

OFFICE OF THE PRESIDENT

Rosalie V. Mince, Ph.D.



BOARD OF TRUSTEES

Greg W. Kahlert, *Chairperson*
Benjamin H. Scheper, *Vice Chairperson*
Sherri-Le W. Bream
Diane A. Foster
Mary Kay Nevius-Maurer
David P. O'Callaghan
Rosalie V. Mince, *Secretary/Treasurer*
County Commissioner, *Ex-officio*

BOARD OF TRUSTEES AGENDA
August 19, 2026

4:30 P.M. - Finance, Facilities, and Related Policies Committee - L090
4:30 P.M. - Personnel, Instruction, and Related Policies Committee – **T313**
5:00 P.M. - Dinner - Lower Level at the end of the Babylon Great Hall
5:45 P.M. - Meeting - Board Room - L090

- I.** Call to Order/Opening Exercises
- II.** Approval of Agenda
- III.** Approval of Minutes – June 17, 2026
- IV.** Reports
 - A. President – Dr. Rosalie V. Mince
 - 1. Carroll Community College 2026 Progress Report on the Institutional Plan for a Program of Cultural Diversity (**Action**)
 - 2. Performance Accountability Report (PAR) 2026-2030 Reporting Cycle Benchmarks (**Action**)
 - 3. 2026 Employee Satisfaction Survey
 - 4. 2026 Core Belonging Results
 - 5. Boys & Girls Club of Carroll County-Kahlert Leadership Academy on campus -6/25
 - 6. Ratcliffe Applied Technology and Trades Center Construction Launch -7/1
 - 7. Carroll Community College Nursing Pinning Ceremony– 7/15
 - 8. A Seat at the Table: Carroll Connects with Dr. Mince first podcast recording -7/31
 - 9. MACC/MCCCP President's Annual Retreat 8/3-4
 - 10. Alliance for Innovation and Transformation (AFIT) Summer Institute, Albuquerque, NM, 8/5-8
 - 11. Carroll Hospital Board of Directors Meeting – 8/11
 - 12. Boys & Girls Club of Carroll County Board Meeting -8/11
 - 13. Literacy Council of Carroll County Board Meeting -8/11
 - 14. Lunch Meeting with Dr. Julie Jaskin, President, McDaniel College 8/13
 - 15. 15th Annual Carroll Biz Challenge -8/13
 - 16. Carroll County Emergency Operations Center Tour -8/17
 - 17. CC Chamber of Commerce Breakfast Meeting, Commissioner Kiler -8/18
 - 18. Communications and Public Relations Update – Ms. Slappy
 - 19. College Standards and Accountability Update – Mr. Johnson
 - 20. Institutional Advancement and Foundation Update – Dr. Mince on behalf of Ms. Christ
 - B. Academic Council – no report
 - C. Senate – Lara Wood
 - D. Student Government Organization – Bailey Peacock
 - E. Commissioner – The Honorable Kenny Kiler
 - F. Planning Advisory Council – Dr. Kloss

V. Action/Consent/Information Items

A. Finance, Facilities, Related Policies Committee (*Dave O'Callaghan /Diane Foster /Ben Scheper*)

1. June Financial Statements
2. July Financial Statements
3. FY2028 Capital Budget and Six-Year Capital Program Request
4. Approval of Purchase Requisition over \$50,000 — GCOM Software, LLC – d/b/a Voyatek.
5. Approval of Small Business Development Center (SBDC) grant subaward from the University of Maryland for cost reimbursement to operate the Small Business Development Center (SBDC) for the Northern Region as part of the Maryland SBDC Network.
6. Notice of Grant Award, Maryland State Department of Education, Child Care Career and Professional Development.
7. Notice of Grant Award, State of Maryland, Consolidated Adult Education and Family Literacy Services Grant FY2027.
8. Board Policy II-44 requires the Board of Trustees to approve the acceptance of all gifts to the College.
9. Approval of the Board of Trustees Bylaws and Policies Manual revisions, including procurement threshold updates.
10. Non-Operating Budget Funds
11. Quarterly Report on Items in Excess of \$10,000
12. Inter-Functional Transfer

B. Personnel, Instruction, and Related Policies Committee (*Sherri-Le Bream / Mary Kay Nevius-Maurer*)

1. New Professional Appointments
2. Professional Change(s) of Status
3. New Support Staff Appointments
4. Temporary Hourly Staff Change(s) of Status
5. New Temporary Appointment(s)
6. Employment Separations
7. Academic Program Review Summaries
8. Notice of Grant Award, ADN Curriculum Modernization with Competency-Based Education (CBE) Planning Grant, Nurse Support Program II (NSP II), MHEC
9. Notice of Grant Award, Re-envisioning Maryland's Nursing Pipeline, Nurse Support Program II (NSP II) Competitive Institutional Grant, MHEC
10. Notice of Grant Award, Instructional Innovation Equipment and Simulation Capacity, Nurse Support Program II (NSP II) Resource Grant, MHEC
11. Notice of Grant Award, Faculty Development Resource Grant 2026-2027, Nurse Support Program II (NSP II), MHEC

VI. Old Business/New Business

VII. Dates of Upcoming Meetings and Events:

August 24, 2026	PAC Meeting	3:30 p.m. The Virginia S. Minnick Building, M Building, M-157
August 27, 2026	Collegewide Meeting/Discovery Day: <i>Our Data, Our Story: Exploring Carroll's Progress, Possibility, and Impact</i>	9 a.m. Carroll Community College
September 14, 2026	PAC Meeting	3:30 p.m. The Virginia S. Minnick Building, M Building, M-157
September 16, 2026	Board of Trustees Meeting	5:00 p.m. Dinner, lower-level in the Kahlert Foundation Campus Center, Meeting L090
September 17, 2026	James D. Ball Athletics Complex Community Kickoff Celebration	2:30 p.m. CCC James D. Ball Athletic Complex and Parking Lot C
September 18, 2026	Foundation Full Board of Directors Meeting	8 a.m. The Virginia S. Minnick Building, M Building, M-157
October 1, 2026	Governor's Commission on Hispanic & Latin American Community Affairs Celebration	5 p.m. Carroll Community College
October 5, 2026	PAC Meeting	3:30 p.m. The Virginia S. Minnick Building, M Building, M-157
October 6, 2026	Chamber of Commerce Annual Membership Meeting	8 – 10 a.m. Piney Branch Golf Club, 5301 Trenton Mill Rd., Upperco, MD
October 8, 2026	Foundation Event: 2026 Scholarship Reception	12 p.m. Bollinger Conference Center in the Nagana Center for Innovation (K100)
October 19, 2026	Ratcliffe Applied Technology & Trades Center: Ribbon Cutting	3 p.m. 110 Airport Drive, Westminster, MD
October 21, 2026	Board of Trustees Meeting	5:00 p.m. Dinner, lower-level in the Kahlert Foundation Campus Center, Meeting L090

VIII. Adjournment

The Board reserves the right to meet in Executive Session following the regular meeting.