



## Honors Agreement



Transfer students from the Carroll Community College (Carroll) Honors Programs, which include the Pappalardo Honors Program, STEM Scholars Program, and Carroll Lynx Scholars, are guaranteed admissions to The Honors College at UMBC during their first semester at UMBC, provided the student has met the following criteria:

- Applied to UMBC by the published priority deadline.
- Admitted to UMBC as a degree seeking student.
- Applied to the Honors College by the published deadline.
- Confirmation is received by UMBC, prior to matriculation at UMBC, that the student has met the requirements of the Carroll Honors Program.
- Completed a certificate and/or associates degree from Carroll prior to enrollment at UMBC.
- Has earned at least a 3.7 cumulative GPA at the time of the application to The Honors College at UMBC. *(Students may be eligible for admission to the Honors College with a cumulative GPA of 3.5 or greater, but only students with a 3.7 cumulative GPA or higher are guaranteed admission to the Honors College.)*

### Academic Planning

- Students should work closely with their academic advisor at Carroll to develop an academic plan to ensure a seamless transition.
- Three courses from Carroll may be applied towards UMBC's Honors College certificate requirements as Honors electives provided the courses were designated as Honors, carried at least three credits, and were passed with a 3.0 or above on a 4.0 grading scale. Students will complete the remaining Honors College certificate requirements as a member of the UMBC Honors College.

### Financial Aid and Scholarship Information

To maximize consideration for need-based aid, students are encouraged to complete the Free Application for Federal Student Aid (FAFSA) as soon as possible after October 1 but prior to March 1 for fall admission (December 1 for spring admission).

Students transferring from Carroll to UMBC who meet application deadlines, academic and financial qualification that apply to all students, may be eligible for consideration for the following scholarships offered by UMBC:

- **The Academic Achievement Award for Transfers (AAAT)**
- **Phi Theta Kappa (PTK) Scholarship**
- **Transfer Student Alliance (TSA)**
- **Transfer Plus**


For more information, contact Amanda DeRose at [ADeRose@carrollcc.edu](mailto:ADeRose@carrollcc.edu) or UMBC's Honors College at [honorscollege@umbc.edu](mailto:honorscollege@umbc.edu), or visit <https://www.carrollcc.edu/admissions-aid/teens-and-high-school-students/honors-programs/> and [honors.umbc.edu](https://honors.umbc.edu).


# Articulation Agreement

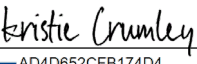
Carroll Community College  
Honors Program  
1601 Washington Rd  
Westminster, MD, 21157

University of Maryland, Baltimore County (UMBC)  
Honors Certificate  
1000 Hilltop Circle  
Baltimore, Maryland 21250

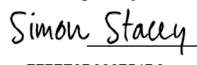
Entered into this date, August 1, 2024.


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8/19/2024 | 8:34 PM  
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Katharine Cole, Ph.D.  
Vice Provost and Dean of Undergraduate  
Academic Affairs  
University of Maryland, Baltimore County

Signed by:  
  
8/19/2024 | 9:39 AM PDT  
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Rose Mince, Ph.D.  
President  
Carroll Community College

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Kristie Crumley, Ph.D.  
Vice President, Academic and Student Affairs  
Carroll Community College

## Signatures of principals for this agreement:

DocuSigned by:  
  
8/19/2024 | 12:31 PM  
7F7FE8D006754D6...  
Simon Stacey, Ph.D.  
Director, Honors College  
University of Maryland, Baltimore County

DocuSigned by:  
  
7/12/2024 | 10:26 AM P  
F8BFB9A4C7049...  
Amanda DeRose  
Honors Director  
Carroll Community College

This agreement is applicable for students enrolled at Carroll Community College upon the execution date of this agreement. This agreement may be modified by the mutual written consent of both parties. This agreement may be terminated by either party by giving notice six months in advance to the other party. Such termination will not affect the participation in the articulated programs of those Carroll Community College students who have been fully or conditionally admitted to UMBC.

Any notice to be given hereunder shall be given in writing by U.S. mail or via reputable overnight courier (e.g., Federal Express, DHL, etc.). Notice shall be deemed received upon delivery to the party to whom the notice is directed or to its agent, in the case of UMBC to: UMBC, 1000 Hilltop Circle, Baltimore, Maryland 21250, Attn: Office of the Provost; with copies to the Office of Undergraduate Education, Office of Enrollment Management, and Registrar's Office. In the case of Carroll Community College to 1601 Washington Rd, Westminster, MD, 21157, Attn: Office of the President, with copies to Honors Dean and Honors Coordinator. Notwithstanding the foregoing, in the event that this Agreement provides that any notice must be directed to a person other than the person designated for the receipt of notice in the preceding sentence, then notice must be directed to such other person in order to be effective hereunder.

