WORK | HOME | SELF

BALANCE

Workforce, Business & Community Education
Winter – Spring 2027 Class Schedule

Ratcliffe Applied Technology & Trades Center Opening Soon!

Read Wyatt's story on page 39.



Wyatt Runciman,
Automotive Technician student

Something for everyone!

CARROLL COMMUNITY COLLEGE

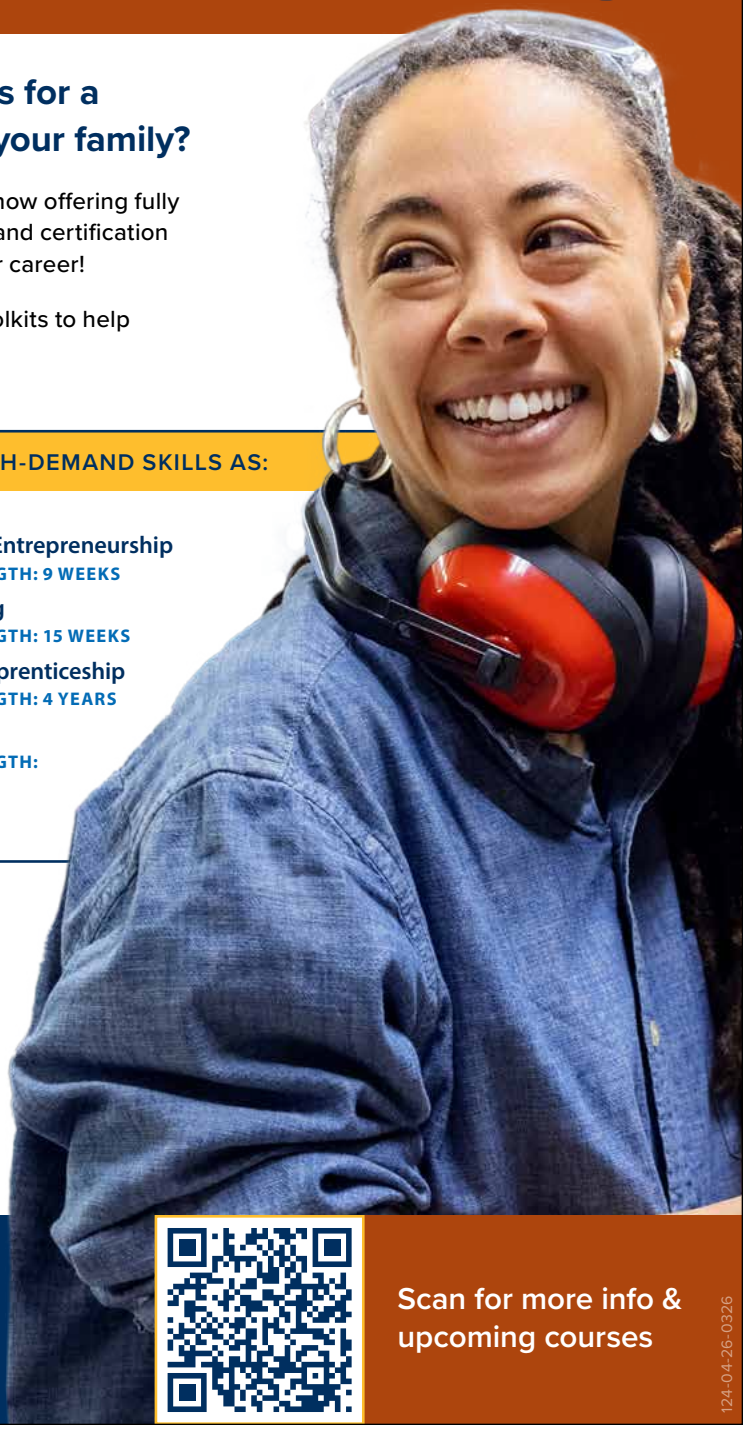
Ratcliffe Works: Building Skills, Creating Futures

Top Trades Training

Are you ready to unlock opportunities for a better job and a better life for you & your family?

Through **Ratcliffe Works**, Carroll Community College is now offering fully funded programs that cover up to 100% of tuition, fees, and certification testing—so there's no financial barrier to advancing your career!

Plus, you may qualify for monetary stipends and free toolkits to help you succeed from day one.



RECEIVE **HANDS-ON TRAINING** FOR SUCH HIGH-DEMAND SKILLS AS:

- Automotive Technician*
  PROGRAM LENGTH: 7 – 8 MONTHS
- CDL-A (Truck Driver)
  PROGRAM LENGTH: 8 WEEKS
- Electronic Assembler
  PROGRAM LENGTH: 1 WEEK
- Hybrid/Electric Vehicle Technician*
  COMING SOON
  PROGRAM LENGTH: 2 – 3 MONTHS
- Pathways to Entrepreneurship
  PROGRAM LENGTH: 9 WEEKS
- Pet Grooming
  PROGRAM LENGTH: 15 WEEKS
- Plumbing Apprenticeship
  PROGRAM LENGTH: 4 YEARS
- Welding
  PROGRAM LENGTH: 6 MONTHS

Don't miss this chance to take the first step toward a new career and a brighter future!

*This project is funded by the State of Maryland's EARN Maryland Grant Program, administered by the Maryland Department of Labor.

RATCLIFFE WORKS
Carroll Community College

Scan for more info & upcoming courses

124-04-26-0326

Carroll Community College | Workforce, Business & Community Education | 410-386-8100 | Register at www.carrollcc.edu/WBCEregistration

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We'd love to talk with you about your **next steps.**

CONTACT US

PHONE: 410-386-8100

EMAIL: WBCE@carrollcc.edu

WEB: carrollcc.edu/requestinfo

Open House

Wednesday, March 10 | 6 – 8 p.m.

EVERYONE IS INVITED!

Drop in to discover why we're the #1 choice to start or advance your career.

LEARN ABOUT:

- Job training opportunities for licensure and certification
  See pages 3 – 33 for more than 40 non-credit career training programs.
  Start a new career in as little as 2 months!
- Adult education programs (GED® & ESOL)
- Associate degree pathways and certificate programs
- Student clubs, service learning, sports, and other extracurricular activities
- Financial aid, scholarship, and payment plan options
- Ways Carroll can help you transfer to a 4-year college/university
- Dual Enrollment and Early College Program

ATTEND INFORMATION SESSIONS:

- Transfer 101—learn about credit transfer options
- Information session in Spanish covering programs, scholarships, and other helpful info
  Confirme asistencia a www.carrollcc.edu/puertasabiertas

College tours will be offered. Refreshments will be served.

For questions, visit **www.carrollcc.edu/openhouse**,
email **admissions@carrollcc.edu**, or call Admissions at **410-386-8430**.

048-02-27 0926

WORKFORCE TRAINING CERTIFICATES



Help Brighten Someone's Smile
Train to be a Dental Assistant > page 11

Take Your Career to New Heights
Commercial UAS (Drone) Pilot > page 26

Workforce Training Certificates

Carroll Community College's Workforce Training Certificate programs are developed with regional employers to help you **gain the skills and credentials needed for today's workforce.** Many certificates can be completed in just weeks or months, helping you **start or advance your career faster.**

Why Earn a Workforce Training Certificate at Carroll?

- **Train quickly.** Earn a valuable credential in less time than a traditional degree.
- **Prepare for certification or licensure.** Get ready for state or national exams required in your field.
- **Gain in-demand skills.** Build knowledge employers value.
- **Learn from experienced professionals.** Study with instructors who bring real-world expertise to the classroom.
- **Access career support.** Receive guidance from a dedicated career navigator.

Getting Started

To earn a Workforce Training Certificate, indicate the certificate you wish to pursue when registering for classes.

Learn More

For detailed information about each certificate, including occupational requirements, related Continuing Education courses, and estimated hourly wages, visit **carrollcc.edu/cecertificates.**

Important Information

Please note that employment, certification, or licensure may require additional qualifications beyond training, such as a high school diploma, residency, background checks, or examinations. If you do not have a high school diploma, contact Carroll's Adult Education Program at 410-386-8630 to learn about free diploma-completion options.

Financial Assistance

for Workforce Training Certificates

Assistance is Available for Students to:

- Start a new career
- Upgrade skills
- Earn an industry credential

UP TO **100%** OF TUITION COVERED

For information, call **410-386-8100** or visit **carrollcc.edu/tuitionassistance.**

Pathways to Entrepreneurship

Prepare for your venture into entrepreneurship. Learn core competencies in business planning, market research, budgeting and accounting, human resources, managing risk, growth strategies and much more. One-on-one consultation with your local Small Business Development Center (SBDC) included and required to sit for the Entrepreneurship and Small Business Certification exam.

Licensure/Certification Earned

Students are prepared to take the exam to earn the Entrepreneurship and Small Business Certification.

Approximate Training Cost

$1,129 | Financial assistance available; up to 100% of tuition covered

Approximate Length

9 weeks plus additional consultation hours/78 hours

Format

All online

Upcoming Sessions

Offered multiple times a year beginning in January, April, July and October.

How do I start?

Pathways to Entrepreneurship

Course

Pathways to Entrepreneurship

Have a business idea? Prepare for your venture into entrepreneurship. Entrepreneurs are most successful when equipped with knowledge and understanding of the business landscape. Find out everything you need to know to own and operate your business. Start your business on a solid foundation with core competencies including business planning, market research, budgeting and accounting, human resources, managing risk, growth strategies, and more. The course will connect you with your local Small Business Development Center (SBDC) representative for required one-on-one consultation, after which you will have the opportunity to test for the Entrepreneurship and Small Business Certification.

 # SBD-009 | **$1,129** (includes fees: $621)

A3	Online	Jan. 12 – March 13
A4	Online	April 13 – June 12

Real Estate Sales Agent

Real estate agents help clients buy, sell and rent properties. Agents will work with customers to develop contracts, advertise properties, negotiate pricing and process all required paperwork through closing.

Licensure/Certification Earned

Students are prepared to sit for the Real Estate Sales Agent License exam.

Approximate Training Cost

$945

Approximate Length

3 months/60 hours

Upcoming Sessions

Offered Spring,
weekday evening classes

How do I start?

Real Estate Sales Agent

Course

Maryland Real Estate Principles & Practices

Become a real estate salesperson. This basic 60 clock-hour course meets the educational requirements for all applications for licensure as real estate salespersons and is approved by the Maryland Real Estate Commission. Successful completion qualifies you to take the Real Estate Salespersons Examination. Topics include: real property, leasing, contracts, agencies and listing, property transfers, appraising, financing, license law, human relations, ethics, basic mathematics and the real estate day-to-day activities.

 # REA-266 | **$945** (includes fees: $695)

A3 Tue, Thu | Feb. 23 – May 4* | 6 – 9:15 p.m.
19 sessions | Main Campus
Instructor: Stanley Dill
**No class 3/23,03/25*

Home Inspector

Home inspectors conduct inspections of homes, condominiums, apartments and other residential dwellings. They are hired by prospective home buyers to inspect and report on the condition of a home's systems, components and structure, including the interior and exterior and all of the home's systems such as HVAC and electrical. This training is approved by the Maryland Commission of Real Estate Appraisers and Home Inspectors to provide home inspector pre-licensing training, which is required to receive a home inspector license in Maryland.

Licensure/Certification Earned

Upon completion, students will be eligible to sit for the National Home Inspector Examination.

Approximate Training Cost

$1,520

Approximate Length

3 months/81 hours

Upcoming Sessions

Offered Fall and Spring. Classes held twice a week in the evening

Course

Home Inspection Training

Prepare for a career as a home inspector. Learn basic residential construction standards and processes, the home inspection process, and inspection techniques and defect recognition. Topics covered include the following systems: structural, exterior, interior, roofing, plumbing, electrical, air conditioning, insulation and ventilation, fireplace and solid burning, and heating. Includes tips on starting your own home inspection business. This course has been approved by the Maryland Commission of Real Estate Appraisers and Home Inspectors to provide the home inspector pre-licensing training required to receive a home inspector license in Maryland.

 # VOC-330 | **$1,390** (includes fees: $740) plus text

A3B Mon, Wed | Jan. 11 – April 21* | 6 – 9:15 p.m.
27 sessions | Main Campus
Instructor: Ryan Corbett
**No class 1/18,03/22,03/24*

How do I start?

Home Inspector

Home Improvement Contractor: MHIC Exam Prep also available. See page 32 for information.

Certified Health Coach

Certified Health Coaches work in different settings such as health clubs, wellness centers, insurance companies and clinical offices to collaborate with clients and empower them to meet their goals and take ownership of their health and wellness.

Licensure/Certification Earned

Students are prepared to take the American Council on Exercise Certified Health Coach Exam.

Approximate Training Cost

$585

Approximate Length

2 – 3 months/ 45 hours

Format

Hybrid/Online and In person

Upcoming Sessions

Next session offered Fall 2027

How do I start?

Certified Health Coach

Course

Certified Health Coach

Use your passion for health and wellness to become a Certified Health Coach. Gain the knowledge and skills necessary to empower and guide your clients to make lasting behavioral changes. Topics include the art of coaching, nutrition, lifestyle and medical factors. Prepare for the American Council on Exercise Certified Health Coach Exam and gain the credentials to be recognized in a growing and evolving field.

 # AHE-395 | **$585** (includes fees: $438)

Get notified when registration opens: www.carrollcc.edu/certificate-notify

Certified Nursing Assistant (CNA)

CNAs perform routine tasks under the supervision of nursing and medical staff. Duties include answering patients' call lights, serving meals, making beds, and helping patients eat, dress and bathe. CNAs work day, evening and weekend shifts in hospitals and long-term care facilities.

Licensure/Certification Earned

Students who successfully complete the training are eligible to apply for a CNA certification from the Maryland Board of Nursing.

Approximate Training Cost

$2,645 (excluding prerequisites)

Approximate Length

2 – 3 months/132 hours (excluding prerequisites)

Upcoming Sessions

Offered 3 times a year;
Fall and Spring (weekday evenings);
Summer (daytime)

How do I start?

CNA

Prerequisites

CNA Preparation

Prepare for the rewards of becoming a Certified Nursing Assistant. Get the foundation you need to be successful in the classroom as well as the workplace. Sharpen your skills in taking measurements and basic math. Learn about communication, professionalism on the job and in the classroom, and teamwork. Other topics include resumes, application letters and how to prepare for interviews. This training program includes a clinical component.

 # AHE-257 | **$290** (includes fees: $172)

A3 Tue, Thu | Jan. 26 – Feb. 11 | 5 – 8:15 p.m.
6 sessions | Online
Instructor: LuAnn Gamber

BLS Provider or current AHA-BLS Provider CPR card

BLS Provider training is designed to provide healthcare professionals with the ability to recognize several life-threatening emergencies, provide CPR, use an AED and relieve choking in a safe, timely and effective manner. This course is for healthcare professionals who need to know how to perform CPR, as well as other lifesaving skills, in a wide variety of in-hospital and out-of-hospital settings. You must demonstrate competency through both a written test and skills evaluation. Upon successful completion, an AHA BLS Provider card will be issued, valid for two years.

 # AHE-315 | **$110** (includes fees: $75)

F2 Sat | Dec. 12 | 9 a.m. – 4 p.m.
1 session | Main Campus
Instructor: Clayton Ward

A3 Sat | Jan. 23 | 9 a.m. – 4 p.m.
1 session | Main Campus

B3 Sat | March 6 | 9 a.m. – 4 p.m.
1 session | Main Campus

A4 Sat | April 17 | 9 a.m. – 4 p.m.
1 session | Main Campus

B4 Sat | May 15 | 9 a.m. – 4 p.m.
1 session | Main Campus

C4 Sat | June 12 | 9 a.m. – 4 p.m.
1 session | Main Campus

D4 Sat | June 26 | 9 a.m. – 4 p.m.
1 session | Main Campus

Continued on next page.

CNA *(continued)*

Courses

CNA Skills Lab

Refresh your technique for all 21 performable skills required by the NNAAP certification exam. This class provides skills practice for nursing assistants who are preparing to take the NNAAP certification exam or for healthcare professionals who want to improve or update a particular CNA skill. Examples of skills include vital signs, positioning, ambulating, feeding, and bathing.

 # AHE-401 | **$75** (includes fees: $55)

A3P Wed | Jan. 6 | 9 a.m. – 1 p.m.
1 session | Main Campus

A4P Wed | June 2 | 9 a.m. – 1 p.m.
1 session | Main Campus

Certified Nursing Assistant Training Part I

Become a caring, efficient, safe, and professional member of the health care team. Learn basic patient care skills, the CNA role on the healthcare team, disease processes, infection control and safety issues. Combined with the clinical portion (AHE-580), this course meets all requirements to be eligible for CNA certification in MD and prepares students for the National CNA exam. Requires study time outside of class. Includes exams, which must be passed prior to starting clinical. Prerequisites: AHE-257 CNA Preparation, American Heart Association BLS Provider CPR. Recommended: AHE-277 Heartsaver First Aid. Students must take the College's reading placement test no later than one week before the first session.

 # AHE-042 | **$1,350** (includes fees: $800) plus text

A3BP **Feb. 16 – April 13*** | **18 sessions**
Tue, Thu | Feb. 16 – April 13 | 5 – 9:15 p.m.
Main Campus
Sat | Feb. 27 – April 3 | 8 a.m. – 4 p.m.
Main Campus
**No class 03/6,03/20 3/23,03/25,03/27*
Instructor: Kaesey Greene

Certified Nursing Assistant Training, Part II

Build upon the skills and knowledge in Part I (AHE-042). Assume the role of the CNA in a long-term care facility under the supervision of an MBON approved instructor. Prerequisites: successful completion of Nursing Assistant Part I. Uniform, written documentation of MMR and Varicella immunity, negative TB test or chest x-ray within the last 6 months, Hepatitis B immunity or waiver, and American Heart Association BLS Provider CPR are required. State flu vaccine is required. Cost includes required fingerprinting and the fee for the NNAAP exam which will be administered on campus at a date to be determined after successful completion of this course. Students are responsible for additional costs such as application fee to MBON and background checks. These costs vary. All CNA students are required to attend the CNA skills lab (AHE-401) prior to the NNAAP exam. Refer to the course listing for the skills lab and register now.

 # AHE-580 | **$852** (includes fees: $549)

A4P **April 15 – May 4** | **10 sessions**
Thu, Tue | April 15 – May 4 | 5:30 – 9:30 p.m.
Carroll Lutheran Village
Sat, Sun | April 24 – May 2 | 7 a.m. – 3:30 p.m.
Carroll Lutheran Village
Instructor: Danya Shumaker

Dental Assistant

Dental assistants play a vital role in dental offices helping dentists and dental hygienists provide services to patients. Duties may include maintaining medical records, assisting with collection of patient information, instrument and patient preparation, taking and developing x-rays, and casting impressions. Hours are generally standard daytime with some evening and weekend flexibility.

Licensure/Certification Earned

Students who successfully complete Oral Radiography will be eligible to take the Radiation Health and Safety examination through the Dental Assisting National Board (DANB). This certification is required in Maryland for anyone who takes dental x-rays.

Approximate Training Cost

$2,220 (excluding prerequisites)

Approximate Length

3 months/90 hours
(excluding prerequisites)

Upcoming Sessions

Offered Fall and Winter;
weekday evening classes

Get notified when registration opens:
www.carrollcc.edu/certificate-notify

How do I start?

Dental Assistant

Prerequisite

Professional Preparation in Health Care

Learn the essentials of becoming successful as a student and employee in today's healthcare systems. Topics include communication, working well on teams, respecting and valuing differences, and the importance of professionalism. Discuss the availability of healthcare careers in the local region, marketing your skills to potential employers, resumes, application letters and how to prepare for interviews.

 # AHE-196 | **$134** (includes fees: $80)

A3 Tue, Thu | Jan. 26 – Feb. 2 | 6 – 8:45 p.m.
3 sessions | Main Campus

Courses

Introduction to Dental Assisting

Gain entry-level dental assisting job skills. This hands-on course provides practice in a fully equipped dental operatory. Training includes practice using an intraoral scanner and 3-D printer, reflecting the evolving technology. Topics include terminology, anatomy, charting, medical history, instruments, four-handed dentistry, restorative materials, oral hygiene, infection control, sterilization and OSHA regulations. Prerequisite: Professional Preparation in Healthcare AHE-196. Course includes an online component; internet access required.

 # AHE-063 | **$1,275** (includes fees: $540) plus text

A3BP **Feb. 9 – Mar. 18** | **12 sessions**
Tue, Thu | Feb. 9 – Mar. 18 | 5:30 – 9:45 p.m. | Main Campus
Instructor: Carol Bair

Oral Radiography

Further your dental assisting career by learning to take dental x-rays and prepare to sit for the DANB Radiation Health and Safety (RHS) exam. This course is approved by the Maryland State Board of Dental Examiners. Our fully equipped, state-of-the-art dental lab features a fully functioning x-ray arm. Learn the proper techniques for positioning the patient, the tube head and digital sensor, and practice taking digital x-rays on a dental x-ray manikin. Course includes an online component; internet access required. Prerequisite: Successful completion of Introduction to Dental Assisting (AHE-063) or another basic dental assisting course, or you must be currently working as a dental assistant.

 # AHE-298 | **$945** (includes fees: $567) plus text

A3BP **Mar. 30 – May 13** | **14 sessions**
Tue, Thu | Mar. 30– May 6 | 6:30 – 9:45 p.m. | Main Campus
Tue, Thu | May 11 & 13 | 6:30 – 8:30 p.m. | Main Campus
Instructor: Carol Bair

Emergency Medical Technician (EMT)

Emergency Medical Technicians respond to emergency calls to provide efficient and immediate care to the critically ill and injured. They also provide transport to medical facilities. Hours may span days, evenings and weekends.

Licensure/Certification Earned

Successful completion of Emergency Medical Technician 1 and Emergency Medical Technician 2 prepares students to sit for the National Registry Emergency Medical Technician written exam and MIEMSS practical evaluation.

