

|   |   |
|---|---|
|  | <p><b>COMPREHENSIVE ACADEMIC AFFAIRS PROGRAM REVIEW</b></p> <p><b>EXECUTIVE SUMMARY</b></p> <p><b>2021-2022</b></p> |
|---|---|

|   |   |   |   |
|---|---|---|---|
| <b>Complete Program Title</b><br>Criminal Justice   |   |   |   |
| <b>Program Director/Coordinator</b><br>William R. Bergan  |   |   |   |
| <b>Division</b><br>Social Sciences  | <b>Division Chair</b><br>Sharon Brunner   |   |   |
| <b>Type of Program</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>Transfer Degree:</b><br/> <input checked="" type="checkbox"/> Associate of Arts (A.A.)<br/> <input type="checkbox"/> Associate of Arts in Teaching (A.A.T.)<br/> <input type="checkbox"/> Associate of Fine Arts (A.F.A.)<br/> <input type="checkbox"/> Associate of Science (A.S.)<br/> <input type="checkbox"/> Associate of Science in Engineering (A.S.E.)         </td> <td style="width: 50%; vertical-align: top;"> <b>Terminal Degree:</b><br/> <input type="checkbox"/> Associate of Applied Science (A.A.S.)<br/> <b>Certificate:</b><br/> <input type="checkbox"/> Directed Technology Certificate<br/> <input type="checkbox"/> New Certificate Program within an Existing Degree Area<br/> <input type="checkbox"/> New Stand Alone Certificate         </td> </tr> </table> |   | <b>Transfer Degree:</b><br><input checked="" type="checkbox"/> Associate of Arts (A.A.)<br><input type="checkbox"/> Associate of Arts in Teaching (A.A.T.)<br><input type="checkbox"/> Associate of Fine Arts (A.F.A.)<br><input type="checkbox"/> Associate of Science (A.S.)<br><input type="checkbox"/> Associate of Science in Engineering (A.S.E.) | <b>Terminal Degree:</b><br><input type="checkbox"/> Associate of Applied Science (A.A.S.)<br><b>Certificate:</b><br><input type="checkbox"/> Directed Technology Certificate<br><input type="checkbox"/> New Certificate Program within an Existing Degree Area<br><input type="checkbox"/> New Stand Alone Certificate |
| <b>Transfer Degree:</b><br><input checked="" type="checkbox"/> Associate of Arts (A.A.)<br><input type="checkbox"/> Associate of Arts in Teaching (A.A.T.)<br><input type="checkbox"/> Associate of Fine Arts (A.F.A.)<br><input type="checkbox"/> Associate of Science (A.S.)<br><input type="checkbox"/> Associate of Science in Engineering (A.S.E.)   | <b>Terminal Degree:</b><br><input type="checkbox"/> Associate of Applied Science (A.A.S.)<br><b>Certificate:</b><br><input type="checkbox"/> Directed Technology Certificate<br><input type="checkbox"/> New Certificate Program within an Existing Degree Area<br><input type="checkbox"/> New Stand Alone Certificate |   |   |

Please provide the following information about the program based on the results of the Program Review. Use a bulleted format and do not exceed one page (front and back).

**1. Synopses of the significant findings**

- In the Criminal Justice program, 505 students (60%) were male, and 344 (40%) were female. The majority of students were in-county residents. Students who enrolled in the program were predominantly white.
- In five years, the Criminal Justice Concentration graduated 91 students. This is above the benchmark set by the Maryland Higher Education Commission for transfer programs.
- The Criminal Justice Concentration enrollment declined over a five-year period. The 2016 Fall semester had the highest enrollment with 103 students, while the 2020 Spring had the lowest enrollment with 61 students.

**2. Strengths of the program**

- The majority of students were in-county residents. The Carroll County Career and Technology Center offers a Homeland Security/Criminal Justice selective-admission completer program that points in-county students to Carroll’s Criminal Justice program after high school graduation.
- Forty percent of the students were female.
- Students in the Criminal Justice Concentration performed well, with 86% of the students receiving A’s, B’s, or C’s in their program-specific courses.
- In five years, the Criminal Justice Concentration graduated 91 students, representing an average of about 18 graduates per year.

**3. Weaknesses of the program**

- The Criminal Justice Lab was approved, and as with any new project, there are growing pains.

Time is needed to adjust the course material and revise practical application activities appropriate for the 100- and 200-level courses based on recent project outcomes.

- The cost of advanced equipment for the lab is fiscally challenging.
- Lower enrollment and decreased graduation rates are concerns, but are not isolated to the Criminal Justice Concentration.
- Students who enrolled in the program were predominantly white. The program does not draw a diverse student body.

**4. Plans for Improvement, including timeline**

- Develop a plan to improve the Criminal Justice lab where course material and crime scene processing work occurs within the allotted class time. This goal also includes obtaining equipment for the lab. Timeline: Spring 2025.
- Assessment of the Criminal Justice Lab activities is underway with a timeframe for revisions and data to be presented. Timeline: Spring 2024.
- To increase graduation rates in the Criminal Justice program, students will continue to be advised that a career in the Criminal Justice field does not always mean a sworn law enforcement position. Timeline: Ongoing.

**5. Identification of weaknesses or deficiencies from the previous review and the status of improvements implemented or accomplished**

- The Criminal Justice program relied on exam scores based on traditional multiple-choice exam questions. This content is still used, but the questions have been changed to practical scenarios requiring students to use critical thinking skills before choosing the correct answer. Questions are adapted from police entrance examinations.
- Students are also graded on their practical application of course material in the field. Increased enrollment and student performance in courses are expected.

**6. Budget/position requests**

- Additional adjunct instructors are needed.
  - New equipment for the lab:
    - MILO Range: Firearms Training Simulator \$42,000
    - Crime Scene dummies (victims) 4 x \$1,500 \$ 6,000
    - Crime Scene Doll House supplies \$ 550
    - Master Forensics Kit \$ 700
    - Anatomically correct Dolls-(Child abuse cases) \$ 400
- TOTAL \$49,650

---

**Signatures**

|  |                             |
|--|-----------------------------|
| <u>William Bergan</u><br>Program Director/Coordinator  | <u>May 17, 2022</u><br>Date |
| <u>Sharon Brunner</u><br>Division Chair  | <u>May 18, 2022</u><br>Date |
| <u>Melody L. Moore, Ph.D.</u><br>Associate Vice President for Program Development and Partnerships | <u>May 18, 2022</u><br>Date |