

**CARROLL COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES**

**June 17, 2020  
Approved**

**Due to the COVID-19 Pandemic, this meeting was held via conference call.**

**BOARD MEMBERS PRESENT**

Dave Bollinger  
Sherri-Le Bream, Chair  
Diane Foster  
Kelly Frager, Vice Chair  
Dennis J. Hoover  
Mary Kay Nevius-Maurer  
Dave O'Callaghan  
Dr. James D. Ball, Secretary/Treasurer

**STAFF PRESENT**

Marianne Anderson  
Rob Brown  
Dr. Natalie Crespo  
Dr. Kristie Crumley  
Becki Maurio  
Dr. Rose Mince  
Alan Schuman  
Laurie Shields  
Carol Shipley  
Libby Trostle  
Steve Wantz

**COMMISSIONER LIAISON**

C. Richard Weaver

**STUDENT GOVERNMENT**

Michael Wilhelm

Mrs. Bream announced today's meeting was being recorded.

Mrs. Bream called the meeting to order at 3:03 P.M. and led the opening exercises.

Mrs. Bream asked to observe a moment of silence in memory of Daniel Foster, the son of Samuel Foster, who is the husband of Trustee Diane Foster who passed away as a result of COVID-19. On behalf of the Board, Mrs. Bream offered their condolences to Diane, Sam and their entire family. Trustee Foster thanked the Board.

Hearing no corrections or additions to the Agenda of June 17, 2020, Mrs. Frager moved for approval of the meeting agenda, Mrs. Foster seconded. The June Agenda was unanimously approved.

Hearing no corrections or additions to the Minutes of May 20, 2020, Mrs. Foster moved that the Minutes of May 20, 2020, be approved. Mr. O'Callaghan seconded. The May Minutes were unanimously approved.

Mrs. Bream reminded the Board, as discussed at the April meeting, the Finance Committee would be reported by Mr. Schuman, Executive Vice President of Administration and the Personnel Committee Report would be reported by Dr. Mince, Vice President of Academic and Student Affairs. She conveyed that all action items would be approved in one consent vote at the conclusion of each Committee's Report under section V.A. and V.B. on the Agenda.

#### IV.A. President's Report

Dr. Ball reported:

1. Dr. Ball began his report by addressing the topic of Diversity. He spoke about the College's response to the George Floyd and the Black Lives Matter statement that the College recently posted on the College website and emailed to our students and employees, titled- ***Renewing Our Commitment to the Mission of Carroll Community College: Responding to the Death of George Floyd.*** Dr. Ball indicated that the responses he received were mostly positive. In this statement he pronounced that Carroll Community College denounces and deplores racism and this senseless loss of life. Dr. Ball explained in detail to the Board the steps he and the College staff will take towards the College's commitment to do the hard work of developing solutions that align with our Mission and Values.

Dr. Ball announced to the Board that after meeting with the College's Diversity & Inclusion Steering Committee, and receiving insightful input from Trustee Foster, a Diversity update will become a part of the Board Agenda. He has asked Ms. Becki Maurio, Chairperson of the Steering Committee to provide this report each month. This decision was made to bring more visibility to what we are doing on and off campus on a regular basis to the Board, and to allow for Board input as well.

Dr. Ball asked Ms. Maurio to update the Board on the changes they are discussing to implement and heighten what the College is already doing in the Diversity arena.

Ms. Maurio reported:

- She thanked Dr. Ball and Trustee Foster for attending the Diversity Steering Committee Meeting on June 9, 2020, and for their insightful input.
- She expressed her gratitude for the creation of the Diversity Steering Committee and proceeded to acknowledge those representatives from the College serving on the Committee.
- Dr. Ball shared that a Diversity audit for the campus was discussed during the meeting. He explained the details involved in the audit as well as other future Diversity efforts, such as appointing a Chief Diversity Officer. He stated that this is an important issue, and the College will build awareness and sensitivity for all cultures and cultural competence.

Dr. Ball reported that the first draft of the College's Self-Study report was sent out to College employees for their review and input. He will keep the Board updated on this progress.