This Agreement embodies the entire agreement and understanding among the parties hereto relating to the subject matter hereof and may not be changed orally, but only by an instrument in writing signed by all parties hereto. No representation, warranty, undertaking or covenant is made by any party hereto except as contained herein and any others are specifically disclaimed. This Agreement shall be governed by and construed in accordance with the internal laws of the State of Maryland (i.e., without regard to its conflicts of law rules). This Agreement shall be binding upon the parties hereto and their respective successors, but shall not inure to the benefit of any third party beneficiary. This Agreement and any rights hereunder may not be assigned by either party without the prior written consent of the other, and any purported assignment without consent shall be null and void and of no effect whatsoever. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.

This Articulation Agreement continues on the next page.

Carroll Community College (Carroll)  
Honors Program  
University of Maryland, Baltimore County (UMBC)  
Honors College

This agreement is initiated this day, August 1, 2024, between Carroll Community College, hereafter “Carroll,” and the University of Maryland, Baltimore County, a constituent institution of the University System of Maryland, and agency of the State of Maryland, hereafter “UMBC,” to facilitate the transfer of students enrolled in an Honors Program at Carroll including the Pappalardo Honors Program, STEM Scholars Program, and Carroll Lynx Scholars, to UMBC in pursuit of the Honors College Certificate

## **I. PURPOSE**

The purpose of this Articulation Agreement (the “Agreement”) is to establish a collaboration between UMBC and Carroll in an effort to facilitate the transfer and degree completion of Honors Program students at Carroll to the Honors College Certificate at UMBC.

This Agreement also serves as a Memorandum of Understanding between both institutions for the purpose of clarifying roles and responsibilities in this partnership.

## **II. GUIDING PRINCIPLES**

In consideration of the mutual covenants and conditions expressed herein, the parties agree to the following:

### **A. General Requirements**

1. All courses meeting general education requirements at Carroll will transfer and be applied towards the general education requirements at UMBC.
2. A maximum of 70 credits will transfer from Carroll, a 2-year degree-granting. Coursework originating outside of Carroll will be evaluated on a course-by-course basis.
3. Upon matriculation to UMBC, Carroll students must satisfy all general education, graduation and major requirements as outlined in the UMBC Undergraduate Catalog.
4. Carroll students must take a minimum of 30 credit hours at UMBC to earn a bachelor’s degree.
5. UMBC requires a minimum of 120 credit hours to attain a bachelor’s degree.

## **B. Advising/Academic Planning**

1. Students should work closely with their academic advisor at Carroll to develop an academic plan to ensure a seamless transition.
2. Students and advisors are encouraged to utilize a variety of advising resources including the UMBC Undergraduate Catalog, departmental websites, as well as ARTSYS (the USM online articulation database), to ascertain transferability of coursework.
3. Following admission to UMBC, students will receive an evaluation of prior college coursework via myUMBC. The evaluation will include a Transfer Credit Report and a Degree Audit detailing prior coursework, transferability and applicability to UMBC general and university requirements.
4. Prior to matriculation to UMBC, all new students are required to attend the mandatory new student orientation program. During orientation, students will meet with an academic advisor to review prior coursework, discuss academic interests and goals, and develop an academic plan.
5. Upon matriculation, students will be assigned an advisor in their area of study. Students are strongly encouraged to meet with their advisor periodically. Students are required to meet with their advisor prior to registering for subsequent semesters.

## **C. Admissions**

1. The UMBC Admissions Committee evaluates transfer applicants on the basis of their academic record at previous institutions. Cumulative grade point average, performance trends, strength of curriculum and performance in courses related to the intended area of study are considered.
2. Applicants successfully completing the articulated program with a 2.0 or better grade point average who have not subsequently matriculated at any other institution of higher education will be guaranteed transfer admission to UMBC. Additional requirements may apply on selective admissions programs (e.g. Engineering, Visual Arts, Performing Arts). A history of acts identified in the Federal Campus Security Act may disqualify a candidate for guaranteed admission.

## **D. Scholarships and Financial Aid**

1. Students transferring from Carroll to UMBC who meet application deadlines, academic and financial qualification that apply to all students, may be eligible for consideration for the following scholarships offered by UMBC:
  - a) The Academic Achievement Award for Transfers (AAAT) - awarded to community college transfers on the basis of academic accomplishment. Awards of up to \$2,500 for each of two academic years of study. May be used for full- or part-time study. Students must have completed 35 or more college level credits at the time of application to be eligible for consideration.
  - b) Phi Theta Kappa (PTK) Scholarship - awarded to community college transfers on the basis of academic accomplishment. Awards range from

\$2,000 to \$2,500 per year for each of two academic years of study. May be used for full- or part-time study. Students must submit proof of PTK membership to be eligible for consideration.

c) Transfer Student Alliance (TSA) - awarded to community college transfer students from eligible 2-year partner institutions who will complete the associate's degree and meet all other program requirements. Awards of \$1,500 per year for two academic years may be used for full- or part-time study.

d) Transfer Plus – awarded to Transfer Plus members who are eligible based on the dual-admissions partnership between Carroll and UMBC.