Approximate Training Cost

$1,563

Approximate Length

5 months/174 hours

Upcoming Sessions

Offered in the Fall; classes on weekday evenings and Saturdays

Get notified when registration opens: www.carrollcc.edu/certificate-notify

How do I start?

Emergency Medical Technician

Courses

Emergency Medical Technician 1

Train to become an Emergency Medical Technician (EMT) and receive National Registry EMT certification. Topics include medical, legal and ethical issues, basic anatomy and physiology, patient care management, medical emergencies, basic cardiac life support, respiratory emergencies and pharmacological treatments. Classroom hours will be held during the week and lab hours will be scheduled on weekends. Course includes classroom, distance learning and lab instruction. Students must be 17 to enroll. This is the first in a two-course series. Students must successfully complete both Emergency Medical Technician 1 and Emergency Medical Technician 2 to sit for the National Registry EMT written exam and the MIEMSS practical evaluation. Course includes an online component; internet access required. Co-listed with credit.

 # AHE-373 | **$1,042** (includes fees: $580) plus text

Get notified when registration opens: www.carrollcc.edu/certificate-notify

Emergency Medical Technician 2

Continue your Emergency Medical Technician training. Topics include trauma emergencies and appropriate treatment, EMS operations and Advance Support assistance, and special patient populations including obstetrics and neonatal care, pediatrics, geriatrics and patients with special challenges. Course includes classroom, distance learning, lab and ride-along hours. Classroom hours will be during the week and laboratory hours will be scheduled on weekends. This is the second in a two-course series. Prerequisite: Emergency Medical Technician 1. Students must successfully complete both Emergency Medical Technician 1 and Emergency Medical Technician 2 to sit for the National Registry EMT written exam and the MIEMSS practical evaluation. Course includes an online component; internet access required. Co-listed with credit.

 # AHE-402 | **$541** (includes fees: $323)

Get notified when registration opens: www.carrollcc.edu/certificate-notify

Medical Assistant

A certified clinical medical assistant is an unlicensed multi-skilled health care practitioner competent in a variety of clinical and laboratory procedures and administrative roles. Medical assistants perform routine administrative and clinical tasks to support patients, RNs and physicians in a healthcare setting.

Licensure/Certification Earned

Students will be prepared to take the certification exam and will be eligible for national certification as a Certified Clinical Medical Assistant through the National Healthcareer Association (NHA).

Approximate Training Cost

$4,960

Approximate Length

6 months/451 hours

Format

Hybrid/Online and In person

Upcoming Sessions

Offered Fall & Spring;
Wednesday evenings

Get notified when registration opens:
www.carrollcc.edu/certificate-notify

How do I start?

Medical Assistant

Courses

Certified Clinical Medical Assistant Orientation Session

This course will assist the student in preparing for the certified clinical medical assistant training program. Topics include registration into the National Healthcareer Association's website, how to navigate, and an overall review of the program.

 # AHE-648 | No Cost

A3 Wed | Mar. 3 | 5 – 8 p.m.
1 session | Main Campus
Instructor: Taylor Ferguson

Certified Clinical Medical Assistant Part 1

Gain the foundational knowledge and basic science to start your training as a medical assistant. Review health care systems and settings, medical terminology, basic pharmacology, nutrition and psychology. Understand the critical role and responsibilities of a medical assistant and begin to speak the language of medical professionals. You'll learn to safely deliver and provide education on medications, assist patients in reaching their nutrition goals, and develop interpersonal skills important to mental health care. Participate in hands-on pharmacology skills practice. Learn how to work with team members and manage challenging patient situations. Course includes an online component; internet access required. Prerequisite: AHE-315 AHA BLS Provider course required. Recommended: AHE-277 First Aid.

 # AHE-651 | $942 (includes fees: $571) plus text

A3B **Mar. 8 – Apr. 4**
Mar. 8 – Apr. 4
Online
Wed | Mar. 10 – Mar. 31 | 5 – 9:15 p.m.
Main Campus

Continued on next page.

Medical Assistant *(continued)*

Certified Clinical Medical Assistant Part 2

Learn essential anatomy and physiology necessary for success in clinical patient care. Topics include in-depth body structures and organ systems, pathophysiology and disease processes, and microbiology. Learn how major body systems interact to maintain homeostasis and how abnormalities in these systems are reduced using proactive patient education, identified when present, and treated with the latest evidence-based practices. Delve into the fundamental molecules of life, microorganisms, pathogens and infection considerations. Practice hands-on eye and ear, OB/GYN and pediatric procedures. Continue to build the soft skills requested by employers. Course includes an online component; internet access required. Prerequisite: Successful completion of AHE-651

 # AHE-652 | **$1,120** (includes fees: $575)

A4P **Apr. 5 – May 9**
Apr. 5 – May 9
Online
Wed | Apr. 7 – May 5 | 5 – 9:15 p.m.
Main Campus

Certified Clinical Medical Assistant Part 3

Prepare to care for patients in the clinical setting. Learn general patient care tasks, infection control standards, and test and laboratory procedures including phlebotomy, EKG and cardiovascular tests. Review patient care coordination and education activities, administrative assisting, communication and customer service, and medical law and ethics considerations. Practice hands-on urine collection and analysis, laboratory tests, phlebotomy and related testing, cardiac and respiratory procedures, clinical communication, infection control procedures, vital signs and body measurements, and minor surgical tasks. Complete your study of soft skills. Comprehensive exams will be given at the end of this course for certification preparation. Course includes an online component; internet access required. Prerequisites: Successful completion of AHE-651, AHE-652

 # AHE-653 | **$1,194** (includes fees: $697)

A4P **May 10 – June 13**
May 10 – June 13
Online
Wed | May 12 – June 9 | 5 – 9:15 p.m.
Main Campus

Certified Clinical Medical Assistant Part 4

Continue to build your skills caring for patients in the clinical setting and practice the same skills covered in Certified Clinical Medical Assistant-Part 3. Comprehensive exams will be given at the end of this course for certification preparation. Course includes an online component; internet access required. Prerequisites: AHA BLS Provider (AHE-315) course required before CCMA Part 4. Heartsaver First Aid (AHE-277) is recommended, and successful completion of AHE-651, AHE-652, AHE-653

 # AHE-654 | **$1,316** (includes fees: $723)

A4P **June 14 – July 25**
June 14 – July 25
Online
Wed | June 16 – July 21 | 5 – 9:15 p.m.
Main Campus

Certified Clinical Medical Assistant Part 5

Clinical externship combining front and back medical office skills. Certified Clinical Medical Assistant students who have successfully completed Parts 1–4 of their training will have an opportunity to practice administrative and clinical skills in a clinical setting working with the staff, patients and families visiting the medical provider for well and sick visits. May not begin clinical without current AHA BLS issued card. Prerequisites: Successful completion of AHE-651, AHE-652, AHE-653, AHE-654.

 # AHE-655 | **$190** (includes fees: $110)

A1PC Mon – Fri | July 26 – Aug 6
9 a.m. – 3:30 p.m.
10 sessions | Clinical Site

Certified Clinical Medical Assistant Part 6

Certified Clinical Medical Assistant students who have successfully completed Parts 1–5 of the Certified Clinical Medical Assistant training continue and complete their clinical externship combining front and back medical office skills. Students must register for Medical Assistant Clinical 1 and Medical Assistant Clinical II at the same time. Prerequisites: Successful completion of AHE-651, AHE-652, AHE-653, AHE-654, AHE-655.

 # AHE-656 | **$190** (includes fees: $110)

A1PC Mon – Fri | Aug. 9 – 20 | 9 a.m. – 3:30 p.m.
10 sessions | Clinical Site

Personal Fitness Trainer

Personal fitness trainers facilitate rapport, adherence, self-efficacy and behavior change in clients as well as design programs that help clients to improve posture, movement, flexibility, balance, core function, cardiorespiratory fitness, muscular endurance and strength, and sports performance.

Licensure/Certification Earned

Students are prepared to take the American Council on Exercise Certified Personal Fitness Trainer Exam.

Approximate Training Cost

$584

Approximate Length

3 months/42 hours

Upcoming Sessions

Offered Fall and Spring; weekday daytime classes

Course

ACE Personal Fitness Trainer

Prepare for the American Council on Exercise Certified Personal Fitness Trainer exam. Learn the fundamentals of human anatomy and physiology as it applies to the movement of the body during daily living and exercise, how to conduct client interviews, perform pre-program assessments, determine corrective exercise measures, develop fitness plans and how to coach clients in making behavioral changes for a healthy lifestyle. Identify correct exercise posture and movement for skeletal-muscular improvements. This course includes classroom lecture and hands-on lab work in a fitness facility and gym. Co-listed with credit.

 # VOC-746 | **$584** (includes fees: $438)

A3B Tue, Thu | Feb. 2 – May 20* | 12:30 – 1:50 p.m.
30 sessions | Main Campus
**No class 3/23, 3/25*

How do I start?

Personal Fitness Trainer

TUITION **$200** OR MORE?

Pay in installments!

Visit
www.carrollcc.edu/tuitionassistance
to learn more!

Pharmacy Technician

Pharmacy technicians work in pharmacy settings in clinics, retail locations, hospitals and sometimes in physicians' offices. Their primary responsibility is to assist the pharmacist in the preparation and packaging of prescription drugs. Hours may span day, evening, night and weekend shifts.

Licensure/Certification Earned

This course prepares students to sit for the Pharmacy Technician Certificate Exam (PTCE) offered by the Pharmacy Technician Certification Board. Individuals who pass are given the designation of CPhT (Certified Pharmacy Technician).

Approximate Training Cost

$1,566 (excluding prerequisites)

Approximate Length

3 months/105 hours (excluding prerequisites)

Upcoming Sessions

Offered Fall and Spring; weekday evening classes, daytime clinicals

How do I start?

Pharmacy Technician

Courses

Pharmacy Technician Training I

Prepare to enter the fast-growing field of pharmacy as a pharmacy technician with employment opportunities in retail, home care or hospital settings. Learn the practice of pharmacy and prepare to take the national Pharmacy Technician Certification Exam (PTCE). Begin your review of the top 200 drugs. Learn about pharmaceutical calculations, dosage unit conversions, medical terminology, controlled substances, and pharmacy law, regulations and ethics. Training includes a virtual component and practical experience working in a mock pharmacy. A strong foundation in math and computer concepts is recommended. Students must register for Pharmacy Technician Training I and II together, and courses must be taken consecutively. Veterans: Pharmacy Technician Training is an approved program for Veterans Education Benefits. Call 410-386-8100 for more information.

 # AHE-356 | **$699** (includes fees: $384) plus text

A3B **Feb. 1 – Mar. 8** | **16 sessions**
Mon, Wed, Thu | Feb. 1 – Mar. 8 | 6 – 9:15 p.m. | Main Campus
Instructors: Maryam D'Alberto, Mary Colson, Judy Moy

Pharmacy Technician Training II

Complete your review of the top 200 drugs and continue practicing in the mock pharmacy. Learn about aseptic technique, sterile and nonsterile compounding, medication safety, inventory management, OSHA regulations and durable medical equipment. Topics include pharmaceutical calculations, common drugs and their uses, factors affecting drug activity, non-sterile compounding, inventory management and community pharmacy. Training includes a virtual component and practical experience working in the mock pharmacy. Prerequisite: Successful completion of Pharmacy Technician Training I.

 # AHE-361 | **$827** (includes fees: $449)

A3P **Mar. 10 – Apr. 28*** | **19 sessions**
Mon, Wed, Thu | Mar. 10 – Apr. 28 | 6 – 9:15 p.m. | Main Campus
**No class 3/22, 3/24, 3/25*
Instructors: Maryam D'Alberto, Mary Colson, Judy Moy

Phlebotomy Technician

Phlebotomy technicians work in clinical laboratory settings, hospitals and sometimes physicians' offices. Their primary responsibility is to collect blood specimens as ordered by the physician. Hours may span day, evening, night and weekend shifts.

Licensure/Certification Earned

Successful completion prepares students to sit for the PBT exam administered through the American Society for Clinical Pathology (ASCP) Board of Certification.

Approximate Training Cost

$2,515 (excluding prerequisites)

Approximate Length

3 months/168 hours (excluding prerequisites)

Upcoming Sessions

Offered Fall and Spring; classroom portion on weekday evenings; clinicals Monday – Friday

How do I start?

Phlebotomy Technician

Prerequisite Courses

Professional Preparation in Health Care

Learn the essentials of becoming successful as a student and employee in today's healthcare systems. Topics include communication, working well on teams, respecting and valuing differences, and the importance of professionalism. Discuss the availability of healthcare careers in the local region, marketing your skills to potential employers, resumes, application letters and how to prepare for interviews.

 # AHE-196 | **$134** (includes fees: $80)

A3 Tue, Thu | Jan.26 – Feb. 2 | 6 – 8:45 p.m.
3 sessions | Main Campus

BLS Provider or current AHA-BLS Provider CPR card

BLS Provider training is designed to provide healthcare professionals with the ability to recognize several life-threatening emergencies, provide CPR, use an AED and relieve choking in a safe, timely and effective manner. This course is for healthcare professionals who need to know how to perform CPR, as well as other lifesaving skills, in a wide variety of in-hospital and out-of-hospital settings. You must demonstrate competency through both a written test and skills evaluation. Upon successful completion, an AHA BLS Provider card will be issued, valid for two years.

 # AHE-315 | **$110** (includes fees: $75)

F2 Sat | Dec. 12 | 9 a.m. – 4 p.m.
1 session | Main Campus
Instructor: Clayton Ward

A3 Sat | Jan. 23 | 9 a.m. – 4 p.m.
1 session | Main Campus

B3 Sat | March 6 | 9 a.m. – 4 p.m.
1 session | Main Campus

A4 Sat | Apr. 17 | 9 a.m. – 4 p.m.
1 session | Main Campus

B4 Sat | May 15 | 9 a.m. – 4 p.m.
1 session | Main Campus

C4 Sat | June 12 | 9 a.m. – 4 p.m.
1 session | Main Campus

D4 Sat | June 26 | 9 a.m. – 4 p.m.
1 session | Main Campus

Continued on next page.

Phlebotomy Technician *(continued)*

Courses

Phlebotomy Technician Training I: Theory

In this initial 48-hour course, you will learn about the anatomy and physiology of the circulatory system, specimen collection, specimen processing and handling, and laboratory operations including safety and quality control. Successful completion of Phlebotomy Technician Training I, II and III is required to sit for the ASCP national certification exam. Prerequisites: Successful completion of Professional Preparation in Healthcare (AHE-196). You must also have a current American Heart Association BLS Provider CPR card. This course includes a clinical component. A criminal background check, drug testing and evidence of immunization are required for the clinical portion of this course at an additional cost. Information distributed at first class. Uniform required while in the clinical setting. You must register for Phlebotomy I, II and III together, and all three courses must be taken consecutively. Veterans: Phlebotomy Technician Training is an approved program for Veterans Education Benefits. Call 410-386-8100 for more information.

 # AHE-200 $965 (includes fees: $540) plus text

A3BP **Feb. 22 – Apr. 21** | **16 sessions**
Mon, Wed | Feb. 22 – Apr. 14 | 5:30 – 8:45 p.m.
Main Campus
Mon | Apr. 19 | 12 – 3:15 p.m.
Carroll Hospital Center
Wed | Apr. 21 | 5:30 – 8:45 p.m.
Main Campus
**No class 3/22,03/24*
Instructors: Brian Rutledge, Emma Eyler

NEW! Phlebotomy Technician Training II: Clinical

Continue your phlebotomy training with hands-on experience in various local labs. Uniform required. Prerequisite: Successful completion of Phlebotomy Technician Training I: Theory.

 # AHE-077 | **$775** (includes fees: $367)

A4P **April 26 – May 10** | **11 sessions**
Mon – Fri | April 26 – May 7 | 8 a.m. – 5 p.m.
Lifebridge Health Labs
Mon | May 10 | 8 a.m. – 12 p.m.
Lifebridge Health Labs
Instructor: Emma Eyler

NEW! Phlebotomy Technician Training III: Clinical

Refine your phlebotomy techniques in various local labs. Uniform required. Prerequisite: Successful completion of Phlebotomy Technician Training II: Clinical.

 # AHE-078 | **$775** (includes fees: $367)

A4P **May 11 – 24** | **10 sessions**
Mon – Fri | May 11 – 21 | 8 a.m. – 5 p.m.
Lifebridge Health Labs
Mon | May 24 | 8 a.m. – 12:15 p.m.
Lifebridge Health Labs
Instructor: Emma Eyler

Professional Perinatal Doula

Support growing families while preparing for meaningful work in maternal health and birth support. The Perinatal Doula program prepares students to provide non-medical emotional, physical, informational, and advocacy-based support to individuals and families during pregnancy, labor and birth, and the postpartum period. Graduates may work independently, with doula agencies, healthcare systems, or community-based organizations. The program aligns with national doula training standards and prepares students to meet education and documentation requirements associated with Maryland Medicaid doula services. Offered through partnership with The Well and Wise Co. This course is offered in a hybrid in-person/online format.

Licensure/Certification Earned

Upon successful completion, a Carroll Community College Workforce Training Certificate will be awarded along with a completion certificate from The Well and Wise Co. that allows completers to bill Medicaid for doula services.

Approximate Training Cost

$2,020 plus textbooks and CPR certification

Approximate Length

4 months/90 hours

Upcoming Sessions

Start dates in September and January, in-person classes meet weekday evenings

How do I start?

Professional Perinatal Doula

Courses

Certified Perinatal Doula I: Foundations and Prenatal Support

This course introduces the foundations of doula practice with a focus on prenatal support and reproductive justice. Students learn basic pregnancy physiology, prenatal wellness, trauma-informed care, and respectful communication to support informed choice and client autonomy. The course also addresses mental health awareness, professional boundaries, and social factors affecting pregnancy outcomes.

 # AHE-405 | $1,010 (includes fees: $400)

A3 **Jan.26 – Mar. 16 | 15 sessions**
Tue | Jan.26 – Mar. 16 | 6 – 9:15 p.m.
Main Campus
Thu | Jan.28 – Mar. 11 | 6 – 9:15 p.m.
Online

Certified Perinatal Doula II: Labor, Birth and Postpartum

This course builds practical skills for supporting clients during labor, birth, and the postpartum period. Students study the stages and physiology of labor, practice hands-on comfort techniques, and learn to support clients through common medical interventions and complications. The course includes postpartum recovery, infant feeding support, newborn safety, and family adjustment.

 # AHE-406 | $1,010 (includes fees: $400)

A3P **Mar. 18 – May 20* | 15 sessions**
Thu | Mar. 18 – May 20 | 6 – 9:15 p.m.
Online
Tue | Mar. 30 – May 18 | 6 – 9:15 p.m.
Main Campus
**No class 3/23,3/25*

Registered Behavior Technician

Registered Behavior Technicians (RBTs) work primarily with individuals on the autism spectrum in the home, community and school settings. Working under the close supervision of a behavior analyst, an RBT is responsible for the direct implementation of skill acquisition and behavior reduction plans. RBTs provide interventions that encourage socially acceptable behaviors, and build and improve upon communication, social interaction and problem solving skills. Hours may span days, evenings and weekends.

Licensure/Certification Earned

Successful completion meets the Behavior Analyst Certification Board (BACB) 40-hour education requirement for the Registered Behavior Technician examination.

Approximate Training Cost

$610

Approximate Length

2 months/40 hours

Format

All classes online

Upcoming Sessions

Offered Fall, Spring, and Summer; weekday evenings

How do I start?

Registered Behavior Technician

Courses

Registered Behavior Technician® 40-Hour Training Part I

Learn the essentials to become a Registered Behavior Technician (RBT). RBTs work primarily with individuals on the autism spectrum in the home, community and school settings. Working under the close supervision of a behavior analyst, an RBT is responsible for the direct implementation of skill acquisition and behavior reduction plans. Completion of Registered Behavior Technician® 40-Hour Training Part 1 and Part II meets the Behavior Analyst Certification Board (BACB) 40-hour education requirement for the RBT examination. These instructor-led, remote courses are offered using MS Teams and Canvas. Students must register for Registered Behavior Technician® 40-Hour Training Part 1 and Part II together, and courses must be taken consecutively. To be eligible to sit for the RBT exam, you must also possess a high school diploma or equivalent, be over the age of 18, pass an RBT Competency Assessment and pass a background check. Instructions on how to activate your account to access the class will be sent a week before the class. Please activate prior to the first day of class.

 # AHE-388 | **$305** (includes fees: $160)

A3 Tue, Thu | Feb. 16 – Mar. 9 | 6 – 9:15 p.m.
7 sessions | Online

Registered Behavior Technician® 40-Hour Training Part II

Develop a deeper understanding of behavioral health. Learn how to provide interventions that encourage socially acceptable behaviors, and build and improve upon communication, social interaction and problem-solving skills. Prerequisite: Successful completion of Registered Behavior Technician® 40-Hour Training Part I.

 # AHE-389 | **$305** (includes fees: $160)

A3P Tue, Thu | Mar. 11 – Apr. 8 | 6 – 9:15 p.m.
7 sessions | Online

Assembler: Electronic

Step into the fast-paced world of manufacturing and electronics. Get hands-on training in electronic assembly with a combination of theory and real-world practice. Learn schematic reading, soldering techniques, circuit board handling, and prepare for the IPC J-STD-001 certification—the industry benchmark for electronic assembly.

Licensure/Certification Earned

Students who successfully complete the program will be prepared and sit for the IPC J-STD-001 certification, the industry standard for soldering processes and materials used in electronic assemblies

Approximate Training Cost

$2,134 | Financial assistance available; up to 100% of tuition covered

Approximate Length:

32 hours/1 week

Upcoming Sessions

Offered a few times a year; weekday daytime classes

Course

Electronic Assembler

Prepare for a rewarding career in the dynamic tech industry! Gain the fundamental skills and knowledge essential for success in electronic assembly and related industries. Explore the intricacies of soldering, master circuit board utilization, and hone mechanical assembly techniques using a variety of hand tools. Our well-rounded training program combines theory with practical hands-on experience, equipping you with the confidence to sit for the IPC J-STD-001 certification, the industry standard for soldering processes and materials used in electronic assemblies. Elevate your career prospects and join the ranks of skilled professionals thriving in this dynamic field.