Dr. Ball was happy to report that the College's first drive thru 2020 Commencement took place on Friday, June 12, 2020. This event was streamed live on the College's website, with 160 plus students participating. He thanked Ms. Shields, Commencement Committee Chair and the committee for moving forward with this great tribute for our graduates. Dr. Ball said that the whole event was well planned to accommodate the students in social distancing. Dr. Mince, Vice President of Academic and Student Affairs, and he enjoyed handing out diplomas personally to graduates in each car and personally speaking with and thanking students and their family members. This event was well received.

- Ms. Shields thanked everyone that was involved in making this a special event for our students.
- Mrs. Frager thanked Ms. Shields and the committee for this new and different graduation experience.
- Mr. O'Callaghan congratulated Dr. Ball, Mrs. Bream and Delegate Krebs for their wonderful speeches that were posted on the College's website.

Dr. Ball informed the Board that the College will have a limited opening on July 6, 2020, for a limited number of students and staff needing to be on campus. The campus will not be open to the general public at this time. Details are listed on the College website.

- Dr. Ball indicated that Summer enrollment was up by 12% over last year, and we are encouraged for Fall enrollment. Dr. Ball asked Dr. Crumley, Dean of Student Affairs to report on the new marketing strategy campaign to help increase Fall enrollment.
- Dr. Crumley reported that the College is beginning a new marketing campaign letting potential students know that Carroll is the safe, convenient, and high-quality choice for their higher education choice in Carroll County. “Safety First” is our message. Dr. Crumley further explained some of the safety precautions and changes that will take place in the Fall.
- Dr. Ball added that the College is considering the possibility of a Fall season for the College’s athletic programs, dependent on approval of the County Health Department and final decisions of NJCAA region 20 council.
- Dr. Ball informed the Board that the College’s Welding Program was approved to begin in the Fall at the Carroll County Career and Tech Center. This program approval will depend on the Carroll County school system opening in the Fall. No word has been received CCPS’s operational plans for the Fall. Dr. Ball will keep the Board updated.
- Dr. Ball indicated that in order to reopen in the Fall, approval from the Carroll County Health Department and the Maryland Higher Education Commission must be obtained. The College is waiting for the Governor’s upcoming decision before submitting the details for our Fall reopening.

Dr. Ball explained the organizational realignment of the Planning, Marketing, and Assessment (PMA) department after the retirement of Vice President Emeritus, Dr. Craig Clagett. PMA will report under Dr. Rose Mince. Dr. Mince’s title will change to Provost. All changes involving this realignment are indicated in the Organizational Chart provided to the Board for their approval. Dr. Ball thanked the PMA Team for their cooperation, professionalism and team spirit in handling the organizational change.

Dr. Ball also indicated that the strategic planning processes that Dr. Clagett oversaw, will be moved to a newly created Senior Leadership Council (SLC). This Council will include the Executive Team and Senior Leaders from across the College. This cross-functional team will coordinate the College’s Strategic Planning. This team will also work with the Planning Advisory Council (PAC), which will now be Co-Chaired by Dr. Natalie Crespo, Director of Institutional Research, and Mr. Rob Brown, Division Chair Business and Technology.

2. Dr. Ball conveyed that he provided the Board with the FY21 Strategic Initiatives in his annual self-evaluation materials that were sent electronically to the Board. Dr. Ball reviewed the FY21 Strategic Initiatives in detail with the Board. The Board offered no additional comment so the FY21 Initiatives will move forward as proposed.
  3. Dr. Ball asked Mr. Steve Wantz, Executive Director of Institutional Advancement to update the Board on the Foundation’s activity.
- The Foundation will be concluding the *Investing in a Brilliant Future Campaign* at the end of June. The Foundation continues to receive commitments.
  - The Foundation is moving forward with the planning of the Annual Starry Night Event. More information will be available in the coming months on what Starry Night reimaged will look like.

