

**Agreement Between
Carroll Community College and University of Maryland, Baltimore County
Dual Admissions Agreement**

I. Purpose

This agreement is made this 1st day of November, 2023, by and between Carroll Community College (Carroll) and the University of Maryland, Baltimore County (UMBC). This agreement serves to develop a standard agreement for a dual admission pathway. The purpose of this Dual Admissions Agreement is to establish a collaboration between UMBC and Carroll in an effort to facilitate the increase in engagement, academic progress and success and degree completion for Carroll students transferring to UMBC. In addition, dual admissions will establish the student's relationship with UMBC early in their collegiate career.

This agreement also serves as a Memorandum of Understanding between both institutions for the purpose of clarifying roles and responsibilities in this partnership.

II. Eligibility for Program participation

Carroll and UMBC will implement the program in support of students who are in the "eligibility window", defined as:

- Currently enrolled in a degree program at Carroll after obtaining a high school diploma or equivalency; and
- Earned no more than 35 college credits (including through transfer, prior learning, high school/dual enrollment, etc.).

To maintain eligibility of the benefits of the program up to and through transfer to UMBC, students are required to:

- Earn an associate degree from Carroll within four years of program acceptance;
- Enroll in a UMBC degree program within one year of completion of the associate degree from Carroll; and
- Not matriculate at any other institution of higher education after program acceptance.

III. Responsibilities of Both Parties

In support of this program, Carroll will:

- Promote the pathway to general audiences to be acquainted with the program and to prospective students who may be eligible through web, print, electronic, or social media.
- Facilitate admissions to the pathway upon initial admission to Carroll. Throughout the eligibility window during the students Carroll experience, Carroll will capture students' initial intent to enroll in the program, via the Carroll website and Carroll's

application for admission. Students currently enrolled at Carroll who intend to complete a Bachelor's degree at UMBC will complete the UMBC the pathway application form during the eligibility window.

- Coordinate, with UMBC, trainings to educate Carroll faculty and staff about UMBC and the program.
- Facilitate presentations/visits by UMBC representatives for the purpose of presenting the program and UMBC academic opportunities.
- Provide space for UMBC staff and faculty to meet with prospective students, conduct pre-transfer advising, and host information sessions as needed.
- Upon the request of the student, facilitate the exchange of transcripts between Carroll and UMBC for purposes of advising, evaluation, and admission at the conclusion of each fall and spring semesters.
- Share aggregate and student level data with UMBC in relation to student enrollment patterns, retention, and degree attainment of the pathway students.

In administration of the Program, UMBC will:

- Establish a pathway web page providing program information.
- Provide a pathway Application at all transfer events and online.
- Provide an advisor to work with Carroll students on a semester basis, to support progression and retention efforts, including to confirm enrollment in the program.
- Provide embedded student advising at Carroll (in-person or virtually) to assist students in applying to the program, meeting eligibility requirements, following articulation agreements, and utilizing resources available through the pathway.
- Share aggregate and student level data with Carroll in relation to student enrollment patterns, retention, and degree attainment.
- Identify ways to recognize and acknowledge the pathway students at the time of bachelors degree completion.
- Automatically grant membership to UMBC's Transfer Student Alliance to the pathway students who become eligible based on stated eligibility requirements.
- Provide representatives to meet regularly to engage in ongoing discussions to enhance and strengthen this collaboration.

In support of this Program, UMBC will:

- Require completion of an A.A., A.S., A.S.E, or A.A.T. degree at Carroll for the pathway students.
- Apply all general education coursework completed at Carroll toward UMBC Gen Ed requirements under the Catalog Year associated with the qualifying students initial enrollment at Carroll and in accordance with COMAR, and will require no more than eighteen (18) credits of Gen Ed coursework at UMBC if coursework remains.

