

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
CARROLL COMMUNITY COLLEGE
AND
STEVENSON UNIVERSITY REGARDING TRANSFER FROM A.A.S. IN
COMPUTER GRAPHICS TO B.S. IN GRAPHIC DESIGN**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between **Carroll Community College** (the “Sending Institution”) and **Stevenson University** (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from **A.A.S. in Computer Graphics** for the completion of the **B.S. in Graphic Design** (the “Program(s)”).

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program include:

	Community College Degree Requirements	Stevenson Equivalency	Category	Credits Transferred
Program Requirements	ART 101 Fundamentals of Art	GE 199TR	General Elective	3
	ART-105 2-D Design	ART 110 Fundamentals of Design I	Program Requirement	3
	ART-110 3-D Design	ART 113 Fundamentals of Design II	Program Requirement	3
	ART-115 Color Theory	ART 114TR Color Design Transfer	Studio Elective	3
	ART 125 Art Appreciation	ART 106 Introduction to Art History	Program Requirement: Fine Arts	3

	Community College Degree Requirements	Stevenson Equivalency	Category	Credits Transferred
	CGR-105 Introduction to Computer Graphics	GDES 125 Fundamentals of Digital Media	Program Requirement	3
	CGR-110 Typography	GDES 230 Typography I	Program Requirement	3
	CGR-115 Graphic Design 1	GDES 210 Graphic Design I	Program Requirement	3
	CGR-120 Digital Photography	PHOTO 141 Basic Digital Photography	Program Requirement	3
	CGR-130 Digital Video	FMI 101 Cinema I: Storytelling	Program Requirement	3
	CGR-157 Introduction to Web Page Design	GDES 208 Web Design I	Program Requirement	3
	CGR 250 Publication Design on Computers	GDES 211 Graphic Design II	Program Requirement	3
	CGR 257 Advanced Web Design	IS 298 Information Systems Elective	General Elective	3
	CGR-270 Portfolio and Career Development	GENEL 299	General Elective	3
	Electives: SU recommends : Any DFAB course or CGR 252 Computer Illustration	ART 250 Alternative Processes	Studio Elective	3
English Composition and literature	ENGL 101 College Writing	ENG 151 College Writing I	General Education	3
Arts and Humanities	SU Recommends: COMM 105 Intro to Speech Communication	CM 101 Public Speaking	General Education: Communication Intensive SEE Requirement	3
Biological and Physical Sciences	SU Recommends: 4-credit laboratory science	Scientific Reasoning Lab	General Education: Scientific Reasoning Lab SEE requirement	4
Mathematics	SU recommends: MATH 121 Intro to College Math	MATH 135 Introduction to Mathematical Reasoning	General Education: Quantitative Literacy SEE Requirement	3
Social and Behavioral Sciences	Social Science	Social Science Requirement	General Education: Social Science SEE Requirement	3
Total	61 Credits			

Remaining Courses to be taken at Stevenson

Students who complete the plan above including all recommended courses and earn the A.A.S. in Computer Graphics will take the following courses at Stevenson to meet the B.S. in Graphic Design requirements. Students who transfer before completing the associate degree may have more general education and program requirements to take and fewer free electives.

General Education Requirements (18 Credits)

ENG 152	College Writing II	3 credits
	200 Level Writing Intensive Course	3 credits
	Social Science Course	3 credits
	Humanities (Two courses)	6 credits
	Scientific Reasoning	3 credits

Major Requirements (34 credits)

ART 116	Drawing I	3 credits
ART 117	Drawing II	3 credits
ART 205	Graphic Design History	3 credits
GDES 290	Internship Preparation	1 credit
GDES 308	Web Design II	3 credits
GDES 310	Graphic Design III	3 credits
GDES 330	Typography II	3 credits
GDES 390	Internship	3 credits
GDES 410	Portfolio & Professional Development	3 credits
GDES 445	Senior Capstone Research Studio	3 credits
GDES 450	Senior Capstone Studio Elective	3 credits