 # VOC-808 | **$2,134** (includes fees: $1,490)

A3 Mon – Thu | Jan. 25– 28 | 8:30 a.m. – 5:30 p.m.
4 sessions
Instructor: Mike Ellis

How do I start?

Electronic Assembler

SAVE THE DATE!

CARROLL COMMUNITY COLLEGE JOB FAIR

TUESDAY, MARCH 9, 2–4 p.m.

LOOKING FOR A JOB?

Connect with hiring professionals and explore employment opportunities in a variety of in-demand industries!

www.carrollcc.edu/careerfair

007-10-27 0626

Automotive Technician

Automotive Technicians work in well-ventilated and well-lit repair shops, service departments of car dealerships or any other type of mechanic shop. They inspect a driver's vehicle, inform them of any issues and provide necessary maintenance to get the car working effectively again. Automotive Technicians typically repair basic car parts like brakes, steering wheels and engines. They can also inspect and fix a vehicle's electrical system. Most of them must perform automotive care tasks daily, like checking fluid levels, rotating tires and changing oil fluids.

Licensure/Certification Earned

Each class prepares students to test for the ASE individual certification in the respective area. Three entry-level individual ASE certifications in addition to 6 months of work experience in a related field qualify students to test for the ASE Maintenance and Light Repair.

Approximate Number of Hours

6 – 7 months/156 hours

Approximate Training Cost

$3,036 Financial assistance available; up to 100% of tuition covered

Upcoming Sessions

Offered only in the Fall; classes held 2 nights a week from 6 – 9 p.m.

Get notified when registration opens:
www.carrollcc.edu/certificate-notify

How do I start?

Automotive Technician

Courses

Automotive Essentials

This course introduces students to the automotive service industry and the foundational skills required for an entry-level auto technician career. Students learn essential shop safety practices, proper use of tools and equipment, and basic industry standards and professional expectations. Instruction provides an overview of automotive systems and the topics covered in the Auto Technician Certificate program, while emphasizing the skills necessary for success in both the program and the workplace. Required: Valid driver's license.

 # VOC-022 | **$864** (includes fees: $555)

Automotive Brake Systems

Gain the knowledge and know-how to diagnose and repair different types of brake systems. At the end of the course, you will be prepared to take the Individual ASE Brakes Certification. This is the third class in the Auto Technician program. Prerequisite: Automotive Electrical Systems or comparable training.

 # VOC-751 | **$724** (includes fees: $415)

Automotive Suspension and Steering Systems

Continue building your auto technician knowledge by learning the suspension and steering of automobiles. Gain an understanding of how to diagnose and repair steering, suspension and wheel alignment problems. At the end of the course, you will be prepared to take the Individual ASE Suspension and Steering Certification. This is the final class in the Auto Technician program. Prerequisite: Automotive Brake Systems or comparable training.

 # VOC-752 | **$724** (includes fees: $415)

Automotive Electrical Systems

Working on modern cars is like working on a computer. Understanding the electrical system is one of the top skills an auto technician needs. Learn how to diagnose and repair electrical problems in everything from batteries to the instrument panel. At the end of the course, you will be prepared to take the Individual ASE Electrical/Electronic Systems Certification. No prior work experience is required. This is the second class in the Auto-Technician program. Prerequisite: Introduction to Auto Technician

 # VOC-750 | **$724** (includes fees: $415)

All Automotive Technician courses for Winter – Spring 2027 are currently full. Get notified when registration for Fall 2027 opens: www.carrollcc.edu/certificate-notify

Hybrid/Electric Vehicle Technician

The next generation of cars is on the road and needs repair. Hybrid and Electric vehicles are becoming more popular and the demand for technicians is growing. Stay ahead of the curve with this innovative training. Topics range from safety and diagnostics to drive systems and battery systems. Perfect for experienced technicians looking to grow their knowledge and skills in this emerging technology.

Licensure/Certification Earned

Students with 3 years of full-time work experience will be prepared to sit for the ASE Light Duty Hybrid/Electric Vehicle Specialist (L3).

Approximate Training Cost

$799 Financial assistance available; up to 100% of tuition covered

Approximate Length

2 – 3 months/51 hours

Upcoming Sessions

Coming Soon

Course

ASE Light Duty Hybrid/Electric

Prepare for the ASE L3 Light Duty Hybrid/Electric Vehicle Specialist test and learn to diagnose and repair hybrid/electric vehicle concerns. Topics include personal safety practices and special tools that are critical when working on hybrid/electric vehicles. Students will learn to diagnose and repair the 5 support systems of hybrid/electric vehicles, including the battery system, internal combustion engine, drive systems, power electronics and hybrid support systems. This hands-on class provides practical experience in repairing the advanced technology found in hybrid/electric vehicles. For safety reasons, students must wear safety glasses when performing any testing or repairs during class. Prerequisite: 2 years of full-time related experience.

 # VOC-790

Get notified when registration opens: www.carrollcc.edu/certificate-notify

How do I start?

Hybrid/Electric Vehicle Technician

TUITION **$200** OR MORE?

Pay in installments!

Visit www.carrollcc.edu/tuitionassistance to learn more!

Truck Driver – CDL-A

Local drivers may provide daily service for a specific route while other drivers make intercity and interstate deliveries that take longer and may vary from job to job. Long-distance heavy truck and tractor-trailer drivers spend most of their time behind the wheel but may load or unload their cargo at their destination. Drivers frequently travel at night, on holidays and weekends to avoid traffic delays.

Licensure/Certification Earned

Upon successful completion of this training and the MVA written and driving tests administered during class, a MD CDL-A license will be awarded.

Approximate Training Cost

CDL-A: $5,500 (plus applicable fees)
Financial assistance available; up to 100% of tuition covered

Approximate Length

8 weeks/280 hours

Upcoming Sessions

Offered 4 times a year in Fall, Winter, Spring, and Summer; weekday daytime classes

For information on CDL-A classes, call 410-386-8100.

How do I start?

Truck Driver CDL-A

Courses

CDL Class A Classroom, Learner Permit and Pre-Trip Introduction

This initial course in a 3-part series provides instructional classroom training to prepare students for the Maryland Class A Commercial Driver's License (CDL) Learner's Permit, including various endorsements. Topics include basic CDL theory, hazardous materials, Federal Motor Carrier Safety Administration (FMCSA), pre-trip inspections (interior and exterior), alcohol awareness, hours of service, defensive driving techniques, logbooks, trip planning and map reading. Successful completers will be equipped with the necessary knowledge to pass the pre-trip portion of MVA Class A Commercial Driver's License examination.

 # TRA-062 | **$290** (includes fees: $1,602)

A3 Mon – Fri | Jan. 11 – 29 | 8:30 a.m. – 4 p.m. | 14 sessions | Main Campus

A4 Mon – Fri | April 12 – 29 | 8:30 a.m. – 4 p.m. | 14 sessions | Main Campus

CDL Class A, Maneuvers and Road Skill Basics

This second course in a 3-part series provides instruction and hands-on practice to pass the range (maneuvers) and road portions of the Maryland Motor Vehicle Administration (MVA) Class A Commercial Driver's License examination. Topics include pre-trip inspections, air-brake leak tests, straight-line backing, blind and sight-side parallel parking, shifting, highway and road signs, and basic road operations. Additionally, students will practice a variety of maneuvers, including backing and parking, up-shifting/down-shifting, and the safe and efficient operation of various tractor-trailer (Class A) vehicles.

 # TRA-063 | **$290** (includes fees: $1,467)

A3 Mon – Fri | Feb 1 – 18 | 8:30 a.m. – 4 p.m.* | 13 sessions | Main Campus
**No class 2/15*

A4 Mon – Fri | April 30 – May 18 | 8:30 a.m. – 4 p.m. | 13 sessions | Main Campus

CDL Class A, Road and Advanced Safety Skills

This final course in the 3-part series provides instruction and hands-on practice to operate a CDL Class A vehicle and to pass the Maryland Motor Vehicle Administration's (MVA) Class A Commercial Driver's License examination to become eligible to work as a Class A commercial driver. Topics include operating awareness; hours of service for over-the-road vehicle operation; shifting techniques; backing and parking maneuvers; use of flat, convex and fender mirrors; changing lanes and merging; road and weather hazards; emergency stops; breakdowns and accident prevention; and defensive driving techniques.

 # TRA-064 | **$290** (includes fees: $1,466)

A3 Mon – Fri | Feb. 19 - March 9 | 8:30 a.m. – 4 p.m. | 13 sessions | Main Campus

A4 Mon – Fri | May 19 – June 7* | 8:30 a.m. – 4 p.m. | 13 sessions | Main Campus
**No class 5/31*

Welding

Welders are in demand across industries like construction, manufacturing, and infrastructure. They help build essential structures—bridges, buildings, pipelines, and more. Using blueprints and symbols, welders apply hands-on skills and knowledge of metals to fuse parts together. Safety is key, so they wear protective gear and follow strict procedures. Welding offers a pathway to certifications that boost skills and job opportunities. If you enjoy working with your hands, solving problems, and building things that last, welding could be a strong career choice with room to grow and specialize in areas like robotics, inspection, or underwater welding.

Licensure/Certification Earned

Students will be prepared to sit for the AWS D1.1 Structural Steel Welding Exam.

Approximate Training Cost

$3,129 | Financial assistance available; up to 100% of tuition covered

Approximate Length

6 months/120 hours

Upcoming Sessions

Offered Fall and Spring; weekday evening classes

How do I start?

Welding

Courses

Welding I

Welding I provides a foundational introduction to gas and arc welding for beginning welders looking to get into the industry. Students learn the safe and proper handling of welding equipment, including oxy-acetylene and arc welding systems. Instruction covers welding safety practices, electrode and filler metal selection, metal cutting techniques, and the fundamentals of arc, MIG (GMAW), and TIG (GTAW) welding processes. Students gain hands-on experience operating welding equipment in a controlled lab environment. For safety reasons, students must wear long-sleeve shirts, long pants, and hard shoes. Course cost includes a welding helmet, required personal protective equipment, and basic tools.

 # VOC-153 | **$1,530** (includes fees: $1,050)

Welding II

Welding II builds on the skills and knowledge developed in Welding I, with increased emphasis on technique refinement, positional welding, and career readiness. Students gain additional hands-on experience safely operating oxy-acetylene, MIG (GMAW), TIG (GTAW), and arc welding equipment. Instruction focuses on developing consistent weld quality while welding in multiple positions, including flat and vertical orientations. Students continue to strengthen process-selection skills and apply industry-standard practices in preparation for advanced training and American Welding Society (AWS) certification pathways. For safety reasons, students must wear long-sleeve shirts, long pants, and hard shoes. Course cost includes additional required personal protective equipment and basic tools. Prerequisite: Welding I or equivalent experience.

 # VOC-154 | **$1,599** (includes fees: $1,100)

All Welding courses for Winter – Spring 2027 are currently full. Get notified when additional sections open: www.carrollcc.edu/certificate-notify

Welding Exam Prep also available. See page 33 for information.

Commercial UAS (Drone) Pilot

UAS (Unmanned Aircraft Systems) AKA drones can be utilized in nearly every industry imaginable. From marketing to construction to inspection, drones can be flown to collect data and gather images that can be processed, edited, and shared. Whether you want to diversify your abilities or start an exciting new career, becoming a commercial drone pilot is a great way to do it. The recently revised program adds more flight time that includes Night Flight, NIST training, and condensed hybrid classes.

Licensure/Certification Earned

Students prepare for the FAA Remote Pilot Certificate (Part 107) and earn a Carroll Community College Remote Pilot Proficiency Certification based on National Institute of Standards and Technology (NIST) evaluation methods.

Approximate Training Cost

$1,301

Approximate Length

2 months

Upcoming Sessions

Offered Fall and Spring; classes weekday evenings and daytime Saturdays.

How do I start?

Commercial UAS Drone Pilot

Courses

Commercial Remote Pilot Pt. 1

Take the first step to becoming a commercial drone pilot. Learn the rules and regulations to become certified and start earning money with your drone. Prepare to sit for the Unmanned Aircraft General – Small (UAG) exam with practice exams and reviews of what might be on the test. Cost includes drone simulator and controller.

 # DRN-020 | **$682** (includes fees: $482)

A3 Tue, Thu | Feb. 9 – Mar. 4 | 6 – 8:30 p.m.
8 sessions | Main Campus
Instructor: Geoffrey Voigt

Commercial Remote Pilot Pt. 2

Move from the simulator to actual hands-on flying. Unlike some drone programs, this class will give you the skills needed to fly a commercial drone. Experience what it's like to see the world from 400 feet above the earth. Fly the National Institute of Standards and Technology (NIST) drone lanes and earn Carroll's certification for each one you pass! Prerequisite: DRN-020 Commercial Remote Pilot Pt. 1.

 # DRN-021 | **$619** (includes fees: $400)

A3P Sat | Mar. 6 – Apr. 10 | 9 a.m. – 3 p.m.
5 sessions | Main Campus
Instructor: Geoffrey Voigt

UAS (Drone) FAA Remote Pilot Exam Prep also available.
See page 31 for information.

Professional Pet Grooming

Our Professional Pet Grooming Certificate program provides hands-on dog grooming training that prepares you to begin working as a professional pet groomer in just four months. Students learn essential pet grooming techniques, safe dog handling, and professional salon practices while gaining real experience grooming dogs under the guidance of experienced grooming professionals. This course is offered in a hybrid in-person/asynchronous online format.

Licensure/Certification Earned:

Upon successful completion, a Carroll Community College Workforce Training Certificate will be awarded. No professional licensure required by the State of Maryland.

Approximate Training Cost:

$4,880 (cost includes a full professional grooming kit); up to 100% may be covered by the Ratcliffe Works Grant

Approximate Length:

4 months / 195 hours

Upcoming Sessions:

Start dates in August and January, in-person classes meet weekday evenings

Get notified when registration opens: www.carrollcc.edu/certificate-notify

How do I start?

Professional Pet Grooming

Courses

Professional Pet Grooming I: Groom Tech

This course introduces students to the foundational skills needed for entry-level work in the pet grooming industry. Through hands-on practice and guided instruction, students learn safe animal handling, bathing and drying techniques, basic coat care, and proper nail and ear maintenance. Students are responsible for securing dogs for mandatory skill practice. The course emphasizes professionalism, animal welfare, and workplace readiness, preparing students for more advanced grooming coursework.

VOC-010 | **$2,660** (includes fees: $2,090) plus text

A3B **Jan. 11 – Feb. 5** | 5 Sessions | Hybrid (Online with one or more sessions held on site)
Jan. 11 – Feb. 5 | Online
Wed | Jan. 13 – Feb. 3 | 5 – 9:15 p.m. | Domingos Paws

Professional Pet Grooming II: Pet Groomer

This course builds on foundational grooming skills and prepares students for more advanced, full-service grooming work. Learners practice the most common trims used in professional salons, along with clipper and scissor techniques and safe styling methods. Students are responsible for securing dogs for mandatory skill practice. The course also includes training in pet first aid and CPR to support safe, responsible grooming practices. Emphasis is placed on efficiency and professional grooming standards to support success in a salon environment.

 # VOC-011 | **$1,110** (includes fees: $660)

A3P **Feb. 8 – March 12** | 5 Sessions | Hybrid (Online with one or more sessions held on site)
Feb. 8 – March 12 | Online
Wed | Feb. 10 – March 10 | 5 – 9:15 p.m. | Domingos Paws

Professional Pet Grooming III: Grooming Practicum

This course builds on the skills and knowledge developed in Professional Pet Grooming I and II, giving students the opportunity to apply their training in real-world grooming scenarios. This practicum includes 40 hours of required hands-on practice, allowing learners to refine techniques across a variety of coat types, behaviors, and grooming needs. Students are responsible for securing dogs they can practice full grooming services on, gaining valuable experience coordinating with owners and managing client expectations. By the end of the course, participants demonstrate increased confidence, efficiency, and grooming quality as they prepare for professional salon work.

 # VOC-012 | **$1,110** (includes fees: $660)

A3P **March 15 – April 23** | 5 Sessions | Hybrid (Online with one or more sessions held on site)
March 15 – April 23 | Online
Wed | March 17 – April 21 | 5 – 9:15 p.m. | Domingos Paws
**No class 3/24*

Veterinary Assistant

Veterinary assistants support veterinary technicians and veterinarians in an animal hospital environment. Duties may include providing customer service, processing lab specimens, prepping animals for surgery, monitoring medications and radiology logs, setting up and tearing down surgical suites, autoclaving instruments and communicating effectively between the vet and the pet owner.

Licensure/Certification Earned

Upon successful completion, a Carroll Community College Workforce Training Certificate will be awarded. No professional licensure required by the State of Maryland.

Approximate Training Cost

$2,656

Approximate Length

5 months/149 hours

Upcoming Sessions

Offered in the Fall starting in September; weekday daytime classes

How do I start?

Veterinary Assistant

Courses

Professional Preparation for the Veterinary Assistant

Begin your journey to become a veterinary assistant with this essential preparatory course. Required for all students entering the veterinary assistant program, this course covers key foundational skills including problem-solving, effective written and verbal communication, medication mathematics, confidentiality, professionalism and ethics. Gain the knowledge and skills needed to excel in both the classroom and clinical setting.

 # VOC-828 | **$135** (includes fees: $75)

Get notified when registration opens: www.carrollcc.edu/certificate-notify

Veterinary Assistant Training I: Outpatient Care, Diagnostics and Pharmacy

Gain a comprehensive introduction to veterinary medicine. Explore the veterinary profession, focusing on office and client relations, client history taking, and exam room procedures. Key topics include animal handling techniques, basic anatomy and physiology, vaccines and immunizations, and physical examination procedures. Learn about various laboratory tests, the use of microscopes, common veterinary drugs, and radiology techniques. Prerequisite: Professional Preparation for the Veterinary Assistant.

 # VOC-829 | **$1,383** (includes fees: $883)

Get notified when registration opens: www.carrollcc.edu/certificate-notify

Veterinary Assistant Training II: Patient Care, Treatment, Surgery, Anesthesia and Emergency Care

Gain expertise in veterinary assistant inpatient care and clinical procedures. Topics covered include patient medication, animal nutrition, fluid therapy, and therapeutic techniques. Develop essential skills for surgery and emergency care, such as anesthesia, surgery preparation, first aid, emergency procedures, CPR, and critical care. Prerequisite: Veterinary Assistant Training I.

 # VOC-830 | **$821** (includes fees: $511)

Get notified when registration opens: www.carrollcc.edu/certificate-notify

Veterinary Assistant Training III: Clinical Externship

Observe and practice the skills you have learned in this hands-on, individually scheduled clinical externship. Receive practical training in preventive medicine, nutrition, husbandry, animal behavior, handling and restraint, medical management, and laboratory techniques under the direct supervision of veterinary staff. Reliable transportation is required, and availability on weekdays, weekends, and holidays may be necessary for successful completion. Prerequisite: Veterinary Assistant Training I and II.

 # VOC-831 | **$317** (includes fees: $177)

Get notified when registration opens: www.carrollcc.edu/certificate-notify

Digital Marketing Professional

The field of digital marketing is expanding rapidly, and companies are adopting digital strategies, requiring specialists to manage their online presence. Common entry-level roles include content writers, SEO specialists, social media coordinators, email marketing associates and more. Companies value creativity, drive and interpersonal skills over industry experience

Licensure/Certification Earned

Upon successful completion, a Carroll Community College Workforce Training Certificate will be awarded.

Approximate Training Cost

$1,039

Approximate Length

3 – 4 months/48 hours

Format

All classes online on weekday evenings. This program includes synchronous and asynchronous learning.

Upcoming Sessions

Offered Fall and Spring

How do I start?

Digital Marketing Professional

Courses

Digital Marketing Planning and Strategizing

Unlock your digital potential and dive into the world of digital marketing channels, strategy and planning. Learn to develop digital marketing goals, identify target audiences, select appropriate channels, create a robust digital marketing plan, and understand the critical role of branding. Ideal for aspiring digital marketers or those eager to leverage the power of social media marketing. Students are asked to have access to a Social Media Business page (Facebook, Instagram, or LinkedIn recommended).

 # MKT-012 | **$275** (includes fees: $125)

A3 **Jan. 20 – Feb.1.** | **4 Sessions**
Mon, Wed | Jan. 20 – Feb. 1 | 7:30 – 9 p.m.
Online
Instructor: Raven Haller

Digital Marketing Content Creation and Tactics

Build on foundational knowledge in this second course in digital marketing. Focus on digital marketing strategies and content creation. Learn to create and implement a content calendar using relevant and effective tactics. Gain hands-on experience crafting and implementing digital marketing campaigns, including both written and visual content. Upon completion, students will have the skills needed to develop and perform successful digital marketing campaigns. Prerequisite: Digital Marketing Planning and Strategizing.

 # MKT-013 | **$489** (includes fees: $199)

A3P **Feb. 3 – Mar. 17** | **7 Sessions**
Wed | Feb. 3 – Mar. 17 | 7:30 – 9:30 p.m.
Online
Instructor: Raven Haller

Digital Marketing Analytics

Unleash data-driven insights in this final course in digital marketing. Master the art of using analytics to improve your marketing efforts. Topics include setting clear objectives, selecting key performance indicators (KPIs), and analyzing data from published content. Discover how to boost marketing effectiveness based on ROI, engagement and conversions. Prerequisite: Digital Marketing Content Creation and Tactics

 # MKT-014 | **$275** (includes fees: $125)

A3P **Mar. 29 – Apr. 7** | **4 sessions**
Mon, Wed | Mar. 29 – Apr. 7 | 7:30 – 9 p.m.
Online
Instructor: Raven Haller

QuickBooks Online Specialist

Keep financial records complete by using QuickBooks Online accounting software. Compute, classify and record numerical data. Perform any combination of routine calculating, posting and verifying duties to obtain primary financial data for use in maintaining accounting records for small businesses. May also check the accuracy of figures, calculations and postings pertaining to business transactions.

