



## Stevenson University Articulation Agreement

This Articulation Agreement (“Agreement”) is made by and between [Carroll Community College](#), and Stevenson University, 1525 Greenspring Valley Road, Stevenson, MD 21153.

**WHEREAS** [Carroll Community College](#) and Stevenson University recognize the need and importance of facilitating the transfer of students from [Carroll Community College](#) to Stevenson University as these students pursue their educational goals, and

**WHEREAS** [Carroll Community College](#) and Stevenson University recognize that to enhance this transition, a formal articulation agreement between [Carroll Community College](#) and Stevenson University should be established, and

**WHEREAS** [Carroll Community College](#) and Stevenson University have conducted a thorough review of the curricula at [Carroll Community College](#) and Stevenson University in following programs: [Business Administration, Computer Graphics/Graphic Design, Criminal Justice, and English](#).

Now, **THEREFORE**, in consideration of the mutual promises and conditions herein, the adequacy of which is hereby acknowledged, [Carroll Community College](#) and Stevenson University hereby agree as follows:

The following general principles guide the operation of this agreement:

1. The attached transfer plans outline curricula for students in the following programs at Carroll Community College and Stevenson University
  - a. CCC’s Associate of Arts in Business Administration, AA to SU’s BS in Business Administration
  - b. CCC’s Associate Applied Science in Computer Graphics to SU’s BS in Graphic Design
  - c. CCC’s Associate of Arts in Arts and Sciences, Criminal Justice Concentration to SU’s BS in Criminal Justice
  - d. CCC’s Associate of Arts in Arts and Sciences, English Concentration, AA to SU’s BA in English
2. Courses that fulfill program requirements are only eligible for transfer if students have earned a grade of “C” or better.
3. Students must maintain a (2.0) cumulative grade point average in order to transfer.
4. A maximum of 70 credits from 2-year colleges can be applied to degree requirements at Stevenson. No more than 90 credits can be applied to degree requirements from a combination of 2-year colleges, 4-year colleges, and non-direct classroom instruction (including CLEP, AP, and other nationally recognized standardized examination scores). Students are required to complete at least 30 credits at Stevenson to earn a degree.
5. For non-direct classroom instruction, an appropriate score is determined by Stevenson University, and student must submit original test scores/results to Stevenson University. Credit awarded for prior learning (“life experience”) is not recognized by, and is not transferable to, Stevenson University.
6. Stevenson participates in general education block transfer. Students entering Stevenson with an A.A., A.S., or A.A.T. degree from [Carroll Community College](#), will have met all of Stevenson’s general education requirements, with the exception of a second composition course if not already taken. The attached transfer plans for applicable programs detail the coursework students would take under the block transfer program. Not all programs are eligible for block transfer.
7. Students intending to transfer should complete the admission application for Stevenson University following the third semester of their Associate Degree program. Students should contact the Financial Aid Office at Stevenson University as soon as possible in regard to college deadlines for financial aid.
8. While [Carroll Community College](#) and Stevenson University **do not** presently have a dual enrollment program should one be agreed to, this agreement will not preclude students from participation and students may apply for

and receive the benefits of dual enrollment. Those students would then be subject to the policies of said program should they apply.

9. [Carroll Community College](#) students who have completed an associate's degree in the above named programs will be given every consideration for financial assistance and will be eligible to compete for academic scholarships at Stevenson.
10. [Carroll Community College](#) and Stevenson University further agree to monitor the performance of this agreement and to revise it as necessary.
11. Appointed [Carroll Community College](#) representatives at [Carroll Community College](#) and Stevenson University will insure that appropriate personnel in their respective Carroll Community College are aware of this agreement, including the admissions and advising staffs, transfer coordinator, and appropriate faculty and deans.
12. Students who begin their studies at [Carroll Community College](#) will be treated on an equal basis with students who began their studies at Stevenson University in regards to the award and distribution of financial aid, campus housing, course selection, registration and all other student services.
13. [Carroll Community College](#) and Stevenson University agree to publicize this agreement. The [Carroll Community College](#) will distribute information regarding this articulation agreement to its students interested in pursuing a Bachelor's degree in Stevenson major.
14. [Carroll Community College](#) and Stevenson University will review the agreement every two years.

