



## **Articulation Agreement**

Southern New Hampshire University –  
and  
Carroll Community College

### **I. PURPOSE**

Southern New Hampshire University (“SNHU” or “University”) and Carroll Community College, in the spirit of academic cooperation, and to facilitate the transfer of graduates of Carroll Community College to SNHU, hereby do enter into an academic articulation agreement (“Agreement”). Successful implementation of the Agreement is dependent upon communication of its content to all involved participants and the assumption of responsibility by both institutions for such communications. The terms of this Agreement apply only to SNHU’s standard course-based online degree programs. This Agreement does not apply to any other University program or coursework, including specialty/cohort programs, day programs, and coursework provided by the University’s college campus

### **II. TRANSFERABILITY OF CREDITS – Students may transfer up to 90 credits towards a bachelor’s degree program as follows:**

- 1) As SNHU is institutionally accredited, all academic course work in which a student has earned a grade of “C-” or higher is fully transferable if it fits into the student’s degree plan of study.
- 2) Any students enrolling at SNHU under this Agreement may transfer with unlimited CLEP, DANTES and Excelsior, military training (based upon a transcript from the American Council on Education (ACE), College Credit Recommendation Service or Community College of the Air Force (CCAF) transcript) and ACE or National College Credit Recommendation Service (NCCRS) credits - providing students meet residency requirements. Transfer credit is awarded based on degree program requirements. Residency requirements equate to 30 credit hours or ten classes.

### **III. TERMS**

- 1) During the Term of this Agreement, each Carroll Community College Alumni (defined as Carroll Community College graduates with an associate degree or higher), Employees, and Immediate Family members of Employees (defined as an Employee's spouse, or domestic partner and children thereof), who identifies Partner on their SNHU online discount application will receive a 10% tuition discount. No tuition credit, or refund shall be made retroactively for any Carroll Community College Employees, Family Members of Employees, or Alumni already enrolled at the University on the date of execution of this Agreement; however, the tuition discount shall be applied to such Employees, Family members of Employees, or Alumni for course enrollments following the execution of this Agreement.



- 2) SNHU may change its tuition rates at any time at its sole discretion and the tuition discount reduction will be calculated based on the current tuition in effect for the applicable academic term for the enrolled program. Eligible Employees Immediate Family Members, and Alumni shall not be entitled to any other reduction and are subject to all other admission and continuation requirements as set forth in the respective Southern New Hampshire University policies and catalogs.
- 3) SNHU agrees to provide Carroll Community College, at their request, an annual update of student enrollment, to include general data on how many students have transferred to SNHU.
- 4) This Agreement is effective as of the date of the fully executed document and shall continue until terminated. Both parties must approve amendments to the Agreement in writing. Either party may terminate the Agreement without cause upon 90 days written notice to the other party. Notwithstanding the foregoing, either party may terminate the Agreement immediately if participation under the Agreement may give rise to a violation of any requirement of federal or state law or regulation or the requirements of any accrediting agency having jurisdiction.
- 5) Admission criteria, academic requirements, and other admission requirements will be subject to the applicable academic catalog accessed through snhu.edu at the time of the students' admission. Students who have begun their SNHU program of study or students in the process of enrolling prior to the effective date of any without cause termination will be grandfathered in to continue receiving the discount offered in this Agreement until such time such students complete or discontinue enrollment in their program.
- 6) Transferability of third-party course work will be evaluated on a case-by-case basis.
- 7) This Articulation Agreement is based on the current curriculum of both educational institutions. Each institution is responsible for notifying the other of any substantive changes to the curriculum.
- 8) Specific transfer pathways will be created with an addendum to this agreement.
- 9) Parties grant to each other a non-exclusive, non-transferable license to use each other's trademarks and service marks in furtherance of the articulation coordination detailed herein or in a manner solely for the purpose of identifying and communicating the existence of the relationship to Carroll Community College's Employees, students, and Alumni. Use of trademarks, service marks and logos will comply with use policies of the originating institution. Parties shall discontinue the use of the licensed marks and return all files and materials containing the licensed marks supplied by the owner at termination or expiration of the Agreement. Neither party grants to the other any interest in the other party's trademarks. Should either originating institution request, in writing, that a particular use of the originating



institution's trademarks and/or service marks be discontinued, the non-originating institution shall cease and desist such use of the trademarks and/or service marks.

- 10) Carroll Community College agrees to notify students of transfer opportunities to SNHU by: listing SNHU as a transfer articulation partner on Carroll Community College transfer web pages, support of additional collaboration with SNHU on other forms of transfer communication and to host SNHU representatives on campus or virtually for recruitment activities during the academic school year.
- 11) Parties hereto will have the relationship of independent contractors for all purposes. Each will have complete control over its own performance and the details for accomplishing its own obligations under this Agreement. In no event will the agents, representatives, or employees of one party be deemed to be agents, representatives, or employees of the other.
- 12) This Agreement may be executed by a duly authorized representative of each party, either by electronic or facsimile transmission, each of which will be considered an original.

#### IV. CONTACTS FOR COORDINATION:

All notices and other communications required hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by overnight courier, and shall be deemed to have been duly given when delivered personally or received when using overnight courier or three business days after being deposited in the United States mail, postage prepaid, addressed as follows:

If to Southern New Hampshire University:  
Stephen Mann, Regional Director, University Partnerships  
Southern New Hampshire University  
2500 North River Road  
Manchester, NH 01306  
706-399-9970 | s.mann1@snhu.edu

If to Carroll Community College:  
April Herring, Ed.D.  
Carroll Community College  
1601 Washington Rd  
Westminster, MD 21157  
410-386-8444 | aherring@carrollcc.edu

or to such other persons or places as either party may from time to time designate by written notice to the other.



9/21/2023  
DATE: \_\_\_\_\_

APPROVALS:

DocuSigned by:  
*Jennifer Batchelor*  
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\_\_\_\_\_  
Dr. Jennifer Batchelor  
Sr. Vice President, SNHU Global Campus  
Southern New Hampshire University

*Rosalie Minco*  
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Dr. Rosalie Minco  
Provost  
Carroll Community College

DocuSigned by:  
*Stephen Mann*  
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Stephen Mann  
Manager of Agreement  
Regional Director, University Partnerships  
Southern New Hampshire University