

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN  
CARROLL COMMUNITY COLLEGE  
AND  
STEVENSON UNIVERSITY REGARDING TRANSFER FROM A.S. IN  
BIOLOGY TO B.S. IN BIOLOGY**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between **Carroll Community College** (the “Sending Institution”) and **Stevenson University** (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from **A.S. in Biology** for the completion of the **B.S. in Biology** (the “Program(s)”).

### **A. Qualifying Students**

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

### **B. Responsibilities of the Institutions**

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program include:

<b>Community College Degree Requirements</b>	<b>Stevenson Equivalency</b>	<b>Category</b>	<b>Credits Transferred</b>
BIOL-101 Fundamentals of Biology 1	BIO 113/L General Biology I: Cell Biology and Genetics	Program Requirement	4
BIOL-202 Fundamentals of Biology 2	BIO 115/L General Biology III: Ecology/Evolution Lab	Program Requirement	4
BIOL-215 Microbiology	BIO 203 Microbiology	Biology Elective	4
BIOL-240 Genetics	BIO 230 Genetics	Program Requirement	4
CHEM-201 Organic Chemistry 1	CHEM 210/L Organic Chemistry I	Program Requirement	5
CHEM-202 Organic Chemistry 2	CHEM 211/L Organic Chemistry II	Program Requirement	5
MATH 135 Calculus of a Single Variable I	MATH 220 Calculus	General Elective	4
ENGL 101 College Writing	ENG 151 College Writing I	General Education	3
ENGL 102 Writing About Literature	ENG 152 College Writing II	General Education	3
<b>Arts and Humanities</b> <i>SU Recommends COMM 105</i>	Humanities Course CM 101 Public Speaking	General Education General Education: Communication	6

Community College Degree Requirements	Stevenson Equivalency	Category	Credits Transferred
		Intensive SEE Requirement	
Physical and Biological Sciences: CHEM 105 CHEM 106	CHEM 115/L General Chemistry I with Lab CHEM 116/L General Chemistry II with Lab	General Education Scientific Reasoning and Scientific Reasoning Lab	8
MATH 123 Precalculus/College Algebra or MATH 130 Precalculus	Math 137 College Algebra or MATH 147 TR Precalculus	General Education: Quantitative Literacy	4
<b>Social and Behavioral Sciences</b> • <i>SU recommends 6 credits from two different disciplines (History is considered a humanities at Stevenson)</i> See ARTSYS	Social Sciences	General Education: Social Science SEE Requirement	6
Total	<b>60 Credits</b> Please note: A minimum of 60 credits are needed for the associate degree		

### Remaining Courses to be taken at Stevenson

Students who complete the plan above including all recommended courses and earn the A.S. in Biology will take the following courses at Stevenson to meet the B.S. in Biology requirements. Students who transfer before completing the associate degree may have more general education and program requirements to take and fewer free electives.

### General Education Requirements (0 credits)

### Major Requirements (33-42 credits)

BIO 114	General Biology II: Structure and Function of Organisms	3 credits
BIO 114L	General Biology II Laboratory: Structure and Function of Organisms	1 credit
BIO 218	Career Connections in the Life Sciences	1 credit
BIO 235L	Diversity of Life	1 credit
BIO 470	Capstone Internship	3 credits
	or	
BIO 471	Capstone Internship	6 credits
BIO 475	Capstone Seminar	3 credits
MATH 136	Statistics	4 credits
SCI 215	Writing in the Sciences	3 credits

Take 5 courses in Biology Electives according to program criteria.

