

# Welcome to Bridges™

## Carroll Community College - RN

To set up an account and place an order, go to [mycb.castlebranch.com](https://mycb.castlebranch.com)

In the "Place Order" field, enter the following package code specific to your organization.

**CY97bridges**

To get started, please log into your myCB account. Your school administrator should have given you a CB Bridges Package code to enter.

Once you have placed your new CB Bridges order in myCB, an item will appear in your To Do List that includes a link to the log in page for CB Bridges. **CB Bridges will use the same username and password as your myCB account.** Once you have logged in successfully, you will see two pop-up windows asking for your consent and signature before moving forward. One will be the "E-Signature and Transactions Consent" and the other will be "The Terms of Use and Conditions Consent."

CB Bridges is a platform designed to help schools, facilities, and most importantly, you manage your clinical education experience.

Your first interaction with CB Bridges will likely be to complete the orientation documents that are required by a medical facility prior to starting your clinical rotations. You will be able to read and review all documents provided by the facility, as well as download, fill out, sign, and upload documents back into the system as needed.

As soon as your clinical coordinator has placed you into your Clinical group for the semester within CB Bridges, you will receive a notification from CB Bridges alerting you that you have checklist items to complete. (Note: CB Bridges will send notifications to the primary email address on file).

Your first few checklist items are generated by CastleBranch. You will need to complete the Clinical Group Membership Checklist Items:

- FCRA Consent
- FERPA Consent
- Bridges Subscription – If you have already paid for CB Bridges, this item will be marked as COMPLETE

Once you have completed all of the items above, you will receive another CB Bridges notification alerting you when your facility-specific Orientation items have been added to your Checklist (this may not happen immediately because your clinical coordinator will need to trigger the items to be added).

Your clinical coordinator will be able to see your progress as you work through your Checklist. Some items may require review before they are considered complete. Items that are waiting to be reviewed will have a status of Pending.



### View User FAQ's

Click the link above or visit the student FAQ section of the CB Bridges website.

### Do you have questions? We have answers.

The Service Desk is available to assist you via phone, chat and email.  
Mon-Thurs: 8 am - 8 pm, Fri: 8 am - 6:30 pm & Sun: 10 am - 6:30 pm EST  
888.723.4263 | [servicedesk.cu@castlebranch.com](mailto:servicedesk.cu@castlebranch.com)



**NOTE:** If you are already obtaining your pre-clinical requirements through CastleBranch, you will continue to use myCB to complete background checks, immunization records, and/or drug testing requirements. CB Bridges is the place you will go to complete all other orientation requirements specific to a facility.