This agreement becomes effective upon signature by all parties and shall continue in effect unless voided by either party upon sixty (60) days prior written notice. [Carroll Community College](#) and Stevenson University will consider, in good faith, any amendments proposed by either party; however, the agreement may only be amended in writing, signed by both parties.

The agreement may be terminated by either party for due cause and after adequate notice to the other. Termination of the agreement will not affect any students currently enrolled at [Carroll Community College](#) in the above named programs at the time of termination, and they shall be able to transfer credits pursuant to this agreement.

**Attachment: Transfer plans**

**IN WITNESS WHEREOF** Duly authorized representatives of Stevenson University and [Carroll Community College](#) executed this agreement as of the dates given below

\_\_\_\_\_  
Susan Thompson Gorman, Ph.D.  
*Executive Vice President for Academic Affairs and Provost*  
Stevenson University

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Rosalie Mince  
*Vice President of Academic Services and Student Affairs*  
Carroll Community College

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. James Ball  
*President*  
Carroll Community College

\_\_\_\_\_  
Date

Date of next review:10/1/2018

Transfer Plan  
Carroll Community College  
English

This transfer plan is intended for students pursuing an Associate of Arts in Arts and Sciences, English Concentration at Carroll Community College who are interested in pursuing a Bachelor of Arts in English at Stevenson University. The equivalencies below demonstrate how a student can meet both the requirements of the associate degree and prepare for a seamless transfer to Stevenson. Stevenson participates in reverse transfer should students transfer after completing 15 credits at Carroll but before completing the full associate's degree. Please note:

- Only courses that have course equivalencies are displayed. This guide does not show all transferable courses from this college. It also does not display all Stevenson University courses that will fulfill a specific requirement.
- Program requirements must be completed with a grade of C or better, and general education courses must be passed with a grade of D or better.
- Transfer plans are intended to be used as planning tools. If you need additional assistance in selecting courses to take prior to transferring to Stevenson University, contact Stevenson Admissions at 443-352-4450.

	Carroll Community College		Stevenson University	
<b>PROGRAM REQUIREMENTS</b>				
<b>Program Requirements</b>	One 200-level gen. ed literature. ENGL-201 Classic World Writers ENGL-202 Modern World Writers ENGL 205 Southern Writers ENGL-211 Introduction to American Literature ENGL-240 British Literature Since 1798	3	<ul style="list-style-type: none"> <li>• 200-level literature elective and humanities requirement</li> </ul>	3
	One writing course: ENGL-110 Introduction to Creative Writing ENGL-209 Written Communications for Business ENGL-219 Writing Creative Non-Fiction ENGL-220 Creative Writing Workshop 1 COMM-110 Introduction to Journalism	3	<ul style="list-style-type: none"> <li>• One English elective at the 200-level or above and Fine Arts Requirement if ENGL 219 is selected</li> </ul>	3
	One additional literature or writing course.  <i>SU recommends a 200-level literature course</i>	3	<ul style="list-style-type: none"> <li>• 200-level literature elective and humanities requirement</li> </ul>	3
	One world language or communication course: <i>SU recommends English 245: Modern English Grammar</i>	3	ENG 231 Forms and Functions	3
	17 credits of electives <ul style="list-style-type: none"> <li>• SU recommends 6 credits of foreign language</li> <li>• One 200-level English course</li> <li>• 9 credits of elective</li> </ul>	17	<ul style="list-style-type: none"> <li>• Foreign language (2 semesters at or above a 200-level or higher is required. Fulfills one Humanities Requirement.)</li> <li>• 200-level English elective</li> <li>• General electives</li> </ul>	17
<b>GENERAL EDUCATION REQUIREMENTS</b>				
<b>English Composition and literature (6 credits)</b>	ENGL 101	3	ENG 151: English Composition	3
	ENGL 102	3	ENG 152: Writing About Literature	3