- Accept at least sixty (60) credit hours but not more than seventy (70) credit hours that comprise an associate degree to transfer to a related UMBC Bachelor degree program. All credits will transfer and transfer credit limits will be in accordance with UMBC's Policy on the Awarding of Undergraduate Transfer Credit. Transfer of other degree types will be determined through articulation agreements.
- Review coursework of Carroll students originating from institutions other than Carroll on a course-by-course basis. Credit for competency-based education will be awarded as outlined in the UMBC Undergraduate Catalog.
- Accept qualifying students into the UMBC Undergraduate Catalog year associated with their initial enrollment at Carroll.
- Accept up to thirty (30) credits in transfer of coursework through prior learning, per the UMBC Policy on the Awarding of Undergraduate Transfer Credit.
- A full-time student admitted with third year (junior) status to UMBC, utilizing the 4-Year Academic Pathways, will be able to complete a bachelor's degree at UMBC within two academic years provided the student completes the appropriate associate degree at Carroll and completes and appropriately sequences the remaining course work at UMBC.

In support of the pathway Students, UMBC will:

- Provide the contact information for a staff person at UMBC who is responsible for the oversight of the transfer of Qualifying Students. Carroll shall designate, and shall provide to UMBC, the contact information for a staff person at Carroll who is responsible for the oversight of the transfer of Qualifying Students.
- Provide access to UMBC student experiences (on-campus or virtually) and issue a UMBC ID card from the point of program admission.
- Provide an application fee waiver (\$75) for the transfer admission application.
- Provide Carroll pathway graduates priority UMBC orientation registration and junior class status with respect to housing, if applicable.
- Provide financial incentives for up to five students annually through dedicated program merit scholarship in the amount of \$1000 for each of two years of full time study. Selection is based upon a numerical standard and competition of the applicant pool. To be eligible, students must apply for transfer admission by posted priority deadlines on the UMBC Undergraduate Admissions and Orientation website, have at least a 3.25 composite GPA when applying to UMBC (calculated based on coursework at all institutions attended), and earn the associate degree from Carroll prior to the start of the first enrolled term at UMBC as a degree-seeking student. This award cannot be accepted with the Transfer Student Alliance merit award.

- Provide access to campus facilities, services, and events, at UMBC including but not limited to Retriever Learning Center, UMBC Transit, Fall and Winter Welcome Week activities, Homecoming, and Quadmania.

Qualifying Students Responsibilities:

- It is the Qualifying Student's responsibility to send all updated official transcripts upon completion of the A.A., A.S., A.S.E., or A.A.T. degree.
- If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4). 5. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
- Students are able to withdraw from the pathway program without penalty at Carroll or UMBC. Notification should be provided by the student to both institutions.

IV. Terms and Termination

- a. This Agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
- b. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 180 days written notice to the other Institution and the Maryland Higher Education Commission. Such termination will not affect the participation in the articulated programs of those Carroll students who have been fully or conditionally admitted to UMBC.
- c. Both Institutions agree to meet once every 3 year(s) to review the terms of this agreement.

V. FERPA

The parties will comply with all provisions of the federal Family Educational Rights and Privacy Act ("FERPA") in all disclosures of FERPA protected information between Carroll and UMBC. For example, the parties may be able to share personally identifiable information from a student record for purposes related to enrollment or transfer, per 34 C.F.R §§ 99.31(a)(2) and 99.34. Also consistent with FERPA, the parties shall use reasonable methods to ensure that only those education records necessary to the purpose for the disclosure are provided as permitted under FERPA. Nothing in this Agreement may be construed to allow the parties to maintain, use, disclose, or share student record information in a manner not allowed under applicable laws or regulations.

VI. Amendment

- a. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement and supersedes any prior or contemporaneous agreements or understandings.
 - b. This Agreement may be modified only by written amendment executed by both Institutions.
 - c. Minor adjustments to course titles and/or sequential numbering do not require mutual written consent.
- H. Governing Law This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.
- I. Counterparts This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

VII. Notice of Agreement

- a. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
- b. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

VIII. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.


IV. Representations and Warranties of the Parties

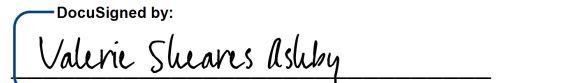
- a. Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement
- b. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.

XI. Applicable Law

This Agreement, and all claims arising out of or relating to this Agreement, whether sounding in contract, tort, or otherwise, shall be governed in all respects by the laws of the State of Maryland, without reference to its conflicts of laws rules.

Each Institution has taken all action necessary for the approval and execution of this Agreement. IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

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James D. Ball, Ph.D.
President
Carroll Community College

DocuSigned by:

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Valerie Shears-Ashby, Ph.D.
President
University of Maryland, Baltimore County