

OFFICE OF THE PRESIDENT

Rosalie V. Mince, Ph.D.



BOARD OF TRUSTEES

David P. O'Callaghan, *Chairperson*
Diane A. Foster, *Vice Chairperson*
Sherri-Le W. Bream
Kelly M. Frager
Greg W. Kahlert
Mary Kay Nevius-Maurer
Benjamin H. Scheper
Rosalie V. Mince, *Secretary/Treasurer*
County Commissioner, *Ex-officio*

**BOARD OF TRUSTEES AGENDA
December 17, 2025**

4:30 P.M. - Finance, Facilities, and Related Policies Committee - L090
4:30 P.M. - Personnel, Instruction, and Related Policies Committee - A117
5:00 P.M. - Dinner - Lower Level at the end of the Babylon Great Hall
5:45 P.M. - Meeting - Board Room - L090

- I.** Call to Order/Opening Exercises
- II.** Approval of Agenda
- III.** Approval of Minutes – November 19, 2025
- IV.** Reports
 - A. President – Dr. Rosalie V. Mince
 - 1. Annual Institutional Effectiveness Measures Report – Dr. Kloss
 - 2. MCCCCP/MACC President's Affinity Group Meeting – 11/21
 - 3. Carroll Hospital Board of Directors Meeting – 12/2
 - 4. Celebration of Leadership Maryland, Graduation – 12/2
 - 5. Carroll Good Scout Award Breakfast – 12/3
 - 6. First Friday at Baugher's – 12/5
 - 7. Starry Night 20th Anniversary Celebration – 12/6
 - 8. Carroll Lynx Scholars Honors Presentation – 12/9
 - 9. Winter Market – 12/13
 - 10. Physical Therapy Assistant Graduation – 12/16
 - 11. Communications and Public Relations Update – Ms. Slappy
 - 12. College Standards and Accountability Update – Mr. Johnson
 - 13. Institutional Advancement and Foundation Update – Mr. Wantz
 - B. Academic Council – Britney Harden
 - C. Senate – Karen Sorrell
 - D. Student Government Organization – Nyomie Greer
 - E. Commissioner – The Honorable Kenny Kiler
 - F. Planning Advisory Council – Trustee Bream

V. Action/Consent/Information Items

A. Finance, Facilities and Related Policies Committee

(Diane Foster/Greg Kahlert/Mary Kay Nevius-Maurer)

1. Proposed FY2027 Operating Budget Request
2. November Financial Statements
3. Approval of Purchase Requisition over \$50,000 — Aruba Wireless
4. Approval of Carroll Community College Facilities Master Plan – 2026-2036
5. Approval of the Carroll Community College Immigration Enforcement Actions Policy
6. Approval of the Carroll Community College Freedom of Expression and Public Assembly Policy
7. Acceptance of Gifts
8. Information Security Program

B. Personnel, Instruction, and Related Policies Committee

(Sherri-Le Bream / Kelly Frager / Ben Scheper)

1. Professional Change of Status
2. Employee Stipends
3. New Professional Appointment
4. New Support Staff Appointment
5. New Temporary Appointments
6. Employment Separations

VI. Old Business/New Business

VII. Dates of Upcoming Meetings and Events:

December 18, 2025	Collegewide Holiday Dessert Social	2:00 p.m. Babylon Great Hall - Kahlert Foundation Campus Center
January 6, 2026	Chamber of Commerce – Legislative Kickoff	12 p.m. Carroll Hospital, Shauck Auditorium
January 13, 2026	Chamber of Commerce – State of the County	8 a.m. Carroll County Arts Council
January 15, 2026	Foundation Board of Directors Meeting	8 a.m. The Bollinger Family Conference Center (K100)
January 15, 2026	Retirement Celebration – Steve Wantz	11 a.m. – 1 p.m. The Bollinger Family Conference Center (K100)
January 21, 2026	Board Retreat (Snow date, January 28, 2026)	3:00 p.m. Carroll Community College
January 22, 2026	Collegewide Meeting Discovery Day	Lunch 12 p.m. -The Bollinger Family Conference Center (K100) Meeting 2:30 p.m. - The Scott Theater
January 24, 2026	TEDx Westminster 2026	1 p.m. The Scott Theater at Carroll Community College
January 26, 2026	MACC Trustee Leadership Conference	3:00 p.m. Calvert House, Annapolis
February 2, 2026	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
February 5, 2026	Student Advocacy Day	9 – 10:30 a.m. Calvert House, Annapolis
February 18, 2026	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090
March 2, 2026	PAC Meeting	3:30 p.m. The Bollinger Family Conference Center (K100)
March 18, 2026	MSCHE VP Liaison, Onsite Campus Visit	Time: TBD
March 18, 2026	Board Meeting	5:00 p.m. Dinner, lower-level Babylon Great Hall in the Kahlert Foundation Campus Center, Meeting in L090

VIII. Adjournment

The Board reserves the right to meet in Executive Session following the regular meeting.