2. To maximize consideration for need-based aid, students are encouraged to complete the free Application for Federal Student Aid (FAFSA) as soon as possible after October 1 but prior to March 1 for fall admission and December 15 for spring admission.

#### **E. Ongoing Collaboration**

1. In the spirit of articulation, faculty representatives from both institutions will meet regularly to engage in ongoing discussion to enhance and strengthen this collaboration.
2. UMBC Honors College staff may serve as a resource as available to Carroll Honors Program students and faculty by serving as guest lecturers, workshop/seminar facilitators and other program exchanges.
3. Partner institutions agree to communicate program changes in a timely manner to avoid disruption to student progress toward degree completion.

### **III. PROGRAM ARTICULATION AGREEMENT**

#### **Purpose:**

This agreement between Carroll Community College (Carroll) and the University of Maryland, Baltimore County (UMBC) affirms the initiation of a partnership with Carroll's Honors Program and UMBC's Honors College, designed to increase access and encourage greater academic success for students transferring from Carroll to UMBC who complete the qualifications as identified in this agreement.

#### **Criteria:**

Transfer students from one of the Carroll Honors Programs are guaranteed admissions into The Honors College at UMBC during their first semester at UMBC provided the student has met the following criteria:

1. Applied to UMBC by the published priority deadline
2. Admitted to UMBC as a degree seeking student.
3. Applied to the Honors College by the published priority deadline.
4. The Carroll Honors Program coordinator will provide confirmation that students have met all requirements of Carroll's Honors Program prior to matriculation to UMBC.

5. Completed a certificate and/or associate's degree from Carroll prior to enrollment at UMBC.
6. Earned at least a 3.7 cumulative GPA at the time of the application to The Honors College at UMBC. *(Students may be eligible for admission to the Honors College with a cumulative GPA of 3.5 or greater, but only guaranteed admission to the Honors College with a 3.7 cumulative GPA or higher.)*

### **Academic Provisions**

Three honors courses from Carroll may be applied towards The Honors College certificate requirements as Honors electives provided the courses were designated as Honors, carried at least three credits, and were passed with a 3.0 or above on a 4.0 grading scale. Students will complete the remaining Honors College certificate requirements, found at <https://honors.umbc.edu/curriculum/>, as a member of the UMBC Honors College.

**Certificate Of Completion**

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myUMBC_Go_URL_Value:	
DW_Suppress:	
Source Envelope:	
Document Pages: 6	Signatures: 5
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Disabled	Nathan Fanning
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	1000 Hilltop Circle
	Baltimore, MD 21250
	nfanning@umbc.edu
	IP Address: 76.111.158.187

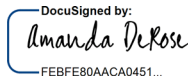
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Status: Original	Holder: Nathan Fanning	Location: DocuSign
7/12/2024 1:10:24 PM	nfanning@umbc.edu	

**Signer Events**

Amanda DeRose  
 ADeRose@carrollcc.edu  
 Security Level: Email, Account Authentication (None)

**Signature**

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 Signed: 7/12/2024 1:26:51 PM

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Simon Stacey  
 spstacey@umbc.edu  
 Security Level: Email, Account Authentication (None)

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Katharine Cole  
 kcole@umbc.edu  
 Vice Provost and Dean UAA  
 UMBC - University of Maryland Baltimore County  
 Security Level: Email, Account Authentication (None)

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Kristie Crumley  
 KCrumley@carrollcc.edu  
 Security Level: Email, Account Authentication (None)

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Signer Events	Signature	Timestamp
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Rose Mince  
 rmince@carrollcc.edu  
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Signing Complete	Security Checked	8/19/2024 12:39:26 PM
Completed	Security Checked	8/19/2024 8:34:25 PM

Payment Events	Status	Timestamps
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**Electronic Record and Signature Disclosure**

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, University of Maryland Baltimore County - New Default (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact University of Maryland Baltimore County - New Default:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: kirby@umbc.edu

**To advise University of Maryland Baltimore County - New Default of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at kirby@umbc.edu and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

**To request paper copies from University of Maryland Baltimore County - New Default**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to kirby@umbc.edu and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with University of Maryland Baltimore County - New Default**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to kirby@umbc.edu and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> <li>•Allow per session cookies</li> <li>•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection</li> </ul>

\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will

have the right to withdraw your consent.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify University of Maryland Baltimore County - New Default as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by University of Maryland Baltimore County - New Default during the course of my relationship with you.