: WBCE@carrollcc.edu

WEB: carrollcc.edu/requestinfo



WORKFORCE TRAINING CERTIFICATES

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Workforce Training Certificates

Carroll Community College's Workforce Training Certificate programs are developed with regional employers to help you gain the skills and credentials needed for today's workforce. Many certificates can be completed in just weeks or months, helping you start or advance your career faster.

Why Earn a Workforce Training Certificate at Carroll?

- **Train quickly.** Earn a valuable credential in less time than a traditional degree.
- **Prepare for certification or licensure.** Get ready for state or national exams required in your field.
- **Gain in-demand skills.** Build knowledge employers value.
- Learn from experienced professionals. Study with instructors who bring real-world expertise to the classroom.
- **Access career support.** Receive guidance from a dedicated career navigator.

Getting Started

To earn a Workforce Training Certificate, indicate the certificate you wish to pursue when registering for classes.

Learn More

For detailed information about each certificate, including occupational requirements, related Continuing Education courses, and estimated hourly wages, visit carrollcc.edu/cecertificates.

Important Information

Please note that employment, certification, or licensure may require additional qualifications beyond training, such as a high school diploma, residency, background checks, or examinations. If you do not have a high school diploma, contact Carroll's Adult Education Program at 410-386-8630 to learn about free diploma-completion options.



Show It Off.

Level up your career with a Digital Badge & get noticed today!

Share your new skills across:

- LinkedIn
- Facebook
- X (formerly Twitter)
- Résumés
- Portfolios
- And more!

Complete a Workforce Training Certificate and in partnership with Credly you can:

- Prove your expertise to employers
- Explore job opportunities
- Access labor market insights

For more information, visit www.carrollcc.edu/digitalbadges or call 410-386-8100.

Financial Assistance for Workforce Training Certificates

Assistance is Available for Students to:

- Start a new career
- Upgrade skills
- Earn an industry credential

Training starts soon, so act fast!

For information, call **410-386-8100** or visit carrollcc.edu/tuitionassistance.



REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.



Pathways to Entrepreneurship

Prepare for your venture into entrepreneurship. Learn core competencies in business planning, market research, budgeting and accounting, human resources, managing risk, growth strategies and much more. One-on-one consultation with your local Small Business Development Center (SBDC) included and required to sit for the Entrepreneurship and Small Business Certification exam.

Licensure/Certification Earned

Students are prepared to take the exam to earn the Entrepreneurship and Small Business Certification.

Approximate Training Cost

\$1,129 | Financial assistance available; up to 100% of tuition covered

Approximate Length

9 weeks plus additional consultation hours/78 hours

Format

All online

Upcoming Sessions

Offered multiple times a year beginning in January, April, July and October.

Course

Pathways to Entrepreneurship

Have a business idea? Prepare for your venture into entrepreneurship. Entrepreneurs are most successful when equipped with knowledge and understanding of the business landscape. Find out everything you need to know to own and operate your business. Start your business on a solid foundation with core competencies including business planning, market research, budgeting and accounting, human resources, managing risk, growth strategies, and more. The course will connect you with your local Small Business Development Center (SBDC) representative for required one-on-one consultation, after which you will have the opportunity to test for the Entrepreneurship and Small Business Certification.

SBD-009 | \$1,129 (includes fees: \$621)

A2 Online Oct. 12 – Dec. 11



REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Real Estate Sales Agent

Real estate agents help clients buy, sell and rent properties. Agents will work with customers to develop contracts, advertise properties, negotiate pricing and process all required paperwork through closing.

Licensure/Certification Earned

Students are prepared to sit for the Real Estate Sales Agent License exam.

Approximate Training Cost

\$829

Approximate Length

3 months/60 hours

Upcoming Sessions

Offered Spring,
weekday evening classes

Course

Maryland Real Estate Principles & Practices

Become a real estate salesperson. This basic 60 clock-hour course meets the educational requirements for all applications for licensure as real estate salespersons and is approved by the Maryland Real Estate Commission. Successful completion qualifies you to take the Real Estate Salespersons Examination. Topics include: real property, leasing, contracts, agencies and listing, property transfers, appraising, financing, license law, human relations, ethics, basic mathematics and the real estate day-to-day activities.

REA-266

Get notified when registration opens: www.carrollcc.edu/certificate-notify



REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

5

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Home Inspector

Home inspectors conduct inspections of homes, condominiums, apartments and other residential dwellings. They are hired by prospective home buyers to inspect and report on the condition of a home's systems, components and structure, including the interior and exterior and all of the home's systems such as HVAC and electrical. This training is approved by the Maryland Commission of Real Estate Appraisers and Home Inspectors to provide home inspector pre-licensing training, which is required to receive a home inspector license in Maryland.

Licensure/Certification Earned

Upon completion, students will be eligible to sit for the National Home Inspector Examination.

Approximate Training Cost

\$1,520

Approximate Length

3 months/81 hours

Upcoming Sessions

Offered Fall and Spring. Classes held twice a week in the evening



Course

Home Inspection Training

Prepare for a career as a home inspector. Learn basic residential construction standards and processes, the home inspection process, and inspection techniques and defect recognition. Topics covered include the following systems: structural, exterior, interior, roofing, plumbing, electrical, air conditioning, insulation and ventilation, fireplace and solid burning, and heating. Includes tips on starting your own home inspection business. This course has been approved by the Maryland Commission of Real Estate Appraisers and Home Inspectors to provide the home inspector pre-licensing training required to receive a home inspector license in Maryland.

VOC-330 | \$1,390 (includes fees: \$740) plus text

A2B Wed, Mon | Sept. 9 – Dec. 14* | 6 – 9:15 p.m.
27 sessions | Main Campus
Instructor: Ryan Corbett
**No class 11/25*

Home Improvement Contractor:
MHIC Exam Prep also available.
See page 34 for information.

REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Certified Health Coach

Certified Health Coaches work in different settings such as health clubs, wellness centers, insurance companies and clinical offices to collaborate with clients and empower them to meet their goals and take ownership of their health and wellness.

Licensure/Certification Earned

Students are prepared to take the American Council on Exercise Certified Health Coach Exam.

Approximate Training Cost

\$585

Approximate Length

2 – 3 months/ 45 hours

Format

Hybrid/Online and In person

Upcoming Sessions

Next session offered on Wednesday evenings in the Fall



Course

Certified Health Coach

Use your passion for health and wellness to become a Certified Health Coach. Gain the knowledge and skills necessary to empower and guide your clients to make lasting behavioral changes. Topics include the art of coaching, nutrition, lifestyle and medical factors. Prepare for the American Council on Exercise Certified Health Coach Exam and gain the credentials to be recognized in a growing and evolving field.

AHE-395 | \$585 (includes fees: \$438)

A2 Sept. 9 – Nov. 11 | 10 Sessions

Hybrid (Online with one or more sessions held on campus)

Sept. 14 – Nov. 16

Online

Mon | Sept. 14 – Nov. 16 | 5 – 7:30 p.m.

Main Campus



REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Certified Nursing Assistant (CNA)

CNAs perform routine tasks under the supervision of nursing and medical staff. Duties include answering patients' call lights, serving meals, making beds, and helping patients eat, dress and bathe. CNAs work day, evening and weekend shifts in hospitals and long-term care facilities.

Licensure/Certification Earned

Students who successfully complete the training are eligible to apply for a CNA certification from the Maryland Board of Nursing.

Approximate Training Cost

\$2,645 (excluding prerequisites)

Approximate Length

2 – 3 months/132 hours
(excluding prerequisites)

Upcoming Sessions

Offered 3 times a year;
Fall and Spring (weekday evenings);
Summer (daytime)



Prerequisites

CNA Preparation

Prepare for the rewards of becoming a Certified Nursing Assistant. Get the foundation you need to be successful in the classroom as well as the workplace. Sharpen your skills in taking measurements and basic math. Learn about communication, professionalism on the job and in the classroom, and teamwork. Other topics include resumes, application letters and how to prepare for interviews. This training program includes a clinical component.

AHE-257 | \$290 (includes fees: \$172)

A2 Tue, Thu | Sept. 8 – 24 | 5 – 8:15 p.m.
6 sessions | Online

BLS Provider or current AHA-BLS Provider CPR card

BLS Provider training is designed to provide healthcare professionals the ability to recognize several life-threatening emergencies, provide CPR, use an AED and relieve choking in a safe, timely and effective manner. This course is for healthcare professionals who need to know how to perform CPR, as well as other lifesaving skills, in a wide variety of in-hospital and out-of-hospital settings. You must demonstrate competency through both a written test and skills evaluation. Upon successful completion, an AHA BLS Provider card will be issued, valid for two years.

AHE-315 | \$110 (includes fees: \$75)

D1 Sat | Aug. 22 | 9 a.m. – 4 p.m.
1 session | Main Campus

A2 Sat | Sept. 12 | 9 a.m. – 4 p.m.
1 session | Main Campus

B2 Sat | Sept. 26 | 9 a.m. – 4 p.m.
1 session | Main Campus

C2 Sat | Oct. 10 | 9 a.m. – 4 p.m.
1 session | Main Campus

D2 Sat | Oct. 24 | 9 a.m. – 4 p.m.
1 session | Main Campus

E2 Sat | Nov. 7 | 9 a.m. – 4 p.m.
1 session | Main Campus

F2 Sat | Dec. 12 | 9 a.m. – 4 p.m.
1 session | Main Campus

Continued on next page.

REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

CNA *(continued)*

Courses

Certified Nursing Assistant Training Part I

Become a caring, efficient, safe, and professional member of the health care team. Learn basic patient care skills, the CNA role on the healthcare team, disease processes, infection control and safety issues. Combined with the clinical portion (AHE-580), this course meets all requirements to be eligible for CNA certification in MD and prepares students for the National CNA exam. Requires study time outside of class. Includes exams, which must be passed prior to starting clinical. Prerequisites: AHE-257 CNA Preparation, American Heart Association BLS Provider CPR. Recommended: AHE-277 Heartsaver First Aid. Students must take the College's reading placement test no later than one week before the first session.

AHE-042 | \$1,350 (includes fees: \$800) plus text

A2BP Sept. 29 – Nov. 17* | 18 sessions

Tue, Thu | Sept. 29 – Nov. 17 | 5 – 9:15 p.m.

Main Campus

Sat | Oct. 10 – Nov. 7 | 8 a.m. – 4 p.m.

Main Campus

*No class 10/17,10/31

Certified Nursing Assistant Training, Part II

Build upon the skills and knowledge in Part I (AHE-042). Assume the role of the CNA in a long-term care facility under the supervision of an MBON approved instructor. Prerequisites: successful completion of Nursing Assistant Part I. Uniform, written documentation of MMR and Varicella immunity, negative TB test or chest x-ray within last 6 months, Hepatitis B immunity or waiver, and American Heart Association BLS Provider CPR are required. State flu vaccine is required. Cost includes required fingerprinting and the fee for the NNAAP exam which will be administered on campus at a date to be determined after successful completion of this course. Students are responsible for additional costs such as application fee to MBON and background checks. These costs vary. All CNA students are required to attend the CNA skills lab (AHE-401) prior to the NNAAP exam. Refer to the course listing for the skills lab and register now.

AHE-580 | \$855 (includes fees: \$550)

A2PC Nov. 19 – Dec. 6* | 8 sessions

Thu, Tue | Nov. 19 – Dec. 3 | 5:30 – 9:30 p.m.

Carroll Lutheran Village

Sat, Sun | Nov. 21 – Dec. 6 | 7 a.m. – 3:30 p.m.

Carroll Lutheran Village

*No class 11/26, 11/28, 11/29

Instructor: Danya Shumaker

REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Dental Assistant

Dental assistants play a vital role in dental offices helping dentists and dental hygienists provide services to patients. Duties may include maintaining medical records, assisting with collection of patient information, instrument and patient preparation, taking and developing x-rays, and casting impressions. Hours are generally standard daytime with some evening and weekend flexibility.

Licensure/Certification Earned

Students who successfully complete Oral Radiography will be eligible to take the Radiation Health and Safety examination through the Dental Assisting National Board (DANB). This certification is required in Maryland for anyone who takes dental x-rays.

Approximate Training Cost

\$1,970 (excluding prerequisites)

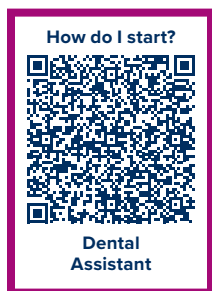
Approximate Length

3 months/90 hours
(excluding prerequisites)

Upcoming Sessions

Offered Fall and Winter;
weekday evening classes

Get notified when registration opens:
www.carrollcc.edu/certificate-notify



Prerequisite

Professional Preparation in Health Care

Learn the essentials of becoming successful as a student and employee in today's healthcare systems. Topics include communication, working well on teams, respecting and valuing differences, and the importance of professionalism. Discuss the availability of healthcare careers in the local region, marketing your skills to potential employers, resumes, application letters and how to prepare for interviews. Internet access is required.

AHE-196 | \$134 (includes fees: \$80)

A2 Mon, Tue, Thu | Sept. 14 – 17 | 6 – 8:45 p.m.
3 sessions | Online

Courses

Introduction to Dental Assisting

Gain entry-level dental assisting job skills. This hands-on course provides practice in a fully equipped dental operator. Training includes practice using an intraoral scanner and 3-D printer, reflecting the evolving technology. Topics include terminology, anatomy, charting, medical history, instruments, four-handed dentistry, restorative materials, oral hygiene, infection control, sterilization and OSHA regulations. Prerequisite: Professional Preparation in Healthcare AHE-196. Course includes an online component; internet access required.

AHE-063 | \$1,275 (includes fees: \$540) plus text

A2BP Sept. 22 – Oct. 29 | 12 sessions
Tue, Thu | Sept. 22 – Oct. 29 | 5:30 – 9:45 p.m. | Main Campus
Instructor: Carol Bair

Oral Radiography

Further your dental assisting career by learning to take dental x-rays and prepare to sit for the DANB Radiation Health and Safety (RHS) exam. This course is approved by the Maryland State Board of Dental Examiners. Our fully equipped, state-of-the-art dental lab features a fully functioning x-ray arm. Learn the proper techniques for positioning the patient, the tube head and digital sensor, and practice taking digital x-rays on a dental x-ray manikin. Course includes an online component; internet access required. Prerequisite: Successful completion of Introduction to Dental Assisting (AHE-063) or another basic dental assisting course, or you must be currently working as a dental assistant.

AHE-298 | \$945 (includes fees: \$567) plus text

A2BP Nov. 3 – Dec. 17* | 14 sessions
Tue, Thu | Nov. 3 – Dec. 15 | 6:30 – 9:45 p.m. | Main Campus
Wed, Thu | Dec. 16 & 17 | 6:30 – 9:30 p.m. | Main Campus
*No class 11/26
Instructor: Carol Bair

REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Emergency Medical Technician (EMT)

Emergency Medical Technicians respond to emergency calls to provide efficient and immediate care to the critically ill and injured. They also provide transport to medical facilities. Hours may span days, evenings and weekends.

Licensure/Certification Earned

Successful completion of Emergency Medical Technician 1 and Emergency Medical Technician 2 prepares students to sit for the National Registry Emergency Medical Technician written exam and MIEMSS practical evaluation.

Approximate Training Cost

\$1,563

Approximate Length

5 months/174 hours

Upcoming Sessions

Offered in the Fall; classes on weekday evenings and Saturdays

Get notified when registration opens:
www.carrollcc.edu/certificate-notify



Courses

Emergency Medical Technician 1

Train to become an Emergency Medical Technician (EMT) and receive National Registry EMT certification. Topics include medical, legal and ethical issues, basic anatomy and physiology, patient care management, medical emergencies, basic cardiac life support, respiratory emergencies and pharmacological treatments. Classroom hours will be held during the week and lab hours will be scheduled on weekends. Course includes classroom, distance learning and lab instruction. Students must be 17 to enroll. This is the first in a two-course series. Students must successfully complete both Emergency Medical Technician 1 and Emergency Medical Technician 2 to sit for the National Registry EMT written exam and the MIEMSS practical evaluation. Course includes an online component; internet access required. Co-listed with credit.

AHE-373 | \$1,042 (includes fees: \$580) plus text

A2B Aug. 31 – Dec. 17* | 43 sessions
Hybrid (online with one or more sessions held on campus)

Mon, Thu | Aug. 31 – Dec. 17 | 6 – 9 p.m.

Main Campus

Sat | Sept. 5 – Dec. 12 | 9 a.m. – 3 p.m.

Main Campus

*No class 9/5, 9/7, 11/26, 11/28

Emergency Medical Technician 2

Continue your Emergency Medical Technician training. Topics include trauma emergencies and appropriate treatment, EMS operations and Advance Support assistance, and special patient populations including obstetrics and neonatal care, pediatrics, geriatrics and patients with special challenges. Course includes classroom, distance learning, lab and ride-along hours. Classroom hours will be during the week and laboratory hours will be scheduled on weekends. This is the second in a two-course series. Prerequisite: Emergency Medical Technician 1. Students must successfully complete both Emergency Medical Technician 1 and Emergency Medical Technician 2 to sit for the National Registry EMT written exam and the MIEMSS practical evaluation. Course includes an online component; internet access required. Co-listed with credit.

AHE-402 | \$541 (includes fees: \$323)

A2P Jan. 4 – 30 | 12 sessions
Hybrid (online with one or more sessions held on campus)

Mon, Thu | Jan. 4 – 28 | 6 – 9 p.m.

Main Campus

Sat | Jan. 9 – 30 | 9 a.m. – 3 p.m.

Main Campus

REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Medical Assistant

A certified clinical medical assistant is an unlicensed multi-skilled health care practitioner competent in a variety of clinical and laboratory procedures and administrative roles. Medical assistants perform routine administrative and clinical tasks to support patients, RNs and physicians in a healthcare setting.

Licensure/Certification Earned

Students will be prepared to take the certification exam and will be eligible for national certification as a Certified Clinical Medical Assistant through the National Healthcareer Association (NHA).

Approximate Training Cost

\$4,960

Approximate Length

6 months/451 hours

Format

Hybrid/Online and In person

Upcoming Sessions

Offered Fall & Spring;
Wednesday evenings

The next Medical Assistant Training cohort starts September 2026. Call Barbara Gough at 410-386-8026 for more information.

Get notified when registration opens:
www.carrollcc.edu/certificate-notify



Courses

Certified Clinical Medical Assistant Orientation Session

This course will assist the student in preparing for the certified clinical medical assistant training program. Topics include registration into the National Healthcare Association's website, how to navigate, and an overall review of the program.

AHE-648 | No Cost

A2 Wed | Sept. 9 | 5 – 8 p.m.
1 session | Main Campus
Instructor: Taylor Ferguson

Certified Clinical Medical Assistant Part 1

Gain the foundational knowledge and basic science to start your training as a medical assistant. Review health care systems and settings, medical terminology, basic pharmacology, nutrition and psychology. Understand the critical role and responsibilities of a medical assistant and begin to speak the language of medical professionals. You'll learn to safely deliver and provide education on medications, assist patients in reaching their nutrition goals, and develop interpersonal skills important to mental health care. Participate in hands-on pharmacology skills practice. Learn how to work with team members and manage challenging patient situations. Course includes an online component; internet access required. Prerequisite: AHE-315 AHA BLS Provider course required. Recommended: AHE-277 First Aid.

AHE-651 | \$942 (includes fees: \$571) plus text

A2B Sept. 14 – Oct. 11
Sept. 14 – Oct. 11
Online
Wed | Sept. 16 – Oct. 7 | 5 – 9:15 p.m.
Main Campus

Continued on next page.

Medical Assistant *(continued)*

Certified Clinical Medical Assistant Part 2

Learn essential anatomy and physiology necessary for success in clinical patient care. Topics include in-depth body structures and organ systems, pathophysiology and disease processes, and microbiology. Learn how major body systems interact to maintain homeostasis and how abnormalities in these systems are reduced using proactive patient education, identified when present, and treated with the latest evidence-based practices. Delve into the fundamental molecules of life, microorganisms, pathogens and infection considerations. Practice hands-on eye and ear, OB/GYN and pediatric procedures. Continue to build the soft skills requested by employers. Course includes an online component; internet access required. Prerequisite: Successful completion of AHE-651

AHE-652 | \$1,120 (includes fees: \$575)

A2P Oct. 12 – Nov. 15

Oct. 12 – Nov. 15

Online

Wed | Oct. 14 – Nov. 11 | 5 – 9:15 p.m.

Main Campus

Certified Clinical Medical Assistant Part 3

Prepare to care for patients in the clinical setting. Learn general patient care tasks, infection control standards, and test and laboratory procedures including phlebotomy, EKG and cardiovascular tests. Review patient care coordination and education activities, administrative assisting, communication and customer service, and medical law and ethics considerations. Practice hands-on urine collection and analysis, laboratory tests, phlebotomy and related testing, cardiac and respiratory procedures, clinical communication, infection control procedures, vital signs and body measurements, and minor surgical tasks. Complete your study of soft skills. Comprehensive exams will be given at the end of this course for certification preparation. Course includes an online component; internet access required. Prerequisites: Successful completion of AHE-651, AHE-652

AHE-653 | \$1,194 (includes fees: \$697)

A2P Nov. 16 – Jan. 10

Nov. 16 – Jan. 10

Online

Wed | Nov. 18 – Jan. 6 | 5 – 9:15 p.m.

Main Campus

Certified Clinical Medical Assistant Part 4

Continue to build your skills caring for patients in the clinical setting and practice the same skills covered in Certified Clinical Medical Assistant-Part 3. Comprehensive exams will be given at the end of this course for certification preparation. Course includes an online component; internet access required. Prerequisites: AHA BLS Provider (AHE-315) course required before CCMA Part 4. Heart-saver First Aid (AHE-277) is recommended, and successful completion of AHE-651, AHE-652, AHE-653

AHE-654 | \$1,316 (includes fees: \$723)

A3P Jan. 11 – Feb. 21

Jan. 11 – Feb. 21

Online

Wed | Jan 13 – Feb. 17 | 5 – 9:15 p.m.

Main Campus

Certified Clinical Medical Assistant Part 5

Clinical externship combining front and back medical office skills. Certified Clinical Medical Assistant students who have successfully completed Parts 1–4 of their training will have an opportunity to practice administrative and clinical skills in a clinical setting working with the staff, patients and families visiting the medical provider for well and sick visits. May not begin clinical without current AHA BLS issued card. Prerequisites: Successful completion of AHE-651, AHE-652, AHE-653, AHE-654.

