

OFFICE OF THE PRESIDENT

Rosalie V. Mince, Ph.D.



BOARD OF TRUSTEES

David P. O'Callaghan, *Chairperson*  
Diane A. Foster, *Vice Chairperson*  
Sherri-Le W. Bream  
Kelly M. Frager  
Greg W. Kahlert  
Mary Kay Nevius-Maurer  
Rosalie V. Mince, *Secretary/Treasurer*  
County Commissioner, *Ex-officio*

**BOARD OF TRUSTEES**  
**September 17, 2025**

**AGENDA**

- 4:30 P.M. - Finance, Facilities, and Related Policies Committee - L090  
4:30 P.M. - Personnel, Instruction, and Related Policies Committee - A117  
5:00 P.M. - Dinner - Lower Level at the end of the Babylon Great Hall  
5:45 P.M. - Meeting - Board Room - L090

**I.** Call to Order/Opening Exercises

**II.** Approval of Agenda

**III.** Approval of Minutes – August 20, 2025

**IV.** Reports

A. President – Dr. Rosalie V. Mince

1. Performance Accountability Report – Dr. Michelle Kloss – **ACTION**
2. Annual Marketing and Communications Report – Dr. Kelly Koerner and Ms. Lisa Slappy
3. Discovery Day: *Data in Motion: Turning Insights into Action* – 8/28
4. SGO Meeting – 9/2
5. First Friday at Baugher's – 9/5
6. Lynx Women's Volleyball Home Opener – 9/6
7. Chamber Music on the Hill – 9/7
8. Carroll County Chamber of Commerce Naming Dedication, Room T311 – 9/8
9. Carroll County Chamber of Commerce Member Luncheon – 9/10
10. Carroll County Literacy Council Board of Directors' Meeting – 9/11
11. Hercules' New Labors and Other Domestic Affairs Exhibition Opening Reception – 9/11
12. Carroll County Workforce Development Board Meeting – 9/17
13. Communications and Public Relations Update – Ms. Slappy
14. College Standards and Accountability Update – Mr. Johnson
15. Institutional Advancement and Foundation Update – Mr. Wantz

B. Academic Council – Britney Harden

C. Senate – Karen Sorrell

D. Student Government Organization – Nyomie Greer

E. Commissioner – The Honorable Kenny Kiler

F. Planning Advisory Council – Trustee Bream

- V. Action/Consent/Information Items**
- A. Finance, Facilities and Related Policies Committee**  
(Diane Foster / Greg Kahlert / Mary Kay Nevius-Maurer)
1. August Financial Statements
  2. Approval of Purchase Requisition over \$50,000 — Adobe Higher Education Enterprise License Agreement – Master Collection
  3. Resolution – Systemic Renovations Project
- B. Personnel, Instruction, and Related Policies Committee**  
(Sherri-Le Bream / Kelly Frager / Ben Scheper)
1. New Professional Appointments
  2. New Support Staff Appointments
  3. New Temporary Appointment
  4. Employee Separations
  5. College Calendar, FY 2027 (2026 – 2027) *Revised*
- VI. Old Business/New Business**
- A. Naming of College Theater: *Kelly W. Hill Theater***
- VII. Dates of Upcoming Meetings and Events:**

September 18, 2025	Foundation Board of Directors Meeting	8 a.m. The Virginia S. Minnick Building (M157)
September 25, 2025	Carroll Catalyst: Executive Leadership Summit	8:30 – 11:30 a.m. The Bollinger Family Conference Center (K100)
October 1, 2025	Lynx Volleyball Night	5:30 p.m. Coppermine Pantherplex
October 6, 2025	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
October 8, 2025	Board of Trustees Meeting	2:00 p.m. in L090
October 13, 2025	Scholarship Reception	12:00 p.m. The Bollinger Family Conference Center (K100)
October 17, 2025	Carroll County Women’s Conference	7:15 a.m. – 4:30 p.m. Carroll Community College
October 20, 2025	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
October 21, 2025	Chamber of Commerce Annual Membership Meeting	8 – 10:30 a.m. Pleasant Valley Community Fire Company
October 21, 2025	James D. Ball Athletic Field Groundbreaking	6:00 p.m. (following the Lynx Men’s Soccer game)
October 22-25, 2025	ACCT Leadership Congress	New Orleans, LA
November 1, 2025	Carroll Hospital Auxiliary Ball	6:30 p.m. Shipley Arena, 706 Agricultural Center
November 3, 2025	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
November 4, 2025	Cyber Range Ribbon Cutting and County Legislators Outreach Meeting	9:30 a.m. – 12 p.m. Babylon Great Hall, Kahlert Foundation Campus Center
November 11, 2025	Veteran’s Day Observance	11 a.m. Babylon Great Hall, Kahlert Foundation Campus Center
November 17, 2025	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
November 19, 2025	Board of Trustees Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090
November 20, 2025	Foundation Board of Directors Meeting	8 a.m. The Bollinger Family Conference Center (K100)

**VIII. Adjournment**

**The Board reserves the right to meet in Executive Session following the regular meeting.**