Licensure/Certification Earned

Students are prepared to take the Certiport Intuit QuickBooks Certified User (QBCU) exam.

Approximate Training Cost

$681

Approximate Length

4 months/60 hours

Format

Online

Upcoming Sessions

Offered in the Fall and Spring

Course

QuickBooks Online

QuickBooks Online prepares students in computerized accounting for online business. Using QuickBooks® Online accounting software, learn to manage QuickBooks setup and maintenance, manage lists, track sales and income, track purchases and expenses, create and customize reports, customize tools, save time using devices and software, and complete the payroll process. Upon completion, students are prepared for the Intuit QuickBooks Certified User Online certification exam, taken as the final assessment. Certification is not guaranteed. It is strongly recommended that students have basic technology skills in addition to accounting and/or bookkeeping experience to be successful in this course.

 # CMP-123 | **$681** (includes fees: $405) plus text

A3 Online Feb. 1 – May 15

How do I start?

QuickBooks Online Specialist

SAVE THE DATE!

CARROLL COMMUNITY COLLEGE JOB FAIR

TUESDAY, MARCH 9, 2–4 p.m.

LOOKING FOR A JOB?

Connect with hiring professionals and explore employment opportunities in a variety of in-demand industries!

www.carrollcc.edu/careerfair

007-10-27 0626

UAS (Drone) FAA Remote Pilot Exam Prep

If you are a new pilot looking to obtain your Remote Pilot Certification for commercial or business use, this course will cover the application process and prepare you for the exam. Focus on the objectives that relate to the Aeronautical Knowledge Test which will allow successful students to obtain the FAA Airman Certificate. This certificate is necessary to apply for and obtain the Remote Pilot Certificate.

Licensure/Certification Earned

Students are prepared to sit for the Unmanned Aircraft General exam and earn their Remote Pilot Certificate.

Approximate Training Cost

$682

Approximate Length

20 hours

Upcoming Sessions

Offered Fall and Spring

Course

Commercial Remote Pilot Pt. 1

Take the first step to becoming a commercial drone pilot. Learn the rules and regulations to become certified and start earning money with your drone. Prepare to sit for the Unmanned Aircraft General – Small (UAG) exam with practice exams and reviews of what might be on the test. Cost includes drone simulator and controller.

 # DRN-020 | **$682** (includes fees: $482)

A3 Tue, Thu | Feb. 9 – Mar. 4 | 6 – 8:30 p.m.
8 sessions | Main Campus
Instructor: Geoffrey Voigt

How do I start?

UAS (Drone) FAA Remote Pilot

Start a new career or build your résumé with a state or national certification. Test preparation classes help you earn your industry certification.

Home Improvement Contractor: MHIC Exam Prep

Prepare to take the Maryland Home Improvement Contractors (MHIC) exam with an intensive review of the self-study contractor's manual used for the exam. Topics include the MD Home Improvement Law, Door-to-Door Sales Act, and a review of the various business and employee laws included in the exam. Business planning, start-up and operating considerations including sales and estimating are also covered. An MHIC license is required to practice in Maryland.

Licensure/Certification Earned

Students are prepared to take the MHIC License exam.

Approximate Training Cost

$261

Approximate Length

12 hours

Upcoming Sessions

Offered Fall and Spring

Course

MHIC License Exam Prep

Start your home improvement business today. Learn how to use the "Business and Project Management for Contractors – Maryland" manual to correctly answer questions necessary to pass the Maryland Home Improvement Examination. Passing this examination is a prerequisite to becoming a licensed Maryland Home Improvement (MHIC) contractor or salesperson. Learn how the content is organized in the manual, how to analyze sample questions to identify which section of the manual to look for the answer, and strategies to find the content in the manual that applies to the exam question. Review the elements of a home remodeling business including business planning, startup considerations, sales, production and administration to determine areas where further education may be of benefit for the successful operation of a home improvement business.

 # VOC-373 | **$261** (includes fees: $163)

A3 Mon, Tue | Mar. 8 – 16 | 6 – 9:15 p.m.
4 sessions | Main Campus
Instructor: Steve Klitsch

How do I start?

Home Improvement Contractor

Start a new career or build your résumé with a state or national certification. Test preparation classes help you earn your industry certification.

Welding Exam Prep

Whether you are looking to test, retest, or need a little extra practice, this course gives you the ability to add the finishing touches on your welds without a long commitment. Students are able to test for the AWS D1.1 Structural Steel exam.

Licensure/Certification Earned

Students are prepared to take the American Welding Society (AWS) D1.1 Structural Steel certification exam

Approximate Training Cost

$570

Approximate Length

12 hours

Upcoming Sessions

Offered Fall and Spring

Course

Welding Certification Prep

Welding Cert Prep is an advanced course designed to prepare students for the American Welding Society (AWS) D1.1 Structural Steel certification exam. Students focus on refining welding techniques, improving weld quality and consistency, and applying industry standards in a certification-focused environment. Emphasis is placed on positional welding, adherence to specifications, and exam readiness. Cost of the course includes the AWS test plate and evaluation. For safety reasons, students must wear long-sleeve shirts, long pants, and hard shoes. Prerequisite: Welding II or equivalent experience.

 # VOC-155 | **$570** (includes fees: $480)

A3 Mon, Wed | Mar. 1 – 10 | 6 – 9:15 p.m.
4 sessions | Carroll County Career & Tech Center
Instructor: Michael Schweinsberg

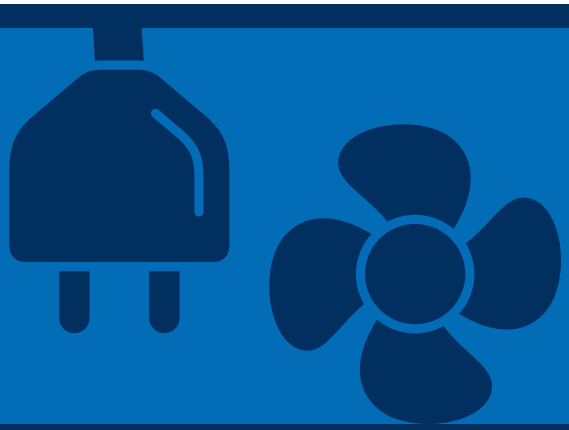
A4 Mon, Wed | May 24 – June 7* | 6 – 9:15 p.m.
4 sessions | Carroll County Career & Tech Center
Instructor: Michael Schweinsberg
**No class 5/31*

How do I start?

Welding

Start a new career or build your résumé with a state or national certification. Test preparation classes help you earn your industry certification.

Earn WHILE YOU Learn!



Electrical Pre-Apprenticeship

Explore rewarding careers in the electrical trades.

- Flexible asynchronous online format
- Weekly online sessions with an electrician instructor
- Eligible completers may apply to the Baltimore Electrical IBEW Apprenticeship Program, and if approved and accepted will receive an advanced wage

007-04-27-0626

Apprenticeship Training Programs

Get paid to learn a dynamic field. Our apprenticeship programs, approved by the Maryland State Apprenticeship and Training Council, provide:

- Classroom training at Carroll
- On-the-job training at sponsoring employer
- Guaranteed progressive wages

Available Programs

Electrical

Offered in partnership with Electrical Apprentice Program of Carroll County

Learn residential, commercial, and industrial electrical applications. This training program is designed to take a student from helper to registered journeyman.

Contact: Linda Daigle-Jones at **410-848-1358** or **ldaiglejones@gmail.com**

HVACR

Offered in partnership with Heating and Air Conditioning Contractors of Maryland (HACCMD)

Learn to install, service, and repair heating & air conditioning systems in both residential and commercial settings.

Contact: Stephanie Anderson at **410-431-8889** or **sanderson@haccmd.org**

Plumbing

Offered in partnership with Plumbing Apprentice Program of Carroll County

Learn residential, commercial, and industrial plumbing applications. This training program is designed to take a student from helper to registered journeyman.

Contact: Susan Leibman at **410-386-8122** or **apprenticeship@carrollcc.edu**

For more details, visit **carrollcc.edu/apprenticeships**

CAREER & CONTINUING PROFESSIONAL EDUCATION



Learn the Skills to Save a Life
Get Trained in CPR > page 39

Put Your Career on the Case
Train to be a Paralegal > page 40

MILLER
Resources for Entrepreneurs

Scholarship Fund



Build your business... and we'll help pay for the training!

Eligibility:

- You must reside in Carroll County.
- Your business must operate in Carroll County.
- Must be an MSB, SBD or SBA class or workshop.

Award total may include up to 75% of the cost for any new or existing business until funds are depleted.

001-15-25-0624 MIL

For complete details and to apply, visit

www.MillerSmallBusiness.com

BUSINESS

ENTREPRENEURSHIP

Pathways to Entrepreneurship

Have a business idea? Prepare for your venture into entrepreneurship. Entrepreneurs are most successful when equipped with knowledge and understanding of the business landscape. Find out everything you need to know to own and operate your business. Start your business on a solid foundation with core competencies including business planning, market research, budgeting and accounting, human resources, managing risk, growth strategies, and more. The course will connect you with your local Small Business Development Center (SBDC) representative for required one-on-one consultation, after which you will have the opportunity to test for the Entrepreneurship and Small Business Certification.

 # SBD-009 | **$1,129** (includes fees: $621)

A3 Online Jan. 12 – March 13

A4 Online April 13 – June 12

COMPUTERS & TECHNOLOGY

COMPUTER APPLICATIONS

Microsoft Office Skills: Building a Strong Foundation

Are you new to Microsoft Office, or are you looking to update your knowledge for your current job or a new one? This overview course will equip you with a solid foundation of the most relevant features for three key Office applications: Word, Excel and PowerPoint. Learn how to create basic documents using Word, work with numbers and spreadsheets in Excel, and generate basic presentations with PowerPoint. Highly recommended: Experience with mouse, keyboard and Windows.

 # DAP-126 | **$125** (includes fees: $80)

A3 Sat | March 6 – 20 | 9 a.m. – 12:20 p.m.
3 sessions | Main Campus
Instructor: Jessica Prejean

CONSTRUCTION TRADES

WELDING

Welding Certification Prep

Welding Cert Prep is an advanced course designed to prepare students for the American Welding Society (AWS) D1.1 Structural Steel certification exam. Students focus on refining welding techniques, improving weld quality and consistency, and applying industry standards in a certification-focused environment. Emphasis is placed on positional welding, adherence to specifications, and exam readiness. Cost of the course includes the AWS test plate and evaluation. For safety reasons, students must wear long-sleeve shirts, long pants, and hard shoes. Prerequisite: Welding II or equivalent experience.

 # VOC-155 | **$570** (includes fees: $480)

A3 Mon, Wed | March 1 – 10 | 6 – 9:15 p.m.
4 sessions | Carroll County Career & Tech Center
Instructor: Michael Schweinsberg

A4 Mon, Wed | May 24 – June 7* | 6 – 9:15 p.m.
4 sessions | Carroll County Career & Tech Center
Instructor: Michael Schweinsberg
**No class 5/31*

ENVIRONMENTAL & CONSERVATION

FOREST CONSERVATION

Forest Conservation Qualified Professional Training

Take this highly interactive class to learn what you need to know to make your Forest Stand Delineations comply with the Maryland Forest Conservation Act. Learn the science in the classroom, and then get out in the field to collect data and practice in teams to develop a Forest Conservation Plan to meet the requirements of the Act. This course is a necessary element to apply for Qualified Professional status with the Maryland Department of Natural Resources. Students must be working in the field and have appropriate degree within the field of Natural Resources.

 # TEC-350 | $680 (includes fees: $430)

A3P Mon – Fri | April 19 – 23 | 8 a.m. – 5 p.m.
5 sessions | Main Campus
Instructor: Jonathan Bowman

HEALTHCARE & HUMAN SERVICES

BEHAVIORAL HEALTH

Mental Health First Aid

A person you know could be experiencing a mental health or substance use problem. Learn a five-step action plan to help. You are more likely to encounter someone in an emotional or mental crisis than someone having a heart attack. Learn how to help a friend, family member, coworker or neighbor in need. Get trained in Mental Health First Aid. Take a course. Save a life. Strengthen your community.

 # AHE-291 | No Cost

C2 Wed | Dec. 9 | 8:30 a.m. – 5 p.m.
1 session | Main Campus

A3 Mon, Tue | Jan. 25 & 26 | 12 – 4:30 p.m.
2 sessions | Main Campus

B3 Mon, Tue | March 8 & 9 | 12 – 4:30 p.m.
2 sessions | Main Campus

A4 Wed, Thu | April 21 & 22 | 8:30 a.m. – 1 p.m.
2 sessions | Main Campus

Youth Mental Health First Aid

A young person you know could be experiencing a mental health or substance use problem. Learn a five-step action plan to help. Anyone 18 or older can take Youth Mental Health First Aid, but it is recommended for those who regularly have contact with young people ages 12-18 such as teachers, coaches, social workers, faith leaders and other caring citizens. Take a course. Save a life. Strengthen your community.

 # AHE-292 | No Cost

A3 Thu, Fri | Feb. 11 & 12 | 8:30 a.m. – 12:30 p.m.
2 sessions | Main Campus

GET HELP PAYING FOR CAREER TRAINING

More than **$100,000** in scholarships are available, plus tuition assistance for eligible non-credit students.

For info, visit ***www.carrollcc.edu/tuitionassistance*** *or contact Beth Lee at* ***410-386-8096.***

075-02-24-1023

Leadership Peer Advisory Group (LPAG)

Are you an executive, business owner, government director, unit lead or senior HR professional feeling the weight of doing business in an ever-changing environment?

SURROUND YOURSELF WITH A SELECT GROUP OF HIGH-ACHIEVING, DEDICATED PEERS TO:

- Discuss your most pressing challenges and opportunities
- Vet organizational decisions
- Leverage strengths
- Discover blind spots
- Learn new concepts
- Collaboratively create solutions to your biggest business problems

"I have attended local, state and national leadership development workshops; I believe this program has been the most impactful and practical one of them all. The relationships cultivated in these sessions provide a support system that I will use for years to come."

–Andrea Berstler
Executive Director, CCPL

Details and application at www.carrollcc.edu/lpag.

More info: 410-386-8095
business-solutions@carrollcc.edu

BusinessSolutions
CARROLL COMMUNITY COLLEGE

121-08-23-0223 CAR

GET THE **SKILLS** EMPLOYERS NEED!

Workforce Training Certificates are fast, affordable, and designed to launch your career or advance in your current role.

Business & Entrepreneurship

- Pathways to Entrepreneurship
- Real Estate Sales Agent
- Home Inspector

Healthcare & Medical

- Certified Health Coach
- CNA
- Dental Assistant
- Emergency Medical Technician (EMT)
- Medical Assistant
- Personal Fitness Trainer
- Pharmacy Technician
- Phlebotomy Technician
- Professional Perinatal Doula
- Registered Behavior Technician

Skilled Trade & Technical

- Assembler: Electronic
- Automotive Technician
- Electrical Apprenticeship
- HVACR Apprenticeship
- Hybrid/Electric Vehicle Technician
- Plumbing Apprenticeship
- Truck Driver – CDL-A
- Welder/Advanced Welder

Specialized Training

- Commercial UAS (Drone) Pilot
- Pet Grooming
- Veterinary Assistant

Technology & Digital

- Digital Marketing Professional
- QuickBooks Online Specialist

CPR FOR HEALTHCARE

BLS Provider

BLS Provider training is designed to provide healthcare professionals with the ability to recognize several life-threatening emergencies, provide CPR, use an AED and relieve choking in a safe, timely and effective manner. This course is for healthcare professionals who need to know how to perform CPR, as well as other lifesaving skills, in a wide variety of in-hospital and out-of-hospital settings. You must demonstrate competency through both a written test and skills evaluation. Upon successful completion, an AHA BLS Provider card will be issued, valid for two years.

 # AHE-315 | **$110** (includes fees: $75)

F2 Sat | Dec. 12 | 9 a.m. – 4 p.m.
1 session | Main Campus
Instructor: Clayton Ward

A3 Sat | Jan. 23 | 9 a.m. – 4 p.m.
1 session | Main Campus

B3 Sat | March 6 | 9 a.m. – 4 p.m.
1 session | Main Campus

A4 Sat | April 17 | 9 a.m. – 4 p.m.
1 session | Main Campus

B4 Sat | May 15 | 9 a.m. – 4 p.m.
1 session | Main Campus

C4 Sat | June 12 | 9 a.m. – 4 p.m.
1 session | Main Campus

D4 Sat | June 26 | 9 a.m. – 4 p.m.
1 session | Main Campus

BLS Provider Renewal

Renew your BLS Provider credential. Refresh your skills in recognizing several life-threatening emergencies, providing CPR, using an AED and relieving choking in a safe, timely and effective manner. You must demonstrate competency through both a written test and skills evaluation. Prerequisite: Current BLS Provider CPR card. Upon successful completion, an AHA BLS Provider card will be issued, valid for two years.

 # AHE-064 | **$100** (includes fees: $69)

D2P Mon | Dec. 7 | 5 – 9:15 p.m.
1 session | Main Campus
Instructor: Betsy O'Connor

A3P Sat | Feb. 13 | 9 a.m. – 1:15 p.m.
1 session | Main Campus

B3P Wed | March 17 | 5 – 9:15 p.m.
1 session | Main Campus

A4P Wed | April 14 | 5 – 9:15 p.m.
1 session | Main Campus

B4P Wed | May 12 | 5 – 9:15 p.m.
1 session | Main Campus

C4P Wed | June 16 | 5 – 9:15 p.m.
1 session | Main Campus

TUITION **$200** OR MORE?

Pay in installments!

Visit www.carrollcc.edu/tuitionassistance to learn more!

OSHA / SAFETY / CPR

FIRST AID & CPR

Heartsaver CPR AED

Learn the critical skills needed to respond to and manage an emergency until emergency medical help arrives. This classroom, video-based, instructor-led course is designed for anyone with limited or no medical training and teaches adult and child CPR and AED use, infant CPR, and how to relieve choking in an adult, infant and child. Upon successful completion, an AHA Heartsaver CPR AED card will be issued, valid for two years.

 # AHE-379 | **$88** (includes fees: $69)

A3 Mon | Feb. 8 | 6 – 9:15 p.m.
1 session | Main Campus

A4 Mon | June 21 | 6 – 9:15 p.m.
1 session | Main Campus

Heartsaver First Aid

This course is designed for anyone with limited or no medical training who wants to be prepared for a first aid emergency or needs a course completion card in first aid to meet job, regulatory or other requirements. Learn first aid basics for the most common life-threatening emergencies, how to recognize them, how to call for help and how to perform lifesaving skills. Upon successful completion, an AHA Heartsaver First Aid card will be issued, valid for two years.

 # AHE-277 | **$88** (includes fees: $69)

A3 Wed | Feb. 10 | 6 – 9:15 p.m.
1 session | Main Campus

Heartsaver First Aid CPR AED

This course is designed for anyone with limited or no medical training who wants to be prepared for an emergency in any setting or who needs a course completion card for their job, regulatory or other requirements. Learn how to provide first aid, CPR, and use an AED in a safe, timely and effective manner. Meets OSHA guidelines. Upon successful completion, an AHA Heartsaver First Aid CPR AED card will be issued, valid for 2 years.

 # AHE-378 | **$106** (includes fees: $73)

A3 Sat | March 13 | 9 a.m. – 2:15 p.m.
1 session | Main Campus

OSHA/SAFETY

The following courses, offered by Mid Atlantic OTI Education Center, are held at Carroll Community College, Host Training Organization. For more information and to register, call the Chesapeake Region Safety Council at 1-800-875-4770.

Excavation, Trenching and Soil Mechanics Train-The-Trainer

This trainer course is recommended for inspectors, auditors, safety and health professionals, and personnel responsible for writing, auditing or training employees with an active role in trenching and excavations. It was developed and designed to educate participants to train about all aspects of 29 CFR 1926 Subpart P Excavations. Prerequisite: Must have completed the OSHA 3015 Excavation, Trenching and Soil Mechanics course within the last 12 months and provide the CRSC with a copy of your course completion certificate.

 # SFT-008

A2 Thu | Dec. 17 | 8 a.m. – 4 p.m.
1 session | Main Campus

OSHA 3015 – Excavation, Trenching, & Soil Mechanics

Learn about the OSHA Excavation Standard and the safety and health aspects of excavation and trenching. Topics include practical soil mechanics and their relationship to the stability of shored and unshored slopes and walls of excavations; introduction to various types of shoring (wood timbers and hydraulic); soil classification and use of protective systems. Testing methods are demonstrated, and students participate in workshops using instruments such as penetrometers, torvane shears and engineering rods.

 # SFT-007

A2 Mon, Tue, Wed | Dec. 14 – 16 | 8 a.m. – 4 p.m.
3 sessions | Main Campus



I am currently enrolled in the Automotive Technician program here at Carroll, with an eye toward completion in the spring. In 2011, I started a 4-year HVAC apprenticeship program at Carroll. This experience allowed me to quickly and thoroughly grasp the concepts of the HVAC trade. There is no doubt in my mind that the tools I gained here played a crucial role in expediting my climb up the company ladder.

Over the summer I decided that my time in the HVAC industry had run its course and I set out to find my next challenge. Knowing the shortage of tradesmen across fields, I perused Carroll's trade classes and became intrigued by the Auto Tech program and its ASE-focused education. The Maryland EARN Grant, which covered the entirety of the tuition, was vital in allowing me to comfortably commit.

The opening of the Ratcliffe Applied Technology & Trades Center will have tremendous immediate benefits for me and my classmates. Carroll Community College has played, and is playing, a pivotal role in my life.

Wyatt Runciman
Automotive Technician Student

ADDITIONAL CAREER TRAINING

LAW ENFORCEMENT AND LEGAL CAREERS

Estate Planning – Probate, Wills and Trusts

This course explores the paralegal's role in estate planning. The requirements of creating enforceable wills and trusts will be covered, and study of resulting and constructive trusts will be provided.