- He also expressed his gratitude to the Class of 2020 for their generous scholarship donation. A scholarship will be offered this coming year in recognition of the Class of 2021.
- Mr. Wantz informed the Board that as reported last month, the Foundation launched a Social Media awareness campaign highlighting donors, alumni, and current students with messaging that #CarrollCares.
- A Carroll Cares brochure was e-mailed to all Board members for the Carroll Cares – Student Emergency Assistance Fund. The campaign was largely conducted via e-mail and social media. This assistance will help students seeking assistance to continue their education at Carroll. As of today, a sum in excess of \$25,000 has been generated towards this important cause. Mr. Wantz asked the Board to please share this information in support of our students.

Mr. O'Callaghan congratulated Mr. Wantz and Trustee Bollinger, Campaign Chair for all their hard work in reaching the Campaigns \$8,000,000 goal. He also recognized Dr. Faye Pappalardo, President Emerita for her matching grant gift challenge that was highlighted on the Foundation's website.

Mrs. Frager echoed Mr. O'Callaghan's congratulations to Mr. Wantz and Trustee Bollinger, and everyone involved in the Campaign.

Dr. Ball thanked Mr. Wantz and Mr. Bollinger for their hard work and dedication to reach our set goal.

Mrs. Bream thanked Dr. Ball for his very thorough report and congratulated Mr. Wantz and Bollinger for this remarkable feat to surpass the \$8,000,000 campaign goal in a relatively short period of time.

#### IV.B. Academic Council

Mrs. Maurio reported:

- Academic Council held their last meeting for the academic year on June 5, 2020.
- A proposal was submitted and approved to add the Associate Vice President of Program Development and Partnerships, Dr. Melody Moore, as an Ex-officio member of Academic Council.
- Revisions were approved for the Entertainment Technology and Digital Fabrication Programs, as well as program certificates.
- A full curriculum program report is included in the Board materials for approval. Ms. Maurio stated that she was happy to bring these curriculum changes to the Board throughout the year.
- Academic Council election results for 2020-2021:
  - President – Robert Krzanowski, Librarian Technical Services
  - Vice President – Dr. Michael O'Neal, Sciences Faculty

Mrs. Maurio stated that this concludes her term as Academic Council President and is looking forward to reporting to the Board this Fall in her new capacity as Diversity Committee Chair. She thanked the Board for their support.

Mrs. Bream thanked Ms. Maurio for her excellent service to Academic Council.

#### IV.C. Senate

Ms. Shipley reported:

- The Senate met on June 12, 2020.

Ms. Shipley continued:

- Mr. Schuman, Executive Vice President of Administration attended to update the Senate on the anticipated Summer/Fall operational procedures for the College.
- The Senate approved two proposals from Academic Council relating to the Council membership, due to the organizational alignment.
- Senate elections results:
  - President – Marsha Nusbaum, Director of Academic Services
  - Vice President – Barb Gregory, Director Career Development

Mrs. Bream thanked Ms. Shipley for her service to the Senate.

Ms. Shipley thanked the Board for their support.

IV.D. Student Government Organization President (SGO)

Mr. Wilhelm reported:

- Mr. Wilhelm introduced himself as the newly elected 2020-2021 SGO President. He expressed his appreciation to become more involved with SGO and hopes to strengthen his leadership and communication skills as SGO President.

Mrs. Bream welcomed Mr. Wilhelm and stated that the Board looks forward to hearing from him at the monthly Board meetings.

IV.E. Commissioner

Commissioner Weaver reported:

- The Commissioner applauded Dr. Ball and the College for the Diversity initiatives they are implementing and the measures they are taking to increase Fall enrollment.
- The Commissioners are continuing to work with the Carroll County Health Department in the reopening of the County. He recognized Mr. Edward Singer, Health Officer of the County Health Department for his commitment to follow-through with this ever-changing environment.
- The Commissioner asked, when the College has their Middle States Accreditation visit with the Accreditation Team, to please invite the Commissioners, the State's attorney, and the Sheriff to attend in support of the College.
- The Commissioner invited SGO President, Michael Wilhelm to spend the day with the Commissioners to experience the daily activities and the decision-making process that occurs within County government.
- He reported that there are not any new solid decisions made by the Commissioners on the County's reopening process.
- The Commissioner stated that the County will not celebrate the 4<sup>th</sup> of July fireworks this year due to social distancing requirements. They are hoping to have small town drive thru celebrations within each community to be able to celebrate this great country in which we live.

