

Honors Program Articulation Agreement

between
Carroll Community College and
Shippensburg University of Pennsylvania of the State System of Higher Education

The Honors Program Articulation Agreement (hereinafter "Agreement") is made between Shippensburg University of Pennsylvania ("SU"), 1871 Old Main Drive, Shippensburg, PA 17013, an institution of higher education organized and existing under the laws of the Commonwealth of Pennsylvania, and Carroll Community College ("CCC"), 1601 Washington Rd, Westminster, Maryland 21157, an institution of higher education organized and existing under the laws of the State of Maryland. In consideration of the mutual promises and conditions contained in this Agreement, SU and CCC (collectively the "Parties") mutually agree as follows:

Purpose

The purpose of this Agreement is intended to enhance the collaboration between CCC and SU in an effort to facilitate the transfer and degree completion of students completing an Honors Program at CCC and intending to enroll in the Wood Honors College at SU.

To facilitate this opportunity, the parties agree to the following:

The following details recommendations for students transferring from the CCC Honors Program to the Wood Honors College at SU.

Admissions Criteria

Transfer students from the CCC Honors Program are guaranteed admission into the Wood Honors College at SU during their first semester at SU provided the student has met the following criteria:

1. Applied to SU by the published priority deadline.
2. Admitted to SU as a degree seeking student.
3. Applied to the Wood Honors College by the published deadline.
4. Earned a 3.25 QPA for all college coursework completed at CCC.
5. Met with the director of the Wood Honors College to confirm that they can complete the Honors coursework required to earn the Wood Honors College designation.
6. The CCC Honors Program coordinator will provide confirmation that students have met all requirements for successful completion of CCC's Honors Program prior to matriculation to the SU Wood Honors College.

Academic Provisions

Completion of an A.A., A.S., A.S.E., or A.A.T. degree with a CCC Honors designation will result in completion of the general education requirements at SU, including the Honors general education requirements. Prescribed/required major general education requirements must still be completed. For students who matriculate with an A.F.A., A.A.S degree or without an associate degree, the determination of Honors general education requirements needed to earn the SU Wood Honors College designations on the transcript shall be the responsibility of SU.

A.A. and A.S. degree holders with a CCC honors designation are required to complete the following curricular requirements to earn the SU Wood Honors College designation:

- Honors interdisciplinary seminar, 3 cr.
- Honors experiential learning, 0-3 cr.
- Honors capstone project preparation, 1-3 cr.
- Honors capstone project, 3 cr.

All CCC Honors courses will be transferable to SU as Honors courses. The courses will be a direct course equivalent or satisfy one of SU's Required Skills and Competencies/General Education Categories or designated as Honors transfer elective credits.

SU will not place a time limit on accepting Honors transfer credits from CCC unless there is a comparable limit on all credits earned by SU students.

Credits accepted in transfer from CCC will not be used by SU in the computation of students' GPAs or the awarding of academic honors.

Student Provisions

CCC Honors Program students who transfer to SU will be treated in the same manner as other SU Wood Honors College students of equal class standing when applying for university-wide scholarships, special Honors study abroad scholarships, undergraduate research grants, and grants to travel to academic conferences.

CCC Honors Program students who transfer to SU will receive the same consideration for Honors campus housing as other SU Honors students of equal class standing.

On-Going Collaboration

In an effort to strengthen this partnership, SU Wood Honors College faculty and staff may serve as a resource, as available, to the CCC's Honors Program students and faculty by serving as guest lecturers, workshop/seminar facilitators and other program exchanges.

The CCC Honors Program and the SU Wood Honors College agree to exchange aggregate data that will contribute to maintenance and improvement of this transfer agreement, enhance the transfer process, and promote effective cooperation between the CCC Honors Program and the SU Honors College.

The CCC Honors Program and the SU Wood Honors College agree to inform each other regarding major changes in policy or Honors curricula that directly affect transfer students.

Modification

This Agreement may not be modified without the prior written consent between both Parties. Neither Party may assign any rights or interests nor delegate its duties under this Agreement, in whole nor in part, without the express prior written consent of the other Party; any attempted assignment or delegation shall be wholly void and totally ineffective for all purposes.

General

The Parties hereto are independent contractors and no Party is an employee, agent, partner, franchise or joint venture of another Party. No Party hereto shall have the right to bind the other to any agreement with a third party or to incur any obligation or liability on behalf of the other Party. The Parties shall at all times under this Agreement comply with all Federal, State, and local laws and institutional policies. Both Parties expressly agree to conduct themselves in a manner free of discrimination against any person or entity on the basis of race, ethnicity, national origin, age, gender, religion, political affiliation, qualified disability, sexual orientation, and veteran status. The Parties agree to maintain the privacy and security of personally identifiable information and to prevent disclosure in compliance with Federal laws. The Parties agree to report any suspected child abuse and/or neglect in compliance with State law.

Term of Contract

This Agreement will be in effect as of DATE. It will be reviewed annually by the appropriate parties at each institution, and will be renewed automatically until superseded by a new agreement, formally terminated, or after five years (DATE), whichever comes first. In no event shall the termination of this Agreement by either Party take effect before the end of a then current academic term or adversely impact any students already accepted to SU.

The SU Office of Admissions and the appropriate offices at CCC are responsible for identifying, and communicating to each other, changes in the policies or requirements of their respective institutions that affect this Agreement.

The undersigned representatives of the parties, CCC and SU, have executed this Agreement on the dates indicated.

Carroll Community College

Rosalee Y. Mize 1/13/25
Name Date
President

Kristie Crumley 1/10/2025
Name Date
Vice President, Academic and Student Affairs

Amanda DeRose 1/13/25
Amanda DeRose Date
Assistant Director of Student Engagement
Director of Honors

Shippensburg University of Pennsylvania

Charles S. Patterson 01/21/2024
Dr. Charles Patterson Date
President

Dr. Darrell Newton 1/15/25
Dr. Darrell Newton Date
Provost & V.P. for Academic Affairs

Kim Klein 1/14/25
Kim Klein Date
Director, Wood Honors College

Approved as to form and legality:

Edriana Symia
University Legal Counsel, Date
PA State System of Higher Education