

OFFICE OF THE PRESIDENT

Rosalie V. Mince, Ph.D.



BOARD OF TRUSTEES

David P. O'Callaghan, *Chairperson*
Diane A. Foster, *Vice Chairperson*
David S. Bollinger
Sherri-Le W. Bream
Kelly M. Frager
Greg W. Kahlert
Mary Kay Nevius-Maurer
Rosalie V. Mince, *Secretary/Treasurer*
County Commissioner, *Ex-officio*

BOARD OF TRUSTEES
April 16, 2025
AGENDA

4:30 P.M. - Finance, Facilities, and Related Policies Committee - L090
4:30 P.M. - Personnel, Instruction, and Related Policies Committee - A117
5:00 P.M. - Dinner - Lower Level at the end of the Babylon Great Hall
5:45 P.M. - Meeting - Board Room - L090

I. Call to Order/Opening Exercises

II. Approval of Agenda

III. Approval of Minutes – March 19, 2025

IV. Reports

A. President – Dr. Rosalie V. Mince

1. College Medal Nomination (ACTION)
2. Nomination for Distinguished Alumni (ACTION)
3. Legislative Update
4. Carroll County FY25 Agency Budget Hearings – 3/20
5. Baltimore Business Journal Power Shift Class Networking Event – 3/20
6. PELT- Sheriff's Office Training Academy Graduation and Awards Ceremony – 3/26
7. Penguin Random House License to Lead Program Graduation – 4/2
8. First Friday Meeting at Baughers – 4/4
9. Antrim Dinner with 2024 Starry Night Auction Winners: The Hull's, Jim Kohler and Friends – 4/4
10. Carroll Community College Honors Alumni Panel and Networking Event - 4/7
11. Carroll County Chamber of Commerce Leadership Carroll Education Day – 4/8
12. Carroll Community College Bee Spelltacular Spelling Competition - 4/9
13. American Association of Community Colleges (AACC) Annual Convention – 4/12 - 4/16
14. Community Relations Update – Mr. Johnson
15. Foundation Update – Mr. Wantz

B. Academic Council – Mary Wallace

C. Senate – Karen Sorrell

D. Student Government Organization – Shanecia Pitterson

E. Commissioner – The Honorable Kenny Kiler

F. Planning Advisory Council – Trustee Bream

V. Action/Consent/Information Items

A. Finance, Facilities and Related Policies Committee

(Diane Foster, Greg Kahlert, Mary Kay Nevius-Maurer)

1. March Financial Statements
2. Approval of Purchase Requisition over \$50,000 - Instructure Canvas Learning Management System
3. Non-Operating Budget Funds
4. Quarterly Report on Items in Excess of \$10,000 not specifically approved by Board of Trustees.
5. Approval of Volunteer Time Off (VTO) Policy – Notice Item

B. Personnel, Instruction, and Related Policies Committee

(Dave Bollinger, Sherri-Le Bream, Kelly Frager)

1. New Professional Appointment(s)
2. New Temporary Appointment(s)
3. Employee Separations

VI. Old Business/New Business

A. Appoint Nominating Committee

B. Board of Trustees Annual Self-Assessment

VII. Dates of Upcoming Meetings and Events:

April 17, 2025	CC Chamber of Commerce: Legislative Wrap up	12 – 1:30 p.m. The Bollinger Family Conference Center (K100)
April 23, 2025	Meeting/Campus Tour with Commissioner Gordon and Trustee Bollinger	12 – 2 p.m. President’s Dining Room (K118) and campuswide
April 26, 2025	Carroll Community College Family Fun Fest	10 a.m. – 2 p.m. Carroll Community College Campus
April 28, 2025	LifeBridge Health Taste of Carroll	6 p.m. – 9 p.m. Stratosphere Social, Eldersburg, MD
May 5, 2025	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
May 9, 2025	Pappalardo Honors Capstone Presentation	12:30 – 2:30 p.m. The Bollinger Family Conference Center (K100)
May 13, 2025	Student Leadership Reception	3:30 p.m. Babylon Great Hall in the Kahlert Foundation Campus Center
May 15, 2025	Foundation Board of Directors Meeting	8 a.m. The Bollinger Family Conference Center (K100)
May 16, 2025	STEM Scholars Celebration of Learning	2 – 4 p.m. The Bollinger Family Conference Center (K100)
May 21, 2025	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090
May 28, 2025	Nursing Pinning Ceremony	10:00 a.m. Theater in the Scott Center
May 28, 2025	Commencement	McDaniel College VIP Reception at 2:00 P.M. Ceremony at 3:00 P.M.
June 2, 2025	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
June 11, 2025	Collegewide Professional Development, Meeting and Luncheon	Carroll Community College Campus
June 16, 2025	Meeting/Campus Tour with Commissioner Rothstein and Trustee Kahlert	12 – 2 p.m. President’s Dining Room (K118) and campuswide
June 18, 2025	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090

VIII. Adjournment

The Board reserves the right to meet in Executive Session following the regular meeting.