#### IV.F. Planning Advisory Council (PAC)

No report given

- The June meeting of the Council was canceled. Scheduled information sharing and planning activities will be conducted remotely.

Mrs. Bream reminded the Board that Mr. Brown and Dr. Crespo will now be co-chairing the Council and looks forward to information on the upcoming meetings.

Mrs. Bream reminded the Board that Mr. Schuman will be reporting on all financial exhibits. If any Board member has any questions on these exhibits to please ask Mr. Schuman during the Finance report.

#### V.A. Finance, Facilities, and Related Policies Committee

Mr. Schuman reported:

1. Financial monthly reports are provided to the Board of Trustees in order to keep the Board informed of the on-going status of the College's financial activities. A review of the financial statements for the period ending May 31, 2020, reveals the impact of COVID-19 on tuition revenue. The College continues to reveal normal and reasonable receipts, disbursements and encumbrances.

**Recommended Motion:** The Board acknowledge receipt of the May financial report. Cumulative financial information will be annually audited and appropriate responses provided by the external auditors during the annual audit process.

2. The Board of Trustees must approve the College's Operating Budget. The Board of County Commissioners of Carroll County has completed their budget review and has authorized the Fiscal Year 2020-2021 Operating Budget on behalf of the College.

Mr. Schuman reviewed a brief Executive Summary with the Board and asked Board members if they had any questions on the operating budget.

**Recommended Motion:** The Board of Trustees approve the Fiscal Year 2020-2021 Operating Budget for Carroll Community College.

3. The Board of Trustees must approve the College's Table of Organization pursuant to the Board of Trustees Policy. The Table of Organization for the College reflects all approved positions and their operational structure.

**Recommended Motion:** The Board of Trustees adopt the proposed FY2021 Table of Organization Chart.

4. The Board of Trustees must approve the College's Capital Budget. The Board of County Commissioners of Carroll County have completed their budget review and has authorized the Fiscal Year 2020-2021 Capital Budget on behalf of the College.

The County Commissioners have approved the Systemic Renovations project in Fiscal Year 2020 which provides funding for systemic improvements and renovations to the Honeywell Control Systems, Fire Alarm upgrades and upgrades to heating, ventilation, and air conditioning systems. Additional funds needed to finish the project are included in Fiscal Year 2023.

The County has also approved funds to match the College Foundation's efforts to raise private funds over a five-year period in its "Investing in a Brilliant Future" major gifts campaign. The County funds will serve as a dollar for dollar challenge matching grant, which would match funds raised by the College Foundation to support needs for technology replacement and enhancement. Fiscal Year 2021 will be the fourth year of the County funding commitment.

Mr. Schuman continued:

The College's request for additional Technology funds in Fiscal Year 2023 and funds for a Sports Complex in Fiscal Year 2025 were not approved.

**Recommended Motion:** The Board of Trustees approve the Fiscal Year 2020-2021 Capital Budget for Carroll Community College.

5. Board Policy requires the Board of Trustees to approve the acceptance of all grants. Carroll Community College began administering the Carroll County Community Mediation Center on October 1, 2008, with grant funding from the Maryland Mediation and Conflict Resolution Office (MACRO). MACRO's grant funds are state generated funds approved by the legislature as part of the Judiciary's budget to support community mediation. Community Mediation Maryland (CMM) is a non-profit organization funded by MACRO to advance community mediation in Maryland through education, training, networking, research and creating and supporting centers throughout the state. The total amount of this grant is \$85,000. This is the 12<sup>th</sup> year the College has received this grant.

**Recommended Motion:** The Board of Trustees accept the grant from Maryland Mediation and Conflict Resolution Office in the amount of \$85,000 for FY2021.

