

OFFICE OF THE PRESIDENT

Rosalie V. Mince, Ph.D.



BOARD OF TRUSTEES

David P. O'Callaghan, *Chairperson*
Diane A. Foster, *Vice Chairperson*
Sherri-Le W. Bream
Kelly M. Frager
Greg W. Kahlert
Mary Kay Nevius-Maurer
Benjamin H. Scheper
Rosalie V. Mince, *Secretary/Treasurer*
County Commissioner, *Ex-officio*

BOARD OF TRUSTEES
October 8, 2025
AGENDA

1:30 P.M. - Finance, Facilities, and Related Policies Committee - L090
1:30 P.M. - Personnel, Instruction, and Related Policies Committee - A117
2:00 P.M. - Meeting - Board Room - L090

- I.** Call to Order/Opening Exercises
- II.** Approval of Agenda
- III.** Approval of Minutes – September 17, 2025
- IV.** Reports
 - A. President – Dr. Rosalie V. Mince
 - 1. Facilities Master Plan – Mr. John Morrel, Principal, Marshall Craft Associates
 - 2. Workforce, Business & Community Education (WBCE) Enrollment and Revenue Report -Dr. Koerner
 - 3. Credit Fall Enrollment Analysis – Dr. Kloss
 - 4. MCCCCP/MACC Meeting at Cecil Community College – 9/19
 - 5. CCC Board of Trustees New Trustee Onboarding Meeting – 9/22
 - 6. Carroll Catalyst: Executive Leadership Summit – 9/25
 - 7. P-20 Collaboration Meeting (CCC, CCPS, McDaniel) – 9/30
 - 8. Lynx Volleyball Night at the Pantherplex – 10/1
 - 9. First Friday at Baugher's – 10/3
 - 10. Carroll Hospital Board of Directors' Meeting – 10/7
 - 11. Communications and Public Relations Update – Ms. Slappy
 - 12. College Standards and Accountability Update – Mr. Johnson
 - 13. Institutional Advancement and Foundation Update – Mr. Wantz
 - B. Academic Council – Britney Harden
 - C. Senate – Karen Sorrell
 - D. Student Government Organization – Nyomie Greer
 - E. Commissioner – The Honorable Kenny Kiler
 - F. Planning Advisory Council – Trustee Frager

- V. Action/Consent/Information Items**
- A. Finance, Facilities and Related Policies Committee**
(Diane Foster / Greg Kahlert / Mary Kay Nevius-Maurer)
1. September Financial Statements
 2. Notice of Grant Award, State of Maryland, Consolidated Adult Education and Family Literacy Services Grant FY2026
 3. Non-Operating Budget Funds
 4. Quarterly Report on Items in Excess of \$10,000
 5. Approval of a 5-year Lease with Tevis Real Estate, Inc.
- B. Personnel, Instruction, and Related Policies Committee**
(Sherri-Le Bream / Kelly Frager / Ben Scheper)
1. New Professional Appointments
 2. New Support Staff Appointments
 3. New Temporary Appointments

VI. Old Business/New Business

VII. Dates of Upcoming Meetings and Events:

October 8, 2025	Board of Trustees Meeting	2:00 p.m. in L090
October 13, 2025	Scholarship Reception	12:00 p.m. The Bollinger Family Conference Center (K100)
October 17, 2025	Carroll County Women's Conference	7:15 a.m. – 4:30 p.m. Carroll Community College
October 20, 2025	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
October 21, 2025	Chamber of Commerce Annual Membership Meeting	8 – 10:30 a.m. Pleasant Valley Community Fire Company
October 21, 2025	James D. Ball Athletic Field Groundbreaking	3:30 p.m. (following the Lynx Men's Soccer game)
October 22-25, 2025	ACCT Leadership Congress	New Orleans, LA
November 1, 2025	Carroll Hospital Auxiliary Ball	6:30 p.m. Shipley Arena, 706 Agricultural Center
November 3, 2025	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
November 4, 2025	Commissioners and Legislators Outreach Meeting & Cyber Range Ribbon Cutting	8:30 a.m. - 11 a.m. The Virginia S. Minnick Building, (M157)
November 11, 2025	Veteran's Day Observance	11 a.m. Babylon Great Hall, Kahlert Foundation Campus Center
November 12, 2025	Foundation's VIP Stewardship Event	4:00 p.m. Harman Student Center - A Building, Room 202
November 17, 2025	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
November 19, 2025	Board of Trustees Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090
November 20, 2025	Foundation Board of Directors Meeting	8 a.m. The Bollinger Family Conference Center (K100)
December 1, 2025	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
December 6, 2025	Starry Night Gala – 20 th Anniversary	5:30 p.m. Carroll Community College
December 13, 2025	Winter Market	9 a.m.- 1 p.m. Carroll Community College
December 17, 2025	Board of Trustees Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090
December 18, 2025	Holiday Dessert Social	2-3:30 p.m. Babylon Great Hall in the Kahlert Foundation Campus Center

VIII. Adjournment

The Board reserves the right to meet in Executive Session following the regular meeting.