

Dual Admission Program Agreement between Carroll Community College and Shippensburg University

This agreement serves as a supplement to the primary articulation agreement between Carroll Community College (CCC) and Shippensburg University (SU) currently in effect. In this supplement, CCC and SU agree to a Dual Admission Program. The purpose of the Dual Admission Program is to enhance and maintain the relationship between CCC students and Shippensburg University. The goal of this program is to establish Dual Admissions and, in the process, eliminate anxiety and reduce attrition that is often found with transfer shock. The Dual Admission Program provides CCC students with articulated curricula and policies that lead to a bachelor's degree at SU. Students pursue their bachelor's degree through seamless enrollment from an associate degree program at CCC through upper-division course work at SU.

Students may apply for admission under the Dual Admission Program as early as their senior year of high school but no later than the completion of 30 college-level credits in a transfer program offered through CCC. Dual Admission students while enrolled at CCC have access to academic, financial aid and career advising, along with the use of library resources and some other on-campus facilities and events at SU. The SU Office of Admissions will provide newsletters and information on campus events and other academic programs.

Terms of the agreement:

1. Students apply for Dual Admission by completing the CCC/SU Application for Dual Admission form available at the Admissions, Advising, Career and Transfer Center of the CCC. CCC will provide SU with the information necessary to build a record for the student, preferably through the electronic transfer of information.
2. Students may apply for Dual Admission as early as their senior year of high school but not later than the completion of 30 college-level credit hours at CCC.
3. The SU Office of Admissions' Transfer Coordinator will provide advising to CCC students.
4. SU will notify the student at the time of dual admission of all entrance to major requirements. Students will be governed by the SU degree requirements in effect at the time of dual admission as long as the student maintains continuous enrollment.
5. Upon the request of the student, at the conclusion of each semester, during the student's associate degree studies, CCC will send SU a copy of the student's transcript. These transcripts will be evaluated for the purposes of advising the student on course selection for their next semester during the SU Advising Day at CCC. This is in addition to the student working with his/her CCC advisor.
6. Students who have been accepted into the Dual Admission Program must maintain continuous enrollment and **meet all SU admissions requirements, including grade point average for their intended major.** Under this program and the General SU/CCC Articulation Agreement, students who do not complete an Associates Degree will not be granted automatic admission to

SU. Some majors require special standards and GPA requirements for admission. The SU admissions requirements will be made available to CCC on an annual basis.

7. Students may change their CCC or SU major at any time; however, they will be required to meet the entrance requirements for the new major at the time of change. While enrolled in the Dual Admissions program, students must notify both CCC and SU of the change and both CCC and SU must approve the change.
8. SU will send an official SU application to the student prior to the semester they plan to officially enroll at SU. The application fee will be waived. An official transcript from CCC will be required. Students will receive an official admissions letter from SU during their last semester at CCC once they have completed the application and SU has received their official transcript. Upon receipt of the final CCC transcript, SU will complete a final official transcript evaluation. This will be completed prior to matriculation to SU.
9. Students will be provided with financial aid information for both institutions. They will receive full consideration for SU financial aid upon matriculation to SU. Students may also apply for University housing upon matriculation to SU. CCC students are not eligible for housing until matriculation to SU.
10. CCC and SU jointly agree to develop and implement advertising and promotional efforts to communicate the benefits of the Dual Admission program.
11. Each institution will designate a representative who will coordinate the Dual Admission program between the two institutions.

**Agreement Between
Carroll Community College
and Shippensburg University of Pennsylvania**

Community colleges and the universities of the State System of Higher Education play important complementary roles in educating citizens. By virtue of their regional proximity, Carroll Community College (CCC) and Shippensburg University of Pennsylvania (SU) have worked together for many years to provide students with a variety of opportunities that allow them to achieve their educational goals.

The inception of this agreement is intended to continue these mutual efforts. CCC and SU agree to cooperate by correlating their respective programs in order to facilitate transfer from CCC to SU. This is intended primarily for those students who have completed an associate degree and desire to continue towards completion of a baccalaureate degree.

This agreement will benefit students by providing current information about programs and establishing specific arrangements that will allow the students to plan a complete course of study. CCC and SU will continue to participate in the articulation process, identifying and updating individual course equivalencies. After the approval of this agreement, CCC and SU will identify and develop articulated programs (including a dual admission process) which will allow students to move seamlessly from an associate program to a baccalaureate program.

