

**ADDENDUM 2  
TO THE MARYLAND EDUCATION ALLIANCE AGREEMENT**

Anne Arundel Community College (“AACC”), Carroll Community College (“Carroll”), Cecil College (“Cecil”), Chesapeake College (“Chesapeake”), College of Southern Maryland (“CSM”), Harford Community College (“Harford”), and Prince George’s Community College (“PGCC”) (each a “Member College”) entered into the Maryland Education Alliance Master Agreement dated March 3, 2021 (“MEA Agreement”). This Addendum 2 (“Addendum”) is entered into as of the date last signed below (“Effective Date”) in order to facilitate the transfer of academic credits between Participating Colleges (as defined below) for the completion of an Associate of Applied Science degree in Massage Therapy (the “Program”) pursuant to the MEA Agreement.

**A. Participating Colleges**

1. AACC offers the Program and hereby agrees to accept Qualifying Students (as defined below) into the Program in accordance with the terms of this Addendum. AACC shall be referred to herein as the “Host Institution” as defined in the MEA Agreement.
2. The following Member Colleges wish to send Qualifying Students (as defined below) to AACC to complete the Program and shall be referred to herein as a “Home Institution” as defined in the MEA Agreement:
  - a. Carroll Community College;
  - b. Cecil College;
  - c. Chesapeake College;
  - d. College of Southern Maryland;
  - e. Harford Community College; and
  - f. Prince George’s Community College
3. The Host Institution and Home Institutions may be collectively referred to herein as “Participating Colleges.”
4. All terms and conditions of the MEA Agreement apply to this Addendum, unless specified otherwise. Unless defined for the first time in this Addendum, all capitalized terms shall have the meanings ascribed in the MEA Agreement. This Agreement shall be attached as an addendum to the MEA Agreement.

**B. Qualifying Students**

1. A “Qualifying Student” means a student from a Home Institution that wishes to transfer into the Program and meets the following criteria:
  - a. Have successfully completed the required pre-requisite courses at a Home Institution;
  - b. Are enrolled in the Home Institution, in good standing;
  - c. Apply for admission to the Host Institution and declare Massage Therapy degree (A.A.S.) as the desired program;
  - d. Are accepted for admission to the Host Institution;
  - e. Complete the following equivalent coursework, known as the qualifying coursework, at a Home Institution with a minimum grade of “C” in accordance with the specific Home Institution’s individual crosswalk attached as Exhibit 1;
  - f. Maintain a minimum of a 2.0 grade point average within the student’s qualifying coursework;
  - g. Submit a program application packet no later than April 1<sup>st</sup> of the year in which the student seeks to transfer; and
  - h. Meet all special admissions criteria identified in the current Host Institution’s catalog.
2. Qualifying Students are only eligible for transfer during the fall semester.
3. Part-time students who meet the criteria for Qualifying Students are eligible for transfer in accordance with this Addendum.

**C. Responsibilities of the Participating Colleges**

The Participating Colleges agree to implement the transfer of Qualifying Students in accordance with the following requirements and protocols:

1. A Qualifying Student may transfer from a Home Institution into the Host Institution for the completion of the Program. Upon transfer, the Qualifying Student will become a student of the Host Institution. The Host Institution shall administer all financial aid and other benefits once the transfer is completed, and the Qualifying Student will pay all tuition and fees to the Host Institution for all courses taken at the Host Institution. The Host Institution shall confer a degree for any Qualifying Student who successfully completes the Program, in the Host Institution’s sole discretion.