6. Board Policy requires the Board of Trustees to approve the acceptance of all grants. The Carroll County Community Mediation Center (CCCMC,) provides conflict resolution education and services to Carroll County residents and the College community. Carroll Community College is the program grant recipient and administrator of the CCCMC program. With the support of this grant, the CCCMC will be able to increase the Center's capacity to provide case management, volunteer coordination, and mediation services to low income families ordered by the Circuit Court to mediate issues around child custody and visitation. This is the ninth year of this grant. The total amount of this grant is \$35,000.

**Recommended Motion:** The Board of Trustees accept the grant from the Department of Family Administration in the amount of \$35,000 for FY2021.

7. The Board of Trustees Policy Item requires approval of all Purchase Requisitions amounting to over \$25,000. To conduct the laboratory portion of each of the Science classes during the Fall semester, the entire Science division has worked to arrange for the materials necessary for students to sufficiently complete the work from their homes. Reduced room occupancy has made this conversion necessary. Various vendors were consulted. It is anticipated that CAREs funds will support this purchase.

The Board was provided with a list of courses, separated by vendor, with the quantity and costs associated with each type of kit. Kits were purchased from eSciences and Labster for Summer courses.

**Recommended Motion:** The Board of Trustees authorize the College to purchase the student lab sciences kits as part of the College's online learning program for the Fall semester in an amount not to exceed \$165,000 from the various vendors listed.

8. The College's current Palo Alto firewalls reached their technical capacity and need to be upgraded to support SSL decryption more efficiently and upgrade to a latest operating system to provide enhanced functionality. The new devices will double the throughput which is necessary as we continue to work remotely, teach and learn online and move more applications to the cloud. It is essential that the College upgrade its firewall hardware to continue to meet the demand for internal and external users.

The College is recommending a pair of Palo Alto 5220 firewall devices running in active/passive high availability. The firewall hardware is included in the College's technology master plan. TAG endorsed this recommendation. Technology funds have been allocated for this request. The subscription and support are included in the operating budget.

**Recommended Motion:** The Board of Trustees authorize the College to award the purchase of Palo Alto firewalls, subscription services and hardware support in an amount not to exceed \$215,000 for the three-year term using the MEEC Agreement - MEEC-UMD-972016 contract to Skyline Technology Solutions, Eldersburg, MD.

9. Consent Approval for All Action Items.

Mrs. Bream asked the Board for any questions or discussion on the items presented.

Mrs. Bream requested for a motion for items A.1.– A.8. as proposed.

**Motion:** Mr. O'Callaghan moved that the Board of Trustees approve College recommendation for items A.1.– A.8. as proposed. Mrs. Frager seconded.

**Motion status:** Motion carried unanimously.

**V.B. Personnel, Instruction, and Related Policies Committee**

Dr. Mince reported:

Dr. Mince took a moment to share with the Board, that Division Chair of Sciences, Dr. Raza Kahn's steadfast persistence to acquire the Science Lab Kits that were approved in the Finance report. She indicated these kits were in high demand and in great competition. Dr. Khan worked endlessly in negotiating to receive these kits for Carroll students. Dr. Mince applauded Dr. Khan's commitment to Carroll students.

1. The Board must approve all pay increases. The College proposes that temporary-hourly and benefit-eligible employees, hired or current as of June 30, 2020, receive no scale increase.

Salary data for 2020-2021 reflects approved promotions, reclassifications and equity increases.

Dr. Mince was happy to announce that there were nine faculty members promoted. She expressed her appreciation for their hard work on their portfolios and their promotion projects. She was proud of their commitment to the College and student success. Dr. Mince also recognized Mr. Bill Kelvey's promotion to full Professor.

Details provided to the Board of Trustees only.

**Recommended Motion:** That the proposed salary increases be approved effective July 1, 2020.

2. The Board must approve all faculty salaries.

The College proposes to:

- 1) Eliminate the Instructor faculty rank
- 2) Transition current 10-month Instructors to the rank of Assistant Professor
- 3) Provide an increase in salary equal to the greater of either 1% of the base salary or \$50,000, effective August 15, 2020. No 12-month salaries are affected, and
- 4) Provide, as an equity adjustment, a 1% increase to faculty currently serving at the Senior Lecturer or Assistant Professor rank.