AHE-655 | \$190 (includes fees: \$110)

A3PC Mon – Fri | Feb. 22 – March 5

9 a.m. – 3:30 p.m.

10 sessions | Clinical Site

Certified Clinical Medical Assistant Part 6

Certified Clinical Medical Assistant students who have successfully completed Parts 1–5 of the Certified Clinical Medical Assistant training continue and complete their clinical externship combining front and back medical office skills. Students must register for Medical Assistant Clinical 1 and Medical Assistant Clinical II at the same time. Prerequisites: Successful completion of AHE-651, AHE-652, AHE-653, AHE-654, AHE-655.

AHE-656 | \$190 (includes fees: \$110)

A3PC Mon – Fri | March 8 – 19 | 9 a.m. – 3:30 p.m.

10 sessions | Clinical Site

REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100



Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Personal Fitness Trainer

Personal fitness trainers facilitate rapport, adherence, self-efficacy and behavior change in clients as well as design programs that help clients to improve posture, movement, flexibility, balance, core function, cardiorespiratory fitness, muscular endurance and strength, and sports performance.

Licensure/Certification Earned

Students are prepared to take the American Council on Exercise Certified Personal Fitness Trainer Exam.

Approximate Training Cost

\$574

Approximate Length

3 months/42 hours

Upcoming Sessions

Offered Fall and Spring; weekday daytime classes

Course

ACE Personal Fitness Trainer

Prepare for the American Council on Exercise Certified Personal Fitness Trainer exam. Learn the fundamentals of human anatomy and physiology as it applies to the movement of the body during daily living and exercise, how to conduct client interviews, perform pre-program assessments, determine corrective exercise measures, develop fitness plans and how to coach clients in making behavioral changes for a healthy lifestyle. Identify correct exercise posture and movement for skeletal-muscular improvements. This course includes classroom lecture and hands-on lab work in a fitness facility and gym. Co-listed with credit.

VOC-746 | \$584 (includes fees: \$438)

A2 Tue, Thu | Sept. 1 – Dec. 17* | 12:30 – 1:50 p.m.
31 sessions | Main Campus
**No class 11/26*



REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Pharmacy Technician

Pharmacy technicians work in pharmacy settings in clinics, retail locations, hospitals and sometimes in physicians' offices. Their primary responsibility is to assist the pharmacist in the preparation and packaging of prescription drugs. Hours may span day, evening, night and weekend shifts.

Licensure/Certification Earned

This course prepares students to sit for the Pharmacy Technician Certificate Exam (PTCE) offered by the Pharmacy Technician Certification Board. Individuals who pass are given the designation of CPhT (Certified Pharmacy Technician).

Approximate Training Cost

\$1,566 (excluding prerequisites)

Approximate Length

3 months/105 hours (excluding prerequisites)

Upcoming Sessions

Offered Fall and Spring; weekday evening classes, daytime clinicals



Courses

Pharmacy Technician Training I

Prepare to enter the fast-growing field of pharmacy as a pharmacy technician with employment opportunities in retail, home care or hospital settings. Learn the practice of pharmacy and prepare to take the national Pharmacy Technician Certification Exam (PTCE). Begin your review of the top 200 drugs. Learn about pharmaceutical calculations, dosage unit conversions, medical terminology, controlled substances, and pharmacy law, regulations and ethics. Training includes a virtual component and practical experience working in a mock pharmacy. A strong foundation in math and computer concepts is recommended. Students must register for Pharmacy Technician Training I and II together, and course must be taken consecutively. Veterans: Pharmacy Technician Training is an approved program for Veterans Education Benefits. Call 410-386-8100 for more information.

AHE-356 | \$699 (includes fees: \$384) plus text

A2B Sept. 21 – Oct. 26 | 16 sessions

Mon, Wed, Thu | Sept. 21 – Oct. 26 | 6 – 9:15 p.m. | Main Campus

Instructors: Maryam D'Alberto, Ana Isabel Chiat

Pharmacy Technician Training II

Complete your review of the top 200 drugs and continue practicing in the mock pharmacy. Learn about aseptic technique, sterile and nonsterile compounding, medication safety, inventory management, OSHA regulations and durable medical equipment. Topics include pharmaceutical calculations, common drugs and their uses, factors affecting drug activity, non-sterile compounding, inventory management and community pharmacy. Training includes a virtual component and practical experience working in the mock pharmacy. Prerequisite: Successful completion of Pharmacy Technician Training I.

AHE-361 | \$827 (includes fees: \$449)

A2P Oct. 28 – Dec. 14* | 20 sessions

Mon, Wed, Thu | Oct. 28 – Dec. 14 | 6 – 9:15 p.m. | Main Campus

*No class 11/26

Instructors: Maryam D'Alberto, Ana Isabel Chiat, Judy Moy



REGISTER NOW

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410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Phlebotomy Technician

Phlebotomy technicians work in clinical laboratory settings, hospitals and sometimes physicians' offices. Their primary responsibility is to collect blood specimens as ordered by the physician. Hours may span day, evening, night and weekend shifts.

Licensure/Certification Earned

Successful completion prepares students to sit for the PBT exam administered through the American Society for Clinical Pathology (ASCP) Board of Certification.

Approximate Training Cost

\$2,425 (excluding prerequisites)

Approximate Length

3 months/168 hours (excluding prerequisites)

Upcoming Sessions

Offered Fall and Spring; classroom portion on weekday evenings; clinicals Monday – Friday



Prerequisite Courses

Professional Preparation in Health Care

Learn the essentials of becoming successful as a student and employee in today's healthcare systems. Topics include communication, working well on teams, respecting and valuing differences, and the importance of professionalism. Discuss the availability of healthcare careers in the local region, marketing your skills to potential employers, resumes, application letters and how to prepare for interviews. Internet access is required.

AHE-196 | \$134 (includes fees: \$80)

A2 Mon, Tue, Thu | Sept. 14 – 17 | 6 – 8:45 p.m.
3 sessions | Online

BLS Provider or current AHA-BLS Provider CPR card

BLS Provider training is designed to provide healthcare professionals the ability to recognize several life-threatening emergencies, provide CPR, use an AED and relieve choking in a safe, timely and effective manner. This course is for healthcare professionals who need to know how to perform CPR, as well as other lifesaving skills, in a wide variety of in-hospital and out-of-hospital settings. You must demonstrate competency through both a written test and skills evaluation. Upon successful completion, an AHA BLS Provider card will be issued, valid for two years.

AHE-315 | \$110 (includes fees: \$75)

D1 Sat | Aug. 22 | 9 a.m. – 4 p.m.
1 session | Main Campus

A2 Sat | Sept. 12 | 9 a.m. – 4 p.m.
1 session | Main Campus

B2 Sat | Sept. 26 | 9 a.m. – 4 p.m.
1 session | Main Campus

C2 Sat | Oct. 10 | 9 a.m. – 4 p.m.
1 session | Main Campus

D2 Sat | Oct. 24 | 9 a.m. – 4 p.m.
1 session | Main Campus

E2 Sat | Nov. 7 | 9 a.m. – 4 p.m.
1 session | Main Campus

F2 Sat | Dec. 12 | 9 a.m. – 4 p.m.
1 session | Main Campus

Continued on next page.

Phlebotomy Technician *(continued)*

Courses

Phlebotomy Technician Training I: Theory

In this initial 48-hour course, you will learn about the anatomy and physiology of the circulatory system, specimen collection, specimen processing and handling, and laboratory operations including safety and quality control. Successful completion of Phlebotomy Technician Training I, II and III is required to sit for the ASCP national certification exam. Prerequisites: Successful completion of Professional Preparation in Healthcare (AHE-196). You must also have a current American Heart Association BLS Provider CPR card. This course includes a clinical component. A criminal background check, drug testing and evidence of immunization are required for the clinical portion of this course at an additional cost. Information distributed at first class. Uniform required while in the clinical setting. You must register for Phlebotomy I, II and III together, and all three courses must be taken consecutively. Veterans: Phlebotomy Technician Training is an approved program for Veterans Education Benefits. Call 410-386-8100 for more information.

AHE-200 \$965 (includes fees: \$540) plus text

A2BP Sept. 21 – Nov. 11 | 6 sessions

Mon, Wed | Sept. 21 – Nov. 4 | 5:30 – 8:45 p.m.

Main Campus

Mon | Nov. 9 | 12 – 3:15 PM

Carroll Hospital Center

Wed | Nov. 11 | 5:30 – 8:45 p.m.

Main Campus

Instructors: Brian Rutledge, Emma Eyler

Phlebotomy Technician Training II: Clinical

Continue your phlebotomy training with hands-on experience in various local labs. Uniform required. Prerequisite: Successful completion of Phlebotomy Technician Training I: Theory.

AHE-077 \$775 (includes fees: \$367)

A2P Nov. 16 – 30 | 8 sessions

Mon – Fri | Nov. 16 – 24 | 8 a.m. – 5 p.m.

Lifebridge Health Labs

Mon | Nov. 30 | 8 a.m. – 12 p.m.

Lifebridge Health Labs

Instructor: Emma Eyler

Phlebotomy Technician Training III: Clinical

Refine your phlebotomy techniques in various local labs. Uniform required. Prerequisite: Successful completion of Phlebotomy Technician Training II: Clinical.

AHE-078 | \$775 (includes fees: \$367)

A2P Nov. 30 – Dec. 9 | 8 sessions

Mon | Nov. 30 | 1 – 5 p.m.

Lifebridge Health Labs

Mon – Fri | Dec. 1 – 9 | 8 a.m. – 5 p.m.

Lifebridge Health Labs

Instructor: Emma Eyler

REGISTER NOW



Continuing Education & Training:
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410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Professional Perinatal Doula

Support growing families while preparing for meaningful work in maternal health and birth support. The Perinatal Doula program prepares students to provide non-medical emotional, physical, informational, and advocacy-based support to individuals and families during pregnancy, labor and birth, and the postpartum period. Graduates may work independently, with doula agencies, health-care systems, or community-based organizations. The program aligns with national doula training standards and prepares students to meet education and documentation requirements associated with Maryland Medicaid doula services. Offered through partnership with The Well and Wise Co. This course is offered in a hybrid in-person/online format.

Licensure/Certification Earned

Upon successful completion, a Carroll Community College Workforce Training Certificate will be awarded along with a completion certificate from The Well and Wise Co. that allows completers to bill Medicaid for doula services.

Approximate Training Cost

\$2,020 plus textbooks and CPR certification

Approximate Length

4 months/90 hours

Upcoming Sessions

Start dates in September and January, in-person classes meet weekday evenings



Courses

Certified Perinatal Doula I: Foundations and Prenatal Support

This course introduces the foundations of doula practice with a focus on prenatal support and reproductive justice. Students learn basic pregnancy physiology, prenatal wellness, trauma-informed care, and respectful communication to support informed choice and client autonomy. The course also addresses mental health awareness, professional boundaries, and social factors affecting pregnancy outcomes.

AHE-405 | \$1,010 (includes fees: \$400)

- A2** Sept. 8 – Oct. 27 | 15 sessions
 Tue | Sept. 8 – Oct. 27 | 6 – 9:15 p.m.
 Main Campus
 Thu | Sept. 10 – Oct. 22 | 6 a.m. – 9:15 p.m.
 Online

Certified Perinatal Doula II: Labor, Birth and Postpartum

This course builds practical skills for supporting clients during labor, birth, and the postpartum period. Students study the stages and physiology of labor, practice hands-on comfort techniques, and learn to support clients through common medical interventions and complications. The course includes postpartum recovery, infant feeding support, newborn safety, and family adjustment.

AHE-406 | \$1,010 (includes fees: \$400)

- A2P** Oct. 29 – 17* | 14 sessions
 Thu | Oct. 29 – Dec. 17 | 6 – 9:15 p.m.
 Online
 Tue | Nov. 3 – Dec. 15 | 6 – 9:15 p.m.
 Main Campus
 *No class 11/26

REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
 410-386-8100

Carroll County residents: **DEDUCT \$10** per course
 Maryland Non-Carroll County residents: **DEDUCT \$5** per course
 Maryland senior adults pay **fees only**.

Registered Behavior Technician

Registered Behavior Technicians (RBTs) work primarily with individuals on the autism spectrum in the home, community and school settings. Working under the close supervision of a behavior analyst, an RBT is responsible for the direct implementation of skill acquisition and behavior reduction plans. RBTs provide interventions that encourage socially acceptable behaviors, and build and improve upon communication, social interaction and problem solving skills. Hours may span days, evenings and weekends.

Licensure/Certification Earned

Successful completion meets the Behavior Analyst Certification Board (BACB) 40-hour education requirement for the Registered Behavior Technician examination.

Approximate Training Cost

\$610

Approximate Length

2 months/40 hours

Format

All classes online

Upcoming Sessions

Offered Fall, Spring, and Summer; weekday evenings



Courses

Registered Behavior Technician® 40-Hour Training Part I

Learn the essentials to become a Registered Behavior Technician (RBT). RBTs work primarily with individuals on the autism spectrum in the home, community and school settings. Working under the close supervision of a behavior analyst, an RBT is responsible for the direct implementation of skill acquisition and behavior reduction plans. Completion of Registered Behavior Technician® 40-Hour Training Part I and Part II meets the Behavior Analyst Certification Board (BACB) 40-hour education requirement for the RBT examination. These instructor-led, remote courses are offered using MS Teams and Canvas. Students must register for Registered Behavior Technician® 40-Hour Training Part I and Part II together, and courses must be taken consecutively. To be eligible to sit for the RBT exam, you must also possess a high school diploma or equivalent, be over the age of 18, pass an RBT Competency Assessment and pass a background check. Instructions on how to activate your account to access the class will be sent a week before the class. Please activate prior to the first day of class.

AHE-388 | \$305 (includes fees: \$160)

A2 Tue, Thu | Sept. 15 – Oct. 6 | 6 – 9:15 p.m.
7 sessions | Online

Registered Behavior Technician® 40-Hour Training Part II

Develop a deeper understanding of behavioral health. Learn how to provide interventions that encourage socially acceptable behaviors, and build and improve upon communication, social interaction and problem-solving skills. Prerequisite: Successful completion of Registered Behavior Technician® 40-Hour Training Part I.

AHE-389 | \$305 (includes fees: \$160)

A2P Tue, Thu | Oct. 13 – Nov. 3 | 6 – 9:15 p.m.
7 sessions | Online

REGISTER NOW

Continuing Education & Training:
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410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Assembler: Electronic

Step into the fast-paced world of manufacturing and electronics. Get hands-on training in electronic assembly with a combination of theory and real-world practice. Learn schematic reading, soldering techniques, circuit board handling, and prepare for the IPC J-STD-001 certification—the industry benchmark for electronic assembly.

Licensure/Certification Earned

Students who successfully complete the program will be prepared and sit for the IPC J-STD-001 certification, the industry standard for soldering processes and materials used in electronic assemblies

Approximate Training Cost

\$2,134 | Financial assistance available; up to 100% of tuition covered

Approximate Length:

32 hours/1 week

Upcoming Sessions

Offered a few times a year; weekday daytime classes



Course

Electronic Assembler

Prepare for a rewarding career in the dynamic tech industry! Gain the fundamental skills and knowledge essential for success in electronic assembly and related industries. Explore the intricacies of soldering, master circuit board utilization, and hone mechanical assembly techniques using a variety of hand tools. Our well-rounded training program combines theory with practical hands-on experience, equipping you with the confidence to sit for the IPC J-STD-001 certification, the industry standard for soldering processes and materials used in electronic assemblies. Elevate your career prospects and join the ranks of skilled professionals thriving in this dynamic field.

VOC-808 | \$2,134 (includes fees: \$1,490)

A2 Mon – Thu | Oct. 19 – 22 | 8:30 a.m. – 5:30 p.m.
4 sessions | Main Campus
Instructor: Mike Ellis



With the help of the Ratcliffe Scholarship, I took the Electronic Assembler class at Carroll Community College. I heard about the class through an acquaintance. I never thought I would be able to take a class due to my finances. Not only did the Ratcliffe Scholarship help me financially, taking the class helped me learn a new skill and build my self-confidence. I am now able to grow in a new career, which Carroll also helped me find. The program would reach out to check in and also let me know when jobs in the field were hiring. The whole experience was great. The process was easier than I thought possible. Since taking the class I have started a new job with a national defense contractor. The job offers room for growth within the company and products to be proud of. Thank you Ratcliffe Works and Carroll Community College for the opportunity and experience. The sky is the limit!



Parker McAllister
Electronic Assembler Certificate Completer

REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100



Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.



Assembler: Electronic & Mechanical

Broaden your skillset and boost your career potential in the fast-paced world of manufacturing and electronics. This hands-on training program goes beyond electronic assembly to include mechanical skills that make you more versatile and employable. Learn precision measurement, schematic reading, and the safe use of hand tools and basic machinery—all while mastering soldering techniques and circuit board handling. With a strong focus on safety, theory, and real-world practice, you'll also prepare for the IPC J-STD-001 certification—the industry benchmark for electronic assembly. Add valuable tools to your professional toolkit and stand out in today's competitive job market.

Licensure/Certification Earned

Students who successfully complete the program will be prepared and sit for the IPC J-STD-001 certification, the industry standard for soldering processes and materials used in electronic assemblies

Approximate Training Cost

\$2,459

Approximate Length

5 weeks

Upcoming Sessions

Offered a few times a year; class times vary



Courses

Mechanical Assembler

Embark on a fulfilling career in the dynamic manufacturing industry. Learn essential skills and knowledge to be successful in mechanical assembly. Dive into precision measurement, master the use of hand tools, learn basic use of heavy machinery, and develop your ability to read and interpret schematics. With a strong emphasis on safety and hands-on practice, you'll gain the confidence to tackle real-world assembly projects. Become part of a community of skilled professionals thriving in the ever-evolving world of manufacturing.

MFG-026 | \$325 (includes fees: \$150)

A2 Mon, Wed | Sept. 21 – Oct. 14 | 6 – 8 p.m.
8 sessions | Main Campus
Instructor: Melissa Messerschmidt

Electronic Assembler

Prepare for a rewarding career in the dynamic tech industry! Gain the fundamental skills and knowledge essential for success in electronic assembly and related industries. Explore the intricacies of soldering, master circuit board utilization, and hone mechanical assembly techniques using a variety of hand tools. Our well-rounded training program combines theory with practical hands-on experience, equipping you with the confidence to sit for the IPC J-STD-001 certification, the industry standard for soldering processes and materials used in electronic assemblies. Elevate your career prospects and join the ranks of skilled professionals thriving in this dynamic field.

VOC-808 | \$2,134 (includes fees: \$1,490)

A2 Mon – Thu | Oct. 19 – 22 | 8:30 a.m. – 5:30 p.m.
4 sessions | Main Campus
Instructor: Mike Ellis

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Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Automotive Technician

Automotive Technicians work in well-ventilated and well-lit repair shops, service departments of car dealerships or any other type of mechanic shop. They inspect a driver's vehicle, inform them of any issues and provide necessary maintenance to get the car working effectively again. Automotive Technicians typically repair basic car parts like brakes, steering wheels and engines. They can also inspect and fix a vehicle's electrical system. Most of them must perform automotive care tasks daily, like checking fluid levels, rotating tires and changing oil fluids.

Licensure/Certification Earned

Each class prepares students to test for the ASE individual certification in the respected area. Three entry-level individual ASE certifications in addition to 6 months of work experience in a related field qualifies students to test for the ASE Maintenance and Light Repair.

Approximate Number of Hours

6 – 7 months/156 hours

Approximate Training Cost

\$3,036 Financial assistance available; up to 100% of tuition covered

Upcoming Sessions

Offered only in the Fall; classes held 2 nights a week from 6 – 9 p.m.

Get notified when registration opens:
www.carrollcc.edu/certificate-notify



Courses

Automotive Essentials

This course introduces students to the automotive service industry and the foundational skills required for an entry level auto technician career. Students learn essential shop safety practices, proper use of tools and equipment, and basic industry standards and professional expectations. Instruction provides an overview of automotive systems and the topics covered in the Auto Technician Certificate program, while emphasizing the skills necessary for success in both the program and the workplace. Required: Valid driver's license.

VOC-022 | \$864 (includes fees: \$555)

A2 Thu, Tue | Aug. 20 – Oct. 1 | 6 – 9:15 p.m.
13 sessions | Main Campus
Instructor: Roger Shapiro

B2 Mon, Wed | Oct. 5 – Nov. 16 | 6 – 9:15 p.m.
13 sessions | Main Campus
Instructor: Wesley Eyler

Automotive Brake Systems

Gain the knowledge and know-how to diagnose and repair different types of brake systems. At the end of the course, you will be prepared to take the Individual ASE Brakes Certification. This is the third class in the Auto Technician program. Prerequisite: Automotive Electrical Systems or comparable training.

VOC-751 | \$724 (includes fees: \$415)

A2P Tue, Thu | Oct. 13 – Nov. 24 | 6 – 9:15 p.m.
13 sessions | Main Campus
Instructor: Roger Shapiro

B2P Mon, Wed | Nov. 30 – Jan. 27* | 6 – 9:15 p.m.
13 sessions | Main Campus
Instructor: Wesley Eyler
**No class 12/21, 12/23, 12/28, 12/30, 1/18/2027*

Continued on next page.

Automotive Technician *(continued)*

Automotive Suspension and Steering Systems

Continue building your auto technician knowledge by learning the suspension and steering of automobiles. Gain an understanding of how to diagnose and repair steering, suspension and wheel alignment problems. At the end of the course, you will be prepared to take the Individual ASE Suspension and Steering Certification. This is the final class in the Auto Technician program. Prerequisite: Automotive Brake Systems or comparable training.