2. Each year, 25% of the seats available in the Program for incoming students shall be reserved for students from Participating Colleges until April 1. After April 1, the seats held for Qualifying Students will be released and can be filled by the Host Institution on a first come, first served basis.
3. Participating Colleges that send students to the Program will assist in facilitating clinical agreements in their respective counties/regions. The Host Institution bears the ultimate responsibility for ensuring that students are placed in the Program's required clinical placements.
4. Qualifying Students who are Maryland residents and are accepted into the Program may receive the Host Institution's in-county tuition rate pursuant to the Health Manpower Shortage Reduction Program. Qualifying Students will complete the MAS-100 (1 credit) course at the out-of-county tuition rate due to admission requirements and program prerequisites.
5. Students who are interested in participating under this Agreement will meet with the Health Sciences Advisor at the Home Institution to receive the application packet.
6. The Participating Colleges designate the following employees who will be responsible for the oversight of the transfer of Qualifying Students:
  - a. AACC: Elizabeth Appel, Dean, [ehappel@aacc.edu](mailto:ehappel@aacc.edu), 410-777-7224  
Tammie Neall, Health Sciences Admissions Manager, [tdneall@aacc.edu](mailto:tdneall@aacc.edu), 410-777-7217
  - b. Carroll Nancy Perry, Division Chair, [nperry@carrollcc.edu](mailto:nperry@carrollcc.edu), 410-386-8231  
April Herring, Advising, [aherring@carrollcc.edu](mailto:aherring@carrollcc.edu), 410-386-8444
  - c. Cecil: Nancy Norman-Marzella, Dean [nnormanmarzella@cecil.edu](mailto:nnormanmarzella@cecil.edu) , 443-674-1541  
JoEllen Brackin, Advisory Healthcare programs, [jbrackin@cecil.edu](mailto:jbrackin@cecil.edu)
  - d. Chesapeake: Joan M. Seitzer, Associate Dean of Enrollment and Advising, [jseitzer@chesapeake.edu](mailto:jseitzer@chesapeake.edu), 410-827-5808  
Lorelly Solano, Academic & Career Advisor, [lsolano@chesapeake.edu](mailto:lsolano@chesapeake.edu)  
410-822-5400 ext. 2239
  - e. CSM: Laura Polk, [Dean, lpolk@csmd.edu](mailto:lpolk@csmd.edu), 301-934-7535  
Jacqueline Koerbel, Allied Health Advisor, [jkoerbel@csmd.edu](mailto:jkoerbel@csmd.edu), 301-934-7510
  - f. Harford: Tony Wohlers, Dean, [twohlers@harford.edu](mailto:twohlers@harford.edu)  
Roger Hoover, Advisor, [rhoover@harford.edu](mailto:rhoover@harford.edu), 443-412-2206

- g. PGCC: Angela Anderson, Dean, [aanderson@pgcc.edu](mailto:aanderson@pgcc.edu), 301-546-0699  
Nicole Stubbs, Health Sciences Advisor, [stubbsnr@pgcc.edu](mailto:stubbsnr@pgcc.edu), 301-546-7513
7. Participating Colleges will promptly notify the other Participating Colleges and provide new contact information if it wishes to designate a different employee to provide oversight.
  8. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Participating Colleges shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
  9. Each Participating College shall advise students regarding transfer opportunities under this Addendum and shall advise students of financial aid opportunities and implications associated with the transfer.
  10. Should a Participating College make changes to program requirements or courses set forth in Exhibit 1, the Participating College making the change shall inform the other Participating Colleges immediately. Major curriculum changes will be submitted to the Board, as set forth by the MEA Agreement. The Addendum should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

### **C. Term and Termination**

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Participating College.
2. A Participating College may, at its sole discretion, withdraw from this Addendum in accordance with the MEA Agreement. If the withdrawal is approved, the Participating College who is withdrawing from the Addendum shall notify the Maryland Higher Education Commission.
3. The Participating Colleges agree to meet once every year to review the terms of this Agreement.
4. This Agreement shall terminate upon the dissolution of the MEA Agreement, withdrawal of the Host Institution from this Addendum or as a Member College from the MEA Agreement. In no case will dissolution of the MEA Agreement or withdrawal of the Host Institution from this Addendum or as a Member College jeopardize the graduation of any student currently enrolled in the Program and making satisfactory progress toward graduation, as reasonably determined by the Board.

**D. Governing Law**

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

**E. Counterparts**

This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, will be deemed an original, and all of which will constitute one and the same Agreement. This Agreement may be executed by way of electronic signature and signature pages may be exchanged electronically, and such signatures will be deemed original signatures.

**F. Notice of Agreement**

1. The Host Institution shall provide a copy of the MEA Agreement and this Addendum to the Maryland Higher Education Commission.
2. The Participating Colleges agree to provide copies of the MEA Agreement and this Addendum to all relevant individuals and departments of the Participating Colleges, including but not limited to academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

**G. Amendment**

1. This Agreement may be modified only by written amendment executed by every Participating College.
2. The Host Institution shall provide a copy of any amendments to this Addendum to the Maryland Higher Education Commission.

**H. No Third-Party Beneficiaries**

There are no third-party beneficiaries to this Agreement.

**I. No Agency**

Except as specifically permitted in this Agreement, no Participating College is authorized to act on behalf of any other Participating College without prior written consent. No agency, partnership or joint venture is created by virtue of this Addendum. Each Participating College is an independent institution. This Participating College creates an affiliation of independent institutions for the benefit of cooperative and coordinated academic instruction only, and no partnership or other entity is formed as a result of this Addendum.