Dr. Mince expressed her appreciation to the Board, as Dean of the faculty, for their support of this initiative.

Mrs. Frager asked Dr. Mince to explain the Instructor faculty rank process. Dr. Mince explained in detail.

Details for the faculty salaries were provided to the Board of Trustees only.

Dr. Mince continued:

**Recommended Motion:** The Board of Trustees approve the attached faculty salaries.

3. The College proposed one new professional appointment for Susan Leibman, Manager, Adult Education, effective June 1, 2020.

**Recommended Motion:** The Board of Trustees approve the appointment of Susan Leibman.

4. The Board must approve the professional changes of status for Matt Day, Associate Professor/Program Director, Cyber Security and Computer Information Systems; Dr. Jennifer Fritzges, Professor Allied Health to Professor/Assistant Chair, Allied Health; Jason Scott Gore, Professor/Chair (Visual Arts) to Professor/Program Director, Digital Design and Fabrication and Small Unmanned Aircraft Systems; Robert Keller, Senior Lecturer/Cyber Technology Coordinator; James Ourand, Senior Lecturer, Accounting to Assistant Professor, Accounting.

Dr. Mince noted the Cyber Security and Computer information Systems status changes reflect faculty changes from 12 to 10-month employment. The Cyber Programs have become so well established they do not need to be on campus full time throughout the summer months.

Details provided to the Board of Trustees only.

**Recommended Motion:** The Board of Trustees approve status changes for Matt Day, Dr. Jennifer Fritzges, Jason Scott Gore, Robert Keller, and James Ourand.

5. In accordance with Board of Trustees Policy Manual, all new academic programs, after the Faculty, Vice President for Academic and Student Affairs and the President have approved them, shall be approved by the Board of Trustees. In addition, the Board is to be informed of all curricular changes. The 2019-2020 Curriculum Report provides information to the Board regarding all Academic Council deliberation regarding new courses, changes in curriculum, prerequisites or other academic procedural changes, including new academic programs, in this comprehensive report.

**Recommended Motion:** It is recommended that the Board of Trustees approve the 2019-2020 Curriculum Report.

6. Approval of College Policy – Gender-Based and Sexual Misconduct Policy and Gender-Based and Sexual Misconduct Reporting, Investigation, Hearing, Decision, Sanctions, and Appeal Policy Procedures - Title IX. – **REVISED**. The Board of Trustees must approve revisions to policies.

The Maryland Higher Education Commission (MHEC), in accordance with Section 11-601 of the Education Article, had directed each institution of higher education to review its policy related to sexual assault and submit to MHEC. The original policy was approved by the Board of Trustees on March 18, 2015 and revised June 19, 2019.

These draft revisions and review were promoted by the changes in the enforcement of Title IX, the federal gender-equity law 2020, Title IX Regulations (34 C.F.R. Part 106). This modification requires the governing body of each institution of higher education, on or before August 14, 2020, to adopt and post a revised written policy on sexual assault. This document is currently under legal review.

Any policy revisions are noted on the attached document in red. Any highlighted yellow segments are areas that may be removed upon legal review as the new regulations require specific definitions to be used and some of the examples may not support those definitions.

The new Title IX rules include several notable provisions that were provided to the Board.

Dr. Mince continued:

**Recommended Action:** The Board of Trustees approve the revised College's Gender-Based and Sexual Misconduct Policy and Gender-Based and Sexual Misconduct Reporting, Investigation, Hearing, Decision, Sanctions, and Appeal Policy Procedures. Modifications based on legal review will be brought to the Board at its August 19, 2020 meeting. In addition, as changes in Federal requirements regarding Title IX have required frequent changes to this Policy, the Board of Trustees authorizes the College's President to modify this policy without additional Board approval when said changes are made to remain compliant with Federal or State mandates.

7. Several new temporary appointments were presented for information.
8. Temporary appointments are effective on a fiscal year basis. Therefore, current temporary employees must be renewed to continue employment into fiscal year 2020-2021. The list of temporary employee renewals was provided to the Board.