 # LAW-028 | **$670** (includes fees: $431)

A3 Online Jan. 11 – Feb. 26

Legal Nurse Consultant Training Course

This program prepares medical professionals for a career in the legal field as legal nurse consultants. This course provides the RN and PA with fundamental skills necessary to advise law firms, health care providers, insurance companies and governmental agencies regarding medically related issues and to appear in court as expert witnesses. Learn legal concepts related to the health care industry, as well as the role a legal nurse consultant might play in litigation areas such as medical malpractice, toxic torts, product liability, personal injury, wrongful death, criminal law and workers' compensation.

 # VOC-555 | **$1,564** (includes fees: $1,325)

A3P Online March 8 – April 23

Legal Secretary Certificate Course

Beginning and experienced secretaries, improve your skills in the law office. Topics include: legal terminology; legal process; jurisdiction and venue; ethics; written communications including letters, pleadings, discovery, notices and motions; filing procedures, billing and accounting; time management; records management; an overview of commonly used word and data processing programs; legal research; memoranda preparation and citation format. Discuss job search strategies and placement possibilities.

 # VOC-558 | **$1,324** (includes fees: $1,125) plus text

A3B Online March 8 – April 23

Paralegal Certification Course

Get a foundation for the study of paralegalism. Gain an understanding of the American legal system and learn how you can be of assistance in the field of law. Course results in a paralegal certificate, demonstrating mastery of foundations of law.

 # VOC-553 | **$2,215** (includes fees: $1,796) plus text

A3B Online March 8 – April 23

Real Property Law Course

The law of real property is one of the basic law school courses, and is a must for paralegals in a business law firm. Here we examine the system of common law property, the recording acts, conveyancing, mortgaging, landlord-tenant, and financing. We cover the subjects every paralegal should know about land transactions and the documents which record the purchase, sale, and leasing of real estate. Besides buyer-seller issues, the student should be able to deal with title insurance companies, recorders of deeds, and to recognize land finance subjects. Finally, we deal with foreclosure of mortgages and the possibility of redeeming a mortgage that has gone into default.

 # LAW-029 | **$670** (includes fees: $431)

A3 Online March 8 – April 23

Victim Advocacy Certificate Course

Prepare to work in victim advocacy arenas, such as domestic violence shelters, crisis centers, crisis hotlines, and with state and county governments to assist crime victims through the criminal justice system and toward successful recovery. Topics include: legal terminology; legal process; legislation regarding victims' rights; jurisdiction and venue; ethics; effects of victimization on the victim; victim advocate skills; guardianships and crisis intervention. Also covers counseling skills for victims of assault, battery, robbery, domestic violence, sexual assault and child abuse.

 # VOC-559 | **$1,204** (includes fees: $1,025) plus text

A3B Online March 8 – April 23

TRANSPORTATION

Hazardous Materials for Commercial Truck Drivers

This continuing education course prepares students for the Maryland CDL HazMat endorsement and provides instruction on the basic competencies of transportation for HazMat driver-trainees. Topics include the preparation and transportation of hazardous materials, understanding Pipeline & Hazardous Materials Safety Administration (PHMSA) incident reports, review of shipping labels and classes of bulk packages, vehicle fueling, HazMat driving regulations, Hazardous Materials Safety Permit requirements and acceptable hazardous materials for transport.

 # TRA-067 | **$180** (includes fees: $160)

A3 Online March 15 – April 30

GET HELP PAYING FOR CAREER TRAINING

More than **$100,000** in scholarships are available, plus tuition assistance for eligible non-credit students.

For info, visit ***www.carrollcc.edu/tuitionassistance*** *or contact Beth Lee at* ***410-386-8096.***

075-02-24-1023

ADULT BASIC EDUCATION

CAREER DEVELOPMENT

Help With Career Choices

Need some help with your career choice? Let us help you with an overview of resources and possible next steps to help you develop a plan. Sessions are FREE and offered on a monthly basis. Once registered, you will be contacted to schedule a date and time.

 # XXB-138 | No Cost

D2	Online	Dec. 1 – 18
A3	Online	Jan. 1 – 31
B3	Online	Feb. 1 – 28
C3	Online	March 1 – 31
A4	Online	April 1 – 30

ESOL

Advanced English Preparation

This course is designed for English language learners who want to improve English reading, writing, speaking and listening skills for the workplace or to prepare for further education or workforce training. Grammar and pronunciation instruction are included. Placement counseling is recommended. Contact 410-386-8646 or esol@carrollcc.edu to schedule your placement counseling session.

 # ESL-102 | $365 (includes fees: $20) plus text

A3B Mon, Wed | Jan. 20 – April 19*
6:30 – 8:30 p.m.
24 sessions | Main Campus
Instructor: Laura Ryniak-Corns
**No class 3/22, 3/24*

A4B Mon, Wed | May 3 – July 28* | 6:30 – 8:30 p.m.
24 sessions | Main Campus
Instructor: Laura Ryniak-Corns
**No class 5/31, 7/5*

Advanced English Preparation Hybrid

This hybrid course is designed for English Language Learners who want to improve their English reading, writing, speaking, and listening skills for the workplace or to prepare for further education or workforce training. Grammar and pronunciation instruction are also included. If you are an au pair, this is the course recommended to you. Placement counseling recommended; please contact 410-386-8646 or esol@carrollcc.edu to schedule your placement counseling session.

 # ESL-103 | $555 (includes fees: $20) plus text

A3B	Online	Jan. 20 – April 19
A4B	Online	May 3 – July 28

English Language Conversation Groups

Practice your speaking skills

NO COST!

NEW TOPICS EVERY WEEK!

Conversation groups are FREE but registration is required.
Contact the Literacy Council at 410-857-0766 or info@carrollliteracy.org to register.

Carroll County Workforce Development Center
224 N. Center Street, Westminster
Mondays | 5 p.m.

Carroll County Public Library (CCPL), Finksburg Branch
2265 Old Westminster Pike, Finksburg
Tuesdays | 5:30 p.m.

Crossroads Community Center
21 Sullivan Ave, Westminster
Thursdays | 7:15 p.m.

Carroll County Public Library (CCPL), Mt. Airy Branch
705 Ridge Ave, Mt. Airy
Wednesdays | 5 p.m.

048-03-27-0926

Offered through a partnership with the Literacy Council of Carroll County.

Literacy Council of CARROLL COUNTY

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at www.carrollcc.edu/degree

GED® Test/High School Diploma Preparation

Brush up your skills and get ready to pass the GED® tests in our adult basic skills and GED® preparation classes.

Free GED® preparation classes for adults 18 and older are offered online and in person with day and evening programs available.

Winter classes start Tuesday, Jan. 12.
Spring classes start Tuesday, April 13.

To be eligible for classes, you must attend a FREE information session before December 1 for Winter, and before March 19 for Spring classes. Registration for the info session is required.
Contact us today for available dates.



"It took me a long time to make the decision to sign up for classes, but I am happy that I took the step toward getting my GED® diploma. This will help me get a better life and earn more money. It is not always easy to be an adult student, but the effort pays off. After my classes, I watch videos and complete assignments to study more and I am seeing the results. Students, keep on pushing. You will succeed in the end!"

–Annette Igidimba, GED® student

Ready to get started?
Contact us!

- In person at
  224 N. Center Street, Westminster
- By phone at 410-386-8630
- By email at ged@carrollcc.edu
- On our website at
  www.carrollcc.edu/ged
- Or use the QR code below:

REGISTER NOW

Continuing Eduction & Training:
carrollcc.edu/WBCERegistration
410-386-8100

Carroll County residents: **DEDUCT $10** per course
Maryland Non-Carroll County residents: **DEDUCT $5** per course
Maryland senior adults pay **fees only.**

ESOL (English for Speakers of Other Languages)

Learn to read, write and speak English in our ESOL classes.

Para español, por favor llame 410-386-8636.

Free English classes for adult speakers of other languages are offered online and in person with day and evening programs available.

Winter classes start Wednesday, Jan. 6. Spring classes start Monday, April 5.

To be eligible for classes, you must attend a FREE information session before December 1 for Winter, and before March 19 for Spring classes. Registration for the info session is required.
Contact us today for available dates.



"This is my first time taking online ESOL classes. The online registration was easy, and the instructions were simple to follow. I love the online classes because I am learning a lot and they save me a lot of time driving to class. My teacher is very nice and patient. I just passed my naturalization test and became a U.S. citizen because I had improved my English through the ESOL classes. Thanks teacher!"

–Jimmy Wei, ESOL student

Ready to get started? **Contact us!**

- In person at 224 N. Center Street, Westminster
- By phone at 410-386-8630
- By email at esol@carrollcc.edu
- On our website at www.carrollcc.edu/esol
- Or use the QR code below:

048-09-27-1026



PERSONAL ENRICHMENT

Warm Up to Better Health
Health & Wellness > page 56

Learning Adventures for Kids and Families
Classes 2gether > page 60

ART

Drawing and Painting: Beginning

Embark on a creative journey. Equip yourself with the foundational skills to produce your own unique artwork. Dive into the world of drawing with the initial four sessions, each dedicated to a fundamental aspect of the craft. Enhance your drawing abilities and lay the groundwork for the painting. Engage in a series of swift painting exercises and gain proficiency in color mixing, paint application, and developing your personal artistic style and color palette.

 # PDE-808 | **$239** (includes fees: $75)

A3M Mon | Jan. 11 – March 8* | 6 – 8:30 p.m.
8 sessions | Main Campus
Instructor: Sarah Abel-DeLuca
**No class 1/18*

B3M Mon | March 15 – May 10* | 6 – 8:30 p.m.
8 sessions | Main Campus
Instructor: Sarah Abel-DeLuca
**No class 3/22*

Drawing and Painting: Continuing

Advance your artistic talents. Build upon the foundation with a more sophisticated and self-directed learning experience. Choose your preferred medium and tailor your education with four curricular paths: tackle a more complex version of the beginner's curriculum; re-examine core drawing lessons such as perspective, negative space and composition through the lens of painting; explore a unique instructor-provided painting exercise each class; and design a personalized study plan with the instructor focusing on a particular drawing or painting technique you wish to master.

 # PDE-809 | **$239** (includes fees: $75)

A3M Mon | Jan. 11 – March 8* | 6 – 8:30 p.m.
8 sessions | Main Campus
Instructor: Sarah Abel-DeLuca
**No class 1/18*

B3M Mon | March 15 – May 10* | 6 – 8:30 p.m.
8 sessions | Main Campus
Instructor: Sarah Abel-DeLuca
**No class 3/22*

Studio Art: Drawing and Painting

Students who have completed the course 'Drawing and Painting (Continuing)' will work on independent projects and explore more advanced techniques in a variety of media.

 # PDE-728 | **$239** (includes fees: $75)

A3 Wed | Jan. 13 – March 3 | 6 – 8:30 p.m.
8 sessions | Main Campus
Instructor: Sarah Abel-DeLuca

B3 Fri | Jan. 15 – March 5 | 9:30 a.m. – 12 p.m.
8 sessions | Main Campus
Instructor: Karen Peck

C3 Wed | March 10 – May 5* | 6 – 8:30 p.m.
8 sessions | Main Campus
Instructor: Sarah Abel-DeLuca
**No class 3/24*

D3 Fri | March 12 – May 7* | 9:30 a.m. – 12 p.m.
8 sessions | Main Campus
Instructor: Karen Peck
**No class 3/26*

FINE CRAFT

CERAMICS

Intro to Throwing on the Potter's Wheel

Get your hands dirty on the wheel! Study basic wheel throwing techniques with a knowledgeable instructor. Experience the thrill of spinning clay as you center, pull up and shape the clay to create cups and bowls.

 # DPM-025 | **$185** (includes fees: $175)

A3 Tue | Jan. 12 – Feb. 16 | 5:30 – 8 p.m.
6 sessions | Main Campus
Instructor: Karen Goldberg

A4 Tue | April 13 – May 18 | 5:30 – 8 p.m.
6 sessions | Main Campus
Instructor: Karen Goldberg

Intermediate Throwing on the Potter's Wheel

Intermediate students practice and develop wedging, centering, pulling and shaping techniques. Learn helpful tips such as the best way to remove pots from the wheel and repeat throwing. Some experience on the wheel expected.

 # DPM-077 | **$185** (includes fees: $175)

A3 Tue | Feb. 23 – April 6* | 5:30 – 8 p.m.
6 sessions | Main Campus
Instructor: Karen Goldberg
**No class 3/23*

Studio Ceramics

Create your own body of work. Use our studio utilities to create your unique projects. Assisted by expert guidance and consultation. Students are allotted clay to make hand-built and/or thrown works. For students who have already taken a recent ceramics course.

 # DPM-027 | **$225** (includes fees: $215)

A3 Thu | Jan. 14 – March 4 | 5:30 – 8 p.m.
8 sessions | Main Campus
Instructor: Nicole Diem

B3 Sat | Jan. 23 – March 13 | 9 – 11:30 a.m.
8 sessions | Main Campus
Instructor: Mike Hardesty

C3 Thu | March 11 – May 6* | 5:30 – 8 p.m.
8 sessions | Main Campus
Instructor: Nicole Diem
**No class 3/25*

Whimsical Clay Monsters

This project invites students to design and sculpt a collection of whimsical, friendly monsters. Inspired by a variety of contemporary monster sculptors whose imaginative character designs emphasize personality over realism through exaggerated features, playful proportions, expressive faces, and imaginative textures. Instructor: Nicole Diem

 # DPM-164 | **$120** (includes fees: $110)

A4 Thu | May 13 – 27 | 5:30 – 8 p.m.
3 sessions | Main Campus
Instructor: Nicole Diem

NEEDLE CRAFTING

Needle Felted Goldfish

Dive into the art of needle felting by creating a delightful goldfish. In this beginner-friendly class, craft a charming aquatic companion using soft wool and a simple armature. Perfect for adding whimsy to your home décor or gifting to a fellow fish enthusiast. All materials provided, including felting pad, needles, wool, and pipe cleaners. No experience needed.

 # DPM-140 | **$85** (includes fees: $75)

A3 Mon | Feb. 22 | 6 – 9 p.m.
1 session | Main Campus
Instructor: Gayle Mathues

Needle Felted Mushroom

Discover the art of needle felting by creating an enchanting woodland mushroom. In this beginner-friendly class, you'll learn basic needle felting techniques while sculpting a whimsical mushroom from soft wool. Perfect for adding a touch of nature-inspired charm to your home décor, seasonal displays, or handmade gift collection. All materials are provided, including a felting pad, needles, and wool. No experience necessary. Instructor: Gayle Mathues

 # DPM-162 | **$85** (includes fees: $75)

A3 Mon | March 29 | 6 – 9 p.m.
1 session | Main Campus
Instructor: Gayle Mathues

Needle Felted Penguin

Discover the art of needle felting by creating an adorable penguin. In this beginner-friendly class, you'll learn basic needle felting techniques while sculpting this charming Antarctic bird from soft wool. Perfect for adding a touch of seasonal whimsy to your home décor or creating a handmade gift for an animal lover. All materials are provided, including a felting pad, needles, and wool. No experience necessary. Instructor: Gayle Mathues

 # DPM-163 | **$85** (includes fees: $75)

A3 Mon | Jan. 25 | 6 – 9 p.m.
1 session | Main Campus
Instructor: Gayle Mathues

STAINED GLASS

Framed Reflections: Stained Glass Mirror

Craft a stunning personal-sized mirror framed in vibrant stained glass. In this hands-on class, design and assemble a custom mirror that blends function with art. The project emphasizes precision cutting, soldering, and composition skills, making it perfect for those with prior stained glass experience. All necessary tools and materials are provided. Glass cutting experience is required.

 # DPM-145 | **$140** (includes fees: $130)

A4 Thu | April 8 – 22 | 5:30 – 8:30 p.m.
3 sessions | Main Campus
Instructor: Racquel Marino

Fused Glass Decorative Plant Stakes

Explore the fun of working with glass in this beginner-friendly class. You'll create a colorful plant stake using pre-cut glass pieces and simple design techniques. No experience needed, just come ready to be creative and enjoy the process.

 # DPM-155 | **$95** (includes fees: $85)

A4 Mon | April 5 | 6 – 9 p.m.
1 session | Main Campus
Instructor: Linn Wichowski

Fused Glass Holiday Eggs

Create two colorful and unique fused glass eggs in this beginner-friendly workshop. Learn the basics of glass cutting, layering, and design as you craft your decorative eggs using vibrant fused glass pieces. Finished projects will be kiln-fired after class and available for pickup on a later date. No experience necessary. All materials are included.

 # DPM-166 | **$95** (includes fees: $85)

A3 Mon | March 1 | 6 – 9 p.m.
1 session | Main Campus
Instructor: Linn Wichowski

Fused Glass Night Lights

Create two charming handmade nightlights using the art of fused glass! In this beginner-friendly class, participants will design and assemble colorful pieces of glass to create two very unique decorative nightlights. Learn the basics of glass selection, design, and assembly while exploring your creativity. Finished projects will be kiln-fired after class and available for pickup on a later date. No experience is necessary, and all materials are included.

 # DPM-165 | **$95** (includes fees: $85)

A3 Mon | Feb. 1 | 6 – 9 p.m.
1 session | Main Campus
Instructor: Linn Wichowski

Stained Glass 3D Flowers

Get ready for Spring by creating a beautiful 3D stained-glass flower that will last. Discover how to design, cut and solder your own 3D stained-glass flower. Create a stunning piece that you can cherish for years to come. Participants should have prior experience in cutting and soldering to fully benefit from the class. All necessary materials and tools will be provided. Create a piece of art that will brighten your home and heart!

 # DPM-118 | **$140** (includes fees: $130)

A4 Tue | April 20 – May 11 | 6 – 8:30 p.m.
4 sessions | Main Campus
Instructor: Stephanie Chaloux

Stained Glass Garden Art

Celebrate spring by creating your own unique glass garden art. Designs and materials are provided to create colorful and whimsical plant and garden stakes. Choose from a variety of designs including butterflies, dragonflies, gnomes and more! All materials are provided. Some previous experience with glasswork desirable.

 # DPM-092 | **$95** (includes fees: $85)

A4 Tue | April 6 & 13 | 6 – 9 p.m.
2 sessions | Main Campus
Instructor: Stephanie Chaloux

Stained Glass Spinners

Design and craft your own mesmerizing stained-glass spinner, an eye-catching piece perfect for porches, patios, or anywhere with a gentle breeze. This dynamic project puts art into motion, adding a touch of color and sparkle to your outdoor space. All glass and equipment are provided. Prior experience with glass cutting is required.

 # DPM-144 | **$180** (includes fees: $170)

A3 Tue | Feb. 9 – March 16* | 6 – 8:30 p.m.
5 sessions | Main Campus
Instructor: Stephanie Chaloux
**No class 3/9*

Stained Glass Succulents

Love succulents but not the upkeep? Create your very own 3D stained-glass succulent that requires no watering! Design and assemble a beautiful, lifelike succulent using stained-glass techniques to create a stunning piece that will brighten any space. All necessary materials, including a variety of glass colors and tools, will be provided. Participants should have completed Beginning Stained Glass (Art of Stained Glass) or have equivalent experience to ensure they can fully enjoy and benefit from the class.

 # DPM-117 | **$140** (includes fees: $130)

A3 Thu | Feb. 4 – 18 | 5:30 – 8:30 p.m.
3 sessions | Main Campus
Instructor: Racquel Marino

Beginning Stained Glass

In the tradition of Tiffany stained glass, create a simple suncatcher and hanging flat panel. Learn basic techniques of design, cutting and construction. Tools and most basic supplies are included. Instructor will discuss consumable supplies needed at first class.

 # XXZ-314 | **$190** (includes fees: $180)

A3M Wed | Feb. 3 – March 10* | 6 – 8:30 p.m.
5 sessions | Main Campus
Instructor: Cathy Trostle
**No class 2/10*

B3M Fri | Feb. 5 – March 12* | 1:30 – 4 p.m.
5 sessions | Main Campus
Instructor: Cathy Trostle
**No class 2/12*

Beyond Beginner – Stained Glass Studio

For experienced glass students. Join our growing community of glass artists! Students will work on independent projects and explore more advanced techniques. Tools are supplied; students must bring all other materials.

 # DPM-043 | **$190** (includes fees: $180)

A3 Wed | Feb. 10 – March 10 | 6 – 8:30 p.m.
5 sessions | Main Campus
Instructor: Cathy Trostle

B3 Fri | Feb. 12 – March 12 | 1:30 – 4 p.m.
5 sessions | Main Campus
Instructor: Cathy Trostle

C3 Wed | March 31 – April 28 | 6 – 8:30 p.m.
5 sessions | Main Campus
Instructor: Cathy Trostle

A4 Fri | April 2 – 30 | 1:30 – 4 p.m.
5 sessions | Main Campus
Instructor: Cathy Trostle

FLOWER ARRANGING

Fresh Flower Arranging

It's more than simply putting a bunch of flowers into a vase and filling it with water! Practice the basics of floral arranging. Create a simple vase of flowers so that it looks elegant and professional. Manage the fundamentals of floral arranging from the basic tools to the techniques that effortlessly display your favorite flowers, including ones right out of your home garden!

 # DPM-057 | **$80** (includes fees: $70)

A4 Thu | May 20 | 6 – 8:30 p.m.
1 session | Main Campus
Instructor: Jalna Brown

Spring Centerpieces

Create a festive floral arrangement that will take center stage on your holiday table. Or, make a beautiful handmade gift for someone special. Grab some friends and bring your creativity for a fun, hands-on evening filled with seasonal cheer. All supplies are included.

 # DPM-151 | **$80** (includes fees: $70)

A4 Thu | April 29 | 6 – 8:30 p.m.
1 session | Main Campus
Instructor: Jalna Brown

Spring Wreaths

Celebrate the season by crafting your own festive spring wreath. Design a beautiful and unique piece using a variety of faux spring floral elements to enjoy for years to come. The possibilities are endless. Leave with a stunning creation for your door that's sure to impress guests and spark compliments! All supplies included.