PRINCIPLES OF AGREEMENT

1. The determination of major program requirements for a baccalaureate degree program shall be the responsibility of SU.
2. For admission to SU, a student completing an associate degree at CCC will be required to earn at least a 2.0 quality point average (QPA) on a four-point scale. For SU programs with admission requirements other than a 2.0 QPA, the same criteria required of SU students will be applied to CCC students. These admission requirements will be provided to CCC on an annual basis.
3. Students without an associate degree will be required to have at least a 2.2 QPA for admission to SU.
4. Credits transferred from CCC will normally be limited to half of the credits required for the baccalaureate degree at SU. The dean of the appropriate college at SU must approve any exceptions. A minimum of 45 credits must be completed at SU, including 30 of the last 60 credits earned. At least one half of the courses in the major field must be completed at SU. *A course by course equivalency will not be required for general education courses. The process for the evaluation of credits is outlined below:*
 - *All courses deemed by CCC as general education core courses will be transferable to SU. They will either be a direct course equivalency, satisfy one of SU's Required Skills and Competencies/General Education Categories (A-E), or transfer as elective credits.*
 - *Credits from CCC will be evaluated and applied to the major of choice in the following way: a course by course equivalency, fulfillment of a general education category,*

fulfillment of a major category, and elective credits. At least 45 credits will be applied to the general education program at SU where applicable, in attempt to respect the general education core requirements of CCC's AS and AA degrees.

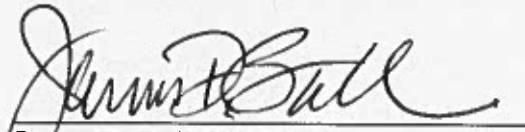
- *Students receiving a "D" in a course will have the opportunity to transfer that course to SU. The same standards will apply to transfer students, as do native students. There are majors that do have grade requirements for certain courses. A listing will be provided to CCC.*
 - *Because of the general education structure of many of the major's at SU, advising sheets will be created and updated annually to maximize the transferring of credits.*
5. SU agrees to waive diagnostic (or placement) testing for CCC students who have earned a grade of "C" or better in the appropriate college level general education courses in communication and computation.
 6. SU will not place a time limit on accepting transfer credits from CCC unless there is a comparable limit on all credits earned by SU students.
 7. Credits accepted in transfer from CCC will not be used by SU in the computation of the student's QPA or the awarding of academic honors.
 8. For the purpose of general education, degree, and program requirements, CCC students will be considered as matriculating at SU at the time of their original matriculation at CCC. CCC students will be subject to the same continuous enrollment guidelines as SU students in determining which requirements and policies will apply.
 9. Remedial and orientation courses do not normally fulfill SU graduation requirements. SU will treat such courses from CCC in the same manner as equivalent courses at SU.
 10. Certain SU programs may be designated as "impacted," requiring limitations on enrollment. SU will provide CCC with a list of these programs along with the special requirements for students who wish to enter these impacted programs. SU also agrees to allocate spaces into these programs for qualified transfer students from CCC. The number of spaces to be made available will be reviewed each semester with CCC officials.
 11. As permitted by law, SU will provide CCC with requested data on the academic progress and status of students who had transferred to SU from CCC.
 12. CCC students who transfer to SU will be treated in the same manner as other SU students of equal class standing when applying for financial aid and in the award and distribution of funds, subject to appropriate regulations.
 13. CCC students who transfer to SU will receive the same consideration for campus housing as other SU students of equal class standing.
 14. CCC students who transfer to SU will be given the same opportunities to schedule classes and receive student services as other SU students of equal class standing.

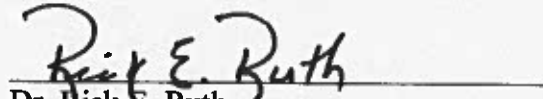
15. Either institution may terminate this agreement at any time by providing written notice at least one year in advance of the effective date of termination. Students in progress at the time of termination will be permitted to complete their CCC program and then transfer to SU under the terms of the agreement.

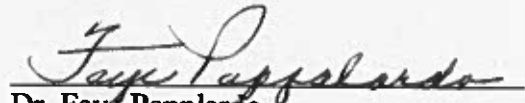
This agreement will become effective on August 23, 2000


Carroll Community College:

Shippensburg University of Pennsylvania:


James D. Ball, Ed.D
Vice President of Instruction and
Dean of the Faculty


Dr. Rick E. Ruth
Interim Provost & Vice President
for Academic Affairs


Dr. Faye Pappalardo
President


Dr. Anthony F. Ceddia
President