OFFICE OF THE PRESIDENT
Rosalie V. Mince, Ph.D.

BOARD OF TRUSTEES
Greg W. Kahlert, *Chairperson*
Benjamin H. Scheper, *Vice Chairperson*
Sherri-Le W. Bream
Diane A. Foster
Mary Kay Nevius-Maurer
David P. O'Callaghan
Rosalie V. Mince, *Secretary/Treasurer*
County Commissioner, *Ex-officio*

BOARD OF TRUSTEES AGENDA
October 21, 2026

4:30 P.M. - Finance, Facilities, and Related Policies Committee - L090
4:30 P.M. - Personnel, Instruction, and Related Policies Committee – **T313**
5:00 P.M. - Dinner - Lower Level at the end of the Babylon Great Hall
5:45 P.M. - Meeting - Board Room - L090

I. Call to Order/Opening Exercises
II. Approval of Agenda
III. Approval of Minutes – September 16, 2026
IV. Reports

A. President – Dr. Rosalie V. Mince

1. Workforce, Business & Community Education (WBCE) Enrollment and Revenue Report -Dr. Koermer
2. Annual Marketing and Communications Report – Dr. Kelly Koermer and Ms. Lisa Slappy
3. Credit Fall Enrollment Analysis – Dr. Kloss
4. Middle States Commission on Higher Education (MSCHE) Update – Mr. Rob Brown
5. James D. Ball Athletic Complex Kickoff Celebration – 9/17
6. MCCCP/MACC Meeting at Frederick Community College – 9/18
7. Seminar: Control the Controllables, Dr. Arman Taghizadeh -9/21
8. Transform Mid-Atlantic (TMA) Strategic Planning Day – 9/23
9. Westminster Fall Fest Parade – 9/24
10. Police Entry Level Training (PELT) Orientation – 9/25
11. Chamber of Commerce Commissioner Guerin Breakfast Meeting – 9/29
12. Campus Tour at Carroll Community College with Brian Cawley, President, CHC – 9/30
13. Carroll Community College, Phantom Narrative V Opening Reception -10/1
14. 2026 Governor's Commission Maryland Hispanic Heritage Month Celebration – 10/1
15. First Friday Business and Community Forum – 10/2
16. Carroll Hospital Board Capital Fund Committee Meeting – 10/6
17. Carroll County Chamber of Commerce's Annual Membership Meeting -10-6
18. Carroll Community College 2026 Scholarship Reception Luncheon – 10/8
19. President's Advisory Board Meeting – 10/9
20. Boys & Girls Club of Carroll County Teen Night – 10/9
21. WJZ Around Town Live Segment at the James D. Ball Athletic Complex – 10/14
22. MACC/MCCCP Affinity Group Meeting, Cecil College – 10/16
23. RATTC at 110 Airport Drive Ribbon Cutting – 10/19
24. Boys & Girls Club of Carroll County Board Meeting – 10/20
25. Communications and Public Relations Update - Ms. Slappy
26. College Standards and Accountability Update - Mr. Johnson
27. Institutional Advancement and Foundation Update - Ms. Christ

B. Academic Senate – Emily Hampton
C. College Senate – Lara Wood
D. Student Government Organization – Bailey Peacock
E. Commissioner – The Honorable Kenny Kiler
F. Planning Advisory Council – Trustee Bream

V. Action/Consent/Information Items

A. Finance, Facilities, Related Policies Committee *(Dave O'Callaghan /Diane Foster /Ben Scheper)*

1. September Financial Statements
2. Non-Operating Budget Funds
3. Quarterly Report on Items in Excess of $10,000

B. Personnel, Instruction, and Related Policies Committee *(Sherri-Le Bream / Mary Kay Nevius-Maurer)*

1. New Professional Appointments
2. New Support Staff Appointments
3. New Temporary Appointments

VI. Old Business/New Business

VII. Dates of Upcoming Meetings and Events:

October 30, 2026	Carroll County Commissioners' Annual Outreach Meeting with the College	8:30 a.m. Naganna Center, K-118
November 2, 2026	PAC Meeting (*Trustee Scheper*)	3:30 p.m. The Virginia S. Minnick Building, M Building, M-157
November 7, 2026	The Carroll Hospital Auxiliary *Disco Ball*	6:30 p.m. Shipley Arena, 706 Agricultural Center Dr
November 11, 2026	Veteran's Day Observance	11 a.m. - Kahlert Foundation Campus Center
November 16, 2026	PAC Meeting (*Trustee Scheper*)	3:30 p.m. The Virginia S. Minnick Building, M Building, M-157
November 17, 2026	Carroll County Legislators Annual Outreach Meeting with the College	8:30 a.m. Naganna Center, K-118
November 18, 2026	Board of Trustees Meeting	5:00 p.m. Dinner, lower-level in the Kahlert Foundation Campus Center, Meeting L-090
November 19, 2026	Foundation Full Board of Directors Meeting	8 a.m. The Virginia S. Minnick Building, M Building, M-157
November 19, 2026	Carroll County Education Collaborative Launch	9:30 a.m., McDaniel College
December 5, 2026	Starry Night Gala	5:30 p.m. Carroll Community College
December 7, 2026	PAC Meeting (*Trustee Bream)*	3:30 p.m. The Virginia S. Minnick Building, M Building, M-157
December 12, 2026	Winter Market	9 a.m.- 1 p.m. Carroll Community College
December 16, 2026	Board of Trustees Meeting	5:00 p.m. Dinner, lower-level in the Kahlert Foundation Campus Center, Meeting L-090
December 17, 2026	Carroll Community College Holiday Dessert Social	2 p.m. - Kahlert Foundation Campus Center

VIII. Adjournment

The Board reserves the right to meet in Executive Session following the regular meeting.