## **J. Representations of the Parties**


Each Participating College represents that the following shall be true and correct as of the Effective Date of this Addendum and shall continue to be true and correct during the term of this Addendum:

1. The Participating Colleges are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Addendum, as amended from time to time, including but not limited to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

ANNE ARUNDEL COMMUNITY COLLEGE

CECIL COLLEGE

BY:   
Tanya Millner (Mar 4, 2022 19:13 EST)

BY: Christy Dwyer

Title: Provost/VP for Learning


Title: Vice-President of Academic Programs

Date: 03/04/2022

Date: 02/25/2022

CHESAPEAKE COLLEGE

COLLEGE OF SOUTHERN MARYLAND

BY: 

BY: Rodney Redmond  
Rodney Redmond (Mar 8, 2022 16:35 EST)

Title: VP for Workforce & Academic Programs

Title: Provost and Vice President for Learning

Date: 03/03/2022

Date: 03/08/2022

HARFORD COMMUNITY COLLEGE  
COLLEGE

PRINCE GEORGE'S COMMUNITY

BY: T. A. Sherwood  
T. A. Sherwood (Mar 7, 2022 09:55 EST)

BY: Clayton A. Rowley, Jr

Title: VP for Academic Affairs

Title: EVP/Provost

Date: 03/07/2022

Date: 03/03/2022

CARROLL COMMUNITY COLLEGE

BY: Rose Mince  
Rose Mince (Mar 3, 2022 16:07 EST)

Title: Provost

Date: 03/03/2022

**EXHIBIT 1**  
**CROSSWALKS BETWEEN**  
**THE HOST INSTITUTION AND EACH HOME INSTITUTION COURSES**

**Cecil College to Anne Arundel Community College**

Cecil College			Anne Arundel Community College			Credit Type
Course #	Course Name	Credits	Course #	Course Name	Credits	Gen Ed or Elective
EGL 101	College Composition	3	ENG 101	Academic Writing and Research 1	3	GenEd
TAKE AT AACC			ENG 102	Academic Writing and Research 2	3	GenEd
GER Math	General Education Mathematics	3	GER Math	General Education Mathematics	3	GenEd
GER Social and Behavioral Sciences	General Education Social and Behavioral Sciences	3	GER Social and Behavioral Sciences	General Education Social and Behavioral Sciences	3	GenEd
GER Arts & Humanities	General Education Arts & Humanities	3	GER Arts & Humanities	General Education Arts & Humanities	3	GenEd
GER Interdisciplinary (HEA 130)	Healthful Living	3	GER Wellness (HEA 114)	Components of Personal Fitness and Wellness	3	GenEd
GER Interdisciplinary (CIS 101)	Introduction to Computer Concepts	3	GER Technology (CTA 100)	Computing and Information Technology	3	GenEd
BIO 208 & BIO 218L	Human Anatomy & Physiology I/Lab	4	BIO 233	Anatomy and Physiology 1	4	GenEd
BIO 209 & BIO 219L	Human Anatomy & Physiology I/Lab	4	BIO 234	Anatomy and Physiology 2	4	GenEd

**Harford Community College to Anne Arundel Community College**

Harford Community College			Anne Arundel Community College			Credit Type
Course #	Course Name	Credits	Course #	Course Name	Credits	Gen Ed or Elective
ENG 101	English Composition	3	ENG 101	Academic Writing and Research 1	3	GenEd
TAKE AT AACC			ENG 102	Academic Writing and Research 2	3	GenEd
GER MATH	General Education Mathematics	3	GER MATH	General Education Mathematics	3	GenEd



GER Social and Behavioral Sciences	General Education Social and Behavioral Sciences	3	GER Social and Behavioral Sciences	General Education Social and Behavioral Sciences	3	GenEd
GER Arts & Humanities	General Education Arts & Humanities	3	GER Arts & Humanities	General Education Arts & Humanities	3	GenEd
GER Interdisciplinary (HLTH 101, 103, 104 or 106)	General Education Health (HLTH) course	3	GER Wellness	General Education Wellness (HEA-GER, HEA 114, HEA-GER, HEA-GER)	3	GenEd
GER Interdisciplinary (CIS 102)	Introduction to Information Sciences	3	GER Technology (CTA 100)	Computing and Information Technology	3	GenEd
BIO 108 and 116L	Human Body in Health and Disease/Lab	4	BIO 230	Structure and Function of the Human Body	4	GenEd

**Chesapeake College to Anne Arundel Community College**

Chesapeake College			Anne Arundel Community College			Credit Type
Course #	Course Name	Credits	Course #	Course Name	Credits	Gen Ed or Elective
ENG 101+	Composition	3	ENG 101	Academic Writing and Research 1	3	GenEd
ENG 102+	Introduction to Literature	3	ENG 102	Academic Writing and Research 2	3	GenEd
GER Math	General Education Mathematics	3	GER Math	General Education Mathematics	3	GenEd
GER Social and Behavioral Sciences	General Education Social and Behavioral Sciences	3	GER Social and Behavioral Sciences	General Education Social and Behavioral Sciences	3	GenEd
GER Arts & Humanities	General Education Arts & Humanities	3	GER Arts & Humanities	General Education Arts & Humanities	3	GenEd
GER Interdisciplinary (PED 103)	Wellness for Life	3	GER Wellness (HEA 114)	Components of Personal Fitness and Wellness	3	GenEd
CST 109	Introduction to Computers		GER Technology (CTA 100)	Computing and Information Technology	3	GenEd
BIO 211	Anatomy and Physiology I	4	BIO 233	Anatomy and Physiology 1	4	GenEd
BIO 212	Anatomy and Physiology II	4	BIO 234	Anatomy and Physiology 2	4	GenEd