 # DPM-150 | **$80** (includes fees: $70)

A3 Thu | March 18 | 6 – 8:30 p.m.
1 session | Main Campus
Instructor: Jalna Brown

PHOTOGRAPHY

Cell Phone Photography

Cell phones and tablets are changing the face of photography. Whether Apple or Android, beginner or experienced, understand the limits and capture an image with light, focus and composition. Demystify settings for panoramic, low light and HDR. Discover alternative camera apps to increase your fun and artistic expressions. Bring your own cell phone and wear comfortable walking shoes to travel around the campus trying what you've learned.

 # XXZ-893 | **$114** (includes fees: $104)

A4 Thu | April 1 – 15 | 6:30 – 9:30 p.m.
3 sessions | Main Campus
Instructor: Walter Calahan

Operating Your Digital Camera

So you've switched from film to digital photography. What are all those buttons and settings, and when should you use them to get the best images? Learn to understand the camera and how it works, distinguish between automatic settings and determine the best type of settings to use for different situations. Hands-on practice during class provides deeper understanding, familiarity and ease of camera operation. Bring your digital camera and manual to class. Take pictures with confidence and consistency.

 # XXZ-358 | **$80** (includes fees: $70)

A3 Thu | Jan. 14 & 21 | 6:30 – 9:30 p.m.
2 sessions | Main Campus
Instructor: Walter Calahan

B3 Sat | Feb. 6 & 13 | 9 a.m. – 12 p.m.
2 sessions | Main Campus
Instructor: Walter Calahan

A4 Sat | April 24 & May 1 | 9 a.m. – 12 p.m.
2 sessions | Main Campus
Instructor: Walter Calahan

NEW! Photographing People

Take outstanding photographs of people whether candid or formal portraits. Plan your photo shoot, find locations, pose individuals and groups, edit and enhance your photos, share and present your creations. Explore the appropriate equipment to use and creative use of natural and artificial lighting setups.

 # PHO-019 | **$80** (includes fees: $70)

A3 Tue | Feb. 16 & 23 | 6 – 8:30 p.m.
2 sessions | Main Campus
Instructor: Bryan Costin

Real Estate Photography

Capture stunning photos that sell! In this hands-on class, learn how to showcase homes and interiors using professional techniques in composition, lighting, and editing. Perfect for homeowners wanting to show off their space, hobbyists looking to expand their skills, or anyone curious about real estate photography. No prior experience required. Just bring your curiosity and a camera and/or cell phone. 2 sessions / 6 hours total.

 # PHO-016 | **$80** (includes fees: $70)

A3 Sat | Jan. 23 & 30 | 9 a.m. – 12 p.m.
2 sessions | Main Campus
Instructor: Walter Calahan

Studio Lighting & Tabletop Photography

Tabletop photography involves arranging items like food and drinks, gadgets, cosmetics and more on a flat surface to capture the most striking photo. Learn and apply simple post-processing techniques to bring your photographs to life. Explore optimal lighting choices for your specific subject and find budget-friendly photography equipment recommendations.

 # PHO-012 | **$114** (includes fees: $104)

A3 Thu | March 4 – 18 | 6:30 – 9:30 p.m.
3 sessions | Main Campus
Instructor: Walter Calahan

NEW! Travel Photography

Create inspiring photographs like those seen in the pages of your favorite travel magazine. See the world like a photographer. Discover the many types of travel photography – landscapes, nature, portraits and documentary. Find out what techniques and accessories will help you create more rewarding travel photographs on trips and vacations.

 # PHO-020 | **$55** (includes fees: $45)

A3 Tue | March 30 | 6 – 8:30 p.m.
1 session | Main Campus
Instructor: Bryan Costin

FOOD & DRINK

NEW! History of Italian American Cuisine

From the Old Country to the American Table, this course explores the rich history of Italian American cuisine in the United States. Students will learn how Italian immigrants transformed humble regional traditions into some of America's most beloved foods, including pizza, spaghetti and meatballs, chicken parmigiana, Sunday gravy/sauce, garlic bread, muffuletta, and Italian beef. Through stories of immigration, family, Little Italys, restaurants, markets, and home kitchens, this course reveals how food became a powerful expression of identity, memory, and the American Dream. Demonstration course.

 # COO-131 | **$59** (includes fees: $49)

A3 Sat | Jan. 23 | 11:30 a.m. – 2 p.m.
1 session | Carroll County Career & Tech Center
Instructor: Antonino Artista

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Sourdough Demystified

Unlock the secrets of sourdough in this hands-on, beginner-friendly class. Learn to create and care for your starter, mix and ferment dough, and delve into shaping and scoring techniques. Discover how to add flavorful inclusions and transform sourdough discard into tasty treats like crackers and pancakes. Perfect for beginners or anyone seeking more consistent results. Have confidence to bake beautiful, delicious artisan loaves at home. Hands-on course.

 # COO-120 | **$93** (includes fees: $83)

A3 Sat | April 3 | 9 a.m. – 1 p.m.
1 session | Carroll County Career & Tech Center
Instructor: Maria Artista-Cuchna

HISTORY, CULTURE & WORLD VIEW

HISTORY

Our Accidental Presidents: America's Nine Unelected Chief Executives

John Adams called the vice-presidency the most insignificant office that ever the invention of man contrived, or his imagination conceived. But nine times, the man who has held that 'insignificant office' has suddenly risen to the presidency because of the natural death, assassination, or resignation of the nation's Chief Executive, which is always a moment of turmoil and crisis. Some rose to the occasion better than others, but all nine made an impact on both America and the world. Learn more about these men, including how they 'got the job,' the challenges they faced, their successes and failures, and how their actions changed the course of our history.

 # HCW-214 | **$80** (includes fees: $70)

A4 Wed | May 5 & 12 | 6 – 8 p.m.
2 sessions | Main Campus
Instructor: Robert Young

NEW! Prehistoric Scotland

Step into the ancient mysteries of Scotland and journey back 5,000 years. Explore remarkable prehistoric sites including the Calanais Standing Stones, the Ring of Brodgar, and the ancient village of Skara Brae. Discover the beliefs, daily lives, and survival skills of Scotland's Neolithic peoples while uncovering the stories hidden within these fascinating landscapes. Would you have what it takes to thrive in prehistoric Scotland?

 # HCW-211 | **$115** (includes fees: $40)

A4 Mon, Wed, Fri | April 5 – 9 | 10 a.m. – 12 p.m.
3 sessions | Main Campus
Instructor: Marcy Gouge

NEW! The Most Dangerous Spy Ring of the 20th Century (The Cambridge Five)

Discover the incredible true story of the Cambridge Five, the spy ring that shook the foundations of British intelligence. Learn how a group of seemingly ordinary Cambridge graduates became some of the Soviet Union's most successful spies during the Cold War. Through espionage, deception, and betrayal, their actions influenced world events and changed the course of history. Join us for a fascinating look at one of the most notorious intelligence operations of the 20th century.

 # HCW-213 | **$90** (includes fees: $40)

A4 Tue | May 18 & 25 | 6:30 – 8:30 p.m.
2 sessions | Main Campus
Instructor: Paul Ruehs

NEW! Timeless Italy

Experience the beauty, history, and culture of Italy without leaving home. Journey through Rome, Pisa, Florence, Venice, Bologna, and beyond as we explore iconic landmarks, magnificent cathedrals, world-renowned art, and vibrant modern cities. Blending fascinating history with personal travel stories, this engaging class offers a captivating glimpse into the people, traditions, and charm that make Italy one of the world's most beloved destinations.

 # HCW-212 | **$115** (includes fees: $40)

A3 Mon, Wed, Fri | March 15 – 19
10 a.m. – 12 p.m.
3 sessions | Main Campus
Instructor: Marcy Gouge

Working Hard for the Money: Laborers and Laboring in 20th Century America

Americans believe in progress, the idea that things get better over time. And compared with the 19th century, workers are better paid and have safer workplaces. But how did we achieve this? Explore the key events in the 20th century that brought changes to the nature of work in America, including the everyday experiences of workers and the role of the American Labor Movement. Discover how men and women from different and varied origins and cultures both individually and collectively challenged employers regarding working conditions and wage-earning status. What can we learn from their story to give us insight and inspiration as we face the complex issues of working in America today? Have we achieved enough, or is there more work to do?

 # HCW-116 | **$80** (includes fees: $70)

A3 Wed | March 3 & 10 | 6 – 8 p.m.
2 sessions | Main Campus
Instructor: Robert Young

World War II, the Global Conflict

Explore the global history of the Second World War. Emphasis is placed on the theaters of war and related events in Europe, Africa, Asia and the Pacific, in relation to their impact on the Allied political and military objectives. The war will be examined from the perspective of the United States, Great Britain and other Allied nations, as well as Japan and Germany. The role of diplomacy and strategy, the impact of war upon society, and the fighting on land, at sea and in the air are also examined in terms of modern warfare. Co-listed with credit.

 # HCW-181 | **$454** (includes fees: $75) plus text

A3B Tue, Thu | Feb. 2 – May 13* | 2 – 3:20 p.m.
28 sessions | Main Campus
**No class 3/23, 3/25*

WORLD VIEW

Ethics

Engage in critical examination of values through the careful exploration of the views of classic and contemporary moral philosophers. Explore a variety of moral issues including those that are well known and controversial and those that are often overlooked yet relevant. Raise awareness about, and refine our capacity to act effectively in, our roles as moral agents. Co-listed with credit.

 # PDE-083 | **$454** (includes fees: $75) plus text

A3B Tue, Thu | Feb. 2 – May 13* | 12:30 – 1:50 p.m.
28 sessions | Main Campus, C271
**No class 3/23, 3/25*

Introduction to Philosophy

Join us in the critical and open activity of philosophical inquiry. Philosophy is an ongoing conversation that explores who we are, what our world is and how we are to act toward the world. Read and discuss contributions to that conversation by classic and contemporary philosophers for the purpose of seeing how these people engaged questions that have real applications to us and to see how their thoughts shaped or prod at our lives today. Critique the contributions made by these philosophers and critique your own ideas and worldviews. Co-listed with credit.

 # PDE-082 | **$454** (includes fees: $75) plus text

A3B Mon, Wed | Feb. 1 – May 12*
9:30 – 10:50 a.m.
28 sessions | Main Campus
**No class 3/22, 3/24*

THEATER

Acting for Non-Majors

Study the theory and basic principles of the creative processes of acting. Emphasis is given to the development and understanding of the practical application of acting through physical, vocal and creative exercises, improvisation, monologue and scene work. Other activities include play analysis, character analysis and written assignments. No prior acting experience necessary. Co-listed with credit.

 # HCW-179 | **$454** (includes fees: $75)

A3 Mon, Wed | Feb. 1 – May 12*
11 a.m. – 12:20 p.m.
28 sessions | Main Campus
Instructor: Jane Frazier
**No class 3/22, 3/24*

Script Analysis

Study play texts, from page to stage, with emphasis on critical analysis of structure, genre, theme, style, character, language, dramatic event and point of view of the actor, director, critic and audience. Students will be introduced to theatre research methods. Co-listed with credit.

 # HCW-180 | **$454** (includes fees: $75) plus text

A3B Mon, Wed | Feb. 1 – May 12* | 12:30 – 1:50 p.m.
28 sessions | Main Campus
Instructor: Jane Frazier
**No class 3/22, 3/24*

Stagecraft

Survey the history and practice of the technical aspects of theatre, from ancient Greece to modern-day Broadway. Topics include set construction methods, stage lighting, painting techniques, stage properties, costuming and sound implementation. Students may work optional laboratory hours as arranged with instructor. Co-listed with credit

 # HCW-136 | **$454** (includes fees: $75) plus text

A3B Tue, Thu | Feb. 2 – May 13* | 12:30 – 1:50 p.m.
28 sessions | Main Campus
**No class 3/23, 3/25*

TRAVEL

Trips are open to everyone in the community. Must be 18 for day tours and 21 for overnight trips. Visit www.carrollcc.edu/travelprograms for details and updates. For information email bburke@carrollcc.edu or call Barb Burke at 410-386-8019. Refunds are not available after tickets/ meals are purchased. All trips leave from Carroll Community College.

DAY TOURS

Washington DC

Discover the many sides of Washington, D.C., where iconic monuments and historic landmarks meet world-class museums, beautiful gardens, vibrant neighborhoods, and outstanding dining. Travel through the nation's capital with a knowledgeable guide who will share fascinating stories and hidden gems along the way, then enjoy free time to explore the attractions that interest you most. Whether you're visiting a favorite site or discovering something new, this trip offers the perfect blend of guided sightseeing and independent exploration. Trip includes roundtrip transportation aboard a Superior Tours luxury motor coach with tour guide. Meals are purchased separately. Join us for a delightful and engaging day trip! Trips are open to everyone in the community ages 18 and up. Explore museums, theaters, destinations, or historical sites effortlessly, without the hassle of planning or driving.

 # ADV-024 | **$85** (includes fees: $75)

B4T Sat | April 10 | 8:30 a.m. – 5:30 p.m.
1 day | Off-Site

Winterthur

Experience the grandeur of Winterthur, the former estate of renowned collector Henry Francis du Pont. Explore one of America's finest museums of historic and decorative objects that bring the past to life as you learn lesser-known stories of the people and events that shaped our nation. Then discover the estate's spectacular gardens, set within nearly 1,000 acres of rolling meadows, woodlands, and waterways. Stroll the gardens at your own pace or enjoy a narrated tram tour through this breathtaking landscape. Trip includes roundtrip transportation by a luxury motor coach and admission ticket to Winterthur Museum, Garden & Library. Meals are purchased separately. Join us for a delightful and engaging day trip! Trips are open to everyone in the community ages 18 and up. Explore museums, theaters, destinations, or historical sites effortlessly, without the hassle of planning or driving.

 # ADV-024 | **$97** (includes fees: $87)

C4T Sat | May 8 | 9 a.m. – 5:30 p.m.
1 day | Off-Site

OVERNIGHT EXCURSIONS

Greece Island Hopper featuring Athens, Mykonos and Santorini

Discover the timeless charm of Greece, where ancient legends, iconic landmarks, sun-drenched coastlines, and vibrant island life come together. Explore the remarkable ruins of Athens, wander the whitewashed streets of Mykonos, and take in the breathtaking views of Santorini's famous cliffside villages. Highlights include the Acropolis of Athens and the Parthenon, a traditional Taverna Dinner Show, Mykonos Old Town, Santorini Island, Oia Village, the archaeological site of Ancient Akrotiri, and a memorable Greek wine tasting experience. Activity Level 3 – Active. Total cost starting at $6,598 per person (double occupancy). Reservation deadline is March 10, 2027. Deposit of $698 required upon registration. Final payment is due June 18, 2027. Minimum age is 21. Cost includes 11 days, 14 meals (9 breakfasts, 1 lunch, 4 dinners), airfare round trip from Baltimore or Washington airport, air taxes and fees/surcharges, hotel and hotel transfers. Cost does not cover cancellation waiver and insurance of $599/person.

#ADV-026

A2T September 16 – 26, 2027
Cost: Starting at $6,598 per person (double occupancy)

International Travel Study: Northern Italy

Students, faculty, staff, and community members can travel as Personal Enrichment students within the Travel Study program. Contact the Travel Study Coordinators for information: Jessi Hardesty at 410-386-8256 jhardesty@carrollcc.edu or Colleen Leary 410-386-8516/ cleary@carrollcc.edu. Registration opens November 11, 2026 at 9 a.m.

 # HCW-145

A4 June 2 – 11, 2027
Cost: $4,295 (Note: Travelers are additionally required to purchase the approved travel protection plan estimated at $322)



BUT WAIT...

THERE'S EVEN MORE!

More events, discussions and educational opportunities to expand your horizons.

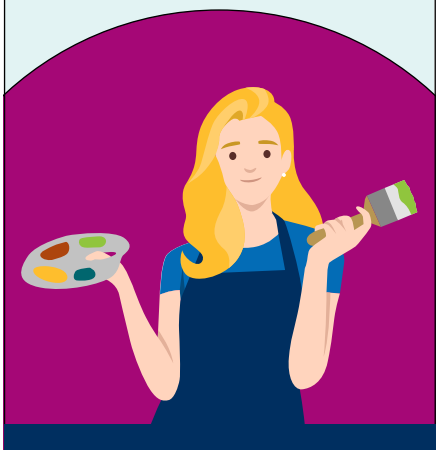
We work diligently to bring you new & relevant programming in addition to what's included in this schedule.

- Partnering with community organizations to offer unique educational opportunities.
- Creating classes by popular demand and in response to hot topics and current trends.

Browse the free & fun events at Carroll—open to everyone in the community: art gallery exhibitions, theater events, music performances, athletics and more!

Visit **www.carrollcc.edu/info-for-community**

082-05-261025



HOME & HOBBY

The Change Makers Lab: Volunteerism and Civic Engagement

Explore how to make a difference. Learn how nonprofits work; reflect on interests, values, boundaries, and availability; and gain practical tools to find volunteer opportunities that fit. With no pressure to commit, the lab offers space to explore civic engagement, build confidence, and identify a meaningful next step toward community involvement.

 # LPC-030 | **$66** (includes fees: $56)

A3 Thu | March 18 | 6 – 8 p.m.
1 session | Main Campus
Instructor: Dr. Andi Overton

Choosing the Right Dog and Keeping a Happy Home

Calling all prospective and current dog owners. Make informed, compassionate choices about pet care. Explore lifestyle matching, breed traits and energy levels without stereotypes, and the realities of adoption versus purchase. Discuss common myths about dog behavior and aggression, including the Rule of Three, and receive practical guidance for building or maintaining a balanced, positive relationship that supports both human and canine.

 # LPC-031 | **$38** (includes fees: $28)

A3 Wed | Feb. 24 | 6 – 8 p.m.
1 session | Main Campus

NEW! Grandparents: Getting Started

Grandparenting has changed, and today's children need today's best practices. In this engaging 3-hour course, certified Safe Sitter® instructors share the latest research-based recommendations for infant and childcare, behavior guidance, safety, first aid, choking rescue, and injury management. Gain confidence in caring for your grandchildren, strengthen family relationships, set healthy caregiving boundaries, and create lasting memories while providing safe, informed care.

PDE-202 | **$66** (includes fees: $56)

A3 Tue | March 16 | 6– 9 p.m.
1 session | Main Campus

Herbal Support for Home Health

Discover natural ways to support everyday health through herbalism and holistic practices. Learn how the body responds to herbs, which ones help with specific issues, and how to prepare them at home. Topics include herbal first aid, allergy support, and digestive health. Perfect for beginners and enthusiasts alike!

 # PDE-178 | **$96** (includes fees: $86)

A3 Thu | Feb. 4 – 18 | 6 – 8 p.m.
3 sessions | Main Campus
Instructor: Amy Boldt

NEW! Native by Design: How to Create a Native Paradise

Discover the beauty and benefits of Maryland's native plants in this hands-on garden design class. Learn how to choose the right plants for your landscape, create thriving gardens in the Piedmont region, and develop a personalized garden plan. Explore perennials, trees, shrubs, grasses, ferns, and more while gaining practical design skills. Taught by Master Gardener Laura O'Callaghan and landscape designer Sharon Bollinger, this class is perfect for both beginning and experienced gardeners.

 # LPC-038 | **$96** (includes fees: $86)

A3 Tue | March 30 – April 13 | 6:30 – 8:30 p.m.
3 sessions | Main Campus
Instructor: Laura O'Callaghan

LANGUAGES

Sign Language for Beginners

Designed for hearing English-speakers, this engaging class builds a practical sign language foundation to help bridge the communication gap between deaf family members, friends, and the community. Learn the manual alphabet plus signs for family, food, home, colors, and more, taught with clear spoken and signed instruction. Explore Deaf culture through authentic videos by Deaf creators, and discover the differences between Signed English, Contact Sign, and ASL. No textbook required. Internet access recommended for practice.

 # FLC-293 | **$139** (includes fees: $59)

A3 Tue | Feb. 2 – March 16 | 6 – 8 p.m.
7 sessions | Main Campus
Instructor: Charlene Vandusen

ASL: Basic I

Learn common vocabulary and the basics of ASL grammar, while you establish the foundation necessary to communicate effectively with deaf and hard of hearing people. The required text is used in both Beginning level courses.

 # FLC-202 | **$159** (includes fees: $64) plus text

A4B Tue | April 6 – May 11 | 6 – 8:30 p.m.
6 sessions | Main Campus
Instructor: Charlene Vandusen

Getting Started With Spanish

Explore the Spanish language with a beginner-friendly introduction for those with little or no prior experience. This course emphasizes practical communication, focusing on everyday vocabulary and essential speaking skills. Engage in basic conversations and apply foundational grammar to support continued Spanish language development in the future. Build everyday vocabulary, strengthen speaking skills, and gain confidence through practical conversation and essential grammar.

 # FLC-292 | **$154** (includes fees: $104)

A3 Tue, Thu | Feb. 2 – March 11 | 12:30 – 1:30 p.m.
12 sessions | Main Campus
Instructor: Lara Wood

NEW! Conversational Spanish: Confidence Through Communication

Build confidence in real-time speaking. This course is for students with prior Spanish experience who can already read and recognize the language but hesitate to use it in conversation. Each session pairs grammar and vocabulary review with authentic listening, reading, and speaking practice. Students will leave the course able to effectively communicate in Spanish in real situations.

 # FLC-294 | **$175** (includes fees: $125)

A3 Tue | Feb. 2 – March 9 | 6:30 – 9 p.m.
6 sessions | Main Campus
Instructor: Adam Richardson

Interested in a degree?
Explore Carroll's
CREDIT PROGRAMS
at www.carrollcc.edu/degree
10.23.24

Motorcycle Safety

Get Ready to **Ride...**

COURSES OFFERED APRIL – OCTOBER

Basic Motorcycle Safety *(BRC)*

No previous motorcycle riding experience necessary. Upon successful completion, students receive a Completion Certificate for their Class M designation.