VOC-752 | \$724 (includes fees: \$415)

A2P Tue, Thu | Dec. 1 – Jan. 26* | 6 – 9:15 p.m.
13 sessions | Main Campus
Instructor: Todd Renfro
**No class 12/22, 12/24, 12/29, 12/31*

A3P Wed, Mon | Feb. 3 – March 17 | 6 – 9:15 p.m.
13 sessions | Main Campus
Instructor: Roger Shapiro

Automotive Electrical Systems

Working on modern cars is like working on a computer. Understanding the electrical system is one of the top skills an auto technician needs. Learn how to diagnose and repair electrical problems in everything from batteries to the instrument panel. At the end of the course, you will be prepared to take the Individual ASE Electrical/Electronic Systems Certification. No prior work experience is required. This is the second class in the Auto-Technician program Prerequisite: Introduction to Auto Technician

VOC-750 | \$724 (includes fees: \$415)

A3P Tue, Thu | Feb. 2 – March 18 | 6 – 9:15 p.m.
14 sessions | Main Campus
Instructor: Todd Renfro

A4P Mon, Wed | April 5 – May 17 | 6 – 9:15 p.m.
13 sessions | Main Campus
Instructor: Roger Shapiro

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Continuing Education & Training:
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410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Hybrid/Electric Vehicle Technician

The next generation of cars are on the road and needing repair. Hybrid and Electric vehicles are becoming more popular and the demand for technicians is growing. Stay ahead of the curve with this innovative training. Topics range from safety and diagnostics to drive systems and battery systems. Perfect for experienced technicians looking to grow their knowledge and skills in this emerging technology.

Licensure/Certification Earned

Students with 3 years of full-time work experience will be prepared to sit for the ASE Light Duty Hybrid/Electric Vehicle Specialist (L3).

Approximate Training Cost

\$799 Financial assistance available; up to 100% of tuition covered

Approximate Length

2 – 3 months/51 hours

Upcoming Sessions

Coming Soon

Course

ASE Light Duty Hybrid/Electric

Prepare for the ASE L3 Light Duty Hybrid/Electric Vehicle Specialist test and learn to diagnose and repair hybrid/electric vehicle concerns. Topics include personal safety practices and special tools that are critical when working on hybrid/electric vehicles. Students will learn to diagnose and repair the 5 support systems of hybrid/electric vehicles, including the battery system, internal combustion engine, drive systems, power electronics and hybrid support systems. This hands-on class provides practical experience in repairing the advanced technology found in hybrid/electric vehicles. For safety reasons, students must wear safety glasses when performing any testing or repairs during class. Prerequisite: 2 years of full-time related experience.

VOC-790

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410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Truck Driver – CDL-A

Local drivers may provide daily service for a specific route while other drivers make intercity and interstate deliveries that take longer and may vary from job to job. Long-distance heavy truck and tractor-trailer drivers spend most of their time behind the wheel but may load or unload their cargo at their destination. Drivers frequently travel at night, on holidays and weekends to avoid traffic delays.

Licensure/Certification Earned

Upon successful completion of this training and the MVA written and driving tests administered during class, a MD CDL-A license will be awarded.

Approximate Training Cost

CDL-A: \$5,500 (plus applicable fees)
Financial assistance available; up to 100% of tuition covered

Approximate Length

8 weeks/280 hours

Upcoming Sessions

Offered 4 times a year in Fall, Winter, Spring, and Summer; weekday daytime classes

For information on CDL-A classes, call 410-386-8100.



Courses

CDL Class A Classroom, Learner Permit and Pre-Trip Introduction

This initial course in a 3-part series provides instructional classroom training to prepare students for the Maryland Class A Commercial Driver’s License (CDL) Learner’s Permit, including various endorsements. Topics include basic CDL theory, hazardous materials, Federal Motor Carrier Safety Administration (FMCSA), pre-trip inspections (interior and exterior), alcohol awareness, hours of service, defensive driving techniques, logbooks, trip planning and map reading. Successful completers will be equipped with the necessary knowledge to pass the pre-trip portion of MVA Class A Commercial Driver’s License examination.

TRA-062 | \$1,892 (includes fees: \$1,612)

A2 Mon – Fri | Sept. 21 – Oct. 8 | 8:30 a.m. – 4 p.m.
14 sessions | Main Campus

CDL Class A, Maneuvers and Road Skill Basics

This second course in a 3-part series provides instruction and hands-on practice to pass the range (maneuvers) and road portions of the Maryland Vehicle Administration (MVA) Class A Commercial Driver’s License examination. Topics include pre-trip inspections, air-brake leak tests, straight-line backing, blind and sight-side parallel parking, shifting, highway and road signs, and basic road operations. Additionally, students will practice a variety of maneuvers, including backing and parking, up-shifting/down-shifting, and the safe and efficient operation of various tractor-trailer (Class A) vehicles.

TRA-063

Get notified when registration opens: www.carrollcc.edu/certificate-notify

CDL Class A, Road and Advanced Safety Skills

This final course in the 3-part series provides instruction and hands-on practice to operate a CDL Class A vehicle and to pass the Maryland Vehicle Administration’s (MVA) Class A Commercial Driver’s License examination to become eligible to work as a Class A commercial driver. Topics include operating awareness; hours of service for over-the-road vehicle operation; shifting techniques; backing and parking maneuvers; use of flat, convex and fender mirrors; changing lanes and merging; road and weather hazards; emergency stops; breakdowns and accident prevention; and defensive driving techniques.

TRA-064

Get notified when registration opens: www.carrollcc.edu/certificate-notify



REGISTER NOW

Continuing Education & Training:
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410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.



Welding

Welders are in demand across industries like construction, manufacturing, and infrastructure. They help build essential structures—bridges, buildings, pipelines, and more. Using blueprints and symbols, welders apply hands-on skills and knowledge of metals to fuse parts together. Safety is key, so they wear protective gear and follow strict procedures. Welding offers a pathway to certifications that boost skills and job opportunities. If you enjoy working with your hands, solving problems, and building things that last, welding could be a strong career choice with room to grow and specialize in areas like robotics, inspection, or underwater welding.

Licensure/Certification Earned

Students will be prepared to sit for the AWS D1.1 Structural Steel Welding Exam.

Approximate Training Cost

\$3,129 | Financial assistance available; up to 100% of tuition covered

Approximate Length

6 months/120 hours

Upcoming Sessions

Offered Fall and Spring; weekday evening classes



Courses

Welding I

Welding I provides a foundational introduction to gas and arc welding for beginning welders looking to get into the industry. Students learn the safe and proper handling of welding equipment, including oxy-acetylene and arc welding systems. Instruction covers welding safety practices, electrode and filler metal selection, metal cutting techniques, and the fundamentals of arc, MIG (GMAW), and TIG (GTAW) welding processes. Students gain hands-on experience operating welding equipment in a controlled lab environment. For safety reasons, students must wear long-sleeve shirts, long pants, and hard shoes. Course cost includes a welding helmet, required personal protective equipment, and basic tools.

VOC-153 | \$1,530 (includes fees: \$1,050)

A2 Wed, Mon | Sept. 9 – Nov. 16 | 6 – 9:15 p.m.
20 sessions | Carroll County Career & Tech Center
Instructor: Aaron Gilmore

Welding II

Welding II builds on the skills and knowledge developed in Welding I, with increased emphasis on technique refinement, positional welding, and career readiness. Students gain additional hands-on experience safely operating oxy-acetylene, MIG (GMAW), TIG (GTAW), and arc welding equipment. Instruction focuses on developing consistent weld quality while welding in multiple positions, including flat and vertical orientations. Students continue to strengthen process-selection skills and apply industry-standard practices in preparation for advanced training and American Welding Society (AWS) certification pathways. For safety reasons, students must wear long-sleeve shirts, long pants, and hard shoes. Course cost includes additional required personal protective equipment and basic tools. Prerequisite: Welding I or equivalent experience.

VOC-154 | \$1,599 (includes fees: \$1,100)

A2P Wed, Mon | Nov. 18 – Feb. 17* | 6 – 9:15 p.m.
20 sessions | Carroll County Career & Tech Center
Instructor: Harrison Wilt
**No class 11/25, 12/21, 12/23, 12/28, 12/30, 1/18/2027, 2/15/2027*

Welding Exam Prep also available.
See page 35 for information.

REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Commercial UAS (Drone) Pilot

UAS (Unmanned Aircraft Systems) AKA drones can be utilized in nearly every industry imaginable. From marketing to construction to inspection, drones can be flown to collect data and gather images that can be processed, edited, and shared. Whether you want to diversify your abilities or start an exciting new career, becoming a commercial drone pilot is a great way to do it. The recently revised program adds more flight time that includes Night Flight, NIST training, and condensed hybrid classes.

Licensure/Certification Earned

Students prepare for the FAA Remote Pilot Certificate (Part 107) and earn a Carroll Community College Remote Pilot Proficiency Certification based on National Institute of Standards and Technology (NIST) evaluation methods.

Approximate Training Cost

\$1,301

Approximate Length

2 months

Upcoming Sessions

Offered Fall and Spring; classes weekday evenings and daytime Saturdays.



Courses

Commercial Remote Pilot Pt. 1

Take the first step to becoming a commercial drone pilot. Learn the rules and regulations to become certified and start earning money with your drone. Prepare to sit for the Unmanned Aircraft General – Small (UAG) exam with practice exams and reviews of what might be on the test. Cost includes drone simulator and controller.

DRN-020 | \$682 (includes fees: \$482)

A2P Tue, Thu | Sept. 8 – 24 | 6 – 9 p.m.
6 sessions | Main Campus
Instructor: Geoffrey Voigt

Commercial Remote Pilot Pt. 2

Move from the simulator to actual hands-on flying. Unlike some drone programs, this class will give you the skills needed to fly a commercial drone. Experience what it's like to see the world from 400 feet above the earth. Fly the National Institute of Standards and Technology (NIST) drone lanes and earn Carroll's certification for each one you pass! Prerequisite: DRN-020 Commercial Remote Pilot Pt. 1.

DRN-021 | \$619 (includes fees: \$400)

A2P Sat | Sept. 26 – Oct. 24 | 9 a.m. – 3 p.m.
5 sessions | Main Campus
Instructor: Geoffrey Voigt



UAS (Drone) FAA Remote Pilot Exam Prep also available. See page 33 for information.

REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Professional Pet Grooming

Our Professional Pet Grooming Certificate program provides hands-on dog grooming training that prepares you to begin working as a professional pet groomer in just four months. Students learn essential pet grooming techniques, safe dog handling, and professional salon practices while gaining real experience grooming dogs under the guidance of experienced grooming professionals. This course is offered in a hybrid in-person/asynchronous online format.

Licensure/Certification Earned:

Upon successful completion, a Carroll Community College Workforce Training Certificate will be awarded. No professional licensure required by the State of Maryland.

Approximate Training Cost:

\$4,850 (cost includes a full professional grooming kit); up to 100% may be covered by the Ratcliffe Works Grant

Approximate Length:

4 months / 195 hours

Upcoming Sessions:

Start dates in August and January, in-person classes meet weekday evenings

Get notified when registration opens:
www.carrollcc.edu/certificate-notify



Courses:

Professional Pet Grooming I: Groom Tech

This course introduces students to the foundational skills needed for entry-level work in the pet grooming industry. Through hands-on practice and guided instruction, students learn safe animal handling, bathing and drying techniques, basic coat care, and proper nail and ear maintenance. Students are responsible for securing dogs for mandatory skill practice. The course emphasizes professionalism, animal welfare, and workplace readiness, preparing students for more advanced grooming coursework.

VOC-010 | \$2,660 (includes fees: \$2,090) plus text

A1B Aug. 31 – Oct. 2 | 5 Sessions | Hybrid (Online with one or more sessions held on campus)
Aug. 31 – Oct. 2 | Online
Wed | Sept. 2 - Sept. 30 | 5 – 9:15 p.m. | Domingos Paws

Professional Pet Grooming II: Pet Groomer

This course builds on foundational grooming skills and prepares students for more advanced, full service grooming work. Learners practice the most common trims used in professional salons, along with clipper and scissor techniques and safe styling methods. Students are responsible for securing dogs for mandatory skill practice. The course also includes training in pet first aid and CPR to support safe, responsible grooming practices. Emphasis is placed on efficiency and professional grooming standards to support success in a salon environment.

VOC-011 | \$1,110 (includes fees: \$660)

A2P Oct. 5 – Nov. 6 | 5 Sessions | Hybrid (Online with one or more sessions held on campus)
Oct. 5 – Nov. 6 | Online
Wed | Oct. 7 - Nov. 4 | 5 – 9:15 p.m. | Domingos Paws

Professional Pet Grooming III: Grooming Practicum

This course builds on the skills and knowledge developed in Professional Pet Grooming I and II, giving students the opportunity to apply their training in real world grooming scenarios. This practicum includes 40 hours of required hands on practice, allowing learners to refine techniques across a variety of coat types, behaviors, and grooming needs. Students are responsible for securing dogs they can practice full grooming services on, gaining valuable experience coordinating with owners and managing client expectations. By the end of the course, participants demonstrate increased confidence, efficiency, and grooming quality as they prepare for professional salon work.

VOC-012 | \$1,110 (includes fees: \$660)

A2P Nov. 9 – Dec. 18 | 5 Sessions | Hybrid (Online with one or more sessions held on campus)
Oct. 5 – Nov. 6 | Online
Wed | Nov. 11 – Dec. 16 | 5 – 9:15 p.m. | Domingos Paws

REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Veterinary Assistant

Veterinary assistants support veterinary technicians and veterinarians in an animal hospital environment. Duties may include providing customer service, processing lab specimens, prepping animals for surgery, monitoring medications and radiology logs, setting up and tearing down surgical suites, autoclaving instruments and communicating effectively between the vet and the pet owner.

Licensure/Certification Earned

Upon successful completion, a Carroll Community College Workforce Training Certificate will be awarded. No professional licensure required by the State of Maryland.

Approximate Training Cost

\$2,656

Approximate Length

5 months/149 hours

Upcoming Sessions

Offered in the Fall starting in September; weekday daytime classes



Courses

Professional Preparation for the Veterinary Assistant

Begin your journey to become a veterinary assistant with this essential preparatory course. Required for all students entering the veterinary assistant program, this course covers key foundational skills including problem-solving, effective written and verbal communication, medication mathematics, confidentiality, professionalism and ethics. Gain the knowledge and skills needed to excel in both the classroom and clinical setting.

VOC-828 | \$135 (includes fees: \$75)

A2 Wed, Mon | Sept. 23 & 28 | 9:30 a.m. – 12:45 p.m.
2 sessions | Main Campus
Instructor: Michael LaFaver

Veterinary Assistant Training I: Outpatient Care, Diagnostics and Pharmacy

Gain a comprehensive introduction to veterinary medicine. Explore the veterinary profession, focusing on office and client relations, client history taking, and exam room procedures. Key topics include animal handling techniques, basic anatomy and physiology, vaccines and immunizations, and physical examination procedures. Learn about various laboratory tests, the use of microscopes, common veterinary drugs, and radiology techniques. Prerequisite: Professional Preparation for the Veterinary Assistant.

VOC-829 | \$1,383 (includes fees: \$883)

A2P Sept. 30 – Dec. 2* | 18 sessions
Wed | Sept. 30 | 9:30 a.m. – 12:45 p.m.
Main Campus
Mon, Wed | Oct. 5 & 7 | 9:30 a.m. – 12:45 p.m.
Off-Site
Mon, Wed | Oct. 12 – Dec. 2 | 9:30 a.m. – 12:45 p.m.
Main Campus
*No class 11/25
Instructor: Kimberly Haga

Continued on next page.



REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Veterinary Assistant *(continued)*

Veterinary Assistant Training II: Patient Care, Treatment, Surgery, Anesthesia and Emergency Care

Gain expertise in veterinary assistant inpatient care and clinical procedures. Topics covered include patient medication, animal nutrition, fluid therapy, and therapeutic techniques. Develop essential skills for surgery and emergency care, such as anesthesia, surgery preparation, first aid, emergency procedures, CPR, and critical care. Prerequisite: Veterinary Assistant Training I.

VOC-830 | \$821 (includes fees: \$511)

A2P Dec. 7 – Feb. 1 | 13 sessions

Mon, Wed | Dec. 7 – 16 | 9:30 a.m. – 12:45 p.m.

Main Campus

Mon | Jan. 4 | 9:30 a.m. – 12:45 p.m.

Off-Site

Wed | Jan. 6 | 9:30 a.m. – 12:45 p.m.

Main Campus

Mon | Jan. 11 | 9:30 a.m. – 12:45 p.m.

Off-Site

Wed, Mon | Jan. 13 – Feb. 1 | 9:30 a.m. – 12:45 p.m.

Main Campus

Instructor: Kimberly Haga

Veterinary Assistant Training III: Clinical Externship

Observe and practice the skills you have learned in this hands-on, individually scheduled clinical externship. Receive practical training in preventive medicine, nutrition, husbandry, animal behavior, handling and restraint, medical management, and laboratory techniques under the direct supervision of veterinary staff. Reliable transportation is required, and availability on weekdays, weekends, and holidays may be necessary for successful completion. Prerequisite: Veterinary Assistant Training I and II.

VOC-831 | \$317 (includes fees: \$177)

A2PC Mon – Sat | Nov. 3 – Jan. 26*

66 sessions | Clinical Site

Instructor: Michael LaFaver

*No class 11/25 – 11/29, 12/21 – 1/3/2027

REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Digital Marketing Professional

The field of digital marketing is expanding rapidly, and companies are adopting digital strategies, requiring specialists to manage their online presence. Common entry-level roles include content writers, SEO specialists, social media coordinators, email marketing associates and more. Companies value creativity, drive and interpersonal skills over industry experience

Licensure/Certification Earned

Upon successful completion, a Carroll Community College Workforce Training Certificate will be awarded.

Approximate Training Cost

\$1,039

Approximate Length

3 – 4 months/48 hours

Format

All classes online on weekday evenings. This program includes synchronous and asynchronous learning.

Upcoming Sessions

Offered Fall and Spring



Courses

Digital Marketing Planning and Strategizing

Unlock your digital potential and dive into the world of digital marketing channels, strategy and planning. Learn to develop digital marketing goals, identify target audiences, select appropriate channels, create a robust digital marketing plan, and understand the critical role of branding. Ideal for aspiring digital marketers or those eager to leverage the power of social media marketing. Students are asked have access to a Social Media Business page (Facebook, Instagram, or LinkedIn recommended).

MKT-012 | \$275 (includes fees: \$125)

A2 Sept. 21 – 30 | 12 sessions

Mon, Wed | Sept. 21 – 30 | 7:30 – 9 p.m.

Online

Instructor: Raven Haller

Digital Marketing Content Creation And Tactics

Build on foundational knowledge in this second course in digital marketing. Focus on digital marketing strategies and content creation. Learn to create and implement a content calendar using relevant and effective tactics. Gain hands-on experience crafting and implementing digital marketing campaigns, including both written and visual content. Upon completion, students will have the skills needed to develop and perform successful digital marketing campaigns. Prerequisite: Digital Marketing Planning and Strategizing.

MKT-013 | \$489 (includes fees: \$199)

A2P Oct. 7 – Nov. 18 | 48 sessions

Wed | Oct. 7 – Nov. 18 | 7:30 – 9:30 p.m.

Online

Instructor: Raven Haller

Digital Marketing Analytics

Unleash data-driven insights in this final course in digital marketing. Master the art of using analytics to improve your marketing efforts. Topics include setting clear objectives, selecting key performance indicators (KPIs), and analyzing data from published content. Discover how to boost marketing effectiveness based on ROI, engagement and conversions. Prerequisite: Digital Marketing Content Creation and Tactics

MKT-014 | \$275 (includes fees: \$125)

A2P Nov. 30 – Dec. 9 | 12 sessions

Mon, Wed | Nov. 30 – Dec. 9 | 7:30 – 9 p.m.

Online

Instructor: Raven Haller



REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

QuickBooks Online Specialist

Keep financial records complete by using QuickBooks Online accounting software. Compute, classify and record numerical data. Perform any combination of routine calculating, posting and verifying duties to obtain primary financial data for use in maintaining accounting records for small businesses. May also check the accuracy of figures, calculations and postings pertaining to business transactions.

Licensure/Certification Earned

Students are prepared to take the Certipoint Intuit QuickBooks Certified User (QBCU) exam.

Approximate Training Cost

\$681

Approximate Length

4 months/60 hours

Format

Online

Upcoming Sessions

Offered in the Fall

Course

Quickbooks Online

QuickBooks Online prepares students in computerized accounting for online business. Using QuickBooks® Online accounting software, learn to manage QuickBooks setup and maintenance, manage lists, track sales and income, track purchases and expenses, create and customize reports, customize tools, save time using devices and software, and complete the payroll process. Upon completion, students are prepared for the Intuit QuickBooks Certified User Online certification exam, taken as the final assessment. Certification is not guaranteed. It is strongly recommended that students have basic technology skills in addition to accounting and/or bookkeeping experience to be successful in this course.

CMP-123 | **\$681** (includes fees: \$405) plus text

A1B Online Aug. 31 – Dec. 18



REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

EXAM PREP

UAS (Drone) FAA Remote Pilot

If you are a new pilot looking to obtain your Remote Pilot Certification for commercial or business use, this course will cover the application process and prepare you for the exam. Focus on the objectives that relate to the Aeronautical Knowledge Test which will allow successful students to obtain the FAA Airman Certificate. This certificate is necessary to apply for and obtain the Remote Pilot Certificate.

Licensure/Certification Earned

Students are prepared to sit for the Unmanned Aircraft General exam and earn their Remote Pilot Certificate.

Approximate Training Cost

\$682

Approximate Length

20 hours

Upcoming Sessions

Offered Fall and Spring



Course

Commercial Remote Pilot Pt. 1

Take the first step to becoming a commercial drone pilot. Learn the rules and regulations to become certified and start earning money with your drone. Prepare to sit for the Unmanned Aircraft General – Small (UAG) exam with practice exams and reviews of what might be on the test. Cost includes drone simulator and controller.

DRN-020 | \$682 (includes fees: \$482)

A2P Tue, Thu | Sept. 8 – 24 | 6 – 9 p.m.
6 sessions | Main Campus
Instructor: Geoffrey Voigt

Start a new career or build your résumé with a state or national certification. Test preparation classes help you earn your industry certification.

REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

EXAM PREP

Home Improvement Contractor: MHIC Exam Prep

Prepare to take the Maryland Home Improvement Contractors (MHIC) exam with an intensive review of the self-study contractor's manual used for the exam. Topics include the MD Home Improvement Law, Door-to-Door Sales Act, and a review of the various business and employee laws included in the exam. Business planning, start-up and operating considerations including sales and estimating are also covered. An MHIC license is required to practice in Maryland.

Licensure/Certification Earned

Students are prepared to take the MHIC License exam.

