

**Transfer Admission Agreement
Shepherd University
And
Carroll Community College**

I. PURPOSE

This Transfer Admissions agreement is designed to coordinate transfer policies, enhance advising, and promote the acceptance of equivalent courses/credits between Shepherd University (Shepherd) and Carroll Community College (CCC).

II. ELEMENTS OF THE AGREEMENT

A. Admissions Practice

1. Shepherd accepts applications from students who wish to transfer directly from CCC to Shepherd to pursue a bachelor's degree. Guaranteed admission is provided for students who earn an Associate's Degree from CCC with a cumulative GPA including all college level work of at least a 2.8, upon completing the required admissions process. The guarantee of admission does not imply admission to a particular Shepherd degree program or admission to a particular semester.

For the purposes of admission and credit recognition, the transfer GPA is determined by a calculation that includes all college level credits; credits completed at CCC and at any other previously attended institution of higher education count. After enrollment at Shepherd, Shepherd University will apply the University's Repeat Policy when calculating the cumulative GPA.

Students transferring from CCC to specific limited admissions Shepherd programs must meet the same prerequisites, grade point average (GPA) and other admission criteria, as other students applying to those Shepherd programs.

2. Students transferring under this agreement will be considered for a tuition discount as available.

B. Responsibilities of Transfer Admission Applicants

Transfer admission applicants must:

1. Submit the Transfer Admission application from one semester prior to transfer. The application fee will be waived for CCC students applying under the Transfer Agreement program.
2. Complete an Associate's degree at Carroll Community College

3. Achieve a minimum cumulative GPA of 2.80, both from CCC and any other previously attended higher education institutions.
4. Transfer directly from CCC to Shepherd and enroll at Shepherd in full-time status (12 credits per semester)
5. During enrollment at Shepherd, the continuation of any tuition discount provided by this Transfer program in subsequent semesters requires that the student maintain full time enrollment and a 2.8 GPA to receive the tuition discount. The Office of Financial Aid will continually monitor that all renewal requirements are being met.
6. Tuition discounts under this Transfer program only apply to persons classified as a Maryland resident. If the student subsequently becomes a West Virginia resident with an in-state tuition rate, no further tuition discount applies under this program.

C. Acceptance and Application of Credits

1. Where course equivalencies exist for required courses, core curriculum requirements, and/or prerequisites, these courses will apply to Shepherd graduation requirements. Course equivalencies will be determined consistent with standard course-transfer criteria at Shepherd University.
2. Shepherd will evaluate courses/credits earned through Advance Placement (AP), College-Level Examination Program (CLEP), or other testing programs. Shepherd will also evaluate courses/credits earned at other institutions. Original certification of test scores and original college transcripts will be required for transfer credit.
3. Shepherd will maintain courses equivalency information and make this information readily available to CCC. Students will receive academic advising that outlines the articulation of transfer credit from Carroll to Shepherd.
4. Students transferring from CCC will be required to complete a minimum of 30 semester hours of Shepherd coursework to be eligible for a Shepherd University degree. Students may apply no more than 72 credits from regionally accredited community colleges, including CCC, to the bachelor's degree. Students who have completed more than 72 community college credit hours may select the courses they wish to have evaluated as part of their credit hours counted towards the bachelor's degree. All credit hours will be calculated in the student's overall grade point average.

D. Benefits to the Student

1. Students who meet the aforementioned requirements will be eligible for a 25% (or quarter tuition) waiver for each semester of full time enrollment at Shepherd, not to exceed 6 total semesters. The 25% fee waiver does not apply if the student qualifies for alternative tuition discount programs such as the Academic Common Market.
2. Students are guaranteed on-campus housing at Shepherd.
3. The application fee will be waived for CCC students applying under the Transfer Agreement program.


4. Students will have access to academic advising during their time at CCC, with anticipation of transfer to Shepherd.

E. Amendments and Term of Effect

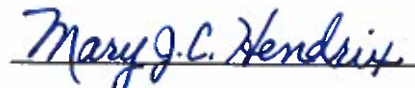
1. Areas for enhancement of present and/or potential collaborative activities and initiatives include, but are not limited to:
 - a. Improved curriculum articulation, including 2-plus-2 models
 - b. Joint faculty professional development, as may be feasible
 - c. Tuition waivers for students transferring to Shepherd from CCC
 - d. Joint press releases and mention of the Transfer Admissions agreement in appropriate College and University documents and publications
2. This master agreement will be in effect as of the date of its signing. Either institution may terminate this agreement at any time by written notice at least one year in advance of the effective date of termination. Should this agreement be terminated, it is understood that all CCC students who have been accepted to Shepherd as part of this agreement will be provided all of the benefits as stated during all continuous enrollment.

Carroll Community College

Shepherd University



Dr. James Ball
Resident
Date 2/4/19



Mary J.C. Hendrix
President
Date 2-26-19