	<b>Carroll Community College</b>		<b>Stevenson University</b>	
<b>Arts and Humanities</b>	<ul style="list-style-type: none"> <li>Humanities: SU recommends course other than English</li> <li>SU recommends COMM 105</li> </ul>	6	<ul style="list-style-type: none"> <li>Humanities or Fine Arts requirement depending on selection</li> <li>CM 101: Public Speaking (Communications-Intensive Requirement)</li> </ul>	6
<b>Biological and Physical Sciences</b>	2 courses, 1 lab	7-8	Scientific Reasoning and Scientific Reasoning-Lab	7-8
<b>Emerging Issues</b>	Emerging Issues class	3	General Elective	3
<b>Mathematics</b>	SU recommends MATH 121	3	Math 135: Introduction to Mathematical Reasoning	3
<b>Social and Behavioral Sciences</b>	SU Recommends selecting two courses from different disciplines. SEE ARTSYS	6	<ul style="list-style-type: none"> <li>Social Science SEE requirement (Stevenson requires 6 credits from 2 different disciplines).</li> </ul>	6
<b>Total</b>	59-60 Please note: A minimum of 60 credits is needed for the associate's degree.			

## Remaining Courses to be taken at Stevenson

Students who complete the plan above and earn the Associate of Arts in Arts and Sciences, English Concentration from Carroll Community College will take the following courses at Stevenson to meet the B.A. requirements. Students who transfer before completing the AA may have more general education and program requirements to take and fewer free electives.

### General Education Requirements (0)

### Stevenson Major Requirements (33)

If a student is transferring an equivalent course to one listed below from Carroll with a grade of C- or better, a general elective can be substituted for the requirement. Equivalent courses are listed above.

#### Required Courses (15 credits)

ENG 230 Critical Approaches to Literature I 3 credits  
 ENG 331 Design Your Career 3 credits  
 ENG 332 Critical Approaches to Literature II 3 credits  
 ENG 420 English Capstone: Internship 3 credits

#### Literature Electives (9 credits)

Two courses at the 300-level  
 One course at the 400-level

#### English Electives (6 credits)

One course at the 300-level  
 One course at the 400-level

#### Foreign Language (6 credits)

Two semesters of a foreign language at the 200-level or above (if not already taken at Carroll)

### Additional Credits Needed

Up to 27 credits of general electives, as needed to reach 120 credits

Total credits to be taken at SU: Up to 27 credits general electives + 51 credits of English or combination of English and electives (depending on courses taken at Carroll)

Total credits to be taken at SU: 60

Suggested Course Sequence

<b>YEAR 3</b>				
<b>SEMESTER</b>	<b>FALL</b>		<b>SPRING</b>	
RECOMMENDED COURSES	300-level literature	3	ENG 230 Critical Approaches to Literature I	3
	300-level English Elective	3	ENG 331 Design Your Career	3
	Foreign Language (if needed)	3	300-level literature	3
	General Elective/Minor	3	Foreign Language (if needed)	3
	General Elective/Minor	3	General Elective/Minor	3
<b>CREDITS</b>				
<b>YEAR 4</b>				
<b>SEMESTER</b>	<b>Fall</b>		<b>SPRING</b>	
RECOMMENDED COURSES	ENG 332 Critical Approaches to Literature II	3	ENG 420 English Capstone: Internship	3
	General Elective/Minor	3	400-level Literature	3
	General Elective/Minor	3	400-level English Elective	3
	General Elective/Minor	3	General Elective/Minor	3
	General Elective/Minor	3	General Elective/Minor	3
<b>CREDITS</b>	<b>15 CREDITS</b>		<b>15 CREDITS</b>	