Approximate Training Cost

\$222

Approximate Length

12 hours

Upcoming Sessions

Offered Fall and Spring



Course

MHIC License Exam Prep

Start your home improvement business today. Learn how to use the “Business and Project Management for Contractors – Maryland” manual to correctly answer questions necessary to pass the Maryland Home Improvement Examination. Passing this examination is a prerequisite to becoming a licensed Maryland Home Improvement (MHIC) contractor or salesperson. Learn how the content is organized in the manual, how to analyze sample questions to identify which section of the manual to look for the answer, and strategies to find the content in the manual that applies to the exam question. Review the elements of a home remodeling business including business planning, startup considerations, sales, production and administration to determine areas where further education may be of benefit for the successful operation of a home improvement business.

VOC-373 | \$261 (includes fees: \$163)

A2 Mon, Tue | Oct. 12 – 20 | 6 – 9:15 p.m.
4 sessions | Main Campus
Instructor: Steve Klitsch

Start a new career or build your résumé with a state or national certification. Test preparation classes help you earn your industry certification.

REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

EXAM PREP

Welding Exam Prep

Whether you are looking to test, retest, or need a little extra practice, this course gives you the ability to add the finishing touches on your welds without a long commitment. Students are able to test for the AWS D1.1 Structural Steel exam.

Licensure/Certification Earned

Students are prepared to take the American Welding Society (AWS) D1.1 Structural Steel certification exam

Approximate Training Cost

\$570

Approximate Length

12 hours

Upcoming Sessions

Offered Fall and Spring

Course

Welding Certification Prep

Welding Cert Prep is an advanced course designed to prepare students for the American Welding Society (AWS) D1.1 Structural Steel certification exam. Students focus on refining welding techniques, improving weld quality and consistency, and applying industry standards in a certification-focused environment. Emphasis is placed on positional welding, adherence to specifications, and exam readiness. Cost of the course includes the AWS test plate and evaluation. For safety reasons, students must wear long-sleeve shirts, long pants, and hard shoes. Prerequisite: Welding II or equivalent experience.

VOC-155 | \$570 (includes fees: \$480)

A2P Tue, Thu | Dec. 1 – 10 | 6 – 9:15 p.m.
4 sessions | Carroll County Career & Tech Center
Instructor: Michael Schweinsberg



Start a new career or build your résumé with a state or national certification. Test preparation classes help you earn your industry certification.

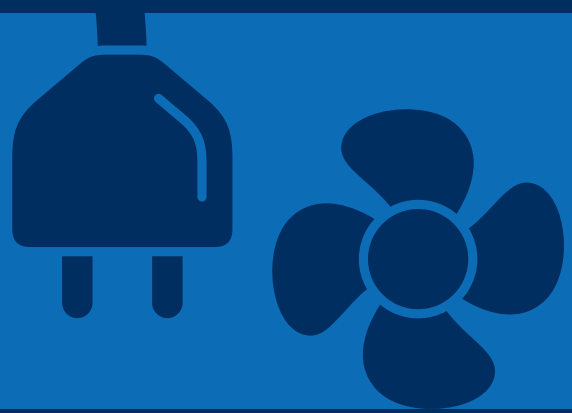
REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Earn WHILE YOU Learn!



Electrical Pre-Apprenticeship

Explore rewarding careers in the electrical trades.

- Flexible asynchronous online format
- Weekly online sessions with an electrician instructor
- Eligible completers may apply to the Baltimore Electrical IBEW Apprenticeship Program, and if approved and accepted will receive an advanced wage

For course details
see page 40

Apprenticeship Training Programs

Get paid to learn a dynamic field. Our apprenticeship programs, approved by the Maryland State Apprenticeship and Training Council, provide:

- Classroom training at Carroll
- On-the-job training at sponsoring employer
- Guaranteed progressive wages

Available Programs

Electrical

Offered in partnership with Electrical Apprentice Program of Carroll County

Learn residential, commercial, and industrial electrical applications. This training program is designed to take a student from helper to registered journeyman.

Contact: Linda Daigle-Jones at **410-848-1358** or ldaiglejones@gmail.com

HVACR

Offered in partnership with Heating and Air Conditioning Contractors of Maryland (HACCMD)

Learn to install, service, and repair heating & air conditioning systems in both residential and commercial settings.

Contact: Stephanie Anderson at **410-431-8889** or sanderson@haccmd.org

Plumbing

Offered in partnership with Plumbing Apprentice Program of Carroll County

Learn residential, commercial, and industrial plumbing applications. This training program is designed to take a student from helper to registered journeyman.

Contact: Susan Leibman at **410-386-8122** or apprenticeship@carrollcc.edu

007-04-27-0626



For more details, visit carrollcc.edu/apprenticeships

OPEN HOUSE

Thursday, October 29 | 6 – 8 p.m.

EVERYONE IS INVITED!

Drop in to discover why we're the #1 choice to start or advance your career.

LEARN ABOUT:

- Job training opportunities for licensure and certification
See pages 3 – 15 for more than 40 non-credit career training programs.
Start a new career in as little as 2 months!
- Adult education programs (GED® & ESOL)
- Associate degree pathways and certificate programs
- Student clubs, service learning, sports & other extracurricular activities
- Financial aid, scholarship and payment plan options
- Ways Carroll can help you transfer to a 4-year college/university
- Dual Enrollment and Early College Program

ATTEND INFORMATION SESSIONS:

- Dual Enrollment and Early College Program planning
- Information session in Spanish covering programs, scholarships and other helpful info
Confirme asistencia a www.carrollcc.edu/puertasabiertas

College tours will be offered. Refreshments will be served.

For questions, visit www.carrollcc.edu/openhouse,
email admissions@carrollcc.edu or call Admissions at 410-386-8430.

001:09:26 0525

A close-up photograph of a person's hand holding a white drone. The hand is wearing a dark jacket with a green stripe on the sleeve. The drone is a compact, white quadcopter with a camera mounted underneath. The background is a blurred field of tall grass under bright, natural light. The image is partially obscured by a dark blue diagonal overlay on the left side.

CAREER & CONTINUING PROFESSIONAL EDUCATION

Seeking a Stable, High-Salary Career?

Try the Trades > page 39

Get a Head Start Gaining Electrical Skills

Electrical Pre-Apprenticeship > page 40

GET THE SKILLS EMPLOYERS NEED!

Workforce Training Certificates are fast, affordable, and designed to launch your career or advance in your current role.

Business & Entrepreneurship

Pathways to Entrepreneurship
Real Estate Sales Agent
Home Inspector

Healthcare & Medical

Certified Health Coach
CNA
Dental Assistant
Emergency Medical Technician (EMT)
Medical Assistant
Personal Fitness Trainer
Pharmacy Technician
Phlebotomy Technician
Professional Perinatal Doula
Registered Behavior Technician

Skilled Trade & Technical

Assembler: Electronic
Assembler: Electronic & Mechanical
Automotive Technician
Electrical Apprenticeship
HVACR Apprenticeship
Hybrid/Electric Vehicle Technician
Plumbing Apprenticeship
Truck Driver – CDL-A
Welder/Advanced Welder

Specialized Training

Commercial UAS (Drone) Pilot
Pet Grooming
Veterinary Assistant

Technology & Digital

Digital Marketing Professional
QuickBooks Online Specialist

See pages 3 – 32
for more information.

ASSEMBLY & TRADES

Apprenticeship Exploration

Apprenticeships offer a powerful path to building real skills, earning a living, and preparing for a lasting career. This hands-on course introduces students to what an apprenticeship program looks like through focused exploration of Electrical, Plumbing, and HVAC trades. Students develop essential skills in safety, tools, applied math, and plan reading while rotating through practical modules that mirror apprenticeship training and expectations, helping them make informed decisions about next steps.

VOC-926 | \$680 (includes fees: \$450)

A2 Mon, Wed | Sept. 28 – Nov. 18*
6 – 8:30 p.m.
14 sessions | Main Campus
*No class 10/19, 10/21

NEW! Try the Trades

Discover your path to a stable, rewarding career in the skilled trades. This four-day immersive course offers an introduction to in-demand trades, including automotive technology, welding, plumbing, electrical work, and electronic assembly. Through hands-on demonstrations and foundational training in safety and measurement, you'll gain firsthand experience of what these careers entail. Industry professionals will share insights on employer expectations and available resources, helping you make informed decisions about your future. Perfect for those considering a future in the trades or seeking a new direction with long-term potential.

VOC-224 | \$650 (includes fees: \$475)

A2 Sat | Sept. 12 – Oct. 3 | 9:30 a.m. – 12 p.m.
4 sessions | Main Campus
Instructor: Melissa Messerschmidt

Professional Preparation in the Electrical Trade

This hybrid professional prep course offers a foundational overview of the electrical trade for individuals exploring a career in the construction and electrical industries. Designed for high school seniors, recent graduates, and career changers, the course introduces participants to the structure of apprenticeship programs, essential workplace expectations, safety awareness, and the personal and professional skills needed to succeed in the field. Students will complete interactive online modules, scenario-based exercises, and assessments asynchronously, while also meeting one evening per week online with a master electrician for a live content review session. This blended approach provides learners with both flexibility and expert guidance as they gain insight into the responsibilities of an electrical apprentice and evaluate their readiness for further training. The course serves as a gateway to more advanced electrical training and apprenticeship opportunities.

VOC-927 | \$426 (includes fees: \$396)


A2 Wed | Oct. 5 – 16 | 6 – 7 p.m.
2 sessions | Online
Instructor: Mike Blizzard

REGISTER NOW




Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.



MILLER
Resources for Entrepreneurs

Scholarship Fund



**Build your business...
and we'll help pay
for the training!**

Eligibility:

- You must reside in Carroll County.
- Your business must operate in Carroll County.
- Must be an MSB, SBD or SBA class or workshop.

Award total may include up to 75% of the cost for any new or existing business until funds are depleted.

001-15-25-0624 MIL

**For complete details
and to apply, visit**
www.MillerSmallBusiness.com

**Electrical Pre-Apprenticeship
Part 1** 

Part 1 of the pre-apprenticeship program is a 47-hour hybrid course that builds essential knowledge and skills for aspiring electrical apprentices. Students will complete the majority of the coursework asynchronously through interactive online modules, scenario-based exercises, and assessments. In addition, participants will meet online one evening per week with a master electrician for a live content review session, providing expert guidance and real-time support. Covering the first three core topics; Constructing Your Future, Electrical Job Information 1, and Applied Codeology, this course introduces students to the electrical workplace, tools and materials, safety protocols, and the structure and navigation of the National Electrical Code (NEC).

VOC-928 | \$871 (includes fees: \$841)

A2P Oct. 19 – Dec. 18 | 8 sessions
Wed | Oct. 21 – Dec. 16 | 6 – 7 p.m.
Online
Oct. 19 – Dec. 18
Online

**Electrical Pre-Apprenticeship
Part 2** 

Part 2 of the pre-apprenticeship program is an 81-hour hybrid course that completes the five-topic series required for pre-apprenticeship certification. Students will complete the majority of the coursework asynchronously through interactive online modules, scenario-based exercises, and assessments. To support learning and reinforce key concepts, participants will also meet online one evening per week with a master electrician for a live content review session. This segment focuses on Direct Current and Construction Drawings. Students will explore the principles of DC circuits, Ohm's and Watt's Laws, magnetism, and circuit analysis, while also developing the ability to interpret complex construction drawings, blueprints, elevations, and specifications. Completion of this course, along with Part 1, qualifies students for a nationally recognized certificate that may lead to direct entry, interview, or employment in electrical training ALLIANCE-affiliated apprenticeship programs.

VOC-929 | \$1,245 (includes fees: \$1,215)

A2P Jan. 4 – April 23 | 15 sessions
Jan. 4 – April 23 | Online
Wed | Jan. 6 – April 21 | 6 – 7 p.m.
Online

REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

BUSINESS

ENTREPRENEURSHIP

The Miller: Resources for Entrepreneurs Scholarship Fund will help pay for the training to build your business! To be eligible you must reside in Carroll County and your business must operate in Carroll County. The course must be an MSB, SBD or SBA class or workshop. Award total may include up to 100% of the cost for any new or existing business until funds are depleted. For complete details and to apply, visit www.MillerSmallBusiness.com

CONFIDENTIAL 1 ON 1 CLASSES & WORKSHOPS

Business Solutions offers personalized instruction tailored to your needs. These essential classes are offered 1 on 1 to ensure client confidentiality. Dates, times and locations (online or in person) will be scheduled as requested by the client. Contact 410-386-8095 or email BusinessSolutions@carrollcc.edu to get started.

Customized Business Development

This course is intended for start-up entrepreneurs and new business owners seeking to obtain personalized small business training and support. Receive up to 10-hours of training and support on topics that align with your unique needs, including business planning, website domain registration, website design, marketing concepts and basic financials. Appropriate templates and worksheets are provided.

MSB-094 | \$582 (includes fees: \$552)

Website Development

Your website is the foundation of all your marketing efforts in the modern marketplace. It's an online home for your business. Developing a successful website incorporates marketing, sales, copywriting, web design, information technology and branding. This workshop will guide you step-by-step through moving your new online home from your to-do list to a fully launched site that your audience can use to find, contact and support you. Even if you have no background with web development, this workshop provides the instruction and resources to help you write, design and launch your website and increase your brand presence in as little as three weeks. If you already have a website, this course can help you enhance its effectiveness and scope, refresh your text and design, expand your single page layout or even launch a secondary portion for a new product or service.

MSB-082 | \$278 (includes fees: \$249)

MANAGEMENT & LEADERSHIP

Contact Business Solutions at 410-386-8095 for additional management development programs and services.

PROFESSIONAL DEVELOPMENT

Complete Care—Building Your Caregiving Blueprint

A caregiver has many important responsibilities they assume throughout the day. The role of a caregiver can be overwhelming between meeting the physical needs of the aging, managing financial responsibilities, legally preparing for next stages, and avoiding "compassion fatigue." This course will provide insights and skills needed to start the journey of a caregiver well and learn from experts on how to prepare yourself to treat your loved ones with dignity and respect as they age.

AHE-404 | No Cost

A2 Sat | Oct. 3 | 9 a.m. – 12 p.m.
1 session | Main Campus

Leadership Peer Advisory Group (LPAG)

Are you an executive, business owner, government director, unit lead or senior HR professional feeling the weight of doing business in an ever-changing environment?

SURROUND YOURSELF WITH A SELECT GROUP OF HIGH-ACHIEVING, DEDICATED PEERS TO:

- Discuss your most pressing challenges and opportunities
- Vet organizational decisions
- Leverage strengths
- Discover blind spots
- Learn new concepts
- Collaboratively create solutions to your biggest business problems

"I have attended local, state and national leadership development workshops; I believe this program has been the most impactful and practical one of them all. The relationships cultivated in these sessions provide a support system that I will use for years to come."

—Andrea Berstler
Executive Director, CCPL

Details and application at
www.carrollcc.edu/lpag.

More info: 410-386-8095
business-solutions@carrollcc.edu



REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

COMPUTERS & TECHNOLOGY

COMPUTER APPLICATIONS

Microsoft Office Skills: Building a Strong Foundation

Are you new to Microsoft Office? Or, are you looking to update your knowledge for your current job or a new one? This overview course will equip you with a solid foundation of the most relevant features for three key Office applications: Word, Excel and PowerPoint. Learn how to create basic documents using Word, work with numbers and spreadsheets in Excel, and generate basic presentations with PowerPoint. Highly recommended: Experience with mouse, keyboard and Windows.

DAP-126 | \$125 (includes fees: \$80)

A2 Sat | Oct. 17 – 31 | 9 a.m. – 12:20 p.m.
3 sessions | Main Campus
Instructor: Jessica Prejean

ENVIRONMENTAL & CONSERVATION

FOREST CONSERVATION

Forest Conservation Qualified Professional Training

Take this highly interactive class to learn what you need to know to make your Forest Stand Delineations comply with the Maryland Forest Conservation Act. Learn the science in the classroom, and then get out in the field to collect data and practice in teams to develop a Forest Conservation Plan to meet the requirements of the Act. This course is a necessary element to apply for Qualified Professional status with the Maryland Department of Natural Resources. Students must be working in the field and have appropriate degree within the field of Natural Resources.

TEC-350 | \$680 (includes fees: \$430)

A2P Mon – Fri | Oct. 19 – 23 | 8 a.m. – 5 p.m.
5 sessions | Main Campus
Instructor: Jonathan Bowman

HEALTHCARE & HUMAN SERVICES

BEHAVIORAL HEALTH

Mental Health First Aid

A person you know could be experiencing a mental health or substance use problem. Learn a five-step action plan to help. You are more likely to encounter someone in an emotional or mental crisis than someone having a heart attack. Learn how to help a friend, family member, coworker or neighbor in need. Get trained in Mental Health First Aid. Take a course. Save a life. Strengthen your community.

AHE-291 | No Cost

B1 Wed | Aug. 19 | 8:30 a.m. – 5 p.m.
1 session | Main Campus

A2 Tue, Wed | Sept. 15 & 16 | 12 – 4:30 p.m.
2 sessions | Main Campus

B2 Mon, Tue | Nov. 9 & 10 | 12 – 4:30 p.m.
2 sessions | Main Campus

C2 Wed | Dec. 9 | 8:30 a.m. – 5 p.m.
1 session | Main Campus

Youth Mental Health First Aid

A young person you know could be experiencing a mental health or substance use problem. Learn a five-step action plan to help. Anyone 18 or older can take Youth Mental Health First Aid, but it is recommended for those who regularly have contact with young people ages 12-18 such as teachers, coaches, social workers, faith leaders and other caring citizens. Take a course. Save a life. Strengthen your community.

AHE-292 | No Cost

A2 Wed, Thu | Oct. 7 & 8 | 8:30 a.m. – 12:30 p.m.
2 sessions | Main Campus

CPR FOR HEALTHCARE

BLS Provider Renewal

Renew your BLS Provider credential. Refresh your skills in recognizing several life-threatening emergencies, providing CPR, using an AED and relieving choking in a safe, timely and effective manner. You must demonstrate competency through both a written test and skills evaluation. Prerequisite: Current BLS Provider CPR card. Upon successful completion, an AHA BLS Provider card will be issued, valid for two years.

AHE-064 | \$90 (includes fees: \$69)

B1P Wed | Aug. 12 | 5 – 9:15 p.m.
1 session | Main Campus

AHE-064 | \$100 (includes fees: \$69)

A2P Thu | Sept. 17 | 5 – 9:15 p.m.
1 session | Main Campus

B2P Sat | Oct. 17 | 9 a.m. – 1:15 p.m.
1 session | Main Campus

C2P Thu | Nov. 19 | 5 – 9:15 p.m.
1 session | Main Campus

D2P Mon | Dec. 7 | 5 – 9:15 p.m.
1 session | Main Campus

REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

BLS Provider

BLS Provider training is designed to provide healthcare professionals the ability to recognize several life-threatening emergencies, provide CPR, use an AED and relieve choking in a safe, timely and effective manner. This course is for healthcare professionals who need to know how to perform CPR, as well as other lifesaving skills, in a wide variety of in-hospital and out-of-hospital settings. You must demonstrate competency through both a written test and skills evaluation. Upon successful completion, an AHA BLS Provider card will be issued, valid for two years.

AHE-315 | \$110 (includes fees: \$75)

D1 Sat | Aug. 22 | 9 a.m. – 4 p.m.
1 session | Main Campus

A2 Sat | Sept. 12 | 9 a.m. – 4 p.m.
1 session | Main Campus

B2 Sat | Sept. 26 | 9 a.m. – 4 p.m.
1 session | Main Campus

C2 Sat | Oct. 10 | 9 a.m. – 4 p.m.
1 session | Main Campus

D2 Sat | Oct. 24 | 9 a.m. – 4 p.m.
1 session | Main Campus

E2 Sat | Nov. 7 | 9 a.m. – 4 p.m.
1 session | Main Campus

F2 Sat | Dec. 12 | 9 a.m. – 4 p.m.
1 session | Main Campus

HEALTHCARE OCCUPATIONS

CNA Skills Lab

Refresh your technique for all 21 performable skills required by the NNAAP certification exam. This class provides skills practice for nursing assistants who are preparing to take the NNAAP certification exam or for healthcare professionals who want to improve or update a particular CNA skill. Examples of skills include vital signs, positioning, ambulating, feeding, and bathing. This class is highly recommended to be successful on the National Exam.

AHE-401 | \$75 (includes fees: \$75)

A2P Wed | Sept. 2 | 9 a.m. – 1 p.m.
1 session | Main Campus

A3P Wed | Jan. 6 | 9 a.m. – 1 p.m.
1 session | Main Campus

DENTAL

Radiation Safety Update

Renew your certification. This course is for dental radiation technologists who have not actively practiced dental radiation technology for at least 600 hours within the past 6 years and meets the Maryland State Board of Dental Examiners requirement of completing 8 classroom hours of dental continuing education, 4 hours of which must be in radiation. Topics include fundamental principles of radiography, patient safety and operator safety. Approved by the Maryland State Board of Dental Examiners; 8 CEUs.

AHE-270 | \$229 (includes fees: \$136)

A2 Tue, Thu | Nov. 3 – 10 | 6:30 – 9:45 p.m.
3 sessions | Main Campus

Instructor: Carol Bair

NURSING

Medicine Aide Update

Meets the Maryland Board of Nursing renewal requirements for the Certified Medicine Aide. Designed to keep the practicing CMA informed and updated regarding new medications, non-parenteral drug administration, policies and practices, and medications needed by geriatric clients. Emphasis is on new drug therapies and the role of the medicine aide in providing safe and competent care. Upon registration, students must submit a copy of their current CNA/GNA certification and proof of successful completion of their initial CMA training course in Maryland, and must verify current CNA practice of at least 16 hours within the last two years, must verify active practice as a CNA/GNA/CMA in a licensed long term care facility for at least 8 hours within the last two years, and must verify active practice as a CMA for 100 hours within the last two years. Verification can be provided by the employer on facility letterhead. Please note: The Maryland Board of Nursing requires that this update be completed no more than 90 days before the expiration of the CNA/GNA/CMA certification.

AHE-120 | \$176 (includes fees: \$118)

A2MP Mon | Sept. 14 | 8 a.m. – 4:30 p.m.
1 session | Main Campus
Instructor: Jennifer Barnaby

B2MP Mon | Nov. 9 | 8 a.m. – 4:30 p.m.
1 session | Main Campus
Instructor: Jennifer Barnaby

GET HELP PAYING FOR CAREER TRAINING

More than **\$100,000** in
scholarships are available,
plus tuition assistance for
eligible non-credit students.

