

**MOUNT ST. MARY'S UNIVERSITY - Frederick and Emmitsburg Campuses  
AND CARROLL COMMUNITY COLLEGE  
INSTITUTIONAL PATHWAY AGREEMENT**

**AGREEMENT**

This Agreement serves as the formal collaboration document for Carroll Community College (CCC) and Mount St. Mary's University (MSMU) to deliver seamless pathways between an associate's degree program and bachelor's degree program. The approved pathways are included as a separate appendix to this agreement.

**PROVISIONS OF THE AGREEMENT**

1. The institutions agree to follow the joint program curriculum and course-by-course articulation delineated in these documents.
2. Both educational institutions will cooperate toward developing, disseminating, and presenting the articulated program information to students.
3. Graduates of CCC who have successfully completed the approved degree program will be considered for guaranteed admission in accordance with MSMU's transfer student policy. Students intending to transfer to MSMU should apply for admission by the priority deadline for the semester for which they intend to enroll.
4. MSMU may accept up to 75 transfer credits. All credit evaluations will be evaluated based on the Mount's current catalog and policies.
5. MSMU agrees to accept the general education requirements embedded in CCC's A.A., A.S., A.A.S., and A.A.T. degrees and shall apply these requirements as much as possible to MSMU's Core requirements. MSMU will honor the general education designations that CCC assigns to their courses. Students may need to complete additional MSMU core courses to meet the graduation requirements.
6. This Agreement is based on the present curricula contained in the Appendix and derived from the current academic year catalog. The degree requirements will be reviewed biennially; the Agreement will be reviewed every three years at which time the Agreement can be renewed upon the mutual written consent of both parties and terminated on one parties' written consent.
7. Any CCC student who maintains continuous enrollment (no more than a one-semester gap) at CCC will be allowed to follow the MSMU graduation requirements of the catalog year in which the student started attending CCC, to the same extent as native MSMU students who began their coursework in the same semester.
8. Incoming matriculated students who have completed at least 60 credits will have all the rights and privileges of other MSMU rising junior students.

9. Students are subject to all the policies and procedures of both institutions, as dictated by the current academic year institution catalog.
10. Carroll Community College students will be eligible for financial aid and a range of merit-based scholarships/grants/reductions of tuition on the same basis as MSMU students.
11. Students who complete a degree (A.A., A.S., A.A.S., A.A.T.) at CCC will be eligible for a 20% tuition reduction at the MSMU Frederick campus.
12. Notwithstanding any other provision of this Agreement, all information relating to student educational records shall be treated in accordance with the Federal Educational Rights and Privacy Act (FERPA).
13. Either institution may initiate changes to this Agreement. Changes should be shared in written format and executed by both parties, via email or USPS, with at least 30-days' notice for implementation. Changes should be submitted to the signatories listed at the end of this document.
14. This Agreement is effective beginning the academic semester following the execution of this Agreement.
15. As part of this Agreement, appendices for curricula can be added or edited without a new articulation agreement full signature process, although each institution must agree in writing to the new degree pathway.

## SIGNATORIES

This agreement represents our understanding of policies and procedures regarding students transferring from Carroll Community College to Mount St. Mary's University.

Approval is granted according to the terms of this agreement by:

### Carroll Community College

*Rosalie Mince*

[Rosalie Mince \(Dec 7, 2021 15:25 EST\)](#)

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Dr. Rosalie Mince  
Provost

### Mount St. Mary's University

*David McCarthy 9/2/21*

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Dr. David McCarthy  
Associate Provost

*Jennifer L. Staiger*

[Jennifer L. Staiger \(Dec 7, 2021 11:56 EST\)](#)

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Dr. Jennifer Staiger  
Associate Provost












# Carroll CC - MSMU partnership

Final Audit Report

2021-12-07

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