Additional Credits Needed: 18-27 credits of general electives

Total credits to be taken at SU: 60

## Suggested Course Sequence

YEAR 3				
SEMESTER	FALL		SPRING	
RECOMMENDED COURSES	BIO 114 General Biology II: Structure/Function and BIO 114L General Biology II Laboratory	4	BIO 216 Career Connections in Life Sciences	1
	BIO 235L Biodiversity of Life	1	Biology Elective 3 of 6	3-4
	Biology Elective 2 of 6	3-4	Biology Elective 4 of 6	3-4
	MATH 136 Statistics	4	General Elective	3
	SCI 215 Writing for Science 200-level Writing Intensive (WI)	3	General Elective	3
<b>CREDITS</b>	<b>15-16 CREDITS</b>		<b>13- 15 CREDITS</b>	
YEAR 4				
SEMESTER	FALL		SPRING	
RECOMMENDED COURSES	Biology Elective 5 of 6	3-4	General Elective	3
	Biology Elective 6 of 6	3-4	General Elective	3
	BIO 470 or BIO 417 Capstone Internship	3/6	General Elective	3
	BIO 475 Capstone Seminar	3	General Elective	3
	General Elective, if needed	3	General Elective	3
<b>CREDITS</b>	<b>15-18 CREDITS</b>		<b>15 CREDITS</b>	

## 3. Additional Provisions

- Courses that fulfill program requirements are only eligible for transfer if students have earned a grade of “C” or better. Courses used to fulfill only general education requirements are eligible for transfer if students have earned a grade of “D” or better, with the exception of college composition, which must be passed with a “C-” — 70 or higher.
- Students must have a 2.5 cumulative grade point average at time of application.
- Stevenson participates in general education block transfer. Students entering Stevenson with an A.A., A.S., or A.A.T. degree from a Maryland community college will have met all of Stevenson’s general education requirements, with the exception of a second composition course if not already taken. The equivalencies above detail the coursework students would take under the block transfer program. Not all programs are eligible for block transfer.
- Stevenson University will accept up to 70 credits from 2-year institutions. Up to 90 credits can be applied to degree requirements from a combination of 2-year institutions, 4-year institutions, and non-direct classroom instruction (including CLEP, AP, and other nationally recognized standardized examination scores). For additional information about credit transfer, please see:  
<http://www.stevenson.edu/admissions-aid/getting-started/transfer-students/transfer-credit-evaluation/>

- For non-direct classroom instruction, an appropriate score is determined by Stevenson University, and student must submit original test scores/results to Stevenson University. Tech Prep credits will not transfer. Credit awarded for prior learning (“life experience”) is not recognized by, and is not transferable to, Stevenson University.
  - Students intending to transfer should complete the admission application for Stevenson University once they complete 45 credits of the Associate Degree program. Students should contact the Financial Aid Office at Stevenson University as soon as possible in regard to college deadlines for financial aid. Students who have completed an associate degree at a Maryland community college are guaranteed admissions to Stevenson.
4. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	April Herring	Dave Copenhaver
Title of staff person	Senior Director of Advising and Retention	Assistant Director of Transfer Admissions
Email address	aherring@carrollcc.edu	wcopenhaver@stevenson.edu
Telephone Number	(410) 386-8444	(443)352-4409

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

[Role & Responsibilities of persons listed here]	Sending Institution	Receiving Institution
Name of person	Raza Khan	Amanda Hostalka
Title of person	Chair, Science	Vice Provost, Outreach
Email address	rkhan@carrollcc.edu	ahostalka@stevenson.edu
Telephone Number	(410) 386-8222	(443) 394-9549

5. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs’ regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).

- For scholarship information please see the “Paying for College” page on:  
<http://www.stevenson.edu/transfer>
6. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
  7. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
  8. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

### **C. Term and Termination**

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 60 days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every 3 year(s) to review the terms of this agreement.

### **D. Amendment**

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

### **E. Governing Law**

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

### **F. Counterparts**

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

### **G. Notice of Agreement**

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.

2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar’s offices, and financial aid offices.

**H. No Third-Party Beneficiaries**

There are no third-party beneficiaries to this Agreement.

**I. Representations and Warranties of the Parties**

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

<p>Carroll Community College</p> <p><u>Rosalie Mince</u></p> <p>By: <small>Rosalie Mince (Jul 7, 2022 15:25 EDT)</small></p> <p>Rosalie Mince, PhD Provost</p> <p><u>07/07/2022</u></p> <p>Date</p>	<p>Stevenson University</p> <p><u>Susan T. Gorman</u></p> <p>By: <small>Susan T. Gorman (Jul 13, 2022 21:26 EDT)</small></p> <p>Susan Thompson Gorman, PhD EVP Academic Affairs and Provost</p> <p><u>07/13/2022</u></p> <p>Date</p>
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**Date of next review** (3 years from date of last signature).