For info, visit
www.carrollcc.edu/tuitionassistance
or contact Beth Lee at **410-386-8096**.

075-02-24-1023

REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Nursing Admission Exam Prep

Assess your proficiency in the basic academic subjects required for nursing school applicants. Review the basic verbal, math and science skills tested on entrance exams. Test-taking skills and practice questions are included. Students are eligible for a certificate showing course completion, but no credit is awarded. Access to the internet and basic computer skills are required. Students must use a Carroll Community College email address, provided at registration. Completion of this course or score on the admission exam does not guarantee admission to the Nursing program at Carroll Community College. See the Nursing degree program at www.carrollcc.edu for prerequisites for admission to the College's Practical or Registered nursing courses.

NRS-422 | \$180 (includes fees: \$105)

A2 Online Oct. 1–31

OSHA/SAFETY/CPR

FIRST AID & CPR

Heartsaver First Aid

This course is designed for anyone with limited or no medical training who wants to be prepared for a first aid emergency or needs a course completion card in first aid to meet job, regulatory or other requirements. Learn first aid basics for the most common life-threatening emergencies, how to recognize them, how to call for help and how to perform lifesaving skills. Upon successful completion, an AHA Heartsaver First Aid card will be issued, valid for two years.

AHE-277 | \$88 (includes fees: \$69)

A1 Wed | Aug. 26 | 6 – 9:15 p.m.
1 session | Main Campus

A2 Wed | Nov. 11 | 6 – 9:15 p.m.
1 session | Main Campus

Heartsaver First Aid CPR AED

This course is designed for anyone with limited or no medical training who wants to be prepared for an emergency in any setting or who needs a course completion card for their job, regulatory or other requirements. Learn how to provide first aid, CPR, and use an AED in a safe, timely and effective manner. Meets OSHA guidelines. Upon successful completion, an AHA Heartsaver First Aid CPR AED card will be issued, valid for 2 years.

AHE-378 | \$106 (includes fees: \$73)

A2 Sat | Oct. 31 | 9 a.m. – 2:15 p.m.
1 session | Main Campus

Heartsaver CPR AED

Learn the critical skills needed to respond to and manage an emergency until emergency medical help arrives. This classroom, video-based, instructor-led course is designed for anyone with limited or no medical training and teaches adult and child CPR and AED use, infant CPR, and how to relieve choking in an adult, infant and child. Upon successful completion, an AHA Heartsaver CPR AED card will be issued, valid for two years.

AHE-379 | \$88 (includes fees: \$69)

A2 Mon | Oct. 19 | 6 – 9:15 p.m.
1 session | Main Campus

OSHA

The following courses, offered by Mid Atlantic OTI Education Center, are held at Carroll Community College, Host Training Organization. For more information and to register, call the Chesapeake Region Safety Council at 1-800-875-4770.

Excavation, Trenching and Soil Mechanics Train-The-Trainer

This trainer course is recommended for inspectors, auditors, safety and health professionals, and personnel responsible for writing, auditing or training employees with an active role in trenching and excavations. It was developed and designed to educate participants to train about all aspects of 29 CFR 1926 Subpart P Excavations. Prerequisite: Must have completed the OSHA 3015 Excavation, Trenching and Soil Mechanics course within the last 12 months and provide the CRSC with a copy of your course completion certificate.

SFT-008

A2 Thu | Dec. 17 | 8 a.m. – 4 p.m.
1 session | Main Campus

GET THE **SKILLS**
EMPLOYERS
NEED!

Workforce Training Certificates
are fast, affordable, and
designed to launch your career
or advance in your current role.

See pages 3 – 32
for more information.

REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Fall Protection Train-the-Trainer Course

In the U.S. construction industry, falls are the leading cause of worker fatalities. This program provides the elements to develop a good Fall Protection Training Program to include determining fall protection training needs, identifying goals and objectives, developing learning activities, and conducting and evaluating the training program. Includes Facilitator Guide and CD. Prerequisite: Must have completed OSHA 3115 Fall Protection within the last 12 months and provide CRSC with a copy of your course completion certificate.

SFT-006

A2 Fri | Sept. 11 | 8 a.m. – 4 p.m.
1 session | Main Campus

OSHA 3015 - Excavation, Trenching, & Soil Mechanics

Learn about the OSHA Excavation Standard and the safety and health aspects of excavation and trenching. Topics include practical soil mechanics and their relationship to the stability of shored and unshored slopes and walls of excavations; introduction to various types of shoring (wood timbers and hydraulic); soil classification and use of protective systems. Testing methods are demonstrated, and students participate in workshops using instruments such as penetrometers, torvane shears and engineering rods.

SFT-007

A2 Mon, Tue, Wed | Dec. 14 – 16
8 a.m. – 4 p.m.
3 sessions | Main Campus

OSHA 3115 Fall Protection

This course covers the OSHA Fall Protection Standard for construction and an overview of fall protection methods. Topics include principles of fall protection, components and limitations of fall arrest systems, and OSHA Standards and policies regarding fall protection. Participate in workshops demonstrating the inspection and use of fall protection equipment, residential construction fall protection, training requirements and developing a fall protection program. Upon course completion, students will have the ability to assess compliance with the OSHA Fall Protection Standard, evaluate installed passive systems and fall arrest systems, and develop and implement fall protection plans.

SFT-005

A2 Tue, Wed, Thu | Sept. 8 – 10 | 8 a.m. – 4 p.m.
3 sessions | Main Campus

OSHA 510 - Basic Course for Construction Industry

Learn about OSHA standards, policies and procedures in the construction industry. Upon course completion, students will have the ability to define construction terms found in the OSHA Construction Standards; identify hazards, which may occur in the construction industry; locate and determine appropriate OSHA Construction Standards, policies and procedures; and describe the use of the OSHA Construction Standards and regulations to supplement an ongoing safety and health program.

VOC-596

A2 Mon – Thu | Oct. 19 – 22 | 8 a.m. – 4 p.m.
4 sessions | Main Campus

OSHA 511-Basic Course in General Industry

Learn about OSHA standards, policies and procedures in general industry. Upon course completion, students will have the ability to define general industry terms found in the OSHA General Industry Standards; identify hazards which may occur in general industry; locate and determine appropriate OSHA General Industry Standards, policies and procedures; and describe the use of OSHA General Industry Standards and regulations to supplement an ongoing safety and health program.

VOC-468

A2 Mon – Thu | Nov. 2 – 5 | 8 a.m. – 4 p.m.
4 sessions | Main Campus

**TUITION \$200
OR MORE?**
Pay in installments!
Visit
www.carrollcc.edu/tuitionassistance
to learn more!

REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

ADDITIONAL CAREER TRAINING

LAW ENFORCEMENT AND LEGAL CAREERS

Paralegal Certification Course

Get a foundation for the study of paralegalism. Gain an understanding of the American legal system and learn how you can be of assistance in the field of law. Course results in a paralegal certificate, demonstrating mastery of foundations of law.

VOC-553 | \$2,205 (includes fees: \$1,806) plus text

A1B Online Aug. 24 – Oct. 9

A2B Online Oct. 19 – Dec. 4

Legal Nurse Consultant Training Course

This program prepares medical professionals for a career in the legal field as legal nurse consultants. This course provides the RN and PA with fundamental skills necessary to advise law firms, health care providers, insurance companies and governmental agencies regarding medically related issues and to appear in court as expert witnesses. Learn legal concepts related to the health care industry, as well as the role a legal nurse consultant might play in litigation areas such as medical malpractice, toxic torts, product liability, personal injury, wrongful death, criminal law and workers' compensation.

VOC-555 | \$1,305 (includes fees: \$1,066) plus text

A1B Online Aug. 24 – Oct. 9

A2B Online Oct. 19 – Dec. 4

Legal Secretary Certificate Course

Beginning and experienced secretaries, improve your skills in the law office. Topics include: legal terminology; legal process; jurisdiction and venue; ethics; written communications including letters, pleadings, discovery, notices and motions; filing procedures, billing and accounting; time management; records management; an overview of commonly used word and data processing programs; legal research; memoranda preparation and citation format. Discuss job search strategies and placement possibilities.

VOC-558 | \$1,105 (includes fees: \$906) plus text

A1B Online Aug. 24 – Oct. 9

A2B Online Oct. 19 – Dec. 4

Victim Advocacy Certificate Course

Prepare to work in victim advocacy arenas, such as domestic violence shelters, crisis centers, crisis hotlines, and with state and county governments to assist crime victims through the criminal justice system and toward successful recovery. Topics include: legal terminology; legal process; legislation regarding victims' rights; jurisdiction and venue; ethics; effects of victimization on the victim; victim advocate skills; guardianships and crisis intervention. Also covers counseling skills for victims of assault, battery, robbery, domestic violence, sexual assault and child abuse.

VOC-559 | \$1,005 (includes fees: \$826) plus text

A1B Online Aug. 24 – Oct. 9

A2B Online Oct. 19 – Dec. 4

TRANSPORTATION

Hazardous Materials for Commercial Truck Drivers

This continuing education course prepares students for the Maryland CDL HazMat endorsement and provides instruction on the basic competencies of transportation for HazMat driver-trainees. Topics include the preparation and transportation of hazardous materials, understanding Pipeline & Hazardous Materials Safety Administration (PHMSA) incident reports, review of shipping labels and classes of bulk packages, vehicle fueling, HazMat driving regulations, Hazardous Materials Safety Permit requirements and acceptable hazardous materials for transport.

TRA-067 | \$180 (includes fees: \$160)

A2 Online Sept. 1 – Oct. 16

SAVE THE DATE!

CARROLL COMMUNITY COLLEGE JOB FAIR

TUESDAY, MARCH 9, 2–4 p.m.

LOOKING FOR A JOB?

Connect with hiring professionals and explore employment opportunities in a variety of in-demand industries!

www.carrollcc.edu/careerfair

082-06-26 1025

REGISTER NOW 

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

ADULT BASIC EDUCATION

CAREER DEVELOPMENT

Help With Career Choices

Need some help with your career choice? Let us help you with an overview of resources and possible next steps to help you develop a plan. Sessions are FREE and offered on a monthly basis. Once registered, you will be contacted to schedule a date and time.

XXB-138 | No Cost

A2 Online Sept. 1–30

B2 Online Oct. 1–31

C2 Online Nov. 1–30

D2 Online Dec. 1–18

GED®

GED® Test/High School Diploma Preparation NO COST!

Brush up on your skills and get ready to pass the GED® test in our FREE adult basic skills and GED® preparation classes.

Summer session classes start July 14. You must attend a FREE information session to be eligible for classes.

Contact us to get started.

In person: 224 N. Center Street, Westminster

By phone: 410-386-8630

By email: ged@carrollcc.edu

On our website: www.carrollcc.edu/ged

ESOL

English for Speakers of Other Languages

NO COST!

Learn to read, write and speak English in our ESOL classes. FREE English classes for adult speakers of other languages are offered online and in person with day and evening programs available.

Summer session classes start July 15. You must attend a FREE information session to be eligible for classes.

Contact us to get started.

In person: 224 N. Center Street, Westminster

By phone: 410-386-8630

By email: esol@carrollcc.edu

On our website: www.carrollcc.edu/esol

Spanish Practice Circles

NO COST!

Practice your Spanish skills. Spanish practice circles are free but registration is required. Contact the Literacy Council at 410-857-0776 or info@carrollliteracy.org.

Tuesday mornings

Carroll County Public Library (CCPL) | Eldersburg Branch
6400 W Hemlock Dr, Sykesville

Every other Friday | 11 a.m.

Carroll County Public Library (CCPL) | Taneytown Branch
10 Grand Dr, Taneytown

English Language Conversation Groups

Practice your speaking skills.

NO COST!

NEW TOPICS EVERY WEEK!

Conversation groups are **FREE** but registration is required.

Contact the Literacy Council at 410-857-0776 or info@carrollliteracy.org to register.

Carroll County Workforce Development Center

224 N. Center Street, Westminster
Mondays | 5 p.m.

Carroll County Public Library (CCPL), Finksburg Branch

2265 Old Westminster Pike, Finksburg
Tuesdays | 5:30 p.m.

Crossroads Community Center

21 Sullivan Ave, Westminster
Thursdays | 7:15 p.m.

Carroll County Public Library (CCPL), Mt. Airy Branch

705 Ridge Ave, Mt Airy
Wednesdays | 5 p.m.

007-03-27-0626

Offered through a partnership with the Literacy Council of Carroll County.



REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

GED® Test/High School Diploma Preparation

Brush up your skills and get ready to pass the GED® tests in our adult basic skills and GED® preparation classes.

Free GED® preparation classes for adults 18 and older are offered online and in person with day and evening programs available.

Fall classes start Tuesday, Oct. 6.

To be eligible for classes, you must attend a FREE information session before September 20 for Fall classes. Registration for the info session is required.

Contact us today for available dates.



"It took me a long time to make the decision to sign up for classes, but I am happy that I took the step toward getting my GED® diploma. This will help me get a better life and earn more money. It is not always easy to be an adult student, but the effort pays off. After my

classes, I watch videos and complete assignments to study more and I am seeing the results. Students, keep on pushing. You will succeed in the end!"

—Annette Igdimba, GED® student

Ready to get started? Contact us!

- In person at
224 N. Center Street, Westminster
- By phone at 410-386-8630
- By email at ged@carrollcc.edu
- On our website at
www.carrollcc.edu/ged
- Or use the QR code below:



REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

ESOL (English for Speakers of Other Languages)

Learn to read, write and speak English in our ESOL classes.

Para español, por favor llame 410-386-8636.

Free English classes for adult speakers of other languages are offered online and in person with day and evening programs available.

Fall classes start Monday, Oct. 5.

To be eligible for classes, you must attend a FREE information session before September 21 for Fall classes. Registration for the info session is required.

Contact us today for available dates.



*"This is my first time taking online ESOL classes. **The online registration was easy, and the instructions were simple to follow. I love the online classes because I am learning a lot and they save me a lot of time driving to class. My teacher is very***

nice and patient. I just passed my naturalization test and became a U.S. citizen because I had improved my English through the ESOL classes. Thanks teacher!"

—Jimmy Wei, ESOL student

Ready to get started? Contact us!

- In person at 224 N. Center Street, Westminster
- By phone at 410-386-8630
- By email at esol@carrollcc.edu
- On our website at www.carrollcc.edu/esol
- Or use the QR code below:



007-02-27 0626

REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.



PERSONAL ENRICHMENT

Cultivate Your Creative Side

Art & Crafts > page 51

Care for Your Mind and Body

Health & Wellness > page 61

ART

Drawing and Painting: Beginning

Embark on a creative journey. Equip yourself with the foundational skills to produce your own unique artwork. Dive into the world of drawing with the initial four sessions, each dedicated to a fundamental aspect of the craft. Enhance your drawing abilities and lay the groundwork for the painting. Engage in a series of swift painting exercises and gain proficiency in color mixing, paint application, and developing your personal artistic style and color palette.

PDE-808 | \$239 (includes fees: \$75)

A2M Mon | Sept. 14 – Nov. 2 | 6:30 – 9 p.m.
8 sessions | Main Campus
Instructor: Sarah Abel-DeLuca

Drawing and Painting: Continuing

Advance your artistic talents. Build upon the foundation with a more sophisticated and self-directed learning experience. Choose your preferred medium and tailor your education with four curricular paths: tackle a more complex version of the beginner's curriculum; re-examine core drawing lessons such as perspective, negative space and composition through the lens of painting; explore a unique instructor-provided painting exercise each class; and design a personalized study plan with the instructor focusing on a particular drawing or painting technique you wish to master.

PDE-809 | \$239 (includes fees: \$75)

A2M Mon | Sept. 14 – Nov. 2 | 6:30 – 9 p.m.
8 sessions | Main Campus
Instructor: Sarah Abel-DeLuca

Relief Printmaking 1

Investigate traditional and experimental relief processes including woodcut, linocut and stampmaking. Explore monochromatic and polychromatic techniques along with elements of printmaking in the art historical canon. Some art experience is preferred. Two hours lecture with optional two hours laboratory each week. Co-listed with credit.

DPM-113 | \$454 (includes fees: \$75) plus text

A2B Tue, Thu | Sept. 1 – Dec. 10*
3:30 – 5:25 p.m.
29 sessions | Main Campus
Instructor: Jessi Hardesty
*No class 11/26

Studio Art: Drawing and Painting

Students who have completed the course 'Drawing and Painting (Continuing)' will work on independent projects and explore more advanced techniques in a variety of media.

PDE-728 | \$239 (includes fees: \$75)

A2 Fri | Sept. 4 – Oct. 23 | 9:30 a.m. – 12 p.m.
8 sessions | Main Campus
Instructor: Stacy Lund-Levy and Terence Hannum

B2 Wed | Sept. 9 – Oct. 28 | 6:30 – 9 p.m.
8 sessions | Main Campus
Instructor: Sarah Abel-DeLuca

C2 Fri | Oct. 30 – Dec. 18
9:30 a.m. – 12:20 p.m.
7 sessions | Main Campus
Instructor: Stacy Lund-Levy and Terence Hannum
*No class 11/27

PDE-102 | \$130 (includes fees: \$75)

A2 Wed | Nov. 4 – Dec. 2* | 6:30 – 9 p.m.
4 sessions | Main Campus
Instructor: Sarah Abel-DeLuca
*No class 11/25

FINE CRAFT

CERAMICS

Ceramic Holiday Trees

Make a beautiful ceramic holiday tree using a fun hand-building technique. Trees can vary in size, shape and color. Added holes can also create a magical light display! Students can make one to two trees depending on the size. No clay experience needed.

DPM-105 | \$120 (includes fees: \$110)

A2 Mon | Nov. 16 – 30 | 5:30 – 8 p.m.
3 sessions | Main Campus
Instructor: Nicole Diem

Intro to Throwing on the Potter's Wheel

Get your hands dirty on the wheel! Study basic wheel throwing techniques with a knowledgeable instructor. Experience the thrill of spinning clay as you center, pull up and shape the clay to create cups and bowls.

DPM-025 | \$185 (includes fees: \$175)

A2 Tue | Sept. 8 – Oct. 13 | 5:30 – 8 p.m.
6 sessions | Main Campus
Instructor: Karen Goldberg

Intermediate Throwing on the Potter's Wheel

Intermediate students practice and develop wedging, centering, pulling and shaping techniques. Learn helpful tips such as the best way to remove pots from the wheel and repeat throwing. Some experience on the wheel expected.

DPM-077 | \$185 (includes fees: \$175)

A2 Tue | Oct. 20 – Nov. 24 | 5:30 – 8 p.m.
6 sessions | Main Campus
Instructor: Karen Goldberg

Studio Ceramics

Create your own body of work. Use our studio utilities to create your unique projects. Assisted by expert guidance and consultation. Students are allotted clay to make hand-built and/or thrown works. For students who have already taken a recent ceramics course.

DPM-027 | \$225 (includes fees: \$215)

A2 Thu | Sept. 10 – Oct. 29 | 5:30 – 8 p.m.
8 sessions | Main Campus
Instructor: Nicole Diem

B2 Sat | Sept. 12 – Oct. 31 | 9 – 11:30 a.m.
8 sessions | Main Campus
Instructor: Mike Hardesty

DPM-027 | \$185 (includes fees: \$175)

C2 Thu | Nov. 5 – Dec. 17* | 5:30 – 8 p.m.
6 sessions | Main Campus
Instructor: Nicole Diem
*No class 11/26

NEEDLE CRAFTING

Needle Felted - Autumn Pumpkin

Celebrate the fall season with a needle felted pumpkin. Your choice of color: orange, white, or dusty blue! Measuring approximately 6 inches including stem, this charming pumpkin will add a fabulous touch to your autumn home decor.

DPM-129 | \$80 (includes fees: \$70)

A2 Mon | Oct. 19 | 5:30 – 9 p.m.
1 session | Main Campus
Instructor: Gayle Mathues

REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Needle Felted - Hedgehog

Create an adorable, palm-sized hedgehog using needle-felting techniques, perfect as your own tiny companion or a child's new little friend. You will choose how to craft the quills—sew them on using authentic German hedgehog fabric or needle felt them with natural sheep curls for a soft, organic look.

DPM-157 | \$80 (includes fees: \$70)

A2 Mon | Sept. 21 | 5:30 – 9 p.m.
1 session | Main Campus
Instructor: Gayle Mathues

Needle-Felted Owl

Create a pint-sized owl that's perfect as a charming tree ornament or a sweet accent for your fall décor. This delightful little owl features big expressive eyes, a fluffy tummy, and cute ear tufts. Make one to keep or to gift to someone special!

DPM-158 | \$110 (includes fees: \$100)

A2 Mon | Nov. 9 & 16 | 6 – 9 p.m.
2 sessions | Main Campus
Instructor: Gayle Mathues

STAINED GLASS**Beginning Stained Glass**

In the tradition of Tiffany stained glass, create a simple suncatcher and hanging flat panel. Learn basic techniques of design, cutting and construction. Tools and most basic supplies are included. Instructor will discuss consumable supplies needed at first class.

XXZ-314 | \$190 (includes fees: \$180)

A2 Wed | Sept. 9 – Oct. 14* | 6 – 8:30 p.m.
5 sessions | Main Campus
Instructor: Cathy Trostle
**No class 9/16*

B2 Fri | Sept. 11 – Oct. 16* | 1 – 3:30 p.m.
5 sessions | Main Campus
Instructor: Cathy Trostle
**No class 9/18*

Beyond Beginner - Stained Glass Studio

For experienced glass students. Join our growing community of glass artists! Students will work on independent projects and explore more advanced techniques. Tools are supplied, students must bring all other materials.

DPM-043 | \$190 (includes fees: \$180)

A2 Wed | Sept. 16 – Oct. 14 | 6 – 8:30 p.m.
5 sessions | Main Campus
Instructor: Cathy Trostle

B2 Fri | Sept. 18 – Oct. 16 | 1 – 3:30 p.m.
5 sessions | Main Campus
Instructor: Cathy Trostle

Fused Glass Appetizer Dish

Create a unique appetizer dish for your next party! Use pre-cut base glass to begin your creation. Add glass embellishments to create a one-of-a-kind dish. Perfect to decorate your home or use at your next party. All supplies included.