**College of Southern Maryland to Anne Arundel Community College**

College of Southern Maryland			Anne Arundel Community College			Credit Type
Course #	Course Name	Credits	Course #	Course Name	Credits	Gen Ed or Elective
ENG 1010	Composition and Rhetoric	3	ENG 101	Academic Writing and Research 1	3	GenEd
TAKE AT AACC			ENG 102	Academic Writing and Research 2	3	GenEd
GER Math	General Education Mathematics	3	GER Math	General Education Mathematics	3	GenEd
GER Arts & Humanities	General Education Arts & Humanities	3	GER Arts & Humanities	General Education Arts & Humanities	3	GenEd
GER Social and Behavioral Sciences	General Education Social and Behavioral Sciences	3	GER Social and Behavioral Sciences	General Education Social and Behavioral Sciences	3	GenEd
WFS 1701	General Education Social and Behavioral Sciences	3	GER Wellness (HEA 114)	General Education Wellness	3	GenEd
ITS 1015	The Information Age	3	GER Technology (CTA 100)	Computing and Information Technology	3	GenEd
BIO 1040 & BIO 1040L	Intro Human Anatomy and Physiology/Lab	4	BIO 230	Structure and Function of the Human Body	4	GenEd
or						
BIO 2070/L and BIO 2080/L	Integrated Human Anatomy and Physiology I and II	8	BIO 233 and BIO 234	Anatomy and Physiology 1 and 2	8	GenEd

**Prince George’s Community College to Anne Arundel Community College**

Prince George’s Community College			Anne Arundel Community College			Credit Type
Course #	Course Name	Credits	Course #	Course Name	Credits	Gen Ed or Elective
EGL 1010	Composition I	3	ENG 101	Academic Writing and Research 1	3	GenEd
EGL 1020	Composition II	3	ENG 102	Academic Writing and Research 2	3	GenEd

GER Math	General Education Mathematics	3	GER MATH	General Education Mathematics	3	GenEd
GER Social and Behavioral Sciences	General Education Social and Behavioral Sciences	3	GER Social and Behavioral Sciences	General Education Social and Behavioral Sciences	3	GenEd
GER Humanities	General Education Humanities	3	GER Arts & Humanities	General Education Arts & Humanities	3	GenEd
TAKE AT AACC			GER Wellness	General Education Wellness	3	GenEd
GER Information Technology (INT 1010)	Introduction to Information Technology	3	GER Technology (CTA 100)	Computing and Information Technology	3	GenEd
BIO 2050	Human Anatomy and Physiology I	4	BIO 233	Anatomy and Physiology 2	4	GenEd
BIO 2060	Human Anatomy and Physiology II	4	BIO 234	Anatomy and Physiology 2	4	GenEd

**Carroll Community College to Anne Arundel Community College**

Carroll Community College			Anne Arundel Community College			Credit Type
Course #	Course Name	Credits	Course #	Course Name	Credits	Gen Ed or Elective
ENGL 101	College Writing	3	ENG 101	Academic Writing and Research 1	3	GenEd
TAKE AT AACC			ENG 102	Academic Writing and Research 2	3	GenEd
GER Math	General Education Mathematics	3	GER Math	General Education Mathematics	3	GenEd
GER Social and Behavioral Sciences	General Education Social and Behavioral Sciences	3	GER Social and Behavioral Sciences	General Education Social and Behavioral Sciences	3	GenEd
GER Arts & Humanities	General Education Arts & Humanities	3	GER Arts & Humanities	General Education Arts & Humanities	3	GenEd
HLTH 101	Science & Theory of Health & Wellness	3	GER Wellness (HEA 114)	Components of Personal Fitness and Wellness	3	GenEd
CIS 101	Intro. to Computer Information Systems	3	GER Technology (CTP 103)	Theories and Applications of Digital Technology	3	GenEd

BIO 105	Human Biology	4	BIO 230	Structure and Function of the Human Body	4	GenEd
or						
BIO 210 and BIO 211	Human Anatomy & Physiology 1 & 2	8	BIO 233 and BIO 234	Anatomy and Physiology 1 and 2	8	GenEd