BasicRider Course 2 – License Waiver

For riders with or without a permit who are currently riding and want to earn a motorcycle license or endorsement. Already licensed or endorsed riders may participate.



048-04-27-1026

Visit www.carrollcc.edu/motorcycle for details and class dates.

MOTORCYCLE & PERSONAL SAFETY

Motorcycle Safety & Licensure Review

For the true novice rider who has little or no riding experience. This course includes an online component, a classroom orientation and riding instruction on the basic skills and strategies necessary to begin practicing street riding. No previous motorcycle riding experience necessary. Classroom and riding times are approximate. Program training motorcycles are provided during instruction.

 # TRA-044 | **$329** (includes fees: $245)

A4 **April 7 – 11** | **3 sessions**
Wed | April 7 | 6 – 9 p.m.
Main Campus
Sat, Sun | April 10 & 11 | 8 a.m. – 2:30 p.m.
Parking Lot

B4 **April 14 – 18** | **3 sessions**
Wed | April 14 | 6 – 9 p.m.
Main Campus
Sat, Sun | April 17 & 18 | 8 a.m. – 2:30 p.m.
Parking Lot

C4 **April 21 – 25** | **3 sessions**
Wed | April 21 | 6 – 9 p.m.
Main Campus
Sat, Sun | April 24 & 25 | 8 a.m. – 2:30 p.m.
Parking Lot

D4 **April 28 – May 2** | **3 sessions**
Wed | April 28 | 6 – 9 p.m.
Main Campus
Sat, Sun | May 1 & 2 | 8 a.m. – 2:30 p.m.
Parking Lot

E4 **May 5 – 9** | **3 sessions**
Wed | May 5 | 6 – 9 p.m.
Main Campus
Sat, Sun | May 8 & 9 | 8 a.m. – 2:30 p.m.
Parking Lot

F4 **May 12 – 16** | **3 sessions**
Wed | May 12 | 6 – 9 p.m.
Main Campus
Sat, Sun | May 15 & 16 | 8 a.m. – 2:30 p.m.
Parking Lot

G4 **May 19 – 23** | **3 sessions**
Wed | May 19 | 6 – 9 p.m.
Main Campus
Sat, Sun | May 22 & 23 | 8 a.m. – 2:30 p.m.
Parking Lot

H4 **June 2 – 6** | **3 sessions**
Wed | June 2 | 6 – 9 p.m.
Main Campus
Sat, Sun | June 5 & 6 | 7:15 a.m. – 1:45 p.m.
Parking Lot

I4 **June 9 – 13** | **3 sessions**
Wed | June 9 | 6 – 9 p.m.
Main Campus
Sat, Sun | June 12 & 13 | 7:15 a.m. – 1:45 p.m.
Parking Lot

J4 **June 23 – 27** | **3 sessions**
Wed | June 23 | 6 – 9 p.m.
Main Campus
Sat, Sun | June 26 & 27 | 7:15 a.m. – 1:45 p.m.
Parking Lot

A1 **July 7 – 11** | **3 sessions**
Wed | July 7 | 6 – 9 p.m.
Main Campus
Sat, Sun | July 10 & 11 | 7:15 a.m. – 1:45 p.m.
Parking Lot

B1 **July 14 – 16** | **3 sessions**
Wed | July 14 | 9 a.m. – 12 p.m.
Main Campus
Thu, Fri | July 15 & 16 | 7:15 a.m. – 1:45 p.m.
Parking Lot

C1 **July 21 – 25** | **3 sessions**
Wed | July 21 | 6 – 9 p.m.
Main Campus
Sat, Sun | July 24 & 25 | 7:15 a.m. – 1:45 p.m.
Parking Lot

D1 **July 28 – Aug 1** | **3 sessions**
Wed | July 28 | 6 – 9 p.m.
Main Campus
Sat, Sun | July 31 & Aug 1 | 7:15 a.m. – 1:45 p.m.
Parking Lot

E1 **Aug 4 – 8** | **3 sessions**
Wed | Aug 4 | 6 – 9 p.m.
Main Campus
Sat, Sun | Aug 7 & 8 | 7:15 a.m. – 1:45 p.m.
Parking Lot

F1 **Aug 11 – 15** | **3 sessions**
Wed | Aug 11 | 6 – 9 p.m.
Main Campus
Sat, Sun | Aug 14 & 15 | 7:15 a.m. – 1:45 p.m.
Parking Lot

G1 **Aug 18 – 20** | **3 sessions**
Wed | Aug 18 | 9 a.m. – 12 p.m.
Main Campus
Thu, Fri | Aug 19 & 20 | 7:15 a.m. – 1:45 p.m.
Parking Lot

BasicRider Course 2 – License Waiver

This course is designed for riders with or without a permit who are currently riding and want to earn a motorcycle license or endorsement. Already licensed or endorsed riders may also participate. Includes an online e-course to be completed prior to the in-person session. Also includes three hours of classroom and five hours of riding instruction. Motorcycles are provided for this course; however, students have the option to use their own motorcycle. Motorcycles must be transported legally. Students must fill out a liability waiver and bring license, registration and proof of insurance prior to class. All motorcycles will be inspected for safety by instructors.

Register for these sections to use a college motorcycle:

 # TRA-060 | $295 (includes fees: $240)

A4 Fri | April 9 | 8 a.m. – 4 p.m.
1 session | Main Campus

B4 Fri | April 23 | 8 a.m. – 4 p.m.
1 session | Main Campus

C4 Fri | May 7 | 8 a.m. – 4 p.m.
1 session | Main Campus

D4 Fri | May 21 | 7:15 a.m. – 3:15 p.m.
1 session | Main Campus

E4 Fri | June 4 | 7:15 a.m. – 3:15 p.m.
1 session | Main Campus

F4 Fri | June 25 | 7:15 a.m. – 3:15 p.m.
1 session | Main Campus

A1 Fri | July 9 | 7:15 a.m. – 3:15 p.m.
1 session | Main Campus

B1 Fri | Aug 6 | 7:15 a.m. – 3:15 p.m.
1 session | Main Campus

A2 Fri | Sept 17 | 7:15 a.m. – 3:15 p.m.
1 session | Main Campus

Register for these sections to bring your own motorcycle:

 # TRA-060 | $245 (includes fees: $190)

A4CYC Fri | April 9 | 8 a.m. – 4 p.m.
1 session | Parking Lot

B4CYC Fri | April 23 | 8 a.m. – 4 p.m.
1 session | Parking Lot

C4CYC Fri | May 7 | 8 a.m. – 4 p.m.
1 session | Parking Lot

D4CYC Fri | May 21 | 7:15 a.m. – 3:15 p.m.
1 session | Parking Lot

E4CYC Fri | June 4 | 7:15 a.m. – 3:15 p.m.
1 session | Parking Lot

F4CYC Fri | June 25 | 7:15 a.m. – 3:15 p.m.
1 session | Parking Lot

A1CYC Fri | July 9 | 7:15 a.m. – 3:15 p.m.
1 session | Parking Lot

B1CYC Fri | Aug 6 | 7:15 a.m. – 3:15 p.m.
1 session | Parking Lot

A2CYC Fri | Sept 17 | 7:15 a.m. – 3:15 p.m.
1 session | Parking Lot

MUSIC

Introduction to Music Technology

Apply concepts of music technology to music composition, recording, education and performance. Explore properties of sound, audio equipment, audio editing software, synthesis, MIDI (musical input digital interface), acoustics, effects and sequencing. Create digital music recordings and complete creative projects. Co-listed with credit.

 # MSC-073 | $454 (includes fees: $75) plus text

A3B Tue, Thu | Feb. 2 – May 13* | 2 – 3:20 p.m.
28 sessions | Main Campus
**No class 3/23, 3/25*

Songwriting

Dive into songwriting from the inside out! In this upbeat, hands-on class, you will uncover the craft behind great songs while strengthening both your musical and lyrical voice. Experiment with techniques to spark ideas, shape stronger lines, and push past writer's block when inspiration fades. Best of all, you will create a welcoming, supportive space where you can share works-in-progress, discover collaborators, and find an encouraging audience for the music already in you.

 # MSC-076 | $132 (includes fees: $122)

A3 Sat | Feb. 27 – April 24* | 2 – 4 p.m.
8 sessions | Main Campus
Instructor: Athena Hiotis
**No class 3/27*

APPLIED MUSIC INDIVIDUAL LESSONS

The applied vocal and instrumental music lessons classes are scheduled individually with an instructor. Once you are registered, the instructor will contact you to establish the day and time of your half-hour or one-hour lessons. Students provide their own practice instruments. Lessons may be available for cello, guitar, percussion, piano, ukulele, voice and more.

Applied Music Lessons – 30 Minutes

 # MSC-008 | $138 (includes fees: $128)

A3 Jan. 4 – 29*
4 sessions | By Appointment
**No class 1/18*

 # MSC-008 | $459 (includes fees: $449)

B3 Feb. 1 – May 21*
15 sessions | By Appointment
**No class the week of 3/22*

Applied Music Lessons – One Hour

 # MSC-010 | $255 (includes fees: $245)

A3 Jan. 4 – 29*
4 sessions | By Appointment
**No class 1/18*

 # MSC-010 | $898 (includes fees: $888)

B3 Feb. 1 – May 21*
15 sessions | By Appointment
**No class the week of 3/22*



MEDIATION CAN HELP WITH:

- *Family conflicts*
- *Landlord/tenant conflicts*
- *Business/consumer conflicts*
- *Employee conflicts*
- *Neighborhood conflicts*
- *Custody/visitation conflicts*
- *Attendance issues*
- *Parent/teen conflicts*
- *Student/student conflicts*
- *And more*

SERVICES ARE:

- *Confidential*
- *Voluntary*
- *No cost*
- *Scheduled at convenient times and locations*

To learn more, contact the Carroll County Community Mediation Center at **410-848-1764** or **CCCMC@carrollcc.edu.**

001-06-24 0523

ENSEMBLES

Registration for ensembles closes Monday Jan. 25. Students are required to fully participate in the entire performance as assigned. Final decisions regarding repertoire, assignment of parts and program order are made at the sole discretion of the ensemble director.

Jazz Combo

Jazz Combo examines various jazz pieces selected from the existing literature, which may include cool, swing, hard bop, bossa, Latin, samba, funk/rock and other styles. Co-listed with credit.

 # XXZ-110 | **$60** (includes fees: $50)

A3 Tue | Feb. 2 – May 18* | 9 – 11 a.m.
15 sessions | Main Campus
**No class 3/23*

Rock 'n' Roll Ensemble

Join us for the opportunity to perform rock music in a collaborative group setting. Ensembles typically include four to seven musicians and vocalists. Rehearsal schedules are assigned to ensure balanced instrumentation and a successful experience for all participants. Participants should be prepared to commit to their assigned rehearsal schedule once placement is confirmed. Rehearsal days are tentatively Mondays 7 – 9 p.m., Tuesdays 7 – 9 p.m., and Saturdays 11:30 a.m. – 1:30 p.m. Please fill out the survey sent to you after registration.

 # XXZ-995 | **$60** (includes fees: $50)

A3P Feb. 1 – May 15*
14 sessions | Main Campus
**No class the week of 3/22*

WELLNESS & OUTDOOR ADVENTURE

Gentle Yoga

Stretches, postures and breathing exercises are adapted to your needs to bring calmness, stress reduction and a feeling of well-being. The stretches and simple yoga postures release tension and bring flexibility to the shoulders, neck, back, hips and legs. For beginners, those with specific limitations or recovering from injury, or experienced students desiring a more relaxed pace. Wear loose-fitting clothes and bring a yoga mat to class.

 # XXZ-862

8 Sessions/60 Minutes | **$93** (includes fees: $83)

A3 Tue | Jan. 5 – Feb. 23 | 7 – 8 p.m.
8 sessions | Main Campus
Instructor: Syeda Khan

C3 Tue | March 9 – May 4* | 7 – 8 p.m.
8 sessions | Main Campus
Instructor: Syeda Khan
**No class 3/23*

8 Sessions/90 Minutes | **$136 (includes fees: $126)**

B3 Sat | Jan. 9 – March 6* | 9 – 10:30 a.m.
8 sessions | Main Campus
Instructor: Syeda Khan
**No class 1/16*

D3 Sat | March 13 – May 8* | 9 – 10:30 a.m.
8 sessions | Main Campus
Instructor: Syeda Khan
**No class 3/27*

MINDFULNESS

Intro to the Chakras

Discuss the history of chakras and why they matter. Explore the seven main chakras. Discover their position, color, and main role, and how to tell if you are balanced, overactive or underactive. Discuss the ways to balance and heal your chakras. Bring an open mind and a willingness to try new things.

 # PDE-146 | **$73** (includes fees: $63)

A3 Mon, Wed | Feb. 8 – 15 | 6 – 8 p.m.
3 sessions | Main Campus
Instructor: Julie Mulhern

Chakras in Action: Beyond the Basics

This is an immersive, experiential class designed for students who already know the foundations of the chakra system and are ready to take their understanding to the next level. This course goes far beyond memorizing chakra meanings; it teaches how the chakras actually function in the real-world, how they interact with each other, and how to recognize energetic patterns. Students will discover how to bring their system back into harmony and have a deeper, more dynamic understanding of their energy system.

 # PDE-185 | **$73** (includes fees: $63)

A3 Mon, Wed | March 8 – 15 | 6 – 8 p.m.
3 sessions | Main Campus
Instructor: Julie Mulhern

NEW! Coping With the Winter Blues

The winter blues often arise from reduced daylight and colder temperatures, leading to feelings of sadness and lethargy. These seasonal shifts can disrupt our routines, causing fluctuations in mood and energy levels, making it challenging to maintain motivation and enthusiasm for daily activities. While not a clinical diagnosis, the winter blues can affect anyone. Recognizing these feelings is the first step toward feeling better. In this course, learn strategies to navigate the cold and dark of winter and reclaim a sense of joy and energy. Instructor: Julie Cassaday

 # PDE-188 | **$40** (includes fees: $30)

A3 Thu | Feb. 4 | 5:30 – 7:30 p.m.
1 session | Main Campus
Instructor: Julie Cassaday

NEW! Intro to Reflexology

This interactive introductory workshop explores the principles and practice of reflexology, a complementary wellness technique that involves applying pressure to specific points on the feet, hands, and ears. Participants will learn the history of reflexology, understand reflexology maps, explore basic techniques, and practice simple self-care routines. The course emphasizes relaxation, stress reduction, and personal wellness while discussing safety considerations and the appropriate role of reflexology as a complementary practice. Instructor: Tanya Gore

 # PDE-192 | **$40** (includes fees: $30)

A4 Mon | April 12 | 6 – 8 p.m.
1 session | Main Campus
Instructor: Tanya Gore

FITNESS

Country Line Dance Class – Beginner

Come out and kick up your heels! Groove to the beat of both country twang and pop hits as you master the moves of line-dancing favorites. Discover popular dances seen at line dance clubs, parties and weddings. From the lively Cupid Shuffle to the smooth Cha Cha Slide, the invigorating Wobble to the classic Boot Scootin' Boogie, this class has it all. It's great for cardio fitness, improved muscle strength and memory retention. This toe-tapping good time is sure to be the highlight of your week

 # PDE-159 | **$69** (includes fees: $59)

A3 Mon | Jan. 25 – March 15 | 7:15 – 8 p.m.
8 sessions | Main Campus
Instructor: Lori Maccia

A4 Mon | April 5 – May 24 | 7:15 – 8 p.m.
8 sessions | Main Campus
Instructor: Lori Maccia

Dance Fitness

Dance fitness is a high-energy group workout that combines aerobic exercise with choreographed dance movements. Set to upbeat music, it provides a full-body workout that improves cardiovascular health, builds muscle, and increases flexibility while disguising the exertion as fun.

 # PDE-190 | **$155** (includes fees: $145)

A3 Mon, Wed | Jan. 4 – April 21* | 6 – 7 p.m.
29 sessions | Main Campus
Instructors: Lynnette Caballes-Cooke & Kelli Donaghue
**No class 1/18, 3/22, 3/24*

A4 Mon, Wed | May 3 – Aug. 11* | 6 – 7 p.m.
28 sessions | Main Campus
Instructor: Lynnette Caballes-Cooke & Kelli Donaghue
**No class 5/31, 7/5*

Monday only (LaBlast format)

B3 Mon | Jan.4 – April 19* | 6 – 7 p.m.
14 sessions | Main Campus
$80 (includes fees: $70)
Instructor: Kelli Donaghue
**No class 1/18, 3/22*

B4 Mon | May 3 – Aug 9* | 6 – 7 p.m.
13 sessions | Main Campus
$75 (includes fees: $65)
Instructor: Kelli Donaghue
**No class 5/31, 7/5*

Wednesday only (Shine format)

C3 Wed | Jan.6 – April 21* | 6 – 7 p.m.
15 sessions | Main Campus
$85 (includes fees: $75)
Instructor: Lynnette Caballes-Cooke
**No class 3/24*

C4 Wed | May 5 – Aug 11 | 6 – 7 p.m.
15 sessions | Main Campus
$85 (includes fees: $75)
Instructor: Lynnette Caballes-Cooke

Fundamentals of Tai Chi

Learn the basic concepts and movements of Tai Chi as well as the 24-posture Yang style short form. Study various movements that demonstrate the principles of Tai Chi and promote relaxation and energy development such as silk reeling, Qi Gong exercises, animal frolics, and two-person exercises. Team-teaching allows continuous skill development to prepare for the intermediate/advanced class. Students may need to repeat this class to master the 24-posture form.

4 Sessions
 # XXZ-155 | **$52** (includes fees: $42)

A3 Thu | Jan. 7 – 28 | 6:15 – 7:15 p.m.
4 sessions | Main Campus

8 Sessions
 # XXZ-155 | **$94** (includes fees: $84)

B3 Thu | Feb. 4 – April 1* | 6:45 – 7:45 p.m.
8 sessions | Main Campus
**No class 3/25*

A4 Thu | April 8 – May 27 | 6:45 – 7:45 p.m.
8 sessions | Main Campus

Tai Chi: Intermediate/Advanced

Build on the basics of Tai Chi using traditional Chinese 'forms', choreographed sequences of movements, to demonstrate Tai Chi principles, martial applications, and health benefits. Intermediate students will learn a popular Yang style form, the energizing reeling silk exercises, and be introduced to 2-person push hands and other simple 2-person exercises. Advanced students will learn a Chen style form, introduction to the sword form and will practice short 2-person acts to demonstrate martial applications and refine Tai Chi movements.

4 Sessions
 # XXZ-156 | **$52** (includes fees: $42)

A3P Thu | Jan. 7 – 28 | 7:15 – 8:15 p.m.
4 sessions | Washington Road Campus
Instructor: Jerry Diamond

8 Sessions
 # XXZ-156 | **$94** (includes fees: $84)

B3P Thu | Feb. 4 – April 1* | 7 – 8 p.m.
8 sessions | Main Campus
Instructor: Jerry Diamond
**No class 3/25*

A4P Thu | April 8 – May 27 | 7 – 8 p.m.
8 sessions | Main Campus
Instructor: Jerry Diamond

Gentle Strength and Balance Workout

Improve muscle strength, coordination, and balance with this structured workout designed to enhance mobility and reduce the risk of falls. Through a mix of resistance exercises, bodyweight movements, core strengthening techniques, and balance drills, participants will build a strong foundation for daily activities. Using equipment such as dumbbells, resistance bands, or a balance bar/chair, this class is accessible to all fitness levels and is especially beneficial for older adults, beginners, or anyone looking to boost stability and confidence in movement. Bring your own exercise mat.

 # PDE-171 | **$85** (includes fees: $75)

A3 Tue | Jan. 19 – Feb. 23 | 2 – 3 p.m.
6 sessions | Main Campus
Instructor: Sweetie Zubar

Intro to Pickleball

Come play Pickleball! Learn the fundamental skills necessary to play the game along with strategies and scoring. This class is tailored for the beginner and moves at a comfortable pace. If you are one of those who would like to learn the game, but want to learn to play with others who are at the same level, this is a great opportunity.

 # XHW-001 | **$75** (includes fees: $65)

A3 Fri | Jan. 15 – Feb. 12 | 1:30 – 2:30 p.m.
5 sessions | Main Campus
Instructor: Larry Wood

Pickleball II

Can't get enough Pickleball? Continue the excitement from Intro to Pickleball. Sharpen your skills, meet new players and have fun! Open to beginner and intermediate players who want more competitive play time.

 # XHW-006 | **$75** (includes fees: $65)

A3 Fri | Feb. 26 – April 2* | 1:30 – 2:30 p.m.
5 sessions | Main Campus
Instructor: Larry Wood
**No class 3/26*

Pickleball III

Focus on fine-tuning your doubles strategy and working effectively with a partner. Practice drills to improve your overall skills and learn specialty shots that advanced players use. This course is ideal for players who can sustain a rally of over 7 shots and are eager to elevate their game play. Get ready to sharpen your strategy, enhance your skills, and become an even more formidable pickleball player.

 # XHW-020 | **$75** (includes fees: $65)

A4 Fri | April 9 – May 7 | 1:30 – 2:30 p.m.
5 sessions | Main Campus
Instructor: Larry Wood

NEW! Spring Forward

Spring reminds us to rise, renew, and reach forward. New leaves, blossoming flowers, and birdsong fill the air with freshness and hope. This is your season of opportunity! Embrace it, grow with it, and let nature's momentum carry you forward. In this course, investigate how to assemble a plan that has you blooming with hope and promise.

 # PDE-189 | **$40** (includes fees: $30)

A4 Thu | April 8 | 5:30 – 7:30 p.m.
1 session | Main Campus
Instructor: Julie Cassaday

NEW! Winter Golf Conditioning Program

Keep your game on track during the off-season. This golf-specific fitness program focuses on improving flexibility, balance, core strength, and mobility to help enhance swing performance and reduce the risk of injury. Suitable for golfers of all skill levels, this program will help you stay strong, active, and ready for the spring golf season.