DPM-076 | \$80 (includes fees: \$70)

A2 Mon | Nov. 16 | 6 – 9 p.m.
1 session | Main Campus
Instructor: Linn Wichowski

Fused Glass Snowflake

Let it snow, let it snow, let it snow! Even though the weather is cold, capture the sun in a stunning, unique stained glass suncatcher. Celebrate the season and enhance your home, or give as a gift to family and friends. No experience necessary. Material fee includes all materials and firing for two snowflakes. Projects will be fired off-site. Allow two weeks for pick up.

XXZ-259 | \$65 (includes fees: \$55)

A2 Thu | Nov. 19 | 6 – 8:30 p.m.
1 session | Main Campus
Instructor: Cathy Trostle

B2 Fri | Nov. 20 | 1 – 3:30 p.m.
1 session | Main Campus
Instructor: Cathy Trostle

Fused Glass Weaved Basket

Create a unique 8 x 8 square fused glass weaved basket. Use pre-cut glass to layer strips to create, when fused, a weaved pattern. Perfect as a display piece or for fruit, candy or other goodies or as a gift. All supplies included.

DPM-083 | \$80 (includes fees: \$70)

A2 Mon | Oct. 26 | 6 – 9 p.m.
1 session | Main Campus
Instructor: Linn Wichowski

Stained Glass Autumn Wreaths and Swags

Get ready for fall by creating a stained-glass autumn leaves wreath. Perfect for adding a touch of seasonal charm to your décor, this class provides all materials and welcomes both beginners and those with prior experience in glass cutting and soldering.

DPM-133 | \$120 (includes fees: \$110)

A2 Mon | Sept. 28 – Oct. 12 | 6 – 8:30 p.m.
3 sessions | Main Campus
Instructor: Cathy Trostle

Stained Glass Barn Animals

Create a charming barnyard friend in vibrant stained glass. In this beginner-friendly class, you will learn the essentials of glass cutting, foiling, and soldering while crafting your choice of whimsical farm animal designs. Whether you love cows, pigs, chickens, or goats, you'll leave with a colorful piece ready to hang and the skills to continue exploring stained glass on your own. This class is perfect for both new and returning students who enjoy hands-on creativity and a touch of rustic charm.

DPM-160 | \$120 (includes fees: \$110)

A2 Tue | Sept. 15 – 29 | 6 – 8:30 p.m.
3 sessions | Main Campus
Instructor: Stephanie Chaloux

REGISTER NOW

Continuing Education & Training:
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410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Stained Glass Boo, Bats Or Cats!

Get into the Halloween spirit by crafting your own festive stained-glass artwork featuring classic spooky icons like ghosts, bats, or black cats. In this hands-on class, you will learn essential stained-glass techniques while creating a vibrant seasonal piece perfect for decorating your home. Whether you're a beginner or building on existing skills, this playful project offers a fun and creative way to celebrate the spooky season.

DPM-159 | \$90 (includes fees: \$80)

A2 Thu | Sept. 24 & Oct. 1 | 6 – 8:30 p.m.
2 sessions | Main Campus
Instructor: Racquel Marino

Stained Glass Holiday Ornaments

Create one-of-a-kind holiday ornaments. Take a hammer to some glass and create holiday ornaments that are uniquely yours. Pick your design. No two ornaments will look the same! The ornaments can be used on a tree or as decorative accents. All supplies included.

DPM-089 | \$120 (includes fees: \$110)

A2 Tue | Dec. 1 – 15 | 6 – 8:30 p.m.
3 sessions | Main Campus
Instructor: Stephanie Chaloux

Stained Glass Holiday Red Truck

Create a festive stained-glass keepsake featuring the classic red holiday truck, complete with seasonal charm. In this hands-on class, you will learn the fundamentals of glass cutting, foiling, and soldering as you bring this nostalgic winter design to life. Perfect for beginners and returning students alike, you'll leave with a cheerful piece ready to display for the holidays and the confidence to continue exploring stained glass.

DPM-161 | \$120 (includes fees: \$110)

A2 Tue | Oct. 27 – Nov. 10 | 6 – 8:30 p.m.
3 sessions | Main Campus
Instructor: Stephanie Chaloux

Stained Glass Holly Wreath

Create a stunning stained glass holly wreath! Hang it in the window for the holidays or give it as a special gift. All materials are provided to construct a 13-inch wreath. Prior experience in cutting and soldering necessary. Time permitting additional holiday patterns will be available.

DPM-007 | \$120 (includes fees: \$110)

A2 Thu | Oct. 29 – Nov. 12 | 6 – 8:30 p.m.
3 sessions | Main Campus
Instructor: Racquel Marino

Stained Glass Nightlights

Illuminate your artistic side and create a stained-glass nightlight. Perfect for both beginners and seasoned artisans, this hands-on class will guide you through the enchanting world of stained glass, lighting up your creativity.

DPM-132 | \$90 (includes fees: \$80)

A2 Thu | Dec. 3 & 10 | 6 – 8:30 p.m.
2 sessions | Main Campus
Instructor: Racquel Marino

Stained Glass Pumpkin

Make your own stained glass pumpkin in this fun and creative workshop! Create a 3D pumpkin that can stand on its own. Prior experience in cutting and soldering necessary. All materials and tools are provided. Make some beautiful fall art to spice up your fall decor!

DPM-111 | \$90 (includes fees: \$80)

A2 Tue | Oct. 6 & 13 | 6 – 8:30 p.m.
2 sessions | Main Campus
Instructor: Stephanie Chaloux

FLOWER ARRANGING

Holiday Centerpieces

Fashion a unique arrangement that will be the star of your holiday table. Create one for yourself or make the perfect handmade gift for a loved one. Grab some friends for an evening of fun and celebrate the season with a fabulous centerpiece. All supplies included.

DPM-005 | \$80 (includes fees: \$70)

Fall Holiday Centerpieces

A2 Thu | Oct. 15 | 6 – 8:30 p.m.
1 session | Main Campus
Instructor: Jalna Brown

Winter Holiday Centerpieces

B2 Thu | Nov. 19 | 6 – 8:30 p.m.
1 session | Main Campus
Instructor: Jalna Brown

PHOTOGRAPHY

Adobe Lightroom Classic

Get started with Adobe Lightroom Classic whether you are an amateur photographer or a pro. Follow a photographer's workflow from importing and managing photos in the library to editing and correcting them. Explore ways to share and print your amazing images with this software. Bring an external hard drive or 128 to 256 GB flash drive to each class to store your photos. Prerequisite: Operating Your Digital Camera.

PHO-005 | \$177 (includes fees: \$167)

A2 Sat | Oct. 24 – Nov. 14 | 9 a.m. – 12 p.m.
4 sessions | Main Campus
Instructor: Walter Calahan

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410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
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Master Your Camera's Flash

Take your lighting skills to the next level! Learn to master your camera's flash—built-in or external—for beautifully balanced, professional-looking photos. Discover how to control light, soften shadows, and blend flash with natural light indoors or outside. Perfect for photographers ready to add polish and power to every shot they take.

PHO-017 | \$80 (includes fees: \$70)

A2 Thu | Oct. 15 & 22 | 6:30 – 9:30 p.m.
2 sessions | Main Campus
Instructor: Walter Calahan

Operating Your Digital Camera

So you've switched from film to digital photography. What are all those buttons and settings, and when should you use them to get the best images? Learn to understand the camera and how it works, distinguish between automatic settings and determine the best type of settings to use for different situations. Hands-on practice during class provides deeper understanding, familiarity and ease of camera operation. Bring your digital camera and manual to class. Take pictures with confidence and consistency.

XXZ-358 | \$80 (includes fees: \$70)

A2 Thu | Sept. 10 & 17 | 6:30 – 9:30 p.m.
2 sessions | Main Campus
Instructor: Walter Calahan

C2 Sat | Oct. 3 & 10 | 9 a.m. – 12 p.m.
2 sessions | Main Campus
Instructor: Walter Calahan

Real Estate Photography

Capture stunning photos that sell! In this hands-on class, learn how to showcase homes and interiors using professional techniques in composition, lighting, and editing. Perfect for homeowners wanting to show off their space, hobbyists looking to expand their skills, or anyone curious about real estate photography. No prior experience required. Just bring your curiosity and a camera and/or cell phone. 2 sessions / 6 hours total.

PHO-016 | \$80 (includes fees: \$70)

A2 Thu | Oct. 29 & Nov. 5 | 6:30 – 9:30 p.m.
2 sessions | Main Campus
Instructor: Walter Calahan

Understanding Your Lens

Discover the full potential of your camera lenses. Learn about different types of lenses, their unique characteristics, and how to choose the right one for every shot. With hands-on practice and expert tips, you'll discover how to use lenses creatively to enhance your photography.

PHO-015 | \$80 (includes fees: \$70)

A2 Thu | Sept. 24 & Oct. 1 | 6:30 – 9:30 p.m.
2 sessions | Main Campus
Instructor: Walter Calahan

FOOD & DRINK

Demonstration courses: Students observe instructor prepare recipes and demonstrate technique. Class culminates with tasting and students take home recipes.

Hands-on courses: Students actively participate in practicing technique, preparing recipes and tasting the prepared food. Recipes provided for all dishes.

Classroom courses: Students will hear a short lecture, have class discussions and have a chance to ask questions. Recipes and information sheets are provided.

Please note: Students who withdraw six business days or less before the start date may receive a refund less the supply fee.

NEW! Fall Cookie Decorating

Celebrate the flavors and creativity of the season in this hands-on cookie decorating class. Participants will learn the fundamentals of working with royal icing, including how to mix, color, and achieve the perfect consistency. Explore beginner-friendly techniques such as marbling, dipping, and piping to create festive autumn and Thanksgiving-themed designs. Each participant will decorate and take home six beautifully crafted gingerbread cookies, perfect for sharing or enjoying yourself. No prior experience needed.

C00-128 | \$64 (includes fees: \$54)

A2 Wed | Nov. 11 | 6:00 – 8:00 p.m.
1 session | Main Campus
Instructor: Sarah Dutton

REGISTER NOW



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410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

NEW! Gingerbread House Workshop

Get into the holiday spirit by designing your own gingerbread house in this engaging, hands-on workshop. Learn how to prepare and work with royal icing for piping and decorating, then personalize your pieces with a variety of festive candies and creative details. Participants will leave with their decorated house components, a bag of icing, and clear instructions for assembling their masterpiece at home, ensuring a smooth construction process and a picture-perfect result. No experience necessary.

C00-129 | \$90 (includes fees: \$80)

A2 Wed | Dec. 2 | 6:00 – 9:00 p.m.
1 session | Main Campus
Instructor: Sarah Dutton

Homestyle Pakistani Kitchen: Appetizer

Explore the bold flavors and vibrant traditions of Pakistani appetizers. From the tangy world of chaat and chutneys to homestyle favorites that showcase hospitality, take a delicious dive into the spices, textures, and social role of small bites in Pakistani culture. Perfect for food lovers eager to learn, taste, and connect through cuisine. Discussion with tasting and recipes.

C00-121 | \$69 (includes fees: \$59)

A2 Thu | Nov. 5 | 5:30 – 8:30 p.m.
1 session | Main Campus
Instructor: Shahana Mushtaq

Slice of History: The Story Behind Pizza

Ever wondered why pizza tastes different from place to place or how it became a global favorite? Explore the secrets of pizza dough and uncover the fascinating stories behind iconic styles. From shaping and stretching to savoring the culture that made pizza legendary, this class is equal parts delicious and enlightening. Come hungry for knowledge...and maybe more!

C00-123 | \$72 (includes fees: \$62)

A2 Sat | Sept. 26 | 9 a.m. – 12 p.m.
1 session
Carroll County Career & Tech Center
Instructor: Antonino Artista

Sour Dough Demystified

Unlock the secrets of sourdough in this hands-on, beginner-friendly class. Learn to create and care for your starter, mix and ferment dough, and delve into shaping and scoring techniques. Discover how to add flavorful inclusions and transform sourdough discard into tasty treats like crackers and pancakes. Perfect for beginners or anyone seeking more consistent results. Have confidence to bake beautiful, delicious artisan loaves at home. Hands-on course.

C00-120 | \$93 (includes fees: \$83)

A2 Sat | Oct. 24 | 9 a.m. – 1 p.m.
1 session
Carroll County Career & Tech Center
Instructor: Maria Artista-Cuchna

HISTORY, CULTURE & WORLD VIEW

HISTORY

The Era of the American Civil War

Survey the major political, economic, social and cultural trends in the United States from 1840 to 1877. Focus on the growing differences between the societies of the North and the South, the partisan debates leading to the American Civil War, the war itself, and the shattering impact on the country culminating with the reconstruction of the Union. Co-listed with credit.

HCW-092 | \$454 (includes fees: \$75) plus text

A2B Tue, Thu | Sept. 1 – Dec. 10* | 2 – 3:20 p.m.
29 sessions | Main Campus
Instructor: Katherine Fanning
**No class 11/26*

WORLD VIEW

Ethics

Engage in critical examination of values through the careful exploration of the views of classic and contemporary moral philosophers. Explore a variety of moral issues including those that are well known and controversial and those that are often overlooked yet relevant. Raise awareness about, and refine our capacity to act effectively in, our roles as moral agents. Co-listed with credit.

PDE-083 | \$454 (includes fees: \$75)

A2 Mon, Wed | Aug. 31 – Dec. 9*
12:30 – 1:50 p.m.
28 sessions | Main Campus
**No class 9/07,11/25*

Introduction to Philosophy

Join us in the critical and open activity of philosophical inquiry. Philosophy is an on-going conversation that explores who we are, what our world is and how we are to act toward the world. Read and discuss contributions to that conversation by classic and contemporary philosophers for the purpose of seeing how these people engaged questions that have real applications to us and to see how their thoughts shaped or prod at our lives today. Critique the contributions made by these philosophers and critique your own ideas and worldviews. Co-listed with credit.

PDE-082 | \$454 (includes fees: \$75)

A2 Mon, Wed | Aug. 31 – Dec. 9*
9:30 – 10:50 a.m.
28 sessions | Main Campus
**No class 9/07,11/25*

REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
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The Outer Hebrides: The Wild Atlantic Islands of Northern Scotland

Pristine white beaches, breathtaking scenery and abundant wildlife. Follow along the North Coast 500 highway, often called the most scenic “wild” highway in the world. Discover how the village crofters create authentic “Harris Tweed” on home looms. Experience the mysteries of the late Neolithic Standing Stones at Callanish from TV’s “Outlander” and peer into the turf-roofed “black houses” of early settlers. Part history lesson and part cultural travelogue, this class will give you an armchair look at this magical part of the world.

LPC-020 | \$100 (includes fees: \$50)

A2 Fri | Nov. 6 – 20 | 2 – 4 p.m.
3 sessions | Main Campus
Instructor: Marcy Gouge

The Rise and Fall of American Women

Travel back to a remarkable period of change as we explore the lives of American women from 1915–1950. Through fashion, magazines, film, and popular culture, we bring history to life while examining how two World Wars reshaped women’s roles in work, education, and family. With familiar cultural touchstones and engaging discussion, reflect on how the experiences of earlier generations continue to influence our lives today.

HCW-206 | \$100 (includes fees: \$50)

A2 Fri | Oct. 2 – 16 | 2 – 4 p.m.
3 sessions | Main Campus
Instructor: Marcy Gouge

The Rise and Fall of the American Mafia

Explore the origins, power, and decline of organized crime in the United States. From early immigrant roots and Prohibition-era expansion to infamous figures, criminal enterprises, and federal crackdowns. Examine how the Mafia shaped—and was ultimately undone by—law enforcement, media exposure, and social change. Gain historical insight into crime, culture, and justice in modern America.

HCW-205 | \$100 (includes fees: \$50)

A2 Mon | Oct. 26 – Nov. 2 | 6:30 – 8:30 p.m.
2 sessions | Main Campus
Instructor: Paul Ruehs

THEATER

Acting for Non-Majors

Study the theory and basic principles of the creative processes of acting. Emphasis is given to the development and understanding of the practical application of acting through physical, vocal and creative exercises, improvisation, monologue and scene work. Other activities include play analysis, character analysis and written assignments. No prior acting experience necessary. Co-listed with credit.

HCW-179 | \$454 (includes fees: \$75)

A2 Tue, Thu | Sept. 1 – Dec. 10*
11 a.m. – 12:20 p.m.
29 sessions | Main Campus
Instructor: Jane Frazier
*No class 11/26

Theatre Appreciation

Prepare for greater understanding and enjoyment of the theatrical arts, with attention to critical, aesthetic and practical aspects. Concentrate on various dramatic forms, historical backgrounds and contemporary practices in the staging, directing and performing of theatrical productions. Co-listed with credit.

HCW-126 | \$454 (includes fees: \$75) plus text

A2B Tue, Thu | Sept. 1 – Dec. 10*
9:30 – 10:50 a.m.
29 sessions | Main Campus
*No class 11/26

TRAVEL

Trips are open to everyone in the community. Must be 18 for day tours and 21 for overnight trips. Visit www.carrollcc.edu/travelprograms for details and updates. For information email bburke@carrollcc.edu or call Barb Burke at 410-386-8019.

Refunds are not available after tickets/meals are purchased.

DAY TOURS

George Washington’s Mount Vernon

Visit our first president’s home for the country’s 250th anniversary! Experience Mount Vernon, where breathtaking scenery, immersive storytelling, and authentic history come together to create a truly meaningful visit for people of all ages. Cost includes admission to the mansion and historic grounds, Donald W. Reynolds Museum and Education Center, the Ford Orientation Center, and the Distillery and Gristmill. All meals are on your own.

ADV-024 | \$109 (includes fees: \$99)

A2T Sat | Sept. 26 | 8 a.m. – 6 p.m.
1 day | Off-Site

New York City On Your Own

The tallest skyscrapers, the biggest museums, the cheesiest pizza. New York City takes everything to the max. It’s easy to see why it’s the most visited place in the U.S. Whether you want to check out historic landmarks, catch a Broadway show, or stroll the streets of Brooklyn, there’s no wrong way to do it—and something new to discover every time you go. Fee includes round-trip transportation on a motor coach to New York City. You will be dropped off and picked up around Times Square. All meals are on your own.

#ADV-024 | \$140 (includes fees: \$130)

B2T Sat | Nov. 7 | 7 a.m. – 10 p.m.
1 day | Off-Site

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410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

St. Michaels On Your Own

The historic town of St. Michaels, Maryland traces its roots to the mid-1600s. Discover St. Michaels through scenic walks, boat tours, museums, artisan shops, and outdoor activities. Whether relaxing or exploring, you'll find memorable experiences shaped by the town's coastal beauty and history. All meals are on your own.

ADV-024 | \$89 (includes fees: \$79)

C2T Sat | Dec. 5 | 9 a.m. – 8 p.m.
1 day | Off-Site

OVERNIGHT EXCURSION**Discover Shades of Ireland**

From history-filled Dublin to the rolling green hills and dramatic coast, experience Ireland's charms on a journey through the Emerald Isle. Kiss the Blarney Stone at historic Blarney Castle. See Killarney from an Irish jaunting car and pick from a selection of the best restaurants in town with our Diner's Choice program. Experience the world-famous beauty of the Ring of Kerry. See border collies in action during a traditional sheepdog demonstration. Stand in awe at the top of the stunning 700-foot Cliffs of Moher. Feel like royalty during an overnight stay on the grounds of a castle. A vibrant blend of captivating culture and stunning scenery, this is the Ireland you've always imagined! Total cost starting at \$3,999 per person (Double Occupancy). Reservation deadline to guarantee this price is September 8, 2026. Deposit of \$698 per person is due upon reservation. Cancellation Waiver and Insurance is \$549 per person. Deadline to register is 9/8/26.

#ADV-026-A3T

March 14 – 23, 2027

Cost: Starting at \$3,999 per person
(double occupancy)

HOME & HOBBY**A Beginner's Guide to Herbalism:
From Plant Identification to Herbal
Uses**

Journey into the fascinating world of herbal medicine. Hone your skills identifying, harvesting and preparing medicinal herbs. Explore the history and principles of herbalism and the impact of herbs on the body. Learn the art of crafting basic herbal preparations using commonly utilized herbs for various ailments. Gain hands-on experience while engaging your senses to observe and appreciate the plants around you. The last class will be a plant walk around campus, providing you the opportunity to see and touch the plants in their natural habitats and learn how to recognize them in the field

PDE-155 | \$95 (includes fees: \$85)

A2 Thu | Oct. 15 – 29 | 6 – 8 p.m.
3 sessions | Main Campus
Instructor: Amy Boldt

Blueprint for Aging in Place

Learn how to stay independent in your home through comprehensive insights into navigating housing, legal and financial considerations successfully. Understand what legal documents are critical, and how to leverage them to enhance your quality of life while living in the home of your choice.

HCW-154 | \$94 (includes fees: \$84)

A2 Fri | Oct. 23 | 9:30 a.m. – 4 p.m.
1 session | Main Campus
Instructor: Marcy Gouge

**Choosing the Right Dog and
Keeping a Happy Home**

Calling all prospective and current dog owners. Make informed, compassionate choices about pet care. Explore lifestyle matching, breed traits and energy levels without stereotypes, and the realities of adoption versus purchase. Discuss common myths about dog behavior and aggression, including the Rule of Three, and receive practical guidance for building or maintaining a balanced, positive relationship that supports both humans and canine.

LPC-031 | \$38 (includes fees: \$28)

A2 Wed | Oct. 21 | 6 – 8 p.m.
1 session | Main Campus

NEW!**Travel with Personal
Enrichment**

*Come with us to see the world
through a different lens.*

Whatever it is you're
looking for, leave
the planning and
transportation to us!

These trips are open to
everyone in the community:

Day Tours

(must be 18 or older)

- Mt. Vernon: September 26
- New York City: November 7
- St. Michaels: December 5

Weeklong Trip

(must be 21 or older)

- Ireland
March 14-23, 2027
(reservation deadline: 9/8/26)

*See complete trip listings & details
in the Travel section, or visit
www.carrollcc.edu/travel.*

For more information, contact

Barb Burke at bburke@carrollcc.edu
or 410-386-8019.

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410-386-8100

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Handy Homeowner

Take control of your home with confidence. Empower yourself as homeowners to tackle everyday tasks safely and efficiently. Learn tool basics, safety essentials, and how to set organized, goal-oriented plans. Discover when to DIY and when to call a pro without fear or confusion. Perfect for beginners and anyone looking to build home maintenance skills with clarity and confidence.

