

For Office Use Only:
Tran Checked: _____
Enroll Entered: _____
SAP: _____
Degree or Certificate: _____
Initials: _____

**Please read this form carefully. Print answers in black or blue ink. Return the completed form to:
 Carroll Community College, Financial Aid Office, 1601 Washington Road, Westminster, MD 21157.**

Last Name (Legal): _____ First Name (Legal): _____ M.I.: _____

Student ID# or SSN: _____ D.O.B: _____ Telephone: _____

Please indicate if you are interested in borrowing federal subsidized and/or unsubsidized student Stafford loans:

LOANS MUST BE REPAYED

____ I do **NOT** wish to be awarded federal student Stafford Loan funds.

____ I wish to be awarded federal student Stafford Loan funds. **I am registering for at least 6 billable hours, am a degree seeking student AND have completed Entrance Counseling & signed a Master Promissory Note (MPN) online at www.studentaid.gov.**

Please indicate your enrollment plans for 2023-2024 (for Winter or Summer 2024 enrollment, contact our office):

Fall 2023 Term

Spring 2024 Term

- ____ Full-time (12 or more billable hours)
- ____ ¾-time (9-11 billable hours)
- ____ ½-time (6-8 billable hours)
- ____ less than ½-time (3-5 billable hours)
- ____ Will not enroll

- ____ Full-time (12 or more billable hours)
- ____ ¾-time (9-11 billable hours)
- ____ ½-time (6-8 billable hours)
- ____ less than ½-time (3-5 billable hours)
- ____ Will not enroll

Please carefully **READ and INITIAL** next to each of the following statements:

____ By signing the bottom of this form, I authorize the Financial Aid Office (FAO) to make my excess financial aid funds available to me for use in the Campus Bookstore from the week prior to the beginning of Fall, Spring and Summer through the first two weeks of each term. Any charges that I incur will be added to my tuition and fee bill prior to the transmittal of financial aid. Registration and financial aid must be in place by a specified deadline for the book voucher to be made available to me. See the FAO each term for these deadlines.

____ I understand the following:

1. The anticipated enrollment indicated above will assist the FAO with creating my initial financial aid award package, which will be adjusted to reflect my final enrollment at the time funds are credited to my student account. Student accounts are typically credited in the 6th week of Fall and Spring terms and after add/drop in the Summer terms.
2. Attendance in class is mandatory for receipt of financial aid funds. If I withdraw from or stop attending my courses, I may have to return some or all of the financial aid funds that I received. This includes any refunds that were mailed to me by the Cashier's Office. If I choose to withdraw from my course(s), it is my responsibility to notify the FAO first and then follow Carroll Community College's (CCC) official withdrawal procedure, as listed in the CCC Catalog.
3. My financial aid awards will be adjusted (and some awards possibly reduced) to reflect any new awards that I might receive throughout the academic year. This includes late awards from the Maryland Higher Education Commission.
4. I must maintain satisfactory academic progress each term (as stated in the financial aid section of the CCC Catalog) in order to continue to receive student financial aid in future terms. If I do not meet the standards, I will be placed on financial aid suspension, my award package will be cancelled, and I will be notified at my Carroll email.
5. Federal student aid and institutional scholarships apply only to courses that are required by my active program of study and that are not being repeated to obtain a higher passing grade. If I have questions, I will consult the FAO prior to registration.
6. I am the only person that can access my record unless I give written permission for someone else to act on my behalf. Written permission must be accomplished in person by the student in the Records Office (A112) and with photo ID presented.

____ **I have provided/will provide Carroll CC with an official final high school/GED/Homeschool transcript. Failure to do so will result in aid not being awarded until we have received a final transcript showing that a diploma was issued.**

____ I give permission for my Financial Aid award notifications to be sent electronically and that I am responsible for checking my Carroll email on a regular basis.

____ I will notify the CCC FAO if I enroll at another College while attending CCC.

Student Signature _____ Date _____