

Please fill out the highlighted sections and either email it to your advisor prior to your meeting or print it out and bring it.

<b>Student Name</b> _____	<b>Student ID</b> _____
<b>CUM GPA</b> _____	<b>Semester</b> _____
<b>FINANCIAL AID RECIPIENT</b> <input type="checkbox"/>	

**Semester GPA Goal: (you will fill this out with your advisor)**

**My goal this semester is to achieve a semester GPA of at least \_\_\_\_\_ .**

**I understand that I must take the following actions this semester, which are essential for all students seeking success:**

- ✓ Attend all classes except in cases of emergency or illness. In these cases, I will notify my instructors immediately and develop a plan with them as soon as possible to make up missed assignments.
- ✓ Keep track of my grade progress in all my classes on a continual basis.
- ✓ Meet with my instructor immediately for assistance if a grade on an assignment or test is below a C.
- ✓ Meet with my assigned advisor at least once during the semester and immediately for assistance if anything occurs that may affect my academic success.
- ✓ Utilize CCC resources available to me. (such as tutoring, success coaching, career development, disabilities support services, academic success workshops)

**ACADEMIC DIFFICULTY FACTORS AND ACTION PLAN TO DEAL WITH THEM:**

**Fill this out prior to coming to your meeting**

**The top 3 factors contributing to my academic difficulty in the past were:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Fill this out with your advisor**

**To address these factors, the three specific actions I will take this semester are:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Probation Advisor Comments/Recommendations:**