LPC-029 | \$160 (includes fees: \$150)

A2 Tue, Thu | Oct. 6 – 15 | 6 – 9 p.m.
4 sessions | Main Campus
Instructor: Chip Gachot

Native Gardening: Move Over Exotics, Make Way for Natives

It's time to let native plants take the spotlight in your garden. While Europeans quickly fell in love with America's native flora, many Americans have yet to fully appreciate the treasures in their own backyards. What native plants have you been overlooking? Review some of the thousands of plants that are native to Maryland, from annuals and perennials to shrubs and trees and everything in between!

PDE-163 | \$95 (includes fees: \$85)

A2 Tue, Thu | Sept. 22 & 24 | 6 – 9 p.m.
2 sessions | Main Campus
Instructor: Laura O'Callaghan

Positive Parenting Tools for the Early Years

Join our interactive workshop series for parents of young children. Through discussion, reflection, and hands-on tools, you'll learn practical strategies rooted in positive discipline, brain science, and mindful parenting. Each session blends research-based insights with real-life application, helping you create a calm, respectful, and nurturing home environment. Designed for parents of children ages 2-7.

PDE-180 | \$94 (includes fees: \$84)

A2 Thu | Sept. 24 – Oct. 8 | 6 – 8 p.m.
3 sessions | Main Campus
Instructor: Maram Zain

The Change Makers Lab: Volunteerism and Civic Engagement

Explore how to make a difference. Learn how nonprofits work; reflect on interests, values, boundaries, and availability; and gain practical tools to find volunteer opportunities that fit. With no pressure to commit, the lab offers space to explore civic engagement, build confidence, and identify a meaningful next step toward community involvement.

LPC-030 | \$66 (includes fees: \$56)

A2 Mon, Wed | Oct. 19 & 21 | 6 – 8 p.m.
2 sessions | Main Campus
Dr. Andi Overton

CONFIDENT CARE: NAVIGATING MEDICAL VISITS, SYSTEMS AND DECISIONS SERIES

This educational series is designed to help adults, caregivers, and older adults navigate today's healthcare system with greater confidence. Participants gain practical tools to prepare for medical visits, including using patient portals, understanding care transitions, and addressing mental health concerns in aging. Through clear guidance, real-life examples, and interactive discussion, these courses support informed decision making, effective communication with providers, and reduced stress during complex healthcare experiences. Register for the full series or each section.

LPC-032 | \$96 (includes fees: \$86)

A2 Wed | Oct. 21 – Nov. 11 | 6 – 7:30 p.m.
4 sessions | Main Campus
Instructor: Ashley DiMaggio, MSN, RN

Confident Care: Your Health, Your Voice

Build confidence during medical visits. Learn how to prepare for appointments, ask effective questions, understand patient rights, and advocate for yourself or a loved one. Focus on practical communication strategies to support informed decisions and more productive healthcare conversations.

LPC-033 | \$33 (includes fees: \$23)

A2 Wed | Oct. 21 | 6 – 7:30 p.m.
1 session | Main Campus

Confident Care: Health Portal Education

Hands-on session that helps participants confidently use patient portals such as MyChart. Learn how to log in, view test results, message providers, manage appointments, and troubleshoot common issues. Participants are encouraged to bring their own devices for guided, real-time practice.

LPC-034 | \$33 (includes fees: \$23)

A2 Wed | Oct. 28 | 6 – 7:30 p.m.
1 session | Main Campus

Confident Care: Transitions Of Care

Understand what to expect during hospital discharge and care transitions. Learn how to recognize red flags, ask the right questions, and navigate moves between hospitals, rehabilitation, and home care. This session supports safer transitions and more informed decision making for patients and caregivers.

LPC-035 | \$33 (includes fees: \$23)

A2 Wed | Nov. 4 | 6 – 7:30 p.m.
1 session | Main Campus

Confident Care: Navigating Mental Health in Aging

Explore common mental health changes in older adults and how to address them with confidence and compassion. Learn communication strategies for difficult conversations, ways to access appropriate support and resources, and approaches to reduce caregiver stress while supporting mental and emotional wellbeing.

LPC-036 | \$33 (includes fees: \$23)

A2 Wed | Nov. 11 | 6 – 7:30 p.m.
1 session | Main Campus

REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

LANGUAGES

Sign Language for Beginners

Designed for hearing English-speakers, this engaging class builds a practical sign language foundation to help bridge the communication gap between deaf family members, friends, and the community. Learn the manual alphabet plus signs for family, food, home, colors, and more, taught with clear spoken and signed instruction. Explore Deaf culture through authentic videos by Deaf creators, and discover the differences between Signed English, Contact Sign, and ASL. No textbook required. Internet access recommended for practice.

FLC-293 | \$149 (includes fees: \$59)

A2 Tue | Sept. 22 – Oct. 27 | 6 – 8:30 p.m.
6 sessions | Main Campus
Instructor: Charlene Vandusen

MOTORCYCLE & PERSONAL SAFETY

MOTORCYCLE SAFETY

Motorcycle classes run April - October each year. For additional motorcycle class dates, visit www.carrollcc.edu/WBCERegistration or call 410-386-8100.

Please note: Students must withdraw 7 full business days before the start date to receive a refund.

Motorcycle Safety & Licensure Review

For the true novice rider who has little or no riding experience. This course includes an online component, a classroom orientation and riding instruction on the basic skills and strategies necessary to begin practicing street riding. No previous motorcycle riding experience necessary. Classroom and riding times are approximate. Program training motorcycles are provided during instruction.

TRA-044 | \$319 (includes fees: \$235)

D1 Aug. 5 – 9 | 3 sessions
Wed | Aug. 5 | 6 – 9 p.m.
Main Campus
Sat, Sun | Aug. 8 & 9 | 8 a.m. – 2:30 p.m.
Parking Lot

E1 Aug. 12 – 16 | 3 sessions
Wed | Aug. 12 | 6 – 9 p.m.
Main Campus
Sat, Sun | Aug. 15 & 16 | 8 a.m. – 2:30 p.m.
Parking Lot
Instructor: Emil George

F1 Aug. 19 – 21 | 3 sessions
Wed | Aug. 19 | 9 a.m. – 12 p.m.
Main Campus
Thu, Fri | Aug. 20 & 21 | 8 a.m. – 2:30 p.m.
Parking Lot
Instructors: Keith Gelsing, Michael Smith

B2 Sept. 9 – 13 | 3 sessions
Wed | Sept. 9 | 6 – 9 p.m.
Main Campus
Sat, Sun | Sept. 12 & 13 | 8 a.m. – 2:30 p.m.
Parking Lot

C2 Sept. 16 – 20 | 3 sessions
Wed | Sept. 16 | 6 – 9 p.m.
Main Campus
Sat, Sun | Sept. 19 & 20 | 8 a.m. – 2:30 p.m.
Parking Lot

D2 Sept. 23 – 27 | 3 sessions
Wed | Sept. 23 | 6 – 9 p.m.
Main Campus
Sat, Sun | Sept. 26 & 27 | 8 a.m. – 2:30 p.m.
Parking Lot

E2 Oct. 7 – 11 | 3 sessions
Wed | Oct. 7 | 6 – 9 p.m.
Main Campus
Sat, Sun | Oct. 10 & 11 | 8 a.m. – 2:30 p.m.
Parking Lot

F2 Oct. 14 – 18 | 3 sessions
Wed | Oct. 14 | 6 – 9 p.m.
Main Campus
Sat, Sun | Oct. 17 & 18 | 8 a.m. – 2:30 p.m.
Parking Lot

G2 Oct. 21 – 25 | 3 sessions
Wed | Oct. 21 | 6 – 9 p.m.
Main Campus
Sat, Sun | Oct. 24 & 25 | 8 a.m. – 2:30 p.m.
Parking Lot

Motorcycle Safety

Get Ready to Ride...



COURSES OFFERED
APRIL – OCTOBER

Basic Motorcycle Safety (BRC)

No previous motorcycle riding experience necessary. Upon successful completion, students receive a Completion Certificate for their Class M designation.

NEW! BasicRider Course 2 – License Waiver

For riders with or without a permit who are currently riding and want to earn a motorcycle license or endorsement. Already licensed or endorsed riders may participate.

ProRider®

Advanced, precision motorcycle skill training incorporates the same training exercises used by police motorcycle officers and motorcycle competitors.



Visit
www.carrollcc.edu/motorcycle
for details and class dates.

REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Basic Rider Course 2 - License Waiver

This course is designed for riders with or without a permit who are currently riding and want to earn a motorcycle license or endorsement. Already licensed or endorsed riders may also participate. Includes an online e-course to be completed prior to the in-person session. Also includes three hours of classroom and five hours of riding instruction. Motorcycles are provided for this course; however, students have the option to use their own motorcycle. Motorcycles must be transported legally. Students must fill out a liability waiver and bring license, registration and proof of insurance prior to class. All motorcycles will be inspected for safety by instructors.

Register for these sessions to use a college motorcycle:

TRA-060 | \$289 (includes fees: \$234)

A4 Fri | Aug. 7 | 8 a.m. – 4 p.m.
1 session | Main Campus

A2 Fri | Sept. 4 | 8 a.m. – 4 p.m.
1 session | Main Campus

B2 Fri | Sept. 25 | 8 a.m. – 4 p.m.
1 session | Main Campus

Register for these sessions to bring your own motorcycle.

TRA-060 | \$239 (includes fees: \$184)

A4CYC Fri | Aug. 7 | 8 a.m. – 4 p.m.
1 session | Main Campus

A2CYC Fri | Sept. 4 | 8 a.m. – 4 p.m.
1 session | Main Campus

B2CYC Fri | Sept. 25 | 8 a.m. – 4 p.m.
1 session | Main Campus

MUSIC

Introduction to Music Technology

Apply concepts of music technology to music composition, recording, education and performance. Explore properties of sound, audio equipment, audio editing software, synthesis, MIDI (musical input digital interface), acoustics, effects and sequencing. Create digital music recordings and complete creative projects. Co-listed with credit.

MSC-073 | \$454 (includes fees: \$75) plus text

A2B Tue, Thu | Sept. 1 – Dec. 10* | 2 – 3:20 p.m.
29 sessions | Main Campus
*No class 11/26

Songwriting

Dive into songwriting from the inside out! In this upbeat, hands-on class, you will uncover the craft behind great songs while strengthening both your musical and lyrical voice. Experiment with techniques to spark ideas, shape stronger lines, and push past writer's block when inspiration fades. Best of all, you will create a welcoming, supportive space where you can share works-in-progress, discover collaborators, and find an encouraging audience for the music already in you.

MSC-076 | \$132 (includes fees: \$122)

A2 Sat | Sept. 26 – Nov. 14 | 1 – 3 p.m.
8 sessions | Main Campus
Instructor: Athena Hiitis

The Beatles: a Magical Mystery Tour

Discover the magic of The Beatles. From catchy pop tunes to groundbreaking art, they revolutionized 1960s music and culture. Explore their journey from small-club musicians to iconic artists with timeless hits. Uncover the reasons behind their breakup and their enduring legacy. Did The Beatles shape history, or did history shape them? Dive into the story that defined a generation.

MSC-072 | \$100 (includes fees: \$50)

A2 Tue | Sept. 15 – 22 | 6:30 – 8:30 p.m.
2 sessions | Main Campus
Instructor: Paul Ruehs

Vocal Chamber Ensemble

Vocal Chamber Ensemble gives the student an opportunity to explore and perform a diverse body of vocal repertoire in a small ensemble setting. A program of varied selections is prepared for a college performance at the end of each semester.

MSC-055 | \$60 (includes fees: \$50)

A2P Wed | Sept. 2 – Dec. 16* | 4 – 6 p.m.
15 sessions | Main Campus
*No class 11/25

APPLIED MUSIC INDIVIDUAL LESSONS

Rehearsal days and times will be assigned to ensure balanced instrumentation and a productive ensemble experience for all participants. While we make every effort to consider availability, placement is based on overall ensemble needs and scheduling feasibility. Please fill out the survey sent to you.

Applied Music Lessons - One Hour

The applied vocal and instrumental music lessons classes are scheduled individually with an instructor. Once you are registered, the instructor will contact you to establish the day and time of your half-hour or one-hour lessons. Students provide their own practice instruments. Lessons may be available for cello, guitar, percussion, piano, ukulele and voice.

MSC-010 | \$898 (includes fees: \$888)

A2 Tue | Sept. 1 – Dec. 8
15 sessions | By Appointment

Applied Music Lessons – 30 Minutes

The applied vocal and instrumental music lessons classes are scheduled individually with an instructor. Once you are registered, the instructor will contact you to establish the day and time of your half-hour or one-hour lessons. Students provide their own practice instruments.

MSC-008 | \$459 (includes fees: \$449)

A2 Tue | Sept. 1 – Dec. 8
15 sessions | By Appointment

REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

ENSEMBLES

Registration for ensembles closes Monday, Aug. 24. Students are required to fully participate in the entire performance as assigned. Final decisions regarding repertoire, assignment of parts and program order are made at the sole discretion of the ensemble director.

Jazz Combo

Jazz Combo examines various jazz pieces selected from the existing literature, which may include cool, swing, hard bop, bossa, Latin, samba, funk/rock and other styles. Co-listed with credit.

XXZ-110 | \$60 (includes fees: \$50)

A2 Tue | Sept. 1 – Dec. 15 | 9 – 11 a.m.
16 sessions | Main Campus

Rock N’ Roll Ensemble

Rock ‘N’ Roll Ensemble is a group organized to provide experience for students and community members in performing rock and roll music. The group is made up of four to seven musicians from the standard rock band instrumentation as well as vocalists.

XXZ-995 | \$60 (includes fees: \$50)

A2P Mon | Aug. 31 – Dec. 14* | 7 – 9 p.m.
15 sessions | Main Campus
*No class 9/7

A2PS Mon | Aug. 31 – Dec. 14* | 7 – 9 p.m.
15 sessions | Main Campus
*No class 9/7

B2PS Tue | Sept. 1 – Dec. 8 | 7 – 9 p.m.
15 sessions | Main Campus

C2PS Sat | Sept. 12 – Dec. 19* | 12 – 2 p.m.
14 sessions | Main Campus
*No class 11/28

WELLNESS & OUTDOOR ADVENTURE

Gentle Yoga

Stretches, postures and breathing exercises are adapted to your needs to bring calmness, stress reduction and a feeling of well-being. The stretches and simple yoga postures release tension and bring flexibility to the shoulders, neck, back, hips and legs. For beginners, those with specific limitations or recovering from injury, or experienced students desiring a more relaxed pace. Wear loose-fitting clothes and bring a yoga mat to class.

XXZ-862

8 Sessions/60 Minutes | \$93 (includes fees: \$83)

A2 Tue | Sept. 8 – Oct. 27 | 7 – 8 p.m.
8 sessions | Main Campus
Instructor: Syeda Khan

8 Sessions/90 Minutes | \$136 (includes fees: \$126)

B2 Sat | Sept. 12 – Oct. 31 | 9 – 10:30 a.m.
8 sessions | Main Campus
Instructor: Syeda Khan

6 Sessions/60 Minutes | \$93 (includes fees: \$83)

C2 Tue | Nov. 3 – Dec. 8 | 7 – 8 p.m.
6 sessions | Main Campus
Instructor: Syeda Khan

5 Sessions/90 Minutes | \$107 (includes fees: \$97)

D2 Sat | Nov. 7 – Dec. 12* | 9 – 10:30 a.m.
5 sessions | Main Campus
Instructor: Syeda Khan
*No class 11/28

MINDFULNESS

Intro to the Chakras

Discuss the history of chakras and why they matter. Explore the seven main chakras. Discover their position, color, and main role, and how to tell if you are balanced, overactive or underactive. Discuss the ways to balance and heal your chakras. Bring an open mind and a willingness to try new things.

PDE-146 | \$73 (includes fees: \$63)

A2 Tue, Thu | Sept. 22 – 29 | 6 – 8 p.m.
3 sessions | Main Campus
Instructor: Julie Mulhern

BUT WAIT...

THERE’S EVEN MORE!

More events, discussions and educational opportunities to expand your horizons.

We work diligently to bring you new & relevant programming in addition to what’s included in this schedule.

- ▶ Partnering with community organizations to offer unique educational opportunities.
- ▶ Creating classes by popular demand and in response to hot topics and current trends.

Browse the free & fun events at Carroll—open to everyone in the community: art gallery exhibitions, theater events, music performances, athletics and more!

Visit www.carrollcc.edu/info-for-community



0822-05-26 1025

REGISTER NOW



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410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Resolve Conflicts



MEDIATION CAN HELP WITH:

- Family conflicts
- Landlord/tenant conflicts
- Business/consumer conflicts
- Employee conflicts
- Neighborhood conflicts
- Custody/visitation conflicts
- Attendance issues
- Parent/teen conflicts
- Student/student conflicts
- And more

SERVICES ARE:

- Confidential
- Voluntary
- No cost
- Scheduled at convenient times and locations

To learn more, contact the Carroll County Community Mediation Center at **410-848-1764** or **CCCMC@carrollcc.edu**.

001-06-24.0523

Chakras in Action: Beyond the Basics

This is an immersive, experiential class designed for students who already know the foundations of the chakra system and are ready to take their understanding to the next level. This course goes far beyond memorizing chakra meanings; it teaches how the chakras actually function in the real world, how they interact with each other, and how to recognize energetic patterns. Students will discover how to bring their system back into harmony and have a deeper, more dynamic understanding of their energy system.

PDE-185 | \$73 (includes fees: \$63)

A2 Tue, Thu | Oct. 13 – 20 | 6 – 8 p.m.
3 sessions | Main Campus
Instructor: Julie Mulhern

Meditation 101- The Perfect, Imperfect Practice

Think you can't meditate because your mind is too busy? Join us for a refreshing take on meditation where perfection is not the goal. Explore various meditation techniques designed to suit everyone. Dress comfortably and bring a yoga mat, blanket and pillow to ensure your comfort. Leave with a newfound sense of calm, peace and empowerment. Let go of the need for perfection and discover the joy of meditation!

PDE-162 | \$40 (includes fees: \$30)

A2 Wed | Sept. 23 | 5:30 – 7:30 p.m.
1 session | Main Campus
Instructor: Julie Cassaday

FITNESS

LaBlast – Fitness Powered by Dance

This partner-free dance fitness workout is perfect for all levels from beginners to experienced dancers. You will work through a diverse mix of famous ballroom dances such as Lindy Hop, Salsa, Jive, Foxtrot and more, set to music from various genres such as pop, rock, hip-hop and country.

XXQ-979 | \$145 (includes fees: \$135)

A2 Wed, Mon | Sept. 9 – Dec. 16* | 6 – 7 p.m.
28 sessions | Main Campus
*No class 11/25

Fundamentals of Tai Chi

Learn the basic concepts and movements of Tai Chi as well as the 24-posture Yang style short form. Study various movements that demonstrate the principles of Tai Chi and promote relaxation and energy development such as silk reeling, Qi Gong exercises, animal frolics, and two-person exercises. Team-teaching allows continuous skill development to prepare for the intermediate/advanced class. Students may need to repeat this class to master the 24-posture form.

XXZ-155 | \$94 (includes fees: \$84)

A2 Thu | Sept. 10 – Oct. 29 | 6:45 – 7:45 p.m.
8 sessions | Main Campus
Instructor: William Whitenton and/or Linda Albright

XXZ-155 | \$70 (includes fees: \$60)

B2 Thu | Nov. 5 – Dec. 17* | 6:45 – 7:45 p.m.
6 sessions | Main Campus
Instructor: William Whitenton and/or Linda Albright
*No class 11/26

REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Tai Chi: Intermediate/Advanced

Build on the basics of Tai Chi using traditional Chinese 'forms', choreographed sequences of movements, to demonstrate Tai Chi principles, martial applications, and health benefits. Intermediate students will learn a popular Yang style form, the energizing reeling silk exercises, and be introduced to 2-person push hands and other simple 2-person exercises. Advanced students will learn a Chen style form, introduction to the sword form and will practice short 2-person acts to demonstrate martial applications and refine Tai Chi movements.

XXZ-156 | \$94 (includes fees: \$84)

A2P Thu | Sept. 10 – Oct. 29 | 7 – 8 p.m.
8 sessions | Main Campus
Instructor: Jerry Diamond

XXZ-156 | \$70 (includes fees: \$60)

B2P Thu | Nov. 5 – Dec. 17* | 7 – 8 p.m.
6 sessions | Main Campus
Instructor: Jerry Diamond
**No class 11/26*

Intro to Pickleball

Come play Pickleball! Learn the fundamental skills necessary to play the game along with strategies and scoring. This class is tailored for the beginner and moves at a comfortable pace. If you are one those who would like to learn the game, but want to learn to play with others who are at the same level, this is a great opportunity.

XHW-001 | \$75 (includes fees: \$65)

A2 Fri | Sept. 11 – Oct. 9 | 1:30 – 2:30 p.m.
5 sessions | Main Campus
Instructor: Larry Wood

Pickleball II

Can't get enough Pickleball? Continue the excitement from Intro to Pickleball. Sharpen your skills, meet new players and have fun! Open to beginner and intermediate players who want more competitive play time.

XHW-006 | \$75 (includes fees: \$65)

A2 Fri | Oct. 16 – Nov. 13 | 1:30 – 2:30 p.m.
5 sessions | Main Campus
Instructor: Larry Wood

Pickleball III

Focus on fine-tuning your doubles strategy and working effectively with a partner. Practice drills to improve your overall skills and learn specialty shots that advanced players use. This course is ideal for players who can sustain a rally of over 7 shots and are eager to elevate their game play. Get ready to sharpen your strategy, enhance your skills, and become an even more formidable pickleball player.

XHW-020 | \$75 (includes fees: \$65)

A2 Fri | Nov. 20 – Dec. 18* | 1:30 – 2:30 p.m.
4 sessions | Main Campus
Instructor: Larry Wood
**No class 11/27*

OUTDOOR ADVENTURE

Our hikes are generally suitable for novice hikers who want a bit of a challenge. Most terrains will involve a moderate incline and some may have steeper sections. Hikes are generally 3 to 6 miles.

