

OFFICE OF THE PRESIDENT

James D. Ball, Ed.D.



BOARD OF TRUSTEES

Mary Kay Nevius-Maurer, *Chairperson*
David P. O'Callaghan, *Vice Chairperson*
David S. Bollinger
Sherri-Le W. Bream
Diane A. Foster
Kelly M. Frager
Greg W. Kahlert
Dr. James D. Ball, *Secretary/Treasurer*
County Commissioner, *Ex-officio*

BOARD OF TRUSTEES

December 13, 2023

AGENDA

4:30 P.M. - Finance, Facilities, and Related Policies Committee – L090
4:30 P.M. - Personnel, Instruction, and Related Policies Committee - A117
5:00 P.M – Dinner - Lower Level at the end of the Babylon Great Hall
5:45 P.M. - Meeting - Board Room - L090

I. Call to Order/Opening Exercises

II. Approval of Agenda

III. Approval of Minutes – November 15, 2023

IV. Reports

A. President – Dr. James D. Ball

1. Annual Institutional Effectiveness Assessment Report – Dr. Mince
2. Naming Recognition Ceremony for the Administration Suite– 11/16
3. Symposium for a Stronger Carroll – 12/8
4. PTA Graduation Ceremony – 12/12
5. Diversity, Equity, and Inclusion Update – Mr. Johnson
6. Starry Night & Foundation Updates – Mr. Wantz

B. Academic Council – Mary Wallace

C. Senate – Emily Salyards

D. Student Government Organization – Liz Salmond

E. Commissioner – The Honorable Kenny Kiler

F. Planning Advisory Council – Trustee Sherri-Le Bream

V. Action/Consent/Information Items

A. Finance, Facilities and Related Policies Committee – Dave Bollinger/Diane Foster/Kelly Frager

1. Proposed FY2025 Operating Budget Request
2. November Financial Statements
3. Notice of Grant Award from the Maryland Department of Human Services (DHS) Child Support Administration (CSA) to the Carroll County Community Mediation Center, (CCCMC) Carroll Community College for FY2024.
4. Notice of Grant Award, Maryland Higher Education Commission (MHEC) – Hunger-Free Campus Grant
5. Approval of Purchase Requisition over \$25,000 — Marshall Craft Associates
6. Approval of Purchase Requisition over \$25,000 — Financial Audit Services for FY23 through FY27 – Revised
7. Action Item – Approval of Purchase Requisition over \$25,000 — Dental Assistant Program Equipment
8. Action Item – Approval of Purchase Requisition over \$25,000 — EAB Global – Starfish Enterprise Success Platform – Level II
9. Action Item – Approval of Modification to College Policy – Capitalization Policy for Fixed Assets
10. Information Item — Information Security Program

B. Personnel, Instruction, and Related Policies Committee – Sherri-Le Bream/Greg Kahlert/Dave O’Callaghan

1. President’s Retirement Official Acceptance
2. New Professional Staff Appointment(s)
3. New Temporary Appointment(s)

The Board reserves the right to meet in Executive Session to discuss an issue of general administrative and legal consideration.

VI. Old Business/New Business

A. Naming of College Building

1. The Naganna Center for Innovation

VII. Dates of Upcoming Meetings and Events:

December 14, 2023	Collegewide Holiday Dessert Social	2:00 p.m. Babylon Great Hall
December 20, 2023	Cascade Lights, CCC Night at Coppermine	5:30-8 p.m. Coppermine Cascade Park in Hampstead, MD
January 17, 2024	Board Retreat (snow date – January 24, 2023)	3:00 p.m. – Antrim 1844
January 18, 2024	Foundation Board Meeting	8 a.m. The Bollinger Family Conference Center, K100
January 22, 2024	MACC Trustee Leadership Conference	3:00 p.m., Calvert House, Annapolis
February 5, 2024	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center, K100
February 21, 2024	Board Meeting	5:00 p.m. Dinner - lower level of the Babylon Great Hall, Meeting to follow in the Board Room
March 4, 2024	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center, K100

VIII. Adjournment