

OFFICE OF THE PRESIDENT

Rosalie V. Mince, Ph.D.



BOARD OF TRUSTEES

Greg W. Kahlert, *Chairperson*
Benjamin H. Scheper, *Vice Chairperson*
Sherri-Le W. Bream
Diane A. Foster
Mary Kay Nevius-Maurer
David P. O'Callaghan
Rosalie V. Mince, *Secretary/Treasurer*
County Commissioner, *Ex-officio*

BOARD OF TRUSTEES AGENDA
September 16, 2026

4:30 P.M. - Finance, Facilities, and Related Policies Committee - L090
4:30 P.M. - Personnel, Instruction, and Related Policies Committee – **T313**
5:00 P.M. - Dinner - Lower Level at the end of the Babylon Great Hall
5:45 P.M. - Meeting - Board Room - L090

- I.** Call to Order/Opening Exercises
- II.** Approval of Agenda
- III.** Approval of Minutes – August 19, 2026
- IV.** Reports
 - A. President – Dr. Rosalie V. Mince
 - 1. 2026 Performance Accountability Report (PAR) (**Action**) – Mr. Gregg Bricca
 - 2. College Medal Nomination (**Action**)
 - 3. Middle States Commission on Higher Education (MSCHE) Update – Mr. Rob Brown
 - 4. Retirement Party honoring Roberta Windham, Esq. County Administrator– 8/20
 - 5. Meeting with Brian Cawley, President, Carroll Hospital and Leslie Simmons, EVP, Lifebridge- 8/20
 - 6. Quantum Enabled Technologies Advisory Council Meeting, College of Southern MD – 8/24
 - 7. Welcome Reception for Brian Cawley, President, Carroll Hospital – 8/26
 - 8. Breakfast Meeting with Dr. McCabe, Superintendent, CCPS – 8/28
 - 9. American Assoc. Community Colleges (AACC) President's Academy Exec. Comm. (PAEC)- 8/31
 - 10. Lunch meeting with Tom Zirpoli, Board of Directors, Carroll Hospital– 9/1
 - 11. First Friday Business and Community Forum - 9/4
 - 12. Meeting with Dr. McCabe, Superintendent, CCPS and Dr. Jasken, President, McDaniel College- 9/4
 - 13. Carroll Voices: Conversations with the Presidents inaugural meeting- 9/9
 - 14. Crisis Management Team Tour of County Emergency Operations Center- 9/10
 - 15. 9/11 Tribute and Volunteer Event- 9/10
 - 16. NAMI #IWillListen Promotional Video Recording- 9/15
 - 17. Carroll County Chamber of Commerce Board Meeting- 9/16
 - 18. Communications and Public Relations Update - Ms. Slappy
 - 19. College Standards and Accountability Update - Mr. Johnson
 - 20. Institutional Advancement and Foundation Update - Ms. Christ
 - B. Academic Senate – Emily Hampton
 - C. College Senate – Lara Wood
 - D. Student Government Organization – Bailey Peacock
 - E. Commissioner – The Honorable Kenny Kiler
 - F. Planning Advisory Council – Trustee Bream

V. Action/Consent/Information Items

A. Finance, Facilities, Related Policies Committee *(Dave O'Callaghan /Diane Foster /Ben Scheper)*

1. August Financial Statements
2. Approval of Purchase Requisition over \$50,000 – Avkin Simulation Equipment
3. Notice of Grant Award, Maryland State Department of Education, Pre-Kindergarten Blueprint Formula Grant
4. Notice of cash match funding provided by County Partners in support of the Northern Region Small Business Development Center, hosted by Carroll Community College
5. Approval of the Board of Trustees Bylaws and Policies Manual revisions, including procurement threshold updates designed to improve efficiency, reflect current market conditions, and align with peer Maryland community colleges while maintaining strong internal controls and oversight

B. Personnel, Instruction, and Related Policies Committee *(Sherri-Le Bream / Mary Kay Nevius-Maurer)*

1. New Professional Appointments
2. New Support Staff Appointments
3. New Temporary Appointments
4. Professional Change of Status

VI. Old Business/New Business

VII. Dates of Upcoming Meetings and Events:

September 17, 2026	Foundation Full Board of Directors Meeting	8 a.m. The Virginia S. Minnick Building, M Building, M-157
September 17, 2026	James D. Ball Athletics Complex Community Kickoff Celebration (Faculty and Staff lap 2:30 p.m.)	3 p.m. CCC James D. Ball Athletic Complex and Parking Lot C
October 1, 2026	Governor's Commission on Hispanic & Latin American Community Affairs Celebration	5 p.m. Carroll Community College
October 5, 2026	PAC Meeting	3:30 p.m. The Virginia S. Minnick Building, M Building, M-157
October 6, 2026	Chamber of Commerce Annual Membership Meeting	8 – 10 a.m. Piney Branch Golf Club, 5301 Trenton Mill Rd., Upperco, MD
October 8, 2026	Foundation Event: 2026 Scholarship Reception	12 p.m. Bollinger Conference Center in the Nagana Center for Innovation (K-100)
October 19, 2026	Ratcliffe Applied Technology & Trades Center: Ribbon Cutting	3 p.m. 110 Airport Drive, Westminster, MD
October 21, 2026	Board of Trustees Meeting	5:00 p.m. Dinner, lower-level in the Kahlert Foundation Campus Center, Meeting L-090
October 28, 2026	MACC Board of Directors Meeting (Virtual), President and Board Chair	1 p.m. Virtual (MACC will send a Zoom link)
October 30, 2026	Carroll County Commissioners' Annual Outreach Meeting with the College	8:30 a.m. Naganna Center, K-118
November 2, 2026	PAC Meeting	3:30 p.m. The Virginia S. Minnick Building, M Building, M-157
November 7, 2026	The Carroll Hospital Auxiliary <i>Disco Ball</i>	6:30 p.m. Shipley Arena, 706 Agricultural Center Dr
November 16, 2026	PAC Meeting	3:30 p.m. The Virginia S. Minnick Building, M Building, M-157
November 17, 2026	Carroll County Legislators Annual Outreach Meeting with the College	8:30 a.m. Naganna Center, K-118
November 18, 2026	Board of Trustees Meeting	5:00 p.m. Dinner, lower-level in the Kahlert Foundation Campus Center, Meeting L-090
November 19, 2026	Foundation Full Board of Directors Meeting	8 a.m. The Virginia S. Minnick Building, M Building, M-157
December 5, 2026	Starry Night Gala	5:30 p.m. Carroll Community College
December 12, 2026	Winter Market	9 a.m.- 1 p.m. Carroll Community College

VIII. Adjournment

The Board reserves the right to meet in Executive Session following the regular meeting.