Beginner Hiking Series

Learn basic safety and hiking techniques, get in shape and explore some of the best hiking paths and trails in the surrounding area! In the first class, discuss survival and safety techniques including terrain, path markers, weather conditions, and clothing and footwear for basic hiking. Then put your skills to the test on three Saturday day hikes. Enjoy a different trail each week. The first class meets on campus; remaining classes meet at the designated hiking location. You must attend the first class to participate in any of the hikes.

ADV-007 | \$152 (includes fees: \$142)

A2T Sept. 16 – Oct. 17 | 4 sessions
Wed | Sept. 16 | 6 – 8 p.m.
1 session | Main Campus
Sat | Sept. 19 | 9 a.m. – 12 p.m.
1 session | Piney Run Park
Sat | Oct. 3 | 9 a.m. – 12 p.m.
1 session | Mary Ann Furnace
Sat | Oct. 17 | 9 a.m. – 12 p.m.
1 session | Patapsco State Park
Instructor: Bud Grace

Hiking, Your New Adventure!

Get in shape while exploring some of the best hiking trails in the surrounding area. Learn basic safety and hiking techniques. Understand the terrain, path markers and weather conditions. Discuss clothing and footwear for basic hiking.

ADV-013 | \$52 (includes fees: \$42)

A2T Sat | Sept. 19 | 9 a.m. – 12 p.m.
1 session | Piney Run Park
Instructor: Bud Grace

B2T Sat | Oct. 3 | 9 a.m. – 12 p.m.
1 session | Mary Ann Furnace /Codorus
Instructor: Bud Grace

C2T Sat | Oct. 17 | 9 a.m. – 12 p.m.
1 session | Patapsco State Park
Instructor: Bud Grace

D2T Sat | Nov. 7 | 9 a.m. – 12 p.m.
1 session | Hog Rock Loop Trail
Instructor: Bud Grace

REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Cool Classes 2gether

Fun, interactive classes for a parent — or grandparent, aunt, uncle, or godparent — and child.

Course cost includes one adult and one child aged 8 – 14.



Flying Drones Together

Saturday, Sept. 19



NEW! Printmaking Holiday Cards

Saturdays, Oct. 3 & 10



NEW! Carve Together: Pumpkins

Wednesday, Oct. 21



Ceramic Trees

Saturdays, Nov. 7 & 14



Collaborate Kitchen: Holiday Dessert

Tuesday, Nov. 17

Tuesday, Dec. 1



Fused Together: Glass Holiday Ornament

Saturday, Nov. 21

Saturday, Dec. 5

Sensory Friendly ages 6–10:



Music and Movement

Saturday, Sept. 26



NEW! Falling into Creativity

Saturday, Oct 24



Smooch Together

Saturday, Nov. 14

Call **410-386-8100** to register yourself and participating child.

CLASSES 2GETHER

Flying Drones Together

It's a bird. It's a plane. No, it's something even cooler – a drone and you could be its pilot! Drones are popular for good reasons. They can be used recreationally or commercially in so many ways! Discover how drones are used for fun and for business. Learn the basic rules to keep yourself and others safe, and gain experience learning how to fly on drone simulators and then take to the sky using professional drones. No prior experience is necessary. **Cost is for one adult and one child age 8 – 14.**

FAM-007 | \$80 (includes fees: \$70)

A2G Sat | Sept. 19 | 9 a.m. – 12 p.m.
Main Campus
Instructor: Jeff Voigt

NEW! Printmaking Holiday Cards

Spread seasonal cheer while creating one-of-a-kind handmade holiday cards! In this festive printmaking class, an adult and child (ages 8–14) will explore playful techniques like stamping, stenciling, and block printing. Choose your colors, designs, and messages to match your holiday style, be it whimsical, elegant, or classic. No experience needed and all materials are provided. Come ready to get a little messy, make joyful memories together, and leave with beautiful cards to share and smiles all around. **Cost is for one adult and one child age 8 – 14.**

FAM034 | \$90 (includes fees: \$80)

A2G Sat | Oct. 3 & 10 | 10 a.m. – 12:30 p.m.
Main Campus
Instructor: Hannahgrace Frusher

NEW! Carve Together: Pumpkins

Get into the spooky autumn spirit while carving creative, expressive pumpkins together! Learn step-by-step, age-appropriate carving techniques and design tips as you safely transform pumpkins into one-of-a-kind works of art. Families will explore patterns, tools, and pumpkin anatomy while working side by side. This hands-on class encourages creativity, collaboration, and seasonal fun. No carving experience required—just bring your imagination and get ready for a frightfully fun art experience! **Cost is for one adult and one child age 8 – 14.**

#FAM-033 | \$70 (includes fees: \$60)

A2G Wed | Oct. 21 | 5:30 – 7:30 p.m.
Main Campus
Instructor: Hannahgrace Frusher

Ceramic Trees

Join us in making a beautiful ceramic tree using a fun hand-building technique—no clay experience needed! Trees can vary in size, shape, and color, and added holes can also create a magical light display. The course fee covers one adult and one child (ages 8–14). Students can make one to two trees depending on the size. Projects will be fired after class. Please allow two weeks for pickup. Cost is for one adult and one child age 8 – 14.

#FAM-035 | \$70 (includes fees: \$60)

A2G Sat | Nov. 7 & 14 | 10 a.m. – 12:30 p.m.
Main Campus
Instructor: Eb Saleh

REGISTER NOW

Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Collaborate Kitchen: Holiday Dessert

Holidays mean together time in the kitchen! Adults and kids create yummy desserts together using the techniques of real chefs. Learn your way around the kitchen, practice your measuring skills and discover how to make delicious treats in this fun experience. **Course cost includes one adult and one child aged 8 – 14.**

#C00-079 | \$70 (includes fees: \$60)

A2G Tues | Nov. 17 | 5:30 – 8:30 p.m.
Carroll County Career & Technology Center
Instructor: Heather Schaefer

B2G Tues | Dec. 1 | 5:30 – 8:30 p.m.
Carroll County Career & Technology Center
Instructor: Heather Schaefer

Fused Together: Glass Holiday Ornament

Create not one but two dazzling ornaments that will twinkle with holiday cheer! Use a hammer to shatter glass into mesmerizing shards and create holiday ornaments that are uniquely yours! Fuse them together and pick your design. No two ornaments look the same. These treasures can be used on a tree or as decorative accents. **Course cost includes one adult and one child aged age 8 – 14.**

#FAM-015 | \$85 (includes fees: \$75)

A2G Sat | Nov. 21 | 9:30 – 11:30 a.m.
Main Campus
Instructor: Linn Wichowski

B2G Sat | Dec. 5 | 9:30 – 11:30 a.m.
Main Campus
Instructor: Linn Wichowski

SENSORY FRIENDLY**Sensory Friendly: Music and Movement**

Join our welcoming music class for children with cognitive, communication, or developmental differences. Through joyful dancing and instrument play, every child can participate in a way that feels comfortable and fun. This is not a therapeutic program—just an inclusive, friendly experience. Activities are adapted for diverse learning needs, including non-verbal children and those with cognitive delays. Celebrate music together in a supportive, developmentally appropriate environment where all children are encouraged to join in their own way! **Course cost includes one adult and one child age 6 – 10.**

#FAM-029 | \$75 (includes fees: \$65)

A2G Sat | Sept. 26 | 9 – 11 a.m.
Main Campus
Instructor: Ashley Kitchelt

NEW! Sensory Friendly: Falling into Creativity

Explore hands-on, fall-themed sensory activities together! Participants will squish, scoop, paint, pour, and create, using textures, colors, and scents designed to spark creativity and support sensory exploration. This is not a therapeutic program—just a fun, inclusive space where creativity shines. Join us to discover textures, build confidence, and make art together in a warm, supportive environment. **Course cost includes one adult and one child aged 6 – 10.**

#FAM-032 | \$80 (includes fees: \$70)

A2G Sat | Oct 24 | 9 – 11 a.m.
Main Campus

Sensory Friendly: Smoosh Together

Explore the joy of working with clay in a relaxed, hands-on class designed for parents and children of all abilities. Children with cognitive, physical, or neurological differences are welcome to shape, mold, and create at their own pace. This is not a therapeutic program—just a fun, inclusive space where creativity shines. Join us to discover textures, build confidence, and make art together in a warm, supportive environment. **Course cost includes one adult and one child age 6 – 10.**

#FAM-030 | \$80 (includes fees: \$70)

A2G Sat | Nov. 14 | 9 – 11 a.m.
Main Campus
Instructor: Katie Gutridge

Interested in a degree?

Explore Carroll's
**CREDIT
PROGRAMS**

at www.carrollcc.edu/degree

REGISTER NOW



Continuing Education & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT \$10** per course
Maryland Non-Carroll County residents: **DEDUCT \$5** per course
Maryland senior adults pay **fees only**.

Information

Course Cost

- Carroll County residents: deduct \$10 per course.
- Non-Carroll County Maryland residents: deduct \$5 per course.
- Maryland residents, 60 years of age or older: pay fees only plus a \$5 tuition cost if you are a non-Carroll County resident.
- Non-U.S. citizens: pay the course cost; with a copy of appropriate Visa on file, deduct \$10 per course.

The College makes every effort to keep course costs low and comparable to costs of similar courses at other area community colleges.

Age Requirements

Anyone 16 or older may register on a first-come, first-served basis. Some career training may have higher minimum age requirements. Students under 16 may take non-credit courses listed for their age group through Summer!Kids@Carroll and Teen College. Some exceptions may apply for courses designed for families; eligibility will be indicated in the course description.

Tuition Waivers

Disability Waiver

Individuals with total and permanent disabilities may be eligible for tuition waivers for continuing education instruction designed to lead to employment, including life-skills instruction. The tuition waiver may be applied to courses listed in the Career and Professional Training section of this schedule (see Table of Contents).

Students must obtain a Certification for Tuition Waiver form (available on the College website under Costs & Aid, at the Cashier's Office or by calling 410-386-8040) verifying total and permanent disability and receipt of disability or retirement benefits from the Social Security Administration, the Railroad Retirement Board, or from the individual's federal retirement or pension authority. Students must register in person and submit the completed certification form.

Qualified students are responsible for paying all associated course fees.

Senior Adults

Maryland residents age 60 and over are exempt from paying tuition for courses submitted for State funding to support course costs. Residents age 60 and over pay fees only, as shown with the course description, plus a \$5 tuition cost if not a resident of Carroll County. (Some courses are not eligible for State funding to support instructional costs. Residents 60 and over pay all course costs for such courses.)

Drops, Refunds and Cancellations

Course cancellations:

100% refund will be issued for any course the College cancels.

Before the course begins:

Course withdrawals and requests for full refunds may be made up to 24 hours before the course begins by calling Workforce, Business & Community Education at 410-386-8100. Some exceptions may apply and will be noted in the course description.

After the course begins:

Refunds are not awarded after a course has started.

The College reserves the right to cancel courses or make changes due to insufficient enrollment or unforeseen circumstances. In these events, students will be notified via email.

Tuition Assistance

Tuition assistance may be available for eligible Carroll County non-credit students. Contact Beth Rosko Lee at blee@carrollcc.edu or 410-386-8096, or go to www.carrollcc.edu/tuitionassistance.

Continuing Education Training Programs and Employability

Passing a course or program may be the first step toward certification; however, to become employed or to receive state or national certification or licensure, other requirements in addition to training may apply. These may include a high school diploma, legal residency or additional exams. It is the student's responsibility to be aware of those requirements.

Carroll Community College cannot confirm whether a course or workforce certificate

program meets requirements for professional licensure in states other than Maryland. If you plan to apply for licensure in a state other than Maryland, contact that state's licensing board to determine whether the College course or training meets requirements for licensure in that state.

Employer Paid Course

Carroll County employers, Maryland State Government agencies, and local governments and municipalities may pay for any continuing education classes for their employees or clients by presenting a purchase order, voucher or letter of authorization for billing, or by paying by credit card or check at the time of registration. Carroll County employers are encouraged to have an In-County Tuition Agreement on file. All other entities are required to remit payment by credit card or check at the time of registration.

Gift Certificates

Gift certificates can be purchased in almost any amount and redeemed for the course of choice. Contact the Cashier's Office at 410-386-8040. Or stop in Monday – Thursday, 8:30 a.m. – 7 p.m. and Friday, 8:30 a.m. – 4:30 p.m.

Certificates may be applied toward the tuition and fees of any continuing education or credit class and may not be converted to cash.

Repeated Courses

Workforce, Business & Community Education wants every student to be successful; however, we recognize that a course or training program may not always be the best match for a student. Thus, the College reserves the right to decline a student registration into any career training course or program where the student has unsuccessfully attempted the same course or training program twice.

Course Textbooks

Textbooks for Continuing Education courses are generally available for purchase in the bookstore approximately one week before your course begins. To determine whether or not a textbook purchase is required, refer to the course description. Students buying textbooks will find specific ordering information such as author, title, edition, ISBN, etc. for each

Information

textbook on the bookstore website (www.carrollcc.edu/bookstore) approximately two weeks prior to the start of the course. Students are encouraged to purchase textbooks from the College bookstore; however, they may also purchase used or new textbooks from other bookstores or online vendors.

Carroll Community College is aware of the high cost of college textbooks. We endeavor to select reasonably priced texts that provide currency, relevance and the most effective presentation of course content.

Non-Credit Course Disclaimer

Courses and class schedule information listed in the Non-Credit Course Schedule, promotional literature and on the College website are subject to change. The College regrets any discrepancies or typographical errors.

Bookstore Hours

Call 410-386-8447 or visit www.carrollcc.edu/bookstore for most up to date information.

The College will be closed on the following dates:

Labor Day: Sept. 5 – 7

Thanksgiving: Nov. 25 – 29

Winter Recess: Dec. 21- Jan. 3

Inclement Weather Procedures

Receive information directly to your email or cell phone by registering for the free Campus Emergency Notification System, e2campus. Go to www.carrollcc.edu/alerts to register.

Go to www.carrollcc.edu for closing or late opening information. For more detailed information on non-credit courses and events, call the Inclement Weather line at 410-386-8457.

For college courses held at a Carroll County public school, if Carroll County Public Schools close for the day or during the day, the college courses being held there that evening will be cancelled.

The Canteen Café

Go to www.carrollcc.edu/cafe for most up to date information

Disability Support Services

Carroll is committed to providing equal access for all students in accordance with the Americans with Disabilities Act of 1990 (ADA) and related law. Students in need of accommodations should contact the Office of ADA Support Services, located in A101 Admissions, prior to the start of their course or program, or call 410-386-8327 or e-mail [jstatela@carrollcc.edu](mailto:jtatela@carrollcc.edu), or refer to the College website's list of Student Services for additional information.

Emergency Rescue Assistance stairwells are located in every building, and the College urges all students to become familiar with these locations.

Electronic Image Use

Because Carroll Community College is a public institution, photographs of students, staff, faculty or visitors in common areas on campus or at public ceremonies or events can be used in printed and electronic public relations materials without their permission. The individual has no privacy rights in this instance and no model's release is required. However, every effort will be made by the photographer to notify individuals within the shoot area so that they may choose to exclude themselves from the photograph.

Locations

Carroll Community College Main Campus
1601 Washington Road, Westminster

**Adult Education Programs
Carroll County Workforce Development**
(Formerly Multi-Service Center)
224 North Center Street, Westminster

**Carroll County Career and
Technology Center (CCCTC)**
1229 Washington Road, Westminster

Carroll County Public Library
Go to library.carr.org for branch locations and directions.

Community Media Center
1301 Washington Road, Westminster

Y of Central Maryland
1719 Sykesville Road, Westminster

Ride Carroll Transit System to Carroll

Carroll Transit System, operated by Ride With Us, provides safe and convenient transportation to campus. Discounted student passes are available for Carroll Community College students. For more information or to see current schedules, visit www.carrolltransitsystem.com or call 410-363-0622.

Smoking and Tobacco Use Policy

Carroll Community College is a smoke- and tobacco-free environment. Smoking, vaping and/or tobacco use is prohibited in College-owned or leased buildings and off-campus sites operated by the College; all College property including parking lots, athletic fields and amphitheater; and College-owned vehicles. Tobacco and smoking products restricted from use include, but are not limited to, cigarettes, cigars, pipes, bidi, clove cigarettes, dip, chew, snuff, snus and electronic cigarettes.

The Continuing Education Official College Record (transcript)

The Official Record documents:

All successfully completed Continuing Education workforce-related courses, successfully completed Workforce Training Certificate programs and earned CEUs, if applicable.

A \$7 fee is charged for each Official College Record. To request, call 410 386-8100.

Carroll Community College Board of Trustees

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Carroll Community College is an Equal Opportunity, ADA Title 504 compliant institution.

JOIN THE PRIDE

Come cheer
on your favorite
Lynx teams!

LEARN ABOUT
OUR NEXT
GAME OR MEET



From **cross country** and **track & field**, to **golf**, **soccer**, and **volleyball**, our student-athletes bring heart, hustle, and hometown pride to every competition.



Free admission | Easy parking | Exciting action

Save time... register online! carrollcc.edu/WBCRegistration

Today's Date _____ College ID# _____ Date of Birth (required) _____

Last Name _____ Legal First Name _____ Chosen First Name _____ Middle Initial _____

Home Address _____ Email Address (required) _____

City _____ State _____ Zip _____ County of Residence _____

Home Phone _____ Business Phone _____ Cell Phone _____

Employer _____

Emergency Contact Name _____ Phone _____

- | | | |
|--|---|---|
| <input type="checkbox"/> U.S. citizen | <input type="checkbox"/> Male <input type="checkbox"/> Female | 1. Are you of Hispanic or Latino origin? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Non-U.S. citizen (with proper documentation the course costs below apply; without documentation pay full course costs) | Preferred Pronouns: | 2. Race, select one or more of the following categories: |
| <input type="checkbox"/> I am a Carroll County resident (deduct \$10 per course) | <input type="checkbox"/> She: She/Her/Hers | <input type="checkbox"/> White |
| <input type="checkbox"/> I am a Non-Carroll County Maryland resident (deduct \$5 per course) | <input type="checkbox"/> He: He/Him/His | <input type="checkbox"/> Black or African American |
| <input type="checkbox"/> I am a Maryland resident, 60 years of age or older (pay fees only plus a \$5 tuition cost if a non-Carroll County resident) | <input type="checkbox"/> Ze: Ze/Hir/Hirs | <input type="checkbox"/> Asian |
| | <input type="checkbox"/> They: They/Them/Their | <input type="checkbox"/> American Indian or Alaska Native |
| | <input type="checkbox"/> Name: Use my name as pronoun | <input type="checkbox"/> Native Hawaiian or Other Pacific Islander |

 I am enrolling in a Workforce Training Certificate program or course(s). Program: _____

Social Security Number (required for Workforce Training Certificate programs and courses) _____ - _____ - _____
Social Security Numbers are used for federal and state reporting purposes only. Your Social Security Number is confidential.

Course Number	Course Title	Start Date	Start Time	Cost

 Mail completed registration form and check or money order for full amount to: **Deduct In-County/In-State Fees** _____
Carroll Community College
Workforce, Business & Community Education, A115
1601 Washington Road
Westminster, MD 21157 **Total Cost** _____

 The College reserves the right to cancel courses or make changes due to insufficient enrollment or unforeseen circumstances. In these events, students will be notified via email.

 The Family Educational Rights and Privacy Act (FERPA) protects the privacy of student records. For information, visit www.carrollcc.edu/ferpa

The College prohibits the enrollment of individuals listed on any State Services Sex Offender registry and/or Maryland Department of Public Safety and Correctional Services Sex Offender registry. Off-site contract training for clients may be exempt.

I certify that the statements made in this application are correct. I agree to comply with all policies and regulations of Carroll Community College and understand that it is my responsibility to familiarize myself with the Drug-Free Schools and Community Act, Smoke/Tobacco-Free Campus Policy and the Code of Integrity for Academic and Behavioral Standards, all found at carrollcc.edu and in the College catalog.
Signature (required) _____

 For Office Use Only: Rec by _____ Processor _____ Date _____ Phone Mail Walk-In Fax

 If paying with a credit card, register online at www.carrollcc.edu/WBCRegistration or by phone at 410-386-8100 or fax at 410-386-8111.

Tuition \$200 or more?
 Use the CCC Deferred Payment Plan, a monthly payment program. Go to www.carrollcc.edu/tuitionassistance.

 Charge to my:    

Credit Card Number _____ CID# _____

Note: Your CID# is the last three digits in the signature box on the back of your credit card.

Card Holder's Name _____ Credit Card Expiration Date _____

Card Holder's Billing Address (required) _____

Card Holder's Signature _____

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Carroll Community College is accredited by the Middle States Commission on Higher Education (MSCHE), 1007 North Orange Street, 4th Floor, MB #166, Wilmington, DE 19801, (267-284-5000), www.msche.org. The MSCHE is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation (CHEA).

5

EASY WAYS TO REGISTER

Register Early!

Courses that have not met the minimum enrollment may be cancelled one week before the start date. Ensure that the course you want will be held by registering early!

Office Hours

Monday – Friday | 8:30 a.m. – 4:30 p.m.

1. ONLINE

Register online 24/7 at www.carrollcc.edu/WBCRegistration and follow instructions. You will need to pay in full with a credit card when registering.

2. MAIL

Mail a completed and signed registration form with total payment to:
Carroll Community College
Workforce, Business &
Community Education, A115
1601 Washington Road
Westminster MD 21157

3. WALK-IN

Register in-person in Room A115 on the Washington Road Campus.
On Saturdays and after regular office hours, registrations and check or credit card payments may be left in the drop box next to the Cashier's Office.

4. FAX

Fax completed and signed registration form with credit card payment information to 410-386-8111.

5. TELEPHONE

Call 410-386-8100. Have the course details and your credit card information ready.

We'd love to talk with you about your next steps.

CONTACT US

PHONE

410-386-8100

EMAIL

WBCE@carrollcc.edu

WEB

carrollcc.edu/requestinfo



007-01-27 WBCE

Personal Enrichment

Embark on the educational journey that takes you **where you want to go!** We are your partners for new knowledge, new skills, new friends and new passions.

Find classes to help you broaden your learning, express your creativity and fulfill your curiosity in:

- Art & Fine Crafts
- Food & Drink
- History, Culture & World View
- Languages
- Motorcycle & Personal Safety
- Music
- Photography
- Travel
- Wellness & Outdoor Adventure
- Writing



Start your journey on page 50 inside!