

***The CARES Act Higher Education Emergency Relief Fund-IHE/Student Aid  
Quarterly Report***

***June 30, 2020***

***STUDENT PORTION***

Carroll Community College (Carroll) signed and returned to the U.S. Department of Education the Certification and Agreement on April 20, 2020 and the assurance that Carroll intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

Carroll received a grant award notification (P425E202634) on April 25, 2020.

The total amount of funds that Carroll will receive from the U.S. Department of Education pursuant to Carroll's Certification and Agreement [for] Emergency Financial Aid for students is \$552,441.00.

The CARES Act Team met to discuss and determine the eligibility for students to receive an award. The Team is comprised of: Director of Financial Aid/Project Director for the student portion of the CARES HEERF funding, the College President, the Executive Team, the Dean of Student Affairs/now Associate Provost, Student Affairs and Marketing, the Executive Director of Institutional Advancement & the College Foundation/Authorized Recipient of the CARES HEERF funding and the Chief Communications Officer. It was determined that eligibility included students who were awarded Title IV funds (federally funded financial aid) and who were enrolled as of March 14, 2020 in at least one face-to-face course for the Spring semester. In addition, these students must have filed a FAFSA and received an Expected Family Contribution (EFC) of 10000 or less. These students would receive a \$700 Emergency Financial Aid Grant award.

Carroll requested an initial draw from the student portion in the amount of \$366,100. The requested amount was received on May 15, 2020.

Letters were emailed to students' Carroll email accounts, letting them know an award was forthcoming. They were told that by cashing their emergency refund check, they are certifying that they have incurred expenses, at least equal to the amount of the \$700 award, as a direct result of the disruption COVID-19 had on Carroll operations; and that their expenses were in one or more of these areas: food, housing, course materials, technology, health care, and/or child care.

The total amount of \$366,100 of Emergency Financial Aid Grants was distributed to students under Section 18004(a)(1) of the CARES Act by May 22, 2020. Five hundred and twenty three students received an Emergency Financial Aid Grant under Section 18004(a)(1) of the CARES Act.

As of June 30, 2020, a \$186,341.00 balance remains under the student portion of CARES Act funding.

#### *INSTITUTIONAL PORTION*

Carroll Community College (Carroll) signed and returned to the U.S. Department of Education the Certification and Agreement on April 22, 2020 and the assurance that Carroll intends to use, no less than 50 percent of the funds received under Sections 18004(a)(1) and 18004(c) of the CARES Act to provide institutional funding to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus.

Carroll received a grant award notification (P425F201173) on May 5, 2020.

The total amount of funds that Carroll will receive from the U.S. Department of Education pursuant to Carroll's Certification and Agreement [for] Emergency Financial Aid to the institution is \$552,441.00.

The CARES Act Team met to discuss and compile a list of qualified expenses that will be incurred due to the impact of COVID-19 that Carroll will be seeking for reimbursement through the institutional portion of the CARES Act fund. The Team is comprised of: Director of Financial Aid/Project Director for the student portion of the CARES HEERF funding, the College President, the Executive Team, the Dean of Student Affairs/nov Associate Provost, the Executive Director of Institutional Advancement & the College Foundation/Authorized Recipient of the CARES HEERF funding and the Chief Communications Officer.

Carroll requested an initial draw from the student portion in the amount of \$330,018.97. The requested amount was received on June 11, 2020.

The following items were identified and reimbursements made:

- Thirty-six students were reimbursed (\$90 each) travel fees for a previously scheduled trip to Europe; total cost \$3,060.00.
- Twenty site licenses were purchased to provide faculty and staff with access to Zoom online meetings; total cost \$1,800.00.
- Sixty Base Dell Latitude computers were purchased for students who needed a computer for transitioning to online learning; total cost \$63,957.60.
- Two hundred and ten laptops were purchased for instruction and instruction related staff to provide services to students while operating remotely; total cost \$222,996.90.
- One hundred and ninety-eight science lab kits were purchased for students for online learning; total cost \$34,791.00.
- Stipends for Science faculty who redesigned course curriculum for online learning; total cost \$842.28.

As of June 30, 2020, a \$222,422.00 balance remains under the institutional portion of CARES Act funding.

[Revised Carroll CC HEEFR Quarterly Report June 2020 and Expenditures Revised 042222](#)