Additional Credits Needed: 9 credits of general electives

Total credits to be taken at SU: 61

Suggested Course Sequence

YEAR 3				
SEMESTER	FALL		SPRING	
RECOMMENDED COURSES	ENG 152 College Writing II	3	200-Level Writing Intensive	3
	ART 116 Drawing I	3	ART 117 Drawing II	3
	GDES 310 Graphic Design III	3	ART 205 Graphic Design History (HUM I)	3
	GDES 308 Web Design II	3	GDES 290 Internship Prep	1
	Math or Science (QL or SR)	3	GDES 330 Typography II	3
			Studio Elective	3
CREDITS	15 CREDITS		16 CREDITS	
YEAR 4				
SEMESTER	FALL		SPRING	
RECOMMENDED COURSES	Social Science II (SS)	3	SOD 390 Internship	3
	Humanities II	3	GDES 450 Senior Capstone	3
	GDES 410 Portfolio & Professional Development	3	Humanities IV	3
	GDES 445 Senior Capstone Research Studio (HUM III) 300/400 level Writing Intensive (WI)	3	General Elective	3
	General Elective	3	General Elective (if needed to get to 120 credits)	3
CREDITS	15 CREDITS		15 CREDITS	

3. Additional Provisions

- Courses that fulfill program requirements are only eligible for transfer if students have earned a grade of “C” or better. Courses used to fulfill only general education requirements are eligible for transfer if students have earned a grade of “D” or better, with the exception of college composition, which must be passed with a “C-” — 70 or higher.
- Students must have a 2.5 cumulative grade point average at time of application.
- Stevenson participates in general education block transfer. Students entering Stevenson with an A.A., A.S., or A.A.T. degree from a Maryland community college will have met all of Stevenson’s general education requirements, with the exception of a second composition course if not already taken. The equivalencies above detail the coursework students would take under the block transfer program. Not all programs are eligible for block transfer.
- Stevenson University will accept up to 70 credits from 2-year institutions. Up to 90 credits can be applied to degree requirements from a combination of 2-year institutions, 4-year institutions, and non-direct classroom instruction (including CLEP, AP, and other nationally recognized standardized examination scores). For additional information about credit transfer, please see:

<http://www.stevenson.edu/admissions-aid/getting-started/transfer-students/transfer-credit-evaluation/>

- For non-direct classroom instruction, an appropriate score is determined by Stevenson University, and student must submit original test scores/results to Stevenson University. Tech Prep credits will not transfer. Credit awarded for prior learning (“life experience”) is not recognized by, and is not transferable to, Stevenson University.
 - Students intending to transfer should complete the admission application for Stevenson University once they complete 45 credits of the Associate Degree program. Students should contact the Financial Aid Office at Stevenson University as soon as possible in regard to college deadlines for financial aid. Students who have completed an associate degree at a Maryland community college are guaranteed admissions to Stevenson.
4. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	April Herring	Dave Copenhaver
Title of staff person	Senior Director of Advising and Retention	Assistant Director of Transfer Admissions
Email address	aherring@carrollcc.edu	wcopenhaver@stevenson.edu
Telephone Number	(410) 386-8444	(443) 352-4409

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

[Role & Responsibilities of persons listed here]	Sending Institution	Receiving Institution
Name of person	Jessi Hardesty	Amanda Hostalka
Title of person	Program Director, Art	Vice Provost, Outreach
Email address	jhardesty@carrollcc.edu	ahostalka@stevenson.edu
Telephone Number	(410) 386-8256	(443) 394-9549

5. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of

Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).

- For scholarship information please see the "Paying for College" page on: <http://www.stevenson.edu/transfer>
6. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
 7. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
 8. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 60 days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every 3 year(s) to review the terms of this agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar’s offices, and financial aid offices.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

I. Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

<p>Carroll Community College</p> <p><u>Rosalie Mince</u></p> <p>By: <small>Rosalie Mince (Jul 7, 2022 15:25 EDT)</small></p> <hr/> <p>Rosalie Mince, PhD Provost <u>07/07/2022</u></p> <hr/> <p>Date</p>	<p>Stevenson University</p> <p><u>Susan T. Gorman</u></p> <p>By: <small>Susan T. Gorman (Jul 13, 2022 21:26 EDT)</small></p> <hr/> <p>Susan Thompson Gorman, PhD EVP Academic Affairs and Provost</p> <p><u>07/13/2022</u></p> <hr/> <p>Date</p>
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Date of next review (3 years from date of last signature).