Mrs. Frager asked if the Kids @ Carroll Program would take place this summer. Dr. Mince asked Ms. Trostle, Vice President of Continuing Education and Training to respond.

Ms. Trostle thanked Mrs. Frager for her question and noted that a decision was made to move all Kids @ Carroll camps online. All classes for this summer will take place virtually. Registration opened on June 3, 2020 for camps that were created for online participation. Enrollment is steadily going up but are not at the levels expected. Ms. Trostle stated that her team is working on additional advertising and marketing for this program to help increase enrollment.

9. The College informed the Board of four employment separations including Dr. Craig Clagett, Vice President, Planning, Marketing and Assessment, effective July 1, 2020; Heather Diehl, Coordinator Experiential Learning and Student Organizations, effective May 19, 2020; Rachel Weber, Master Teacher, Child Development Center, effective June 30, 2020; Ann Wright, Assistant Chief, Campus Police, effective July 1, 2020.

Dr. Mince stated that all these employees would be greatly missed.

#### 10. Consent Approval for All Action Items

Mrs. Bream asked the Board for any questions or discussion on the items presented.

Mrs. Bream requested for a motion for items B.1. – B.6. as approved and amended by the President.

**Motion:** Mrs. Foster moved that the Board of Trustees approve College recommendation for item B.1. – B.6. as approved and amended by the President. Mrs. Nevius-Maurer seconded.

**Motion status:** Motion carried unanimously.

Mrs. Bream asked Mr. Bollinger and Mr. O'Callaghan to give the report of the Board of Trustees Nominating Committee for 2020/2021 Slate of Officers.

#### V.C.1. Election of Board Officers

Mr. O'Callaghan reported:

In accordance with the Board of Trustees Policy Manual, Article IV., the Chair and Vice-Chair shall be elected annually by the Board at its last public meeting for the fiscal year and may be reelected not to exceed two consecutive terms.

Mr. O'Callaghan continued:

At the May 20, 2020, Board of Trustees Meeting, the nominating Committee nominated the following Board members for Officers for consideration at the June 17, 2020 Board Meeting.

Chairperson	Kelly M. Frager
Vice Chairperson	Mary Kay Nevius-Maurer

**Recommended Motion:** Mr. Bollinger moved that the Board of Trustees approve the election of Kelly M. Frager as Chairperson, and Mary Kay Nevius-Maurer as Vice-Chairperson for the 2020-2021 Board calendar year. Mr. O'Callaghan seconded.

**Motion status:** Motion carried unanimously.

Mrs. Bream congratulated Trustees Frager and Nevius-Maurer.

Mrs. Bream commented that it was her sincere pleasure to serve as Board Chair for the past two years. She appreciated all the support and guidance from her fellow Trustees.

Mr. Bollinger indicated that it was his pleasure to initially ask Mrs. Bream to serve as a member of the Board. He thanked her for her great leadership for the past two years, especially these last few months during these uncertain times.

Mrs. Bream thanked Dr. Ball and his staff for all their support during her two-year term as Board Chair.

Dr. Ball stated that it was his pleasure and honor to work with Mrs. Bream for the last two years. He was grateful for her attention to detail and her organizational skills, which helped move the Board forward. He also thanked her for her advocacy as Chairperson for the good of our students.

VI. Old Business/New Business

No old/new business reported

VII. Dates of Upcoming Meetings and Events

Mrs. Bream reviewed upcoming meeting and activity dates.

Mrs. Bream advised the Board will remain online for an Executive Session for administrative and personnel issues.

Mrs. Bream entertained a motion to adjourn the June 17, 2020, Board of Trustees meeting and move to Executive session.

**Motion:** Mrs. Nevius-Maurer moved to adjourn the June 17, 2020 Board of Trustees Meeting and meet in Executive session. Mrs. Frager seconded.

**Motion status:** Motion carried unanimously.

VIII. Adjournment

Mrs. Bream adjourned the meeting at 4:32 P.M.