 # PDE-191 | **$95** (includes fees: $85)

A3 Fri | Jan. 22 – March 12* | 3 – 4 p.m.
6 sessions | Main Campus
Instructor: Karen Koermer
**No class 2/12, 2/19*

OUTDOOR ADVENTURE

Our hikes are generally suitable for novice hikers who want a bit of a challenge. Most terrains will involve a moderate incline and some may have steeper sections. Hikes are generally 3 to 6 miles.

Hiking Club – Adventure Awaits!

Stay active, explore local trails, and connect with fellow outdoor enthusiasts through the Carroll Community College Hiking Club. Whether you're new to hiking or an experienced trekker, you'll enjoy discovering new trails, learning from knowledgeable hikers, and gaining confidence on the trail in a supportive group setting. Along the way, build friendships, expand your outdoor skills, and experience the motivation and camaraderie that make every hike more rewarding. Lace up your boots and join us for your next adventure!

The more you hike, the more you save! Register for multiple hikes and enjoy discounted pricing.

1 hike:	$42
2 hikes:	$35 per hike
3 hikes:	$31 per hike
4 hikes:	$26 per hike
5 hikes:	$21 per hike

Out-of-County residents add $5.
Out-of-State residents add $10.

 # ADV-013 | **$52** (includes fees: $42)

A3T Sat | March 6 | 9 a.m. – 12 p.m.
1 session | Hashawha Environmental Center Trail
Instructor: Bud Grace

B3T Sat | March 20 | 9 a.m. – 12 p.m.
1 session | Johnny Reb Trail/Gettysburg
Instructor: Bud Grace

A4T Sat | April 3 | 9 a.m. – 12 p.m.
1 session | Union Mills Recreation Area
Instructor: Bud Grace

B4T Sat | April 17 | 9 a.m. – 12 p.m.
1 session | Annapolis Rock/Black Rock Cliffs on the Appalachian Trail
Instructor: Bud Grace

C4T Sat | May 1 | 9 a.m. – 12 p.m.
1 session | Cunningham Falls & Hog Rock Nature Trail Catoctin Mountain Park
Instructor: Bud Grace

Interested in a degree?
Explore Carroll's
CREDIT PROGRAMS
at www.carrollcc.edu/degree

Cool Classes 2gether

Fun, interactive classes for a parent — or grandparent, aunt, uncle, or godparent — and child.

Course cost includes one adult and one child aged 8 – 14.



Under the Big Top Together
Saturdays,
Jan. 23 & 30



Collaborate Kitchen: Desserts
Tuesday, Feb. 2
Thursday, Feb. 11



Matching Ceramic Mugs
Saturdays,
Feb. 6 & 13



Clay Together: Woodland Faces
Saturdays,
March 6 & 13



Fused Together: Suncatchers
Saturdays,
April 3 & 17

Sensory Friendly ages 6 – 10:



Smoosh Together
Saturday, Jan. 30



Music and Movement
Saturday, Feb. 27



Flowers, Flutterbies & Fun
Saturday, April 10

048-05-27 0926

Call **410-386-8100** to register yourself and participating child.

YOUTH PROGRAMS

NEW! Under the Big Top Together

Create lasting memories as you all learn how to juggle, wire walk, plate spin, and more! In two action-packed 90-minute sessions, Theatricks's own family of professional circus artists will guide your family on a unique adventure of discovery and teamwork. You'll not only master new skills together but also take home one piece of equipment of your choice and the confidence to keep practicing as a family. For over 30 years, Mark Lohr and his children have inspired people to uncover hidden talents and believe in the impossible through the magic of circus arts.

 # FAM-036 | **$130** (includes fees: $120)

A3G Sat | Jan. 23 & 30 | 12:30 – 2 p.m.
2 sessions | Main Campus

Collaborate Kitchen: Desserts

Make sweet memories and delicious desserts! Create scrumptious treats while bonding and learning new skills. This hands-on class is perfect for varying skill levels, offering a fun and educational experience. Explore various recipes and dessert techniques. The course fee covers one adult and one child aged 8 – 14.

 # FAM-020 | **$90** (includes fees: $80)

A3G Tue | Feb. 2 | 5:30 – 8:30 p.m.
1 session | Carroll County Career & Tech Center
Instructor: Heather Schaefer

B3G Thu | Feb. 11 | 5:30 – 8:30 p.m.
1 session | Carroll County Career & Tech Center
Instructor: Heather Schaefer

Matching Ceramic Mugs

Shape, decorate and glaze your very own mugs. Imagine the fun of creating matching mugs that showcase your unique bond and creativity. The course fee covers one adult and one child aged 8 – 14. Enjoy a joyful, hands-on experience and create mugs as special as your time together! Projects will be fired after class. Allow two weeks for pick up.

 # FAM-019 | **$110** (includes fees: $100)

A3G Sat | Feb. 6 & 13 | 12:30 – 3 p.m.
2 sessions | Main Campus
Instructor: Mike Hardesty

NEW! Clay Together: Woodland Faces

Create your own whimsical stoneware faces to be displayed indoors or outdoors in your fairy garden or the woods. Be it fairies or wizards, monsters or trolls, let your imagination go wild! Use a variety of ceramic hand-building techniques to make unique and durable stoneware faces. All supplies provided. Cost includes one adult and one child aged 8 – 14. Projects will be fired in the kiln after the second class. Allow two weeks for pick-up.

 # FAM-037 | **$110** (includes fees: $100)

A3G Sat | March 6 & 13 | 12:30 – 3 p.m.
2 sessions | Main Campus
Instructor: Mike Hardesty

Fused Together Suncatchers

Experience the joy of creativity with your child in our special hands-on workshop! Together, you'll explore the basics of glass fusing and collaborate to design and craft two beautiful suncatchers, one for each of you. The course fee covers one adult and one child aged 8 – 14. All materials provided. Projects will be fired offsite. (Allow two weeks for pick up.)

 # FAM-002 | **$95** (includes fees: $85)

A4G Sat | April 3 | 9:30 a.m. – 12 p.m.
1 session | Main Campus
Instructor: Cathy Trostle

B4G Sat | April 17 | 9:30 a.m. – 12 p.m.
1 session | Main Campus
Instructor: Linn Wichowski

SENSORY FRIENDLY

Sensory Friendly: Smoosh Together

Explore the joy of working with clay in a relaxed, hands-on class designed for parents and children of all abilities. Children with cognitive, physical, or neurological differences are welcome to shape, mold, and create at their own pace. This is not a therapeutic program, just a fun, inclusive space where creativity shines. Join us to discover textures, build confidence, and make art together in a warm, supportive environment. Course cost includes one adult and one child.

 # FAM-030 | **$80** (includes fees: $70)

A3G Sat | Jan. 30 | 9 – 11 a.m.
1 session | Main Campus
Instructor: Katie Gutridge

Sensory Friendly: Music and Movement

Join our welcoming music class for children with cognitive, communication, or developmental differences. Through joyful dancing and instrument play, every child can participate in a way that feels comfortable and fun. This is not a therapeutic program, just an inclusive, friendly experience. Activities are adapted for diverse learning needs, including non-verbal children and those with cognitive delays. Celebrate music together in a supportive, developmentally appropriate environment where all children are encouraged to join in their own way! Course cost includes one adult and one child.

 # FAM-029 | **$75** (includes fees: $65)

A3G Sat | Feb. 27 | 9 – 11 a.m.
1 session | Main Campus
Instructor: Ashley Kitchelt

NEW! Sensory Friendly: Flowers, Flutterbies and Fun

Explore hands-on, spring-inspired sensory activities together! Participants will squish, scoop, paint, plant, and create while exploring flowers, butterflies, colors, textures, and scents designed to spark curiosity and encourage sensory discovery. This is not a therapeutic program, just a fun, inclusive space where creativity blooms. Join us to discover nature-inspired adventures, build confidence, and make memories together in a warm, supportive environment. Course cost includes one adult and one child aged 6 – 10.

 # FAM-038 | **$80** (includes fees: $70)

A4G Sat | April 10 | 9 – 11 a.m.
1 session | Main Campus
Instructor: Katie Gutridge



Course Cost

- Carroll County residents: deduct $10 per course.
- Non-Carroll County Maryland residents: deduct $5 per course.
- Maryland residents, 60 years of age or older: pay fees only plus a $5 tuition cost if you are a non-Carroll County resident.
- Non-U.S. citizens: pay the course cost; with a copy of appropriate Visa on file, deduct $10 per course.

The College makes every effort to keep course costs low and comparable to costs of similar courses at other area community colleges.

Age Requirements

Anyone 16 or older may register on a first-come, first-served basis. Some career training may have higher minimum age requirements. Students under 16 may take non-credit courses listed for their age group through Summer!Kids@Carroll and Teen College. Some exceptions may apply for courses designed for families; eligibility will be indicated in the course description.

Tuition Waivers

Disability Waiver

Individuals with total and permanent disabilities may be eligible for tuition waivers for continuing education instruction designed to lead to employment, including life-skills instruction. The tuition waiver may be applied to courses listed in the Career and Professional Training section of this schedule (see Table of Contents).

Students must obtain a Certification for Tuition Waiver form (available on the College website under Costs & Aid, at the Cashier's Office or by calling 410-386-8040) verifying total and permanent disability and receipt of disability or retirement benefits from the Social Security Administration, the Railroad Retirement Board, or from the individual's federal retirement or pension authority. Students must register in person and submit the completed certification form.

Qualified students are responsible for paying all associated course fees.

Senior Adults

Maryland residents age 60 and over are exempt from paying tuition for courses submitted for State funding to support course costs. Residents age 60 and over pay fees only, as shown with the course description, plus a $5 tuition cost if not a resident of Carroll County. (Some courses are not eligible for State funding to support instructional costs. Residents 60 and over pay all course costs for such courses.)

Drops, Refunds and Cancellations

Course cancellations:

100% refund will be issued for any course the College cancels.

Before the course begins:

Course withdrawals and requests for full refunds may be made up to 24 hours before the course begins by calling Workforce, Business & Community Education at 410-386-8100. Some exceptions may apply and will be noted in the course description.

After the course begins:

Refunds are not awarded after a course has started.

The College reserves the right to cancel courses or make changes due to insufficient enrollment or unforeseen circumstances. In these events, students will be notified via email.

Tuition Assistance

Tuition assistance may be available for eligible Carroll County non-credit students. Contact Beth Rosko Lee at blee@carrollcc.edu or 410-386-8096, or go to www.carrollcc.edu/tuitionassistance.

Continuing Education Training Programs and Employability

Passing a course or program may be the first step toward certification; however, to become employed or to receive state or national certification or licensure, other requirements in addition to training may apply. These may include a high school diploma, legal residency or additional exams. It is the student's responsibility to be aware of those requirements.

Carroll Community College cannot confirm whether a course or workforce certificate program meets requirements for professional licensure in states other than Maryland. If you plan to apply for licensure in a state other than Maryland, contact that state's licensing board to determine whether the College course or training meets requirements for licensure in that state.

Employer Paid Course

Carroll County employers, Maryland State Government agencies, and local governments and municipalities may pay for any continuing education classes for their employees or clients by presenting a purchase order, voucher or letter of authorization for billing, or by paying by credit card or check at the time of registration. Carroll County employers are encouraged to have an In-County Tuition Agreement on file. All other entities are required to remit payment by credit card or check at the time of registration.

Gift Certificates

Gift certificates can be purchased in almost any amount and redeemed for the course of choice. Contact the Cashier's Office at 410-386-8040. Or stop in Monday – Thursday, 8:30 a.m. – 7 p.m. and Friday, 8:30 a.m. – 4:30 p.m.

Certificates may be applied toward the tuition and fees of any continuing education or credit class and may not be converted to cash.

Repeated Courses

Workforce, Business & Community Education wants every student to be successful; however, we recognize that a course or training program may not always be the best match for a student. Thus, the College reserves the right to decline a student registration into any career training course or program where the student has unsuccessfully attempted the same course or training program twice.

Course Textbooks

Textbooks for Continuing Education courses are generally available for purchase in the bookstore approximately one week before your course begins. To determine whether or not a textbook purchase is required, refer to the course description. Students buying textbooks will find specific ordering information such as author, title, edition, ISBN, etc. for each

textbook on the bookstore website (www.carrollcc.edu/bookstore) approximately two weeks prior to the start of the course. Students are encouraged to purchase textbooks from the College bookstore; however, they may also purchase used or new textbooks from other bookstores or online vendors.

Carroll Community College is aware of the high cost of college textbooks. We endeavor to select reasonably priced texts that provide currency, relevance and the most effective presentation of course content.

Non-Credit Course Disclaimer

Courses and class schedule information listed in the Non-Credit Course Schedule, promotional literature and on the College website are subject to change. The College regrets any discrepancies or typographical errors.

Bookstore Hours

Call 410-386-8447 or visit www.carrollcc.edu/bookstore for the most up-to-date information.

The College will be closed on the following dates:

Winter Recess: Dec. 21 – Jan. 3

College Reopens: Jan. 4

Martin Luther King Jr. Holiday: Jan. 16 – 18

Spring Recess: Mar. 21 – 28

Inclement Weather Procedures

Receive information directly to your email or cell phone by registering for the free Campus Emergency Notification System, e2campus. Go to www.carrollcc.edu/alerts to register.

Go to www.carrollcc.edu for closing or late opening information. For more detailed information on non-credit courses and events, call the Inclement Weather line at 410-386-8457.

For college courses held at a Carroll County public school, if Carroll County Public Schools close for the day or during the day, the college courses being held there that evening will be cancelled.

The Canteen Café

Go to www.carrollcc.edu/cafe for most up-to-date information

Disability Support Services

Carroll is committed to providing equal access for all students in accordance with the Americans with Disabilities Act of 1990 (ADA) and related law. Students in need of accommodations should contact the Office of ADA Support Services, located in A101 Admissions, prior to the start of their course or program, or call 410-386-8327 or e-mail jtatela@carrollcc.edu, or refer to the College website's list of Student Services for additional information.

Emergency Rescue Assistance stairwells are located in every building, and the College urges all students to become familiar with these locations.

Electronic Image Use

Because Carroll Community College is a public institution, photographs of students, staff, faculty or visitors in common areas on campus or at public ceremonies or events can be used in printed and electronic public relations materials without their permission. The individual has no privacy rights in this instance and no model's release is required. However, every effort will be made by the photographer to notify individuals within the shoot area so that they may choose to exclude themselves from the photograph.

Locations

Carroll Community College Main Campus
1601 Washington Road, Westminster

Adult Education Programs
Carroll County Workforce Development
(Formerly Multi-Service Center)
224 North Center Street, Westminster

Carroll County Career and Technology Center (CCCTC)
1229 Washington Road, Westminster

Carroll County Public Library
Go to library.carr.org for branch locations and directions.

Community Media Center
1301 Washington Road, Westminster

Ratcliffe Applied Technology and Trades Center

110 Airport Drive, Westminster

Y of Central Maryland
1719 Sykesville Road, Westminster

Ride Carroll Transit System to Carroll

Carroll Transit System, operated by Ride With Us, provides safe and convenient transportation to campus. Discounted student passes are available for Carroll Community College students. For more information or to see current schedules, visit www.carrolltransitsystem.com or call 410-363-0622.

Smoking and Tobacco Use Policy

Carroll Community College is a smoke- and tobacco-free environment. Smoking, vaping and/or tobacco use is prohibited in College-owned or leased buildings and off-campus sites operated by the College; all College property including parking lots, athletic fields and amphitheater; and College-owned vehicles. Tobacco and smoking products restricted from use include, but are not limited to, cigarettes, cigars, pipes, bidi, clove cigarettes, dip, chew, snuff, snus and electronic cigarettes.

The Continuing Education Official College Record (transcript)

The Official Record documents:

All successfully completed Continuing Education workforce-related courses, successfully completed Workforce Training Certificate programs and earned CEUs, if applicable.

A $10 fee is charged for each Official College Record. To request, call 410-386-8100.

Carroll Community College Board of Trustees

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Carroll Community College is an Equal Opportunity, ADA Title 504 compliant institution.

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CARROLL COMMUNITY COLLEGE

Workforce, Business & Community Education Registration Form

1601 Washington Road | Westminster, MD 21157 | carrollcc.edu

410-386-8100 | Fax 410-386-8111 | Room A115

Save time... register online! carrollcc.edu/WBCEregistration

Today's Date _____ **College ID#** _____ **Date of Birth (required)** _____

Last Name _____ **Legal First Name** _____ **Chosen First Name** _____ **Middle Initial** _____

Home Address _____ **Email Address (required)** _____

City _____ **State** _____ **Zip** _____ **County of Residence** _____

Home Phone _____ **Business Phone** _____ **Cell Phone** _____

Employer _____

Emergency Contact Name _____ **Phone** _____

❑ U.S. citizen

❑ Non-U.S. citizen (with proper documentation the course costs below apply; without documentation pay full course costs)

❑ I am a Carroll County resident (deduct $10 per course)

❑ I am a Non-Carroll County Maryland resident (deduct $5 per course)

❑ I am a Maryland resident, 60 years of age or older (pay fees only plus a $5 tuition cost if a non-Carroll County resident)

❑ Male ❑ Female

Preferred Pronouns:

❑ She: She/Her/Hers

❑ He: He/Him/His

❑ Ze: Ze/Hir/Hirs

❑ They: They/Them/Their

❑ Name: Use my name as pronoun

1. Are you of Hispanic or Latino origin? ❑ Yes ❑ No
2. Race, select one or more of the following categories:
   - ❑ White
   - ❑ Black or African American
   - ❑ Asian
   - ❑ American Indian or Alaska Native
   - ❑ Native Hawaiian or Other Pacific Islander

❑ I am enrolling in a Workforce Training Certificate program or course(s). Program: _____

Social Security Number (required for Workforce Training Certificate programs and courses) _____ – _____ – _____
Social Security Numbers are used for federal and state reporting purposes only. Your Social Security Number is confidential.

Course Number	Course Title	Start Date	Start Time	Cost

Mail completed registration form and check or money order for full amount to:

Carroll Community College
Workforce, Business & Community Education, A115
1601 Washington Road
Westminster, MD 21157

Deduct In-County/In-State Fees _____

Total Cost _____

The College reserves the right to cancel courses or make changes due to insufficient enrollment or unforeseen circumstances. In these events, students will be notified via email.

The Family Educational Rights and Privacy Act (FERPA) protects the privacy of student records. For information, visit www.carrollcc.edu/ferpa

The College prohibits the enrollment of individuals listed on any State Services Sex Offender registry and/or Maryland Department of Public Safety and Correctional Services Sex Offender registry. Off-site contract training for clients may be exempt.

I certify that the statements made in this application are correct. I agree to comply with all policies and regulations of Carroll Community College and understand that it is my responsibility to familiarize myself with the Drug-Free Schools and Community Act, Smoke/Tobacco-Free Campus Policy and the Code of Integrity for Academic and Behavioral Standards, all found at carrollcc.edu and in the College catalog.

▶ **Signature (required)** _____

For Office Use Only: Rec by _____ *Processor* _____ *Date* _____ ❑ *Phone* ❑ *Mail* ❑ *Walk-In* ❑ *Fax*

If paying with a credit card, register online at www.carrollcc.edu/WBCEregistration or by phone at 410-386-8100 or fax at 410-386-8111.

Tuition $200 or more?
Use the CCC Deferred Payment Plan, a monthly payment program. Go to www.carrollcc.edu/tuitionassistance.

Charge to my: ❑ VISA ❑ MasterCard ❑ DISCOVER ❑ AMERICAN EXPRESS

Credit Card Number _____ **CID#** _____

Note: Your CID# is the last three digits in the signature box on the back of your credit card.

Card Holder's Name _____ **Credit Card Expiration Date** _____

Card Holder's Billing Address (required) _____

Card Holder's Signature _____

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Carroll Community College is accredited by the Middle States Commission on Higher Education (MSCHE), 1007 North Orange Street, 4th Floor, MB #166, Wilmington, DE 19801, (267-284-5000), www.msche.org. The MSCHE is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation (CHEA).

5 EASY WAYS TO REGISTER

Register Early!

Courses that have not met the minimum enrollment may be cancelled one week before the start date. Ensure that the course you want will be held by registering early!

Office Hours

Monday – Friday | 8:30 a.m. – 4:30 p.m.

1. ONLINE

Register online 24/7 at www.carrollcc.edu/WBCEregistration and follow instructions. You will need to pay in full with a credit card when registering.

2. MAIL

Mail a completed and signed registration form with total payment to:
Carroll Community College
Workforce, Business &
Community Education, A115
1601 Washington Road
Westminster MD 21157

3. WALK-IN

Register in-person in Room A115 on the Washington Road Campus.
On Saturdays and after regular office hours, registrations and check or credit card payments may be left in the drop box next to the Cashier's Office.

4. FAX

Fax completed and signed registration form with credit card payment information to 410-386-8111.

5. TELEPHONE

Call 410-386-8100. Have the course details and your credit card information ready.

We'd love to talk with you about your **next steps.**

CONTACT US

PHONE
410-386-8100

EMAIL
WBCE@carrollcc.edu

WEB
carrollcc.edu/requestinfo

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Personal Enrichment

Embark on the educational journey that takes you where you want to go! We are your partners for new knowledge, new skills, new friends and new passions.

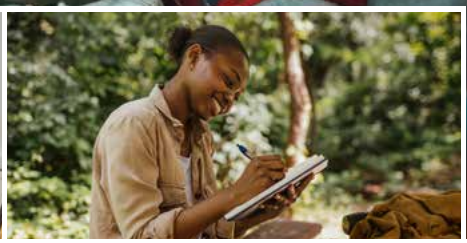
Find classes to help you broaden your learning, express your creativity and fulfill your curiosity in:

- Art & Fine Crafts
- Food & Drink
- History, Culture & World View
- Languages
- Motorcycle & Personal Safety
- Music
- Photography
- Travel
- Wellness & Outdoor Adventure
- Writing









